

**WESTLAKE CITY SCHOOLS  
BOARD OF EDUCATION MINUTES**

**Monday, January 27, 2025 – 6:00 P.M. Regular Meeting  
Hilliard Administrative Building, 24365 Hilliard Blvd., Westlake, OH 44145**

**1. Opening**

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A. Call to Order: 6:00 P.M.

B. Roll Call

Mr. Kraft	Present
Mrs. Pirnat	Present
Mr. Finucane	Present
Mr. Lamb	Present
Mrs. Leszynski	Present

C. Pledge of Allegiance

D. Westlake City School District Mission Statement

We Educate for Excellence...

Empowering all students to achieve their educational goals, to direct their lives, and to contribute to society.

E. Westlake City School District Vision Statement

The Westlake City School District will provide a dynamic, student-centered, learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

F. Acknowledgement of Visitors

G. Approval of Agenda

Moved by Mrs. Leszynski    Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**2. Recognitions & Informative Reports**

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A. Excellence Awards

The recipient of the 2024 Fall Excellence in Teaching award is Angela Germano, 5<sup>th</sup> Grade Science Teacher at DIS

The recipient of the 2024 Excellence in Classified Service award is Roseanne Aulisio, Special Education Assistant at WES

B. Superintendent's Report

C. Treasurer's Report

**3. Hearing of the Public (15 Minutes) Agenda Items**

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A. The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give their name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

#### 4. Approval of Minutes

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A. Approval of Minutes

Motion to Approve the Following Minutes:

Regular Meeting of December 9, 2024

Voice Vote: 5 – 0

**5. Treasurer’s Recommendations**

**Resolution 25- 32**

A. Resolution to Issue Then and Now Certificates

RESOLVED that the Westlake Board of Education authorizes Then and Now Certificates for the following purchase orders:

<u>PO No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
9025827	American Express (EYEMED Premium Trust)	October 2024 Vision Premium	\$5,785.76
9025828	American Express (EYEMED Premium Trust)	November 2024 Vision Premium	\$5,723.52
9025831	American Express (EYEMED Premium Trust)	December 2024 Vision Premium	\$5,716.00
120575	Connect	Fiscal and PowerSchool Services FY25	\$101,597.10
2490	Konica Minolta	Printing Service for Students in the Non-Public School	\$4,200.00
17777	PSI	Remedial Tutor for Students in the Non-Public School	\$11,935.43
60653	Scholastic Inc.	Books for Book Fair	\$4,138.80
2516	Wraparound Experts, LLC	IDEA funds for Intervention, SLP and OT Services in the Non-Public School	\$29,000.00
17771	Wraparound Experts, LLC	Intervention Specialist for Students in the Non-Public School	\$8,511.38
17772	Wraparound Experts, LLC	School Psychologist for Students in the Non-Public School	\$4,851.00

Moved by Mrs. Pirnat      Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**6. Superintendent’s Recommendations**

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**Resolution 25- 33**

A. Resolution to Accept Gifts and Donations

RESOLVED that the Westlake Board of Education accepts with gratitude the following gifts and donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Antionietta Boccardi 4791 Prestwick Crossing Westlake, OH 44145	Donated \$250.00 to Westside Connections at Westlake High School.
Stanley & Marcia Bullard 1864 Halls Carriage Path Westlake, OH 44145	Donated \$350.00 to Westside Connections at Westlake High School.
Chris & Andrea Hepworth 28056 Stonegate Circle Westlake, OH 44145	Donated \$1,000.00 to Westside Connections at Westlake High School.
Christina & Vincent Mars 680 Bridgeside Drive Avon Lake, OH 44012	Donated an ANYCUBIC Mega Pro 3D Printer and a 4th Generation 3D Printing & Laser Engraving 2 in 1 Filament FDM 3D Printer with Smart Auxiliary Leveling, valued at \$399.99, to the Business Department at Westlake High School.
Pita Way 19815 Center Ridge Road Rocky River, OH 44116	Donated lunch for the staff at the Westlake Board of Education Administrative Office.

Moved by Mr. Lamb    Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 34**

B. Resolution to Approve Employment of Classified Staff Members

RESOLVED that the Westlake Board of Education approves employment of the following classified staff members:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Step</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>	<u>Effective Date</u>
Marcele Ferreira	Supervision Assistant	Westlake Elementary School	5	2.5	5	9	01/07/2025
Richard Hardy	Special Education Assistant	Westlake High School	3	7	5	9	12/19/2024
Derek Jones	Maintenance	District	13	8	5	12	01/21/2025
Frank Pakish	Bus Driver	Transportation	0	5.5	5	9	01/15/2025
Patricia Rose	Bus Driver	Transportation	8	4	5	9	01/17/2025
Widne Somarriba	Cashier	Westlake High School	2	3.25	5	9	01/07/2025

Moved by Mrs. Pirnat      Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 35**

