

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, January 28, 2025, in the High School Audion. Present were Directors William Broun, Donald Carpenter, John Conte, Vivian Demko, Laurel Erickson-Parsons, Shamim Pakzad, and Jay Santos - online. Tracy Magnotta was absent. Also present were Jaime Vlasaty, Superintendent, Judith Riegel, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:00 pm - *Cedric Dettmar, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Board Secretary*
8-present, 1-absent (Magnotta)
- IV. **Motion to Approve Agenda** – Director Conte, seconded by Director Carpenter, moved to approve the Agenda. Vote: 8-yes, 0-no, 1-absent (Magnotta)
- V. **Announcement of Executive Session** – None
- VI. **Approval of Minutes** – Director Conte, seconded by Director Carpenter, moved to approve the minutes of January 14, 2025. Vote: 8-yes, 0-no, 1-absent (Magnotta)
- VII. **Recognition** – 2025 Skills USA District Medalists
- VIII. **Presentation** – None
- IX. **High School SGA Representative’s Report**
- X. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent*
- XI. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XII. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$864,473.04
 - B. Cafeteria Expenditures – \$25,370.33
 - C. Health Benefits – \$527,428.82
 - D. Capital Projects – None
 1. Approve the above Presentation of Bills.
Director Conte, seconded by Director Erickson-Parsons, moved to approve the Presentation of Bills. Vote: 8-yes, 0-no, 1-absent (Magnotta)
- XIII. **Treasurer’s Report** – *Donald Carpenter/David Bonenberger*
 - A. Cash Investment and Bond Activity
 - B. Condensed Board Summary Report
 - C. Budget Transfers – \$2,431.84
 - D. Middle School Activity Report – October, November & December 2024
 - E. High School Activity Report – December 2024

1. Approve the above Treasurer's Report.

Director Conte, seconded by Director Erickson-Parsons, moved to approve the Treasurer's Report. Vote: 8-yes, 0-no, 1-absent (Magnotta)

XIV. AGENDA ITEMS

A. Education

1. Approve the graduation date of June 6, 2025, for the Class of 2025.

2. Approve Lilly Ann Rayne LaBelle as an early graduate, effective January 21, 2025.

3. Approve the first reading of the following policies:

103 - Nondiscrimination/Discriminatory Harassment – School and Classroom Practices

103.1 - Nondiscrimination-Qualified Students with Disabilities

104 - Discrimination/Harassment Affecting Staff

104 AR-2 – Reasonable Break Time and Lactation Accommodations

202 - Eligibility of Non-Resident Students

234 - Pregnant/Parenting/Married Students

234-AR-0 - Students Experiencing Pregnancy/Pregnancy-Related Conditions or Parenting

247 - Hazing

247-AR-0 - Hazing

247-AR-2 - Notice to Complainant and/or Parent/Guardians of Complainant

249 - Bullying/Cyberbullying

249-AR-0 - Bullying/Cyberbullying

252 - Dating Violence

317.1 - Educator Misconduct

610 - Purchases Subject to Bid/Quotation

611 - Purchases Budgeted

626 - Federal Fiscal Compliance

626 Attachment - Procurement – Federal Programs

626 Attachment - Administration of Federal Funds – Types of Costs, Obligations and Property Management

626 Attachment - Cash Management – Federal Programs

626 Attachment - Allowability of Costs – Federal Programs

Director Conte, seconded by Director Erickson-Parsons, moved to approve Education Item #3. Vote:8-yes, 0-no, 1-absent (Magnotta)

4. Approve the following 2024-25 mini-grant sponsored by the Saucon Valley Foundation for Educational Innovations:

Small Grants

Innovative Materials for Spanish Immersion Program (\$2,500.00)

Director Conte, seconded by Director Erickson-Parsons, moved to approve Education Items #1,2, and 4. Vote:8-yes, 0-no, 1-absent (Magnotta)

B. Personnel

1. Approve Jennifer Brazinski as a Long-Term Substitute, effective upon completion of employment paperwork until the end of the 2024-2025 school year. The base salary is \$59,182.00, prorated.
2. Approve the resignation of Robert Pasternak as a Dedicated Building Substitute, effective January 13, 2025. He will remain as a Day-to-Day Substitute.
3. Approve Stephanie Schleef and Chris Miscannon as additions to the day-to-day substitute teachers list for the 2024-2025 school year.
4. Approve Timothy Weaver as a Dedicated Building Substitute for the 2024-2025 school year at a rate of \$175 per day, working four days of a five-day school/work week where needed in the assigned school building, effective upon completion of employment paperwork.
5. Approve Amanda Brady for the After-School ACE Program at \$45.00 per hour.

Director Conte, seconded by Director Erickson-Parsons, moved to approve Personnel Items #1-5. Vote:8-yes, 0-no, 1-absent (Magnotta)

C. Facilities

1. Approve the attached list of Surplus/Obsolete items.

Director Demko, seconded by Director Erickson-Parsons, moved to approve Facilities Item #1. Vote:8-yes, 0-no, 1-absent (Magnotta)

D. Finance**2024-2025 Budget Timeline for the 2025-2026 School Year**

May 31, 2025 - *District Deadline* to adopt the 2025-2026 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2025 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2025-2026 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2025 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2025-2026 final budget.

1. Approve a proposal by T&T/Lanco, Inc. for replacing the Middle School Boiler at a cost of \$39,500.00 with money coming from the fund balance. The proposal is pending review and approval of the district solicitor.

Director Conte, seconded by Director Carpenter, moved to approve Finance Item #1. Vote: 8-yes, 0-no, 1-absent (Magnotta)

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte* – No Report
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta* - None

F. Northampton Community College – *Susan Baxter* – Enrollment continues to increase

G. Bethlehem Area Vo-Tech School – *Vivian Demko & Cedric Dettmar* – The new agreement will be brought to the board for a vote in February.

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad* – Dr. Pakzad reported that the IU budget will increase 4.1% but our contribution will not increase. Dr. Wofel will be coming to a future meeting to present the budget.

I. PSBA Representative – *Donald Carpenter & Jay Santos* – Governor Shapiro will present the budget on February 4th. PSBA will give webinar of the highlights on February 7th. PSBA also has two new resources for board directors on executive sessions and social media.

J. New Business – Director Broun commented on the citizens that are volunteering their time on the Comprehensive Plan Committee.

K. Old Business - None

XV. Citizens' Inquiries and Comments –

J. Stern – Commented on the Alumni Hall of Fame Ceremony and how wonderful it was.

M. Karabin – Commented on Cyber/Charter school enrollment, we should ask district parent why they left Saucon.

XVI. Announcements**Future Meetings ~**

February 11, 2025– 7 pm – Business Meeting – High School Audion

February 25, 2025– 7 pm – Business Meeting – High School Audion

XVII. Motion to Adjourn Meeting

Board President Dettmar adjourned the meeting at 7:37 pm.