

WARREN HILLS REGIONAL BOARD OF EDUCATION

**January 28, 2025**

**6:30 p.m. – Executive Session**

**7:00 p.m. Regular Meeting**

A. Call to Order – Alfred Coscia, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Alfred Coscia, Thomas Dufner, Molly Fraumeni, Jean Hansen, Erik Heller, Amy Kemp, Paula Merrill and Lisa Marshall. Also present was Earl Clymer, Donnamarie Palmiere, Dennis Mack and Board Attorney Marc Zitomer. Corey Piasecki. was absent. Student Representative Loudon Heller was present for the Regular Meeting.

C. Executive Session- 6:33 p.m.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*
- 4) *Matters of Attorney/Client Privilege*
- 5) *Confidential Student Matters*
- 6) *Negotiations*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

Motion by Mr. Coscia and seconded by Mrs. Fraumeni to go into Executive Session at 6:33 p.m. with full board consent.

D. Reconvene: 7:06 p.m.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times, Warren-Reporter,*

Newark Star-Ledger and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Pledge of Allegiance

Approval of Board Minutes

- January 7, 2025 Regular Session Meeting

Motion by Mrs. Marshall and seconded by Mrs. Merrill to approve the minutes of the January 7, 2025 Regular Meeting.

MOTION: Lisa Marshall		SECOND: Paula Merrill		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner			X	
Molly Fraumeni	X			
Jean Hansen	X			
Erik Heller	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki				X
Amy Kemp	X			
Alfred Coscia	X			

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools  
None

F. Student Liaison Report – Louden Heller

Mr. Heller reported:

- February 10<sup>th</sup> is Spirit Week
- Choir is hosting Cabaret night on February 12<sup>th</sup>
- Students met with Maschio’s to discuss the cafeteria and it went very well. Maschio’s was very receptive and positive. The students felt their suggestions were taken seriously and could be implemented.

G. Superintendent’s Report – Mr. Earl C. Clymer, III

- Reminder to board members to complete their ethics forms
- FFA presentation by FFA students and Patty Smith  
189 members in Warren Hills FFA
- Mrs. Smith was recognized as one of the top leaders in the nation  
Mr. Clymer thanked Mrs. Smith for her hard work and dedication and for growing the AG program at Warren Hills.

H. Presenter(s): Warren Hills High School FFA and Mrs. Patty Smith (Advisor)

**I. Goals:**

**Warren Hills Regional School District Goals for 2024-2025 School Year**

**District Goal 1:** Provide faculty & staff with resources, best practices and strategies and tiered systems of support through vertical articulation for grades 6&7 and 8&9. Implementation of the *Cluster Curriculum Project* and the *Curriculum Monitoring and Assessment Plan* to more closely evaluate student performance and achievement related to NJ State Learning Standards, standardized and in-house assessments, including but not limited to, benchmark assessments, semester 1 and semester 2 final assessments and teacher-generated in-class assessments.

**District Goal 2:** To implement best practices and strategies to enhance the Culture and Climate of district school buildings in collaboration with student, faculty and administrative stakeholders. Practices and strategies will include but are not limited to, in-house professional development programs, the District Mental Health Team (DMHT), SCAIP initiative, the Nurtured Heart Approach and the DREAMS Program.

**District Goal 3:** To implement best practices and strategies to educate students, parents and faculty on the use of AI generators and related tools for education, while implementing and strengthening sound practices and protocols to minimize the potential of security breaches related to district-wide data and personal

**Warren Hills Board of Education Board Goals for 2024-2025:**

1. Provide support to the administration, faculty and staff in the pursuit and achievement of the district goals.

2. Support and recognize student achievements and success with student presentations at Board of Education Meetings.

- Goal 1 – Cluster Articulation meetings
- Goal 2 – MS Focus group meetings for Culture and Climate

**J. Committee Reports**

<b>Committee</b>	<b>Date</b>	<b>Discussion</b>
Finance, Facilities & Transportation	No Meeting Held	By Chair: Paula Merrill
Education, Policy & Technology	No Meeting Held	By Chair: Lisa Marshall
Personnel & Student Activities	No Meeting Held	By Chair: Molly Fraumeni
Negotiations	No Meeting Held	By Chair: Tom Dufner

**K. Old Business**

None

**L. New Business**

Mrs. Marshall reminded the board that there will be a Warren County School Boards virtual meeting on Feb 12, 2025.

