

REQUEST FOR PROPOSALS
FY 2025-2026
GREENE COUNTY SCHOOL DISTRICT

Project:

The **Greene County School District (GCSD)** is seeking proposals from qualified ALJP vendors to replace end of life network switches, associated networking components, and any required licensing to add to the current equipment. Some of the Cisco/other Brand Switches need to be upgraded to the latest affordable switch technology. Switches are located in classrooms and main network closets at each school. The cost of configuration and installation must be included in the initial quote.

GCSD is currently implementing a Cisco-based wired network infrastructure, and any solution must be 100% compatible. Integration with the Meraki Management Dashboard is highly desired.

All items must be of equal or greater specification with regard to the listed items in the below specifications. No consideration is to be implied regarding manufacturer or model as all quotes will be considered equally in accordance with the bid requirements.

Specifications & Quantity:

Meraki MS130-8 or equivalent (in classrooms)	Meraki MS225-48 PoE+ or equivalent (in MDF)
Prior to submitting a quote, vendor must participate in the mandatory bid meeting and walk-through of all campuses and facilities of the GCSD to determine the quantity and best equipment to use in each area. No quantity is guaranteed. GCSD reserves the right to implement the proposal in its entirety or in part based on funding and the best interests of the school district.	

- All parts necessary for network switches to function should be included in the bid/quote, including mounts, wiring, and other necessary components.
- Vendor must provide documentation of specifications and guarantee that the quoted items are compatible and integrate seamlessly with installed equipment.

Funding:

This project is contingent on E-Rate funding, board approval, and availability of matching funds.

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Schedule of Events:

EVENT	DATE
Release of RFP to Bidders	February 12, 2025
Mandatory Walk-Through and Bid-Meeting	Friday, February 21, 2025, beginning at 9:30 AM CST Location: Greene County Board of Education, 220 Main Street, Eutaw, AL 35462
Bid Email Due Date	Monday, March 3, 2025, 11:59 AM CST
Contract Award	Upon School Board Approval
All questions must be emailed to rcoleman@greene.k12.al.us and must have “GCSD 2025-2026 Mini- Quote Submission” in the subject. All questions and answers will be posted on the mini- bid website. Please check back regularly for updates.	

Terms:

Complete bids should be emailed to rcoleman@greene.k12.al.us and must have “GCSD 2025-2026 Mini- Quote Submission” in the subject no later than Monday, March 3, 2025, 11:59 AM CST.

Vendors must use their ALJP bid as the basis for this quote. Pricing may be lower, but GCSD must be able to demonstrate to USAC that the prices submitted clearly tie back to the vendor’s ALJP bid award. Provide pricing good through June 30, 2025. No shipping costs may be added at the time of purchase.

All prices submitted on the bid are to be “delivered prices” and shall be inclusive of all charges and fees and shall not include any state or local tax. Tax exempt information is available upon request. No additional fees and/or charges may be added during the length of the contract.

As with all E-rate RFPs, the district will, at its sole discretion, decide whether a vendor/respondent award will result from this RFP. The issuance of this RFP does not obligate the district to make an award.

Prospective vendor’s employees may be required to have a background check before entering schools during attendance hours.

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GCSD reserves the right to accept and/or deny any or all items on the proposal at the unit price submitted.

The Winning Vendor must provide an inventoried excel spreadsheet of all equipment installed using the attached format if installation is included in purchase.

No invoice will be paid until all purchase order items have been delivered to the school district's satisfaction.

GCSD will require Vendor to file a 474 (SPI).

GCSD reserves the right to cancel the contract with the vendor for nonperformance. All items must be new, unused, current technology, not end-of-life, close out, or refurbished products.

Vendor must be an established business for a minimum of at least 3 continuous years and must have handled orders for the same or similar products.

Vendor ALJP Contract number(s) should be on ALL quotes and invoices.

Vendor must be in good standing with the FCC and provide a current Service Provider Identification Number (SPIN) with USAC Schools and Libraries (E-rate) throughout the term of any agreement. Please indicate SPIN on all documentation. Vendors who do not currently have green light status will not be considered. The loss of green light status with the FCC shall render any contracts entered into with the vendor to be immediately null and void.

The vendor must be able to complete installation according to specified deadlines.

Additional Requirements:

Depending on the size of the project, after hours installation may be required.

Separate E-rate eligible items from ineligible items on all quotes and invoicing.

If GCSD does not receive E-rate funding as a result of vendor error, the vendor will still be required to provide bid services and GCSD will only be obligated to their E-rate percentage.

Bid bond may be required depending on size of the project.

Disqualifications:

If one or more of the following occur, then the entire bid/quote will be disqualified. A disqualification means that the bid/quote will not be accepted, evaluated, or considered.

- The bid/quote is received after Monday, March 3, 2025, 11:59 AM CST.
- The required bid documentation listed in the terms is not included.

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- The vendor fails to provide a SPIN.
- The vendor does not currently have a green light status with USAC.
- The vendor does not bid on the project as specifically outlined in the RFP.

Evaluation:

Award Rubric		
Description	Weight	Notes
Price of Eligible Products and/or Services	40%	Based on all E-rate <u>eligible</u> costs according to the SLD's 2025 ESL.
Completeness of bid/quote and Quality of Proposed Services (all documents provided)	20%	Long-term costs of support contracts and licensing. Service Level Agreement terms.
Prior Experience with Vendor or Local or In State Vendor	20%	Prior experience/Local or In State
Warranty/Maintenance/Support Features	10%	Management features for K-12 environments. Technical support services.
References	10%	A minimum of three references provided with at least two being a School District, preferably in Alabama.

The GCSD will award based on the vendor submission that best meets the needs of the school system regarding the current Technology Plan, future growth, and RFP specifications, not necessarily the lowest price even though price will be a primary factor.

GCSD may elect to award all, some or none of the services bid.

GCSD reserves the right to reject any or all of the bids or any items of any bids, to waive any informalities in bids received, and to waive technical errors in the best interest of GCSD will thereby be promoted.

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References (Letters of Recommendation may be attached)

Name of School System or Company	Name of Person and Job Title	Contact Phone Number and Email

Equipment Inventory Format

Manufacturer	Model	Serial Number	Date Installed	School Building	Room/ Location