



San Jose Charter Academy
 PTO Minutes
 Monday, November 18 @ 6PM
 Location: Elementary Cafeteria

Executive Board	Officer	Present	Executive Board	Officer	Present
President	Kennya Diaz	Y	Parliamentarian /SJCA Principal/Superintendent	Erin Shiroma	Y
Vice President/Fundraising	Alexis Medina	Y	Teacher/Staff Rep #1	Katrina Gomez/Yvonne Ronquillo	Y
Secretary	Kameren Arias	Y	Teacher/Staff Rep #2	Lauren Mejia/Desiree Jaojoco	N
Treasurer	Monica Hajar	N	Member at Large #1/Events	Karla Tovar	Y
Events Coordinator	Jaclyn Wong/Miriam Farias	Y	Member at Large #2/Fundraising	David Lizarraras	N
Volunteer Coordinator	Jennifer Martinez	Y	Member at Large #3/Hospitality	Brian Nakamura	Y
Membership/Community Outreach	Sitarra Ragland	Y			

1. Meeting Called to Order - 6:15 PM
2. Number of parents in attendance: 5
3. Quorum present: Yes; 9/12
4. Review minutes from previous meeting October 2024
 - Kameren Arias motions to approve October 2024 minutes, Alexis Medina seconds the motions
 - 9 Ayes; 0 Nays
 - Motion carries; minutes approved
5. Treasurer Update:
 - Bank Balance: \$139,991.55
 - Total Deposits: \$65,562.25