**M. Public Comment**

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of the Board’s response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely that all of their questions will be answered and may be referred to further dialogue with the administration.

**N. ACTION ITEMS**

**I. PERSONNEL**

Motion by Mrs. Fraumeni and seconded by Mrs. Hansen to accept the recommendation of the Superintendent to approve and adopt motions I.1 to I.4 as amended and described below:

\*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Michael DeMeo	Approve	Substitute Security	\$20.00/hr	District	1-29-25	6-30-25	Pending receipt of required documents.
2	Joseph Bohem	Approve	Substitute Security	\$20.00/hr	District	1-29-25	06-30-25	Pending receipt of required documents.
3	Andrew Kaluzny	Approve	Substitute Teacher	\$130.00/day	District	01-29-25	06-30-25	Pending receipt of required documents

<b>Code No.</b>	<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Salary</b>	<b>Location</b>	<b>Date Effective</b>	<b>Date Terminated</b>	<b>Discussion</b>
4	Renee Smola	Approve	Coach - Head Softball	\$8,982.00	HS	3-10-25	End of Season	Tier 3 Step 4
5	Craig Green	Approve	Coach - Asst. Softball	\$7,089.00	HS	3-10-25	End of Season	Tier 3 Step 4
6	Tarra Bendorf	Approve	Coach - Head Softball	\$5,595.00	MS	3-10-25	End of Season	Tier 3 Step 4
7	Michael Quinto	Approve	Coach - Head baseball	\$8,982.00	HS	3-10-25	End of Season	Tier 3 Step 4
8	Jeremy Willis	Approve	Coach - Asst. Baseball	\$7,089.00	HS	3-10-25	End of Season	Tier 3 Step 4
9	Michael Farrell	Approve	Coach - Asst. Baseball	\$7,089.00	HS	3-10-25	End of Season	Tier 3 Step 4
10	Thomas Dellaventura	Approve	Coach - Head Baseball	\$5,595.00	MS	3-10-25	End of Season	Tier 3 Step 4
11	Patrick Kablis	Approve	Coach - Head Boys Lacrosse	\$8,982.00	HS	3-10-25	End of Season	Tier 3 Step 4
12	Jacob Korczukowski	Approve	Coach - Asst. Boys Lacrosse	\$5,607.00	HS	3-10-25	End of Season	Tier 3 Step 3
13	Bailey Bevins	Approve	Coach - Asst. Boys Lacrosse	\$3,544.50	HS	3-10-25	End of Season	Tier 3 Step 4 - 50% of \$7,089
14	Marcus Gurdineer	Approve	Coach - Asst. Boys Lacrosse	\$3,544.50	HS	3-10-25	End of Season	Tier 3 Step - 50% of \$7.089
15	Megan Bublitz	Approve	Coach - Head Girls Lacrosse	\$8,982.00	HS	3-10-25	End of Season	Tier 3 Step 4

