

# SMISD Online Registration

**Step 1:** Click on the “Online Registration” tab in the top right corner of our [www.smisd.net](http://www.smisd.net) website.



Santa Maria Independent School District

Dedicated to Excellence in Education



**Step 2:** Click on the Ascender parent portal link to enter it.

A large banner for school registration. It features a collage of photos showing students and staff. The banner is split into two halves: English on the left and Spanish on the right. The English side says "SCHOOL REGISTRATION" and "Enroll Now". The Spanish side says "REGISTRO ESCOLAR" and "Inscríbete ahora". Both sides list "ITEMS REQUIRED" or "ARTÍCULOS REQUERIDOS" including: Personal e-mail, Birth Certificate, Immunizations Card, Social Security Card, Proof of Residency, and Parent ID. At the bottom, it says "Registration for New to District &amp; Returning Students Wednesday, February 12, 2025" and "Inscripción para estudiantes Nuevos al Distrito y que regresan miércoles febrero 12, 2025". There are also links to "Register Here www.smisd.net" and "Regístrese aquí www.smisd.net".

Register Online through the link below

[ASCENDER PARENT PORTAL](#)

[PORTAL PARA PADRES DE ASCENDER](#)



Click on the link below for instructions on How to Register Online

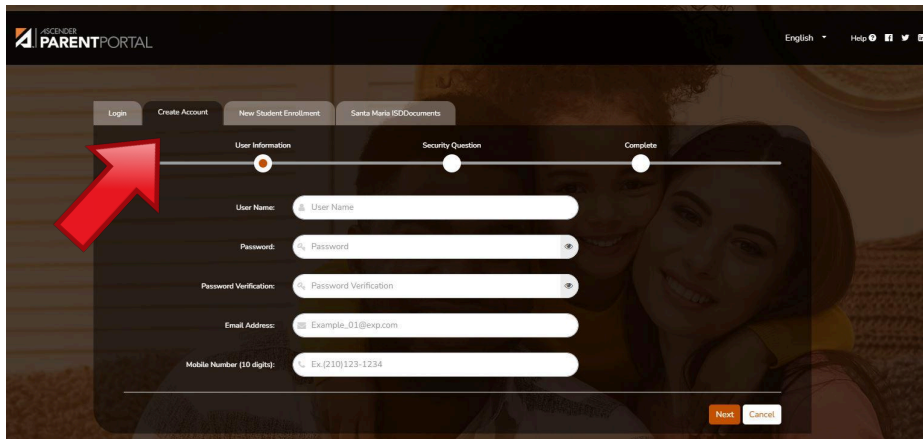
[INSTRUCTIONS FOR RETURNING STUDNETS](#)

[INSTRUCCIONES PARA LOS ESTUDIANTES QUE REGRESAN](#)

[INSTRUCTIONS FOR STUDENTS NEW TO THE DISTRICT](#)

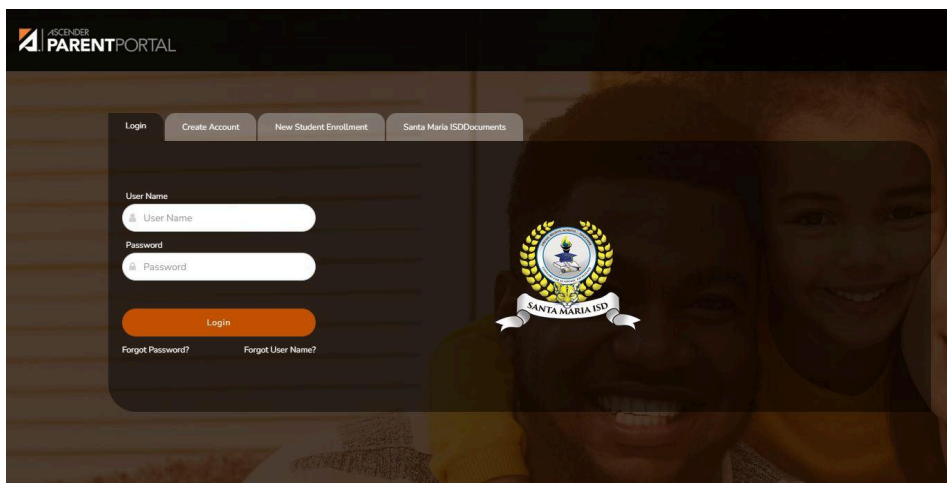
[INSTRUCCIONES PARA ESTUDIANTES NUEVOS EN EL DISTRITO](#)