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August 2024: \$5,923.58

September 2024: \$2,960.64

October 2024: \$56,678.03

November 2024: \$0

Total Reimbursements/Disbursements: \$18,477.48

August 2024: \$5,113.82

September 2024: \$2,676.94

October 2024: \$780.98

November 2024: \$283.90

Checks Outstanding: \$9,621.84

CHECK DATE	CASHED DATE	CHECK #	PAYEE	DESCRIPTION	EXPENSE AMOUNT	CHECK TOTAL	NOTES	MONTHLY TOTAL
7/5/2024	8/9/2024	1520	Clifton Larson Allen, LLP	PTO Expense - Tax Accountant Fees - 2023	\$3,675.00	\$3,675.00		
6/27/2024	8/12/2024	1521	Desiree Santos	PTO Expense - End of Year Planning Dinner	\$447.97	\$447.97		\$5,113.82
8/9/2024	8/12/2024	1523	Jorge Verdin	Staff Support - Staff Welcome Lunch 24' - 25'	\$950.00	\$950.00		
6/7/2024	8/26/2024	1516	Norma Vinegas	Student Support - 8th Grade Promotion Balloons	\$40.85	\$40.85		
6/5/2024	9/10/2024	1502	Nancy Aguirre	Student Support - 5th Grade Promotion - Food	\$100.00	\$100.00		
9/19	9/24/2024	1525	\$3.99 Pizza Co.	Fundraiser - Bingo Night	\$185.47	\$185.47		
NA	9/19/2024	NA	Square, Inc.	Other - Fees	\$20.00	NA		
8/4/2024	9/23/2024	1471	Desiree Jaojoco	Welcome Back Luncheon	\$2,049.48	\$2,049.48		\$2,676.94
6/26/2024	9/23/2024	1468	Desiree Jaojoco	PTO Support - Thank you Gift Cards	\$200.00	\$200.00		
6/26/2024	9/23/2024	1467	Desiree Jaojoco	Student Support - Day of Awesomeness Snacks	\$57.00	\$57.00		
6/12/2024	9/24/2024	1508	Miriam Farias	Student Support - 8th Grade Dance Supplies	\$64.99	\$64.99		
9/17/2024	10/9/2024	1524	Nicole Valdivinos	Staff Support - Staff Appreciation Week - Bun Street	\$200.00	\$200.00		
10/4/2024	10/29/2024	1528	Desiree Santos	Fall Festival 23'-24' - Caramel Pails	\$175.00	\$175.00		\$780.98
10/14/2024	10/28/2024	1530	Jennifer Martinez	PTO Supplies - Coffee & Creamer	\$20.98	\$20.98		
10/14/2024	10/30/2024	1531	David Lazarras	Fundraiser - Angel Tickets	\$385.00	\$385.00		
10/14/2024	11/12/2024	1532	Kennya Diaz	Staff Support - Custodian Appreciation Gift - Gift Cards	\$175.00		2024-05	
				Staff Support - Custodian Appreciation Gift - Bundtlets	\$32.50	\$233.90		\$283.90
				Fundraiser - Spring Book Fair - Thank you flowers for S. Villegas	\$22.00			
				Fundraiser - Spring Book Fair - Thank you balloons for S. Villegas	\$4.40			
NA	11/8/2024	NA	Monica Hajar	Fundraiser - Fall Book Fair Cashbox	\$50.00	NA		
10/4/2024	Outstanding	1526	Desiree Santos	Staff Support - Custodian Appreciation Day - Lunch	\$75.64	\$75.64		
10/4/2024	Outstanding	1527	VOID	N/A	\$0.00	\$0.00		
10/5/2024	Outstanding	1529	San Jose Charter Academy	Staff Support - Custodian Appreciation Day T-Shirts	\$175.12	\$175.12		
11/14/2024	Outstanding	1534	San Jose Charter Academy	Student Support - Busses (23' - 24') Inv# 2024-20	\$1,575.00	\$1,575.00		
11/14/2024	Outstanding	1535	San Jose Charter Academy	Student Support - Busses (23' - 24') Inv# 2024-19	\$6,600.75	\$6,600.75		
11/18/2024	Outstanding	1536	Desiree Jaojoco	Staff Support - National Lunch Hero Day	\$112.82	\$112.82		\$9,621.84
11/18/2024	Outstanding	1537	Desiree Jaojoco	Other - Costco - 2 airpots for PTO Events	\$43.48	\$43.48	2024-10	
				Student Support - Amazon - Favors for students	\$82.87		2024-06	
11/18/2024	Outstanding	1538	Michelle Ruiz	Student Support - Amazon - Bookmarks for SFA Cafe	\$42.88	\$1,039.03	2024-07	
				Student Support - Scholastic Book Clubs books for students	\$326.31		2024-08	
				Student Support - Five Below - Prizes for students	\$586.97		2024-09	
Total Disbursements								\$18,477.48

1. President Update:

- Thank you to all the families supporting our past events and fundraisers!

2. Vice President/Fundraising Update:



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- **Completed Fundraiser: Unity in Motion: Sharks Fun Run**
 - We are thrilled to announce that we exceeded our fundraising goal of \$50,000, raising an incredible total of \$51,143.00! A huge thank you to everyone for your amazing support in making this event a success!
 - Top 3 Classes: Each teacher will receive a \$50 Amazon gift card.
 - 🥇 3rd Grade – Ms. Stanley: 🍕 Pizza Party
 - 🥈 1st Grade – Ms. Salamone: 🍷 Popsicle Party
 - 🥉 3rd Grade – Mrs. Hottmann: 🍷 Popsicle Party
 - 🏆 Top Individual Participants
 - TK – 2nd Grade: Winner: Raiden Aradani (2nd Grade – Ms. Tombrello)
Prize: JAM Pass to Jump N Jammin' (10 entries)
 - 3rd – 5th Grade: Winner: Leila Park (3rd Grade – Ms. Stanley)
Prize: Choice of Apple AirPods or 2025 Knott's Season Pass
 - 6th – 8th Grade: Winner: Chloe Kim (6th Grade – Mr. Carrera)
Prize: Choice of Apple AirPods or 2025 Knott's Season Pass
- **Current Fundraisers:**
 - 🍪 **Red Robin Fundraiser**