<b>Code No.</b>	<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Salary</b>	<b>Location</b>	<b>Date Effective</b>	<b>Date Terminated</b>	<b>Discussion</b>
16	Erica Chesniak	Approve	Coach - Asst. Girls Lacrosse	\$7,089.00	HS	3-10-25	End of Season	Tier 3 Step 4
17	Nicole Latino	Approve	Coach - Asst. Girls Lacrosse	\$7,089.00	HS	3-10-25	End of Season	Tier 3 Step 4
18	Maria Forsythe	Approve	Coach - Head Girls Track	\$8,982.00	HS	3-10-25	End of Season	Tier 3 Step 4
19	Zachary Fisher	Approve	Coach - Head Boys Track	\$8,982.00	HS	3-10-25	End of Season	Tier 3 Step 4
20	Michael Howey	Approve	Coach - Asst. Track	\$7,089.00	HS	3-10-25	End of Season	Tier 3 Step 4
21	Janessa Ternosky	Approve	Coach - Asst. Track	\$5,607.00	HS	3-10-25	End of Season	Tier 3 Step 3
22	Emily Dorn	Approve	Coach - Asst. Track	\$7,089.00	HS	3-10-25	End of Season	Tier 3 Step 4
23	Kimberly Kavcak	Approve	Coach - Head Girls Track	\$5,595.00	MS	3-10-25	End of Season	Tier 3 Step 4
24	Tasjaana Miraglia	Approve	Coach - Head Boys Track	\$5,595.00	MS	3-10-25	End of Season	Tier 3 Step 3
25	David Sbriscia	Approve	Coach - Asst. Track	\$4,326.00	MS	3-10-25	End of Season	Tier 3 Step 4
26	John Heine	Approve	Coach - Head Golf	\$6,250.00	HS	3-10-25	End of Season	Tier 4 Step 3
27	Daniel Montgomery	Approve	Coach - Head Boys Tennis	\$7,434.00	HS	3-10-25	End of Season	Tier 4 Step 4
28	Kristyn Sbriscia	Approve	Nurse Physicals - Spring	\$1,000.00	HS/MS	02-01-25	End of Season	Flat Stipend

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
29	Kenneth Kurpat	Approve	Weight Room - Spring	\$2,300.00	HS	Start of Spring	End of Spring Season	Flat Stipend
30	Shannon Tubman	Accept	Paraprofessional	\$28.51/hr	District	2-05-25	2-05-25	Resignation
31	Gerald Veneziano	Rescind	Substitute Security	\$20.00/hr	District	1-8-2025	1-8-2025	N/A
32	Gerald Veneziano	Rescind	Event Staff	\$40.00/hr	District	1-8-2025	1-8-2025	N/A

\*2. Motion to approve the following internships/observations/volunteers:

Code No.	Name	Position	Degree/Step/ # of Hours	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
1	Malav Shah	Volunteer	N/A	N/A	District	01-29-25	06-30-25	Robotics
2	Andrew Kaluzny	Volunteer	N/A	N/A	District	01-29-25	06-30-25	Boys Wrestling

\*3. Motion to approve the following travel and conference requests:

Code	Name	Title	Location	Cost/Mileage	Date & Discussion
1	H Apple	Chemical Hygiene Officer Leadership Academy	Virtual	\$499 Registration	Every Tuesday for 12 weeks 10 am to 11 am 1-14-2025 to 4-01-2025
2	K Dennison	NJ Social Studies Supervisor Assoc Winter Meeting	West Windsor Plainsboro Board of Education West Windsor NJ	Mileage	February 4, 2025
3	H Apple K Dennison	IXL Live for Administrators	690 Bloomfield Ave Montclair NJ 07042	\$179 Registration, Mileage	April 2, 2025
4	T Jaw	Genesis Scheduling Seminar	Monroe Public Library 4 Municipal Plaza Monroe Township NJ 08831	Mileage	February 18, 2025
5	M Mason	NJSBGA 2025 Conference & Expo	Harrah's Resort Atlantic City NJ	\$350 Registration, Mileage	March 23 to 26, 2025

6	D Guth	LEAD 21st Century Drug & Violence Prevention Training Conference	Harrah's Resort Atlantic City NJ	Mileage, Accommodations, Meals	March 30, to April 1, 2025
7	S Fretz	Ben Hartranft, Speaker on Autism	Warren Glen Academy 45 Route 519 Bloomsbury NJ 08804	Mileage	March 26, 2025

\*4. Motion to approve the following medical / maternity leave of absence:

