

St. Mary's Academy
Employment Posting for High School English Teacher

Job Position: High School English Teacher

St. Mary's Academy Overview:

St. Mary's Academy, located in Englewood, Colorado is Metro Denver's premier Catholic, Independent school offering rigorous academics in its co-ed PreK-Grade 8, and all-girls High School. SMA offers a safe, yet innovative program that embraces all student backgrounds, and fosters character and moral development from Pre-Kindergarten to graduation.

SMA is a close community where faculty and staff serve as role models for the students with a mission to foster excellence in each child through academic achievement, spiritual development and service. The qualities of a strong work ethic, desire for personal growth, and commitment to life-long learning that St. Mary's Academy expects of students is likewise an expectation for faculty and staff. Each day, too, is an opportunity to live the Loretto School Values of faith, community, justice, and respect.

SMA is committed to recruiting and retaining a diverse faculty and staff dedicated to their profession and the well-being and life of the St. Mary's Academy community. St. Mary's Academy does not discriminate on the basis of age, color, sex, disability, marital status, national or ethnic origin, race, sexual orientation or religion. This policy applies to all areas of student concerns: educational policies, admission policies (historically high school admission is open to women only), scholarship, and grant-in-aid programs, athletic and other school-administered programs as well as employee/personnel concerns. St. Mary's Academy is an equal-opportunity employer.

Job Description:

St. Mary's Academy seeks an experienced high school English teacher for a teaching position starting in August 2025. This position includes teaching three "block" classes per day, serving as a grade-level advisor, and sponsoring a monthly club.

Major Duties and Responsibilities:

- Teach three block classes per day;
- Establish and communicate clear objectives for all learning activities;
- Assign classwork and homework as necessary, according to lesson plans;
- Prepare classroom for class activities;
- Modify teaching to fit the learning styles of various students;
- Maintain a well-managed classroom and positive learning environment;
- Create lesson plans, grade classwork, homework, and tests;
- Attend parent conferences;
- Possess a professional demeanor while interacting with parents students and colleagues.;
- Attend and participate in school activities and events
- Adhere to and support the mission of St. Mary's Academy.

All teachers are also responsible for a variety of duties and tasks throughout the day; the principal will make these assignments and share them with faculty. These tasks and assignments change as needs of the community are determined.

Qualifications/Requirements:

Education and qualifications should include the following:

- Bachelor's degree in English or field
- Master's degree or teaching certification is strongly preferred
- 3+ years of teaching experience - ideally with a capacity to teach a range of writing and literature classes including 9th Grade Literature, Creative Writing, College Writing, and AP Language.
- Ability to connect and communicate effectively with students
- Demonstrated use of classroom technology
- Willingness to build and maintain collaborative relationships with colleagues and parents
- A sense of resonance with the St. Mary's Academy mission
- Demonstrated use of classroom technology.

Salary/Benefits:

The salary range for this position is \$50,000-\$68,000. St. Mary's Academy provides excellent benefits, including medical, dental, vision, life insurance, retirement, tuition remission, and opportunities for professional development.

How to Apply:

Interested candidates should send a cover letter, resume, and statement of educational philosophy to Meghan Colip, Assistant to the High School Principal, at mcolip@smanet.org. No calls, please.