Join us TODAY, November 18th for an all-day fundraiser at Red Robin!
San Jose Charter Academy PTO will receive 20% of fundraiser sales.
 - 📖 **Literati Book Fair**

Our Literati Book Fair is currently happening and runs through Wednesday, November 20th.
 - **A huge thank you to all of our Bookfair Volunteers for making this event possible!!**
 - Hannah Ramirez
 - Alejandra Vargas Medina
 - Min Choi
 - Ryun Kyung Kim
 - Yvonne Salcido
 - Jenny Tam
 - Ruth Caloca
 - Shaunecy Nourak
 - Miriam Adesina



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- Francelle Esparza
 - Natalie Myers
 - Judy Lopez
 - Jodie Tsang
 - Yessenia Aguirre
 - Ann Truong
 - Gabby Duarte
 - Ariana Barocio
 - Yesica Ruedas
 - Jennifer Lee
 - Janet Mendez
 - Marie Lomeli
 - Bonnie Neri-Huang
 - Megan Rosales
-  **See's Candy Fundraiser**
 - Open now through December 6th
San Jose Charter Academy PTO will receive 20-50% back on sales!
 - Share the link or scan the QR code with family and friends to support our SJCA storefront:
 - https://www.yumraising.com/secure/sanjca_san_jose_charter_academy_pto49/Ale_Vil3533/





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3. Secretary Update:

- Please sign in
- Free Dress for your student(s) tomorrow Tuesday, November 19

4. Membership Update:

- Pizza parties and popsicle parties are being scheduled with the classes who reached 100% class membership
- PTO membership can still be purchased through our Square site or using envelopes in the Front Office

5. Volunteer Coordinator Update:

- Thank you to all of the volunteers who have supported the various school events over the past several weeks! We truly appreciate your time and dedication to the success of our events!

6. Events Coordinator Update:

- Wednesday December 18 we will be having our Pastries with Parents event. The event will be held in the MPR in Junior Academy from 7:30-10:00 AM.
- Parents will need to RSVP
 - We only have space for 250
 - See update in Unfinished Business section
- Tuesday, December 3 there will be a meeting at 3:20 for the Carnival volunteers and planning committee.
 - More info to follow

7. Parliamentarian/Principal Update:

- Facilities Interest Outcomes
 - In the process of filing for and completing applications for grants
 - What are community wants/needs/priorities and bigger “dreams” for the school
 - Ongoing dialogue
 - Hired consultants
 - Outdoor learning is one key focus for this community
 - Keep an eye out for interest forms and focus groups



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- Would like projects to be as swift and turn key as possible despite funding taking time
- Holiday Exchange
 - October hit and we've had a magnitude of events
 - Want to make sure families have the opportunity to participate; be more inclusive of families that may need support
 - Exchanging of accessories for upcoming events
 - ASB to plan and facilitate
- 8. Teacher/Staff Update:
 - Nothing to report
- 9. Members at Large Update:
 - Nothing to report
- 10. Chairperson Update:
 - Nicole Valdovinos: Today was our last day of SLC week, ending with Red Robin lunch hosted by Ms. Shiroma. Last week, 8th, 7th, and 6th grades hosted along with PTO to provide a wide array of goodies for staff on their long days of conferences. Thank you to all who contributed to making the week a successful one!
- 11. Any Unfinished Business:
 - Wednesday, Dec 4: Ms Shiroma and Ms Lemus to be SLIMED!
 - Update to Pastries with Parents: Event will be an exclusive PTO Member event. More details to follow once details are finalized.
- 12. Any new business to be brought before the board:
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Date of next meeting: All meetings will be the second Monday of each month unless otherwise stated. This will be the last meeting of the school year. Our next meeting will be in January 2025 and that date will be announced via Parent Square.

Meeting adjourned at: 6:48 PM

Minutes compiled by: Kameran Arias