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without benefits	Return Date	Discussion
1	18541912	Maternity Leave	Guidance Counselor	HS	on or about 3-31-25	12	4/16/25	4/16/25	N/A	on or about 5-27-25	

### Approval of Personnel Motions

MOTION: Molly Fraumeni		SECOND: Jean Hansen		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner	X			
Molly Fraumeni	X			
Jean Hansen	X			
Erik Heller	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki				X
Amy Kemp	X			
Alfred Coscia	X			

## II. EDUCATION AND POLICY

Motion by Mrs. Marshall and seconded by Mr. Dufner to accept the recommendation of the Superintendent to approve and adopt motions II.1 through II.2, as amended and described below:

\*1. Motion to affirm the administrative decision regarding the following HIB cases:

MS –2024-2025 - None  
 HS – 2024-2025 - None



\*2. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	K Sweet C Marsan O Reiner M Reiner	National High School Cheer Championship ESPN Wide World Of Sports Orlando FL	N/A	WHRHS Varsity Cheer Squad
2	J Giamoni	NJASC Executive Transition Meeting BCIT 695 Woodlane Rd Westhampton NJ	Transportation	WHRHS Student Council
3	J Giamoni	NJSBF Mock Trial Court Competition Belvidere Municipal Court Belvidere NJ	Transportation	WHRHS Debate Team
4	J Giamoni	NJ State Bar Foundation Mock Trial Regional Competition NJ State Bar Foundation 1 Constitution Ave New Brunswick NJ	Transportation	WHRHS Debate Team
5	J Giamoni K Chiara	9th Annual Teen Summit Centenary University 400 Jefferson St Hackettstown NJ	Transportation	WHRHS Peer Leadership
6	K Morpeth E Kurpat	Pregame NJ Devils Performance Prudential Center 25 Lafayette St Newark NJ 07102	Transportation	WHRMS Jazz Ensemble
7	S Prichard C Dell Alba	Shoprite of Clinton Walmart Plaza Clinton NJ	Transportation	WHRHS Multiple Disabilities Class
8	S Prichard C Dell Alba	Shoprite of Greenwich 1207 US 22 Phillipsburg NJ	Transportation	WHRHS Multiple Disabilities Class
9	P Smith	The College of NJ Route 31 Ewing NJ	Transportation	FFA
10	A Slack M Smith M Arminio	Construction Industry Career Day NJ Convention & Expo Center Edison NJ	Transportation	Tech Ed Department, ESL, ALC
11	J Solecitto K Morpeth L Kirkpatrick	Lopatcong Middle School 321 Stonehenge Dr Phillipsburg NJ 08865	Transportation	Horizons Club
12	J Solecitto A Best	WCCSe Stem Day at Villa Roller Rink Route 57 Washington NJ	Transportation	Gifted & Talented
13	K Morpeth	WHRHS	Transportation	WHRMS Concert Band & Jazz Ensemble
14	J Jessen J Swick	Warren County Vo-Tech Route 57 Washington NJ 07882	Transportation	Excel

Code	Requested by:	Trip	Board of Education Cost	Discussion
15	K Morpeth S Montero S Guikema	Northeast Middle School 1170 Fernwood St Bethlehem PA 18018	Transportation	WHRMS Jazz Ensemble and Select Choir

Approval of Education & Policy Motions

MOTION: Lisa Marshall		SECOND: Tom Dufner		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner	X			
Molly Fraumeni	X			
Jean Hansen	X			
Erik Heller	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki				X
Amy Kemp	X			
Alfred Coscia	X			

**III. BUDGET AND FINANCE**

Motion by Mrs. Merrill and seconded by Mrs. Fraumeni to accept the recommendation of the Superintendent to approve and adopt motions III. 1 through III. 16 as amended and described below:

\*1. Motion to approve the bill list for the period January 8, 2025 through January 28, 2025, in the amount of \$2,274,888.64..

