

MINUTES
LASALLE-PERU TOWNSHIP HIGH SCHOOL DISTRICT #120
FINANCE COMMITTEE MEETING
TUESDAY, JANUARY 14, 2025, 4:15 P.M.

CALL TO ORDER

Mr. Merboth, Committee Chair, called the meeting to order at 4:16 p.m.

ROLL CALL

PRESENT: Mr. Matt Merboth, Committee Chair, Mrs. Carol Alcorn

ABSENT: Mrs. Sally Taliani

OTHERS IN ATTENDANCE: Dr. Steven Wroblewski, Superintendent, Mrs. Jennifer Does, Business Manager, and Mrs. Jennifer Riva, Board Secretary

REVIEW/APPROVE THE MEETING MINUTES FROM THE DECEMBER 10, 2024, COMMITTEE MEETINGS

MOTION by Mrs. Alcorn, seconded by Mr. Merboth, to accept to recommend the Board of Education approve the meeting minutes from December 10, 2024, as presented. Voting Aye: Mrs. Alcorn and Mr. Merboth. Voting Nay: None. **The motion carried.**

MONTHLY FINANCIALS

Dr. Wroblewski reported we are 50% through the fiscal year. He mentioned that transportation services are still down due to the state's pending payment for Special Education. He plans to follow up on the matter. Revenue (77.3%) and Expenditures (62.18%). Dr. Wroblewski noted that the Education and Building funds are 3% higher than last year due to ESSER funds being front-loaded into those accounts. Additionally, the HLS fund will be replenished with the bond sale in February. Mrs. Does presented Cash and Investments as of December 31, 2024, Cash Flow Statement, ACH Transactions and Investment Accounts. Nothing out of the ordinary.

RECOMMENDATION TO BEGIN THE FY 2026 DISTRICT BUDGET

Dr. Wroblewski shared the timeline detailing the budget development process. This is an annual approval to authorize the Superintendent to begin work on the FY26 district budget.

MOTION by Mrs. Alcorn, seconded by Mr. Merboth, to accept to recommend the Board of Education approve of resolution to authorize the Superintendent to prepare the FY26 District Budget as presented. Voting Aye: Mrs. Alcorn and Mr. Merboth. Voting Nay: None. **The motion carried.**

SERIES 2025 UPDATE

Dr. Wroblewski informed the committee that a public hearing is required for HLS amendments related to pavement repairs in parking lots and playgrounds. As a result, a notice will be published in the newspaper on Thursday, January 16, 2024. A Special Board meeting will be scheduled to conduct the public hearing, after which the amendments will be submitted to the ROE. The ROE will then forward the amendments to the ISBE for approval. Mrs. Does also presented a Series 2025 HLS Bond Tracker, Total Allocation vs Spending that will be shared monthly with the Finance Committee and BOE as a tracking method for construction and reporting.

PARAPROFESSIONAL SUBSTITUTE PAY RATE RECOMMENDATION

Dr. Wroblewski explained that the para substitute pay rate is not subject to contractual negotiations and is currently set at \$16.50 per hour. He is proposing a 50-cent increase for the 2024-2025 fiscal year, followed by a 25-cent increase for each of the 2025-2026 and 2026 fiscal years. This adjustment aims to

ensure L-P remains competitive in attracting para substitutes.

- a. 2024-2025: \$17.00
- b. 2025-2026: \$17.25
- c. 2026-2027: \$17.50

MOTION by Mrs. Alcorn, seconded by Mr. Merboth, to accept to recommend the Board of Education approve the paraprofessional substitute pay rates, as presented. Voting Aye: Mrs. Alcorn and Mr. Merboth. Voting Nay: None. **The motion carried.**

REPLACEMENT OF FOUR REMAINING BASKETBALL BACKSTOPS

Dr. Wroblewski recommended H2I Group, through the Sourcewell Purchasing Cooperative, to install the four remaining basketball backstops and Gatza Electric to handle the project's electrical components. H2I Group previously installed the first two backstops with great success and using them again ensures consistency and uniformity in equipment. Funding for the project will come from the scoreboard activity account. The project is scheduled for completion during spring break.

- a. H2I Group via Sourcewell Purchasing Cooperative - \$66,423.00
- b. Gatza Electric - \$14,650.00

MOTION by Mrs. Alcorn, seconded by Mr. Merboth, to accept to recommend the Board of Education approve the replacement of four remaining retractable basketball backstops, as presented. Voting Aye: Mrs. Alcorn and Mr. Merboth. Voting Nay: None. **The motion carried.**

REVIEW OF THE 2024 ANNUAL DISCLOSURE REPORT

Dr. Wroblewski explained that the annual disclosure report outlines all outstanding debt and is expected to be received by the end of the week. The report will require Board approval before being submitted to EMMA.

RESOLUTION TO SELL EQUIPMENT

Dr. Wroblewski informed the committee that Mrs. Scoma and Mrs. Cherveney have surplus equipment in their department that was replaced during the renovation and is no longer in use. A resolution is needed to authorize the sale of this equipment.

- a. Sewing Machines (18)
- b. Mixing Machines (5)

MOTION by Mrs. Alcorn, seconded by Mr. Merboth, to accept to recommend the Board of Education approve of a resolution to authorize the sale of surplus equipment, as presented. Voting Aye: Mrs. Alcorn and Mr. Merboth. Voting Nay: None. **The motion carried.**

OTHER

Mrs. Does recommended a Working Cash transfer of \$235,000.00 to the Building Fund to cover payment for Vissering Construction invoices for the following contract work:

- a. \$212,400.00 at Howard Fellow Stadium
- b. \$21,000.00 at the Sports Complex Concession Stand.

Dr. Wroblewski added that a budget amendment will be required in May because the amount was not accounted for in the original budget.

MOTION by Mrs. Alcorn, seconded by Mr. Merboth, to accept to recommend the Board of Education approve of a Working Cash transfer to the Building Fund, as presented. Voting Aye: Mrs. Alcorn and Mr. Merboth. Voting Nay: None. **The motion carried.**

Dr. Wroblewski provided the dates for the FY2025 Audit: the planning meeting with Newkirk and Associated will be on June 26, 2024, and the onsite audit is scheduled for August 25–29, 2024.

ADJOURNMENT

Motion by Mrs. Alcorn, seconded by Mr. Merboth to adjourn. Voting Aye: Mrs. Alcorn and Mr. Merboth. Voting Nay: None. **The motion carried. Time 5:08 p.m.**



Mr. Matt Merboth
Committee Chair



Mrs. Jennifer Riva
Board Secretary