

**SWEET HOME CENTRAL SCHOOL DISTRICT
OF AMHERST AND TONAWANDA**

M E M O R A N D U M

TO: Michael V. Ginestre, Superintendent of Schools

FROM: Donald G. Feldmann, Assistant Superintendent of Finance & Plant Services

DATE: January 31, 2024

RE: Universal Pre-Kindergarten Community Based Organization RFP recommendation

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Background

Specification for the Request for Proposal (RFP) for Universal Pre-Kindergarten Community Based Organization were developed by the Business Office and Office of Instruction. The specifications were for up to four (4) Universal Pre-Kindergarten classrooms to accommodate up to seventy-two (72) students. Specifications were available on December 9, 2024 and proposals were due back to the District on January 7, 2025. The current RFP the District was working under expires on June 30, 2025 and was no longer eligible to be extended.

The District received one response to its request:

- **Eilmar Inc / Four Seasons Child Care Center**

TOTAL COST OF PROPOSAL FOR 2025-26 School Year: \$6,194.44 per student

Recommendation

I recommend that we award this RFP in total to **Eilmar Inc. / Four Seasons Child Care Center** for the 2025-26 school year. Four Seasons has been a long-time partner for the District for Universal Pre-Kindergarten. They currently host three sections of our UPK program at St. Leo's. If enrollment remained steady and we offered three sections next year under this proposal, the **total cost would be \$334,499.76**. This would represent **no cost change** from the current school year.

With Board of Education approval, the District does have the option of extending this agreement for the 2026-27 and 2027-28 school years.