**Step 3:** Click on the “Create Account” tab on the Ascender website. Enter your information. You will need a personal email address. (If you already have a parent portal account and have your child’s account linked to yours, you can skip step 3,5, 6, 7, and 8)



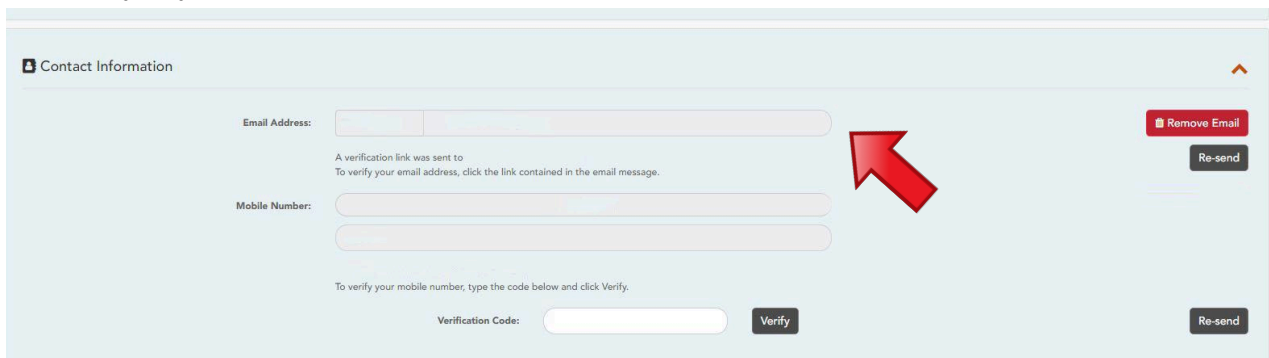
The screenshot shows the 'Ascender PARENTPORTAL' interface. At the top, there are navigation tabs: 'Login', 'Create Account', 'New Student Enrollment', and 'Santa Maria ISD Documents'. A progress bar below the tabs indicates three steps: 'User Information', 'Security Question', and 'Complete'. The 'User Information' step is active. The form contains the following fields: 'User Name', 'Password', 'Password Verification', 'Email Address', and 'Mobile Number (10 digits)'. A red arrow points to the 'Create Account' tab. At the bottom right of the form are 'Next' and 'Cancel' buttons.

**Step 4:** Click on the Ascender parent portal link on our website and log in with your username and password.



The screenshot shows the 'Ascender PARENTPORTAL' login page. It features navigation tabs for 'Login', 'Create Account', 'New Student Enrollment', and 'Santa Maria ISD Documents'. The 'Login' tab is selected. The form includes 'User Name' and 'Password' input fields, a 'Login' button, and links for 'Forgot Password?' and 'Forgot User Name?'. The Santa Maria ISD logo is displayed in the center. The background shows a blurred image of a family.

**Step 5:** Type your email address into the red outlined box and click send.



The screenshot shows the 'Contact Information' form. It has a title 'Contact Information' and a close button. The form contains: 'Email Address' field with a red outline and a red arrow pointing to it, a 'Remove Email' button, and a 'Re-send' button; 'Mobile Number' field with two input lines; and a 'Verification Code' field with a 'Verify' button and a 'Re-send' button. A message states: 'A verification link was sent to To verify your email address, click the link contained in the email message.'

**Step 6:** Your personal email should receive a verification, please verify. Once verified, you will receive the message in the picture below, and then you may return to your parent portal.

A **green** outline will be displayed once verified.

