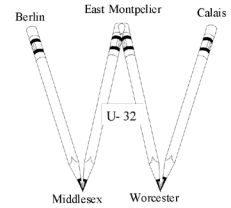


## Washington Central Unified Union School District

*WCUUSD exists to nurture and inspire in all students the passion, creativity and power to contribute to their local and global communities.*

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**WCUUSD**  
**Policy Committee**  
**Wednesday, February 12, 2025**  
**5:15 - 6:45 PM**

**Present:** Chris McVeigh, Natasha Eckart, Steven Dellinger-Pate, Amelia Contrada, Amy Molina

- 1. Call to Order:** Chris McVeigh called the meeting to order at 5:19 p.m.
- 2. Approve Minutes of 1.8.25:** Natasha Eckart moved to approve the minutes from January 8, 2025. Seconded by Amelia Contrada, this motion carried unanimously.
- 3. Policy Workplan**
  - 3.1. Procedures Update** Superintendent Dellinger-Pate provided an update to the work plan; he noted that the work related to creating and organizing procedures is included in the work plan and he will keep the committee updated. Chris McVeigh noted that the Board Policy Development and Maintenance Procedures document notes that three administrators are part of the policy development. He also suggested that the last paragraph of the document refer to procedures as well, to reflect the decision this committee has made about creating and organizing procedures alongside policies.
- 4. Policies for Review**
  - 4.1. Procurement Conflict of Interest:** Superintendent Dellinger-Pate stated that Susanne Gann had clarified with him, that the reason for the \$100 criteria in the policy is that that is what is listed in other comparable policies. Chris McVeigh suggested more clearly defining “apparent conflict of interest.” Chris McVeigh suggested, in the sentence related to \$100, that the language be tightened (“any vendor which exceeds...”) and in the next paragraph, discipline for violation of the policy, be more specific about what it means and who does it.

Superintendent Dellinger-Pate stated that the teacher’s contract and collective bargaining agreement are referenced, specifically. “Discretion” to the district - do we want to be more specific? Do we name the Superintendent? Chris McVeigh suggested, superintendent, unless the superintendent is involved, and then who? Superintendent Dellinger-Pate suggested the board - the board chair. Regarding “discretion around discipline,” Chris McVeigh suggested, if discipline is not taking place, a written explanation be provided as to why not.

- 4.2. B31 Educator Supervision and Evaluation (Removed by VSBA 1/12/24):** Superintendent Dellinger-Pate stated that the Supervision and Evaluation committee is working on this document to be sure it is aligned with the collective bargaining agreement. The hope is to have this drafted by the end of this school year - this committee meets on a monthly basis. Add this to the May agenda for Policy Committee. Chris McVeigh noted that if there is a conflict between the policy and the collective bargaining agreement, the collective bargaining agreement prevails.
- 4.3. B30 Staffing and Job Descriptions:** This policy was provided for review, this reflects the VSBA model policy language. Natasha Eckart asked whether the language in this aligns with the collective bargaining agreement, particularly the language around “abolishing a position.”

Chris McVeigh asked whether we should have language that a job description should be reviewed every few years to be sure that it is accurate (especially because a job description can be closely related to evaluation.)

Superintendent Dellinger-Pate stated that he would like to talk with Heidi Dimick about this. Chris McVeigh suggested this is more of an administrative review, not that the board reviews job descriptions. If there were substantive changes to a job description then it would come to the board. Superintendent Dellinger-Pate will follow up and come back with some language around this.

Natasha Eckart said that her concern is more that a person is asked to do things that are not in their job description. Is there a procedure for addressing that and protecting a staff person from taking on extra expectations that were not in place when they were hired or at the beginning of the year? Superintendent Dellinger-Pate stated that he believes that falls within the grievance process.

- 4.4. C30 Student Medication (Removed by VSBA 10/7/24) replaced by VSBA with C71 Emergency Medication:** The VSBA model policy was provided for committee members to review and provide feedback. Some discussion followed around the definition of “emergency medication.” Change language to “prescription medication.” Change “statement” to “document” in the footnote related to students’ self-administration. Chris McVeigh stated that legal counsel should run the form to which this refers. C30 will be replaced with C71 and will come to the committee for the first reading.
- 4.5. Electric Vehicle (EV) Policy:** Steven Dellinger-Pate stated that he has spoken to other superintendents who indicate that they have EV chargers but no policy. Chris McVeigh will provide some information before the next meeting.
- 4.6. Sanctuary School Policy:** Natasha Eckart provided some resources. The first was a resource from the Vermont Education Justice Coalition; the second was a policy that Winooski Schools have drafted.

Add language: “without barriers” and add language: “staff, students and their families.”

The committee reviewed the procedure that is currently in place at WCUUSD. Some discussion followed around what to do if, hypothetically, an officer (e.g. an ICE officer) entered the building. Steven Dellinger-Pate will reach out to the local police to get some information about how to proceed. The committee will discuss this further after some information is gathered. Amelia Contrada suggested that the information be posted on bulletin boards or somewhere easily accessed in the buildings. Natasha Eckart suggested a one-page document with bullet points to post, e.g. similarly to other documents that are posted in bathroom stalls at U-32.

Change #13 to “The superintendent has developed a procedure...” Some discussion followed around whether to include procedure with the policy or whether to share widely the procedure. Amelia Contrada stated that Student Council could be a conduit to help share some of the procedure details -

for example, the importance of not holding the door open for adults. Steven Dellinger-Pate stated that he believes there is a student-friendly procedure to share. Steven Dellinger-Pate will put together information from this discussion to bring to the WCUUSD Board for adoption and then ratification later. Natasha Eckart referred to the resolution that NEA provided with their policy. She wonders if we can adopt a resolution as a board that reaffirms what we stand for. She had worked from the NEA resolution and edited it to specifically reflect WCUUSD education philosophy, core beliefs, etc. She asked what other members of the committee feel about bringing this to the WCUUSD Board. She provided a draft of this document for committee members to review. Committee members thanked her for the comprehensive document. The committee will present this to the board at the next WCUUSD Board meeting.

**5. Future Agenda Items**

- 5.1. Request from staff for an AI Policy (next meeting)
- 5.2. May: Educator Supervision and Evaluation
- 5.3. March: EV Policy; C71 Emergency Medication first reading; B30 Staffing and Job Descriptions
- 5.4. Next Meeting: March 12, 2025

**6. Adjourn: The committee adjourned at 6:39 p.m.**

Respectfully submitted,

Lisa Grace, Committee Recording Secretary