

**RICHLAND ONE MIDDLE COLLEGE
BOARD OF DIRECTORS MEETING
December 11, 2024**

MINUTES

Board Members Present: Dr. Erica Fields, Mr. Derrah Cassidy, Dr. Rob Gilmer, Mrs. Tracy Dixon, Dr. Lara Anderson and Mrs. Inger Ferguson

Board Members Absent: Dr. Tracy Dunn

ROMC Staff Present: Mrs. Teresa Niles and Dr. Carla Brabham

District Staff: [OBJ] None

Prestige Solutions Staff: Phoebe Grant (via Teams video conference)

Call to Order

Dr. Erica Fields welcomed everyone to the Board of Directors Meeting. She officially called the meeting to order at 9:08 a.m.

Invocation

The invocation was given by Dr. Erica Fields

Roll Call and Establishment of Quorum

Mrs. Inger Ferguson conducted the roll call and Dr. Fields noted a quorum.

Adoption of the Agenda (Action)

Dr. Brabham proposed adding a one-time midyear incentive bonus. Mrs. Inger Ferguson moved to approve the agenda as written, including the noted addendum. Mrs. Tracy Dixon seconded the motion, and it was unanimously approved.

Public Comments*

No Public Comments.

Approval of November 2024 Minutes (Action)

Mrs. Tracy Dixon made a motion to adopt the November 2024 meeting minutes as presented. Mrs. Inger Ferguson seconded the motion, and it passed unanimously.

Financial Reports (Information) for June

Phoebe Grant from Prestige Solutions presented the Critical Financial Metrics and Standard Financial Information for November 2024. Key highlights included: Days Cash on Hand at 247, Net Income of \$132,100.77, and Operating Cash totaling \$279,848.64.

Total Assets –	\$ 1,362,412.88
Total Liabilities –	\$ 87,941.80
Total Cash and Equivalent	\$ 1,301,034.43
Total Fund Balance	\$ 1,362,412.88

Unfinished Business

There was no unfinished business.

New Business

A. Mid-year Incentive Bonus

Dr. Brabham proposed extending the \$500 incentive bonus, approved last night by the Richland One Board of Commissioners, to ROMC faculty and staff. The motion was made by Mrs. Inger Ferguson and seconded by Mrs. Tracy Dixon.

B. FY 24 Annual Report (Information)

Dr. Brabham informed the board that she is currently preparing the annual report required by the Department of Education for all charter schools. This report is due by December 31st. She provided this update as an informational item and assured the board that it would be submitted on their behalf.

C. School Update

- Dr. Brabham informed the board about the passing of our clerical assistant, Mrs. Gloria J. Moody.
- Sir Dunham has been selected to serve on the National JAG Board.
- Mrs. Courtney Moody and Mrs. Niles will represent ROMC at the District Magnet Fair on December 12th, held at Crayton Middle School.
- ROMC faculty, students, and staff will participate in the Salvation Army Bell Ringing event on December 14th at the Food Lion on Devine Street.

Committee Reports

No Committee Reports

Adjournment

The meeting was adjourned at 9:31 a.m.

Next Scheduled Meeting: January 8, 2025