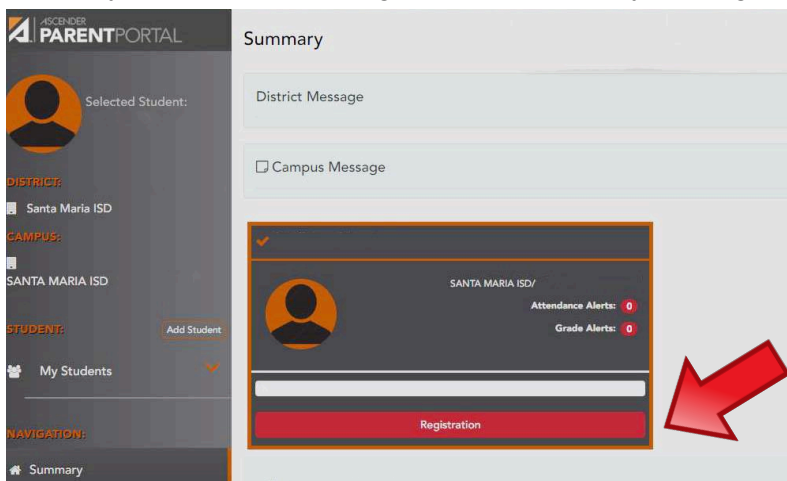


**Step 7:** Link your child’s account to your Ascender parent portal account with the parent portal ID provided to you in a letter that was sent home.

A screenshot of a web form titled "Link an Enrolled Student" with a close button (X) in the top right corner. The form contains a grey instruction box at the top that says "Obtain the ParentPortal ID from the student's campus." Below this are two input fields: "ParentPortal ID:" with a text box containing "ParentPortal ID", and "Birth Date (MM/DD/YYYY):" with a text box containing "Birth Date (MM/DD/YYYY)" and an example "(Ex: 03/11/1994)". At the bottom right of the form are two buttons: "Cancel" and "Add".

**Step 8:** Contact your campus secretary and provide your email submitted in the parent portal account. (Wait within 1 business to continue to the next step)

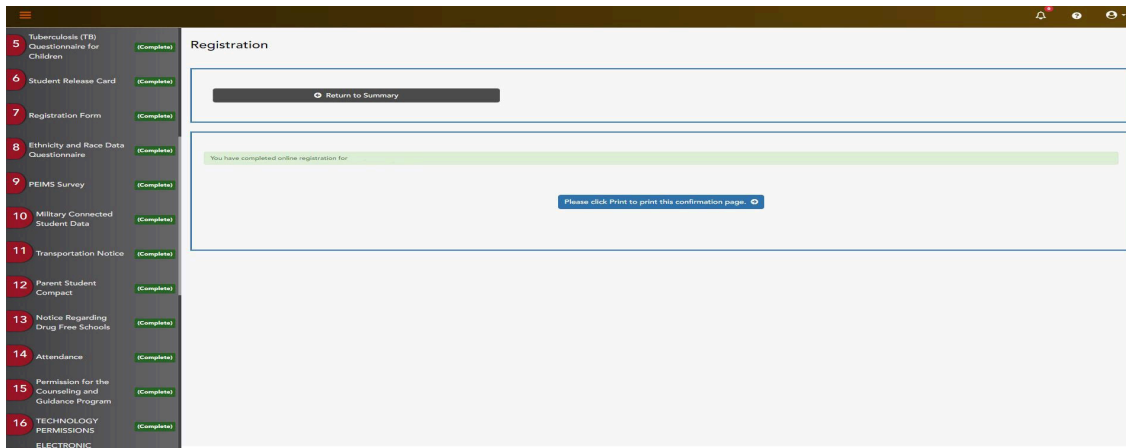
**Step 9:** Once the school links your email to your account and you log back in, you will go to the summary tab and start the registration process by clicking on the red button titled “Registration”



**Step 10:** Fill out all required forms. Click on “Save Form” to save your progress and return later if you may need to or “Next Form” to proceed to the next form once you have completed the one you are currently on.



**Step 11:** Once you finish forms 1-27 you are done and you may print the confirmation page if you would like.



**Step 12:** For Final approval of registration, parents physically submit to the campus (1.) Proof of residency (2.) parent’s identification (3.) nurse’s health requirements.

**Step 13.** Please call the campuses before the new school years start date, to ensure your child is cleared to receive their new campus schedule.

*Thank you for registering your child at SMISD!*