C. Resolution to Approve Salary Increase for Classified Staff Member

RESOLVED that the Westlake Board of Education approves a salary increase for the following classified staff member, according to the OAPSE collective bargaining agreement, Article 39 – Professional Growth:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Step</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>	<u>Effective Date</u>
Allison Simons	Special Education Assistant	Westlake Elementary School	from step 7 to step 8	7	5	9	01/19/2025

Moved by Mrs. Pirnat    Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 36**

D. Resolution to Approve Athletic Supplemental Contracts

RESOLVED that the Westlake Board of Education approves the following athletic supplemental contracts for the 2024-2025 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>In District</u>
James Bingham	WHS Spring Faculty Manager (50% of 1/3 contract)	3	Y
Paul Columbro	WHS Lacrosse Assistant Boys Coach	1	N
Saumil Jhaveri	WHS Tennis Head Boys Coach	8	N
Bryan Mackenzie	LBMS Track Assistant Girls Coach	1	Y
Myranda Montoye	WHS Track Assistant Boys Coach	0	N
Bianca Beekman Smith	WHS Spring Faculty Manager (50% of 1/3 contract)	3	N
Aris Jhaveri	WHS Volunteer Tennis Assistant Boys Coach	n/a	N
Breanna Tischler	WHS Volunteer Lacrosse Assistant Girls Coach	n/a	N

Moved by Mrs. Pirnat    Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 37**

E. Resolution to Approve Additional Extra-Curricular and Co-Curricular Units

RESOLVED that the Westlake Board of Education approves the addition of 75 units to the Extra-Curricular and Co-Curricular Contracts with the Westlake Teachers Association, as is required by the Negotiated Agreement, and mutually agreed to by the WTA President and the Westlake Superintendent, effective 01/27/2025:

<u>New Supplemental Positions</u>	<u>Total Units</u>
WHS Business Club	9
WHS Shakespeare Club	9
WES Yearbook	8

<u>Current Supplemental Positions</u>	<u>Additional Units</u>	<u>Total Units</u>
DIS Drama Club	6	14
LBMS Drama Club	6	15
LBMS Science Olympiad	18	29
WHS Science Olympiad	16	31
WHS National Honor Society	3	23

Moved by Mrs. Pirnat    Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 38**

F. Resolution to Approve Activity/Club Supplemental Contracts for Classified Staff Members

RESOLVED that the Westlake Board of Education approves employment for the following classified staff members for supplemental contracts as hourly employees, based upon the advisor stipend listed in the WTA Negotiated Agreement, for the 2024-2025 school year only:

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Not to Exceed</u>	<u>Effective Date</u>
Anne Marie King	WHS Dance Team Advisor	\$10.75	105.25 hours	11/10/2024
Shannon Satink	WHS Best Buddies Advisor (50% contract)	\$10.75	25.75 hours	08/23/2024

Moved by Mrs. Pirnat    Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 39**

G. Resolution to Approve Activity/ Club Supplemental Contracts

RESOLVED that the Westlake Board of Education approves the following activity/club supplemental contracts for the 2024-2025 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>In District</u>	<u>Effective Date</u>
Ann Hasenohrl	WHS Shakespeare Club Advisor	0	Y	01/27/2025
Sara Rothkegel	WHS Business Club Advisor	0	Y	01/27/2025

Moved by Mrs. Pirnat    Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 40**

H. Resolution to Approve Employment of Classified Substitutes

RESOLVED that the Westlake Board of Education approves the following classified substitutes for the 2024-2025 school year:

<u><b>Names</b></u>
Jonathan Cooper
Patricia Rose

Moved by Mrs. Pirnat    Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 41**

I. Resolution to Approve Athletic Event Game Workers

RESOLVED that the Westlake Board of Education approves the following athletic event game workers for the 2024-2025 school year:

<u><b>Name</b></u>
Brogan Hartup
Richard Nash

Moved by Mrs. Pirnat    Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 42**

J. Resolution to Adopt the Special Education Model Policies and Procedures

BE IT RESOLVED, the Board of Education hereby adopts the Special Education Model Policies and Procedures ("Model Policies") that were released by the Ohio Department of Education and Workforce ("DEW") in December 2024, and directs all staff in the District to use and comply with the Model Policies. The Board further authorizes the Superintendent to notify the DEW of the Board’s adoption of the Model Policies through the DEW’s Monitoring System by uploading a copy of this Board resolution on or before March 30, 2025, and by November 30 for each subsequent school year.

BE IT FURTHER RESOLVED, the Board acknowledges that the Model Policies, while comprehensive, do not include every requirement set forth in the IDEA, the regulations implementing the IDEA, the Operating Standards, the Ohio Revised Code (“ORC”) and/or the Ohio Administrative Code (“OAC”), and the Board recognizes its obligation to follow these laws, regardless of whether their provisions are restated in the Model Policies and will follow these laws in the event there is a conflict between their requirements and their Model Policies.

