

**MINUTES OF HILLSDALE LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION**

ANNUAL ORGANIZATIONAL BOARD MEETING

TUESDAY, JANUARY 14, 2025

HILLSDALE BOARD OFFICE ENTRYWAY

6:45 PM

HILLSDALE LOCAL BOARD OF EDUCATION — January 14, 2025 at 6:45 P.M. The Hillsdale Local Board of Education Annual Organizational Board Meeting was called to order by President Pro Tempore Mrs. Vella King at 6:45 P.M. in the Hillsdale Board Office Entryway. Roll call was taken by Treasurer Lesa Deter with the following Board members present: Jon Burkholder, Vella King, Steve Smith, Melinda Turk and Keith Yeater.

25-01 ELECTION OF BOARD PRESIDENT FOR 2025

Nominations were opened for Board President with Keith Yeater nominating Vella King. It was recommended that nominations be closed.

Moved by Yeater, and seconded by Smith to elect Vella King as Board President for the Hillsdale Board of Education for calendar year 2025

Burkholder, Aye; King, aye; Smith, aye; Turk, aye; Yeater, aye. Motion passes 5-0.

25-02 ELECTION OF BOARD VICE-PRESIDENT FOR 2025

Nominations were opened for Board Vice-President with Keith Yeater nominating Melinda Turk. It was recommended that nominations be closed.

Moved by Yeater, and seconded by King to elect Melinda Turk as Board Vice-President for the Hillsdale Board of Education for calendar year 2025.

Burkholder, Aye; King, aye; Smith, aye; Turk, aye; Yeater, aye. Motion passes 5-0.

25-03 PROPOSED TAX BUDGET

Moved by Smith, seconded by Burkholder to approve the Proposed Tax Budget be approved for the period July 1, 2025 through June 30, 2026. (The public hearing was held on January 14th, 2025 at 6:30 PM)

Burkholder, Aye; King, aye; Smith, aye; Turk, aye; Yeater, aye. Motion passes 5-0.

25-04 SET DATES FOR THE 2025 REGULAR BOARD MEETINGS

Moved by Yeater, seconded by Burkholder to approve the following Regular Board Meeting dates, times, and locations for 2025 (3rd Monday of each month with the exception of January):

February 17, 2025	7:00 PM	Board Office Entryway
March 17, 2025	7:00 PM	Board Office Entryway

April 21, 2025	7:00 PM	Board Office Entryway
May 19, 2025	7:00 PM	Board Office Entryway
June 16, 2025	7:00 PM	Board Office Entryway
July 21, 2025	7:00 PM	Board Office Entryway
August 18, 2025	7:00 PM	Board Office Entryway
September 15, 2025	7:00 PM	Board Office Entryway
October 20, 2025	7:00 PM	Board Office Entryway
November 17, 2025	7:00 PM	Board Office Entryway
December 15, 2025	7:00 PM	Board Office Entryway
January 12, 2026 *	6:30 PM	Board Office Conference Room (Budget Hearing)
	6:45 PM	Board Office Entryway (Organizational Mtg.)
	7:00 PM	Board Office Entryway

Burkholder, Aye; King, aye; Smith, aye; Turk, aye; Yeater, aye. Motion passes 5-0.

25-05 STANDING AUTHORIZATIONS 2025

Moved by Yeater, Seconded by Smith to approve:

1. Advance on Tax Settlements – authorization for the Treasurer to secure advances from the Auditor when funds are available and payable to the school district.
2. Investment of Inactive Funds – authorization for the Treasurer to invest inactive funds at the most productive interest rate whenever inactive funds are available.
3. Authorize the Treasurer to invest inactive funds up to a maximum of **\$20,000,000.00** and interim funds at the most productive interest rate whenever interim and/or inactive funds are available.
4. Authorize the Treasurer to approve every depository bank, covered by FDIC, for future deposits.
5. Payment of Bills – authorize the Treasurer to pay all contractual obligations, payrolls of all kinds, utilities, freight and expense bills, postage, auto expenses and bond retirement and interest. This is for ease of operation, to make prompt payment of obligations. All payments are to be within the adopted appropriations.
6. Employment of Temporary Personnel – authorization for the Superintendent to employ personnel as needed for emergency situations. Such employments to be presented for approval by the Board at the next regular meeting.
7. Appointment of Purchasing Agent – authorize the Superintendent to serve as the purchasing agent for the school district and authorizes the purchasing agent to approve purchases up to \$50,000 without further Board action.
8. Board Service Fund – established under Fund 022-9025 in accordance with

section 3315.15 of the Ohio Revised Code to allow for authorizing board transfers annually to cover professional development for board members.