Moved by Mrs. Pirnat    Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 43**

K. Resolution to Approve Contracts and Purchased Services

RESOLVED that the Westlake City School District Board of Education approves the following contracts and purchased services:

Sourcewell-Technology Products & Solutions- Sophos XGS 4300 Firewall & support licensing

Moved by Mrs. Pirnat    Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 44**

L. Resolution to Approve Internet Service Provider Contract

RESOLVED that the Westlake Board of Education approves the contract with CONNECT to provide internet services for a period beginning July 1, 2025 and ending June 30, 2028.

Moved by Mrs. Pirnat    Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 45**

M. Resolution to Approve Memorandum of Understanding with Baldwin Wallace University Department of Education

RESOLVED that the Westlake Board of Education approves the MOU with Baldwin Wallace University Department of Education and the Westlake City School District for the Westlake City School District Partnership for Clinical and Field Experience Placement for the 2024-2025 and 2025-2026 school years.

Moved by Mrs. Pirnat    Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 46**

N. Resolution to Approve Memorandum of Understanding for CCP Partnerships with LCCC and The University Partnership

RESOLVED that the Westlake Board of Education approves the College Credit Plus Memorandums of Understanding with Lorain County Community College & the University Partnership for the 2025-2026 academic year.

Moved by Mrs. Pirnat    Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 47**

O. Resolution to Approve the 2026-2027 District Calendar

RESOLVED that the Westlake Board of Education approves the 2026-2027 school calendar.

Moved by Mrs. Pirnat    Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

**Resolution 25- 48**

P. Resolution to Approve Overnight Field Trips

RESOLVED that the Westlake Board of Education approves the following overnight field trip(s): Latin Club, Ohio Junior Classical League Convention: WHS Hockey Team POD High School Hockey Tournament.

<b><u>WHS Hockey Team</u></b>
POD High School Hockey Tournament
Departure Date: Friday, February 21st, 2025
Return Date: Sunday, February 23rd, 2025
Location: NTPRD Chiller Rink, Springfield, OH
Transportation: Parent Transport
Funding: Self Pay by parents
Cost: \$550.00

<b><u>WHS Latin Club</u></b>
Ohio Junior Classical League Convention
Departure Date: Friday, March 7th @ 9am
Return Date: Sunday, March 9th @ 2pm
Location: Crown Plaza Hotel Columbus- North Worthington 6500 Doubletree Ave, Columbus, OH 43229
Transportation: WCSD Bus
Funding: Self Pay /Fundraisers- donut and candy sales
Cost: \$300 per student

Moved by Mrs. Pirnat    Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

## **7. Hearing of Public (15 Minutes)**

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### **A. Hearing of Public (15 Minutes) Agenda Items**

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

## **8. Board Comments**

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## 9. Board Items

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### A. First Reading of Policies

- Bylaw 0100 - Definitions (Revised)
- Bylaw 0142.1 - Oath (Revised)
- Bylaw 0151 - Organizational Meeting (Revised)
- Bylaw 0152 - Officers (Revised)
- Bylaw 0155 - Presiding Officer (Technical Correction)
- Bylaw 0163 - Presiding Officer (Technical Correction)
- Bylaw 0164 - Notice of Meetings (Revised)
- Bylaw 0165 - Board Meetings (New)
- Bylaw 0165.1 - Regular Meetings (Rescind)
- Bylaw 0165.2 - Special Meetings (Rescind)
- Bylaw 0166 - Agendas (New)
- Bylaw 0167.2 - Executive Session (Renumbered)
- Bylaw 0167.7 - Use of Personal Communication Devices (Renumbered/Revised)
- Bylaw 0173 - Board Officers (Rescind)
- Policy 4120.08 - Employment of Personnel for Co-Curricular/Extra-Curricular Activities (Revised)
- Policy 4121 - Criminal History Record Check (Revised)
- Policy 5131 - Student Transfers (Revised)
- Policy 5136 - Personal Communication Devices (Revised)
- Policy 5136.01 - Electronic Equipment (Revised)
- Policy 5200 - Attendance (Revised)
- Policy 5500 - Student Conduct (Revised)
- Policy 5780 - Student/Parent Rights (Revised)
- Policy 7530.01 V1 - Cellular Telephone Allowance (Revised)
- Policy 7530.02 - Staff Use of Personal Communication Devices (Revised)
- Policy 7540.03 - Student Technology Acceptable Use and Safety (Revised)
- Policy 7540.04 - Student Technology Acceptable Use and Safety (Revised)
- Policy 7540.09 - Artificial Intelligence ("AI") (New)
- Policy 8310 - Public Records (Revised)
- Policy 9160 - Public Attendance at School Events (Revised)

## 10. Closing

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### A. Adjournment

Moved by Mr. Finucane    Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Meeting Adjourned at 6:55 P.M.

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President

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Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.