9. The Superintendent and/or Treasurer be permitted to attend seminars, meetings, and conferences that constitute informative and professional growth for the benefit of the school district without further Board of Education action and that reasonable expenses in connection therewith be allowed. It is also recommended that the Superintendent be authorized to approve staff attendance at professional conferences and workshops.
10. Compliance with the Civil Rights Act – said Board in the expenditure of federal funds continues to comply with the Civil Rights act of 1965 and with all other appropriate state and federal statutes, standards and regulations.
11. Participation in State or Federal Projects – authorization for the Superintendent, without further action by said Board, to apply on behalf of said district to participate in any federal or state project or program for which approval by said Board is required. Authorize the Treasurer to pay stipends in the amount specified to Community Members/Staff Members when authorized by grant applications, i.e. Local Professional Development Committee, etc.
12. Virtual Programs to meet student needs – The Superintendent has the authority to assign students to Virtual Learning Programs as an Education Option and approve teachers to be compensated at the rate of \$250.00 for a full credit class and \$125.00 for a half credit class.
13. Unless otherwise delegated by the Superintendent, the Superintendent shall serve in all capacities that require an annual Board of Education appointment to implement adopted Board policies.
14. Appropriation Adjustments - authorization for the Treasurer to adjust any appropriation in the amount not to exceed \$5,000.00 per any one appropriation over its original Board approved amount, without needing specific Board approval. The preceding authority is for appropriation shifts within a fund only. If the overall appropriation total for any fund is to be increased or decreased, it must be approved by the Board for any amount.
15. The Board believes it is important to demonstrate appreciation to its employees. The Board authorizes the Superintendent to identify unique means of demonstrating the Board's appreciation. The following are examples of forms of this appreciation, but is not limited to: refreshments, small gifts, plaques, awards, flowers.
16. Authorize the Treasurer to annually balance all Student Activity Accounts within the parameters of Board approved appropriations.
17. Authorize the approval of Tri-County Educational Service Center and Mid Ohio Educational Service Center monthly revisions to the Substitute Teacher List for the calendar year and the Tri-County Educational Service Center Tutor Directory for the current school year.

18. Authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.
19. Authorize the Superintendent, on behalf of this board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
20. Authorize the Treasurer to approve the tuition rate annually, as set by the Ohio Department of Education.
21. Authorize the Superintendent to approve the attendance at special schools outside the district as needed; i.e. physically handicapped students for the upcoming school year.
22. Authorize the Superintendent, on behalf of this Board to accept Open Enrollment students per the Board adopted Open Enrollment Policy #JECBB.
23. Authorize the Superintendent, or designee, on behalf of this Board, to approve Facility Use Applications.
24. Authorize the Superintendent to approve payment in lieu of transportation when needed.
25. Authorize the Superintendent to enter into agreements for services with Ohio School Boards Association including Legal Assistance Fund (LAF) and Web Policy.
26. Authorize the Treasurer as the person responsible for public records and retention.

Burkholder, Aye; King, aye; Smith, aye; Turk, aye; Yeater, aye. Motion passes 5-0.

25-06 DISTRICT REPRESENTATIVES

Moved by Yeater and seconded by Burkholder to approve the following District Representative:

Student Achievement Liaison: Melinda Turk, Alternate Keith Yeater

Legislative Liaison: Keith Yeater, Alternate Jon Burkholder

Board Member Delegate to the OSBA Small School District Advisory Network: Jon Burkholder, Alternate Vella King
HEA Representative: n/a
OAPSE Representative: n/a

Burkholder, Aye; King, aye; Smith, aye; Turk, aye; Yeater, aye. Motion passes 5-0.

25-07 DISTRICT REPRESENTATIVE TO THE ASHLAND CO-WEST HOLMES JVSD BOARD OF EDUCATION

Moved by Yeater, seconded by Burkholder to appoint Steve Smith to be the District Representative to the Ashland County-West Holmes JVSD Board of Education effective January 1, 2025 - December 31, 2025.

Burkholder, Aye; King, aye; Smith, aye; Turk, aye; Yeater, aye. Motion passes 5-0.

INFORMATION ITEMS

Per Ohio Revised Code 3313.202, Board Members may elect to be covered by the school district health insurance plan at no cost to the District.

25-08 ADJOURNMENT OF ORGANIZATIONAL MEETING

Moved by Smith, seconded by Yeater to adjourn the Organizational Meeting at 6:59 P.M.

Burkholder, Aye; King, aye; Smith, aye; Turk, aye; Yeater, aye. Motion passes 5-0.


BOARD PRESIDENT


TREASURER