\*2. Motion to approve Home/Bedside Instruction Agreement with LearnWell for Student #8052602642 commencing January 21, 2025 until further notice, in the amount of \$61.25 per hour for a total of 10 hours per week with an additional 33% for administrative and preparation costs.

\*3. Motion to approve an Agreement with Hunterdon County Educational Services Commission for Child Study Team, Instructional and Nursing Services for the 2024-2025 school year commencing January 13, 2025 as per attached rates.

\*4. Resolved, that the Board of Education hereby approves the sidebar agreement between the Board and the Warren Hills Regional Education Association, dated 1/28/2025, subject to the terms and conditions therein, and which the Board President and/or Business Administrator is authorized to sign on behalf of the Board.

\*5. Motion to accept Tuition Student #4486721848 from Great Meadows Regional School District and approve the Tuition Contract for the 2024-2025 school year commencing January 23, 2025 in the amount of \$21,000.00 prorated.

**\*6. RESOLUTION FOR HVAC PROJECT**

Whereas, the Board of Education, pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised and solicited for sealed bids for the HVAC Upgrades at Warren Hills Regional Middle School and the Boilers, HVAC Upgrades and UV Replacement at Warren Hills Regional High School as a single overall project; and

Whereas, bids for the project were received and opened on January 23, 2025, as follows:

<b>Bidder</b>	<b>Base Bid</b>	<b>Alt. Bid GC No. 1 WHRHS Boil Room A</b>	<b>Alt. Bid GC No. 2 WHRHS Exterior Doors</b>	<b>Total</b>
GDS Mechanical Inc.	\$2,972,000.00	299,000.00	\$10,000.00	\$3,281,000.00
Iron Mountain Mechanical Contractors, Inc.	\$3,711,520.00	\$374,985.00	\$37,995.00	\$4,124,500.00
TM Brennan Services, Inc.	\$3,500,000.00	\$625,000.00	\$45,000.00	\$4,170,000.00

and;

Whereas, per the bid specifications, the specifications required bidders to identify a properly classified prime trade subcontractor for plumbing and electrical work, and, because the project specifications required structural steel work, a structural steel subcontractor should also have been named; and

Whereas, after investigation, the Board has determined that the apparent low bidder on the project, GDS Mechanical, Inc., is not qualified by the NJ Division of Property Management and Construction (DPMC) to perform plumbing, electrical or steel work, and, further, GDS failed to identify, within its bid on the date of the bid opening, a subcontractor qualified by the DPMC to perform plumbing or steel work and further failed to list a properly classified electrical subcontractor on the subcontractor identification sheet, all of which separately constitute material defects; and

Whereas, the bid submitted by GDS Mechanical is therefore nonresponsive because it is not in compliance with the bid specifications and the requirements of N.J.S.A. 18A:18A-18 and 18A:18A-26; and

Whereas, Iron Mountain Mechanical, LLC., the second lowest bidder on the Project, submitted a bid in the total amount of \$4,124,500.00, per the project specifications, inclusive of the bid allowance and Alternate Bids GC No. 1 and GC No. 2; and

Whereas, Iron Mountain Mechanical, LLC possesses the required DPMC trade classifications and/or identified all required subcontractors per the bid specifications, such that there are no material defects in Iron Mountain’s bid and therefore, it is the lowest responsible and responsive bidder for the project;

NOW, THEREFORE, BE IT:

Resolved, that the Board of Education hereby rejects GDS Mechanical, Inc.’s bid for the reasons identified above; and be it further

Resolved, that the Board of Education award the contract for the Project to Iron Mountain Mechanical, LLC, 132 Mt. Pleasant Road, Columbia, NJ 07832, in the total contract amount of \$4,124,500.00, inclusive of the base bid in the amount of \$3,711,520.00, Alternate GC No. 1 in the amount of \$374,985.00 and Alternate Bid GC NO. 2 in the amount of \$37,995.00 as well as all project allowances, subject to the terms and conditions of a contractual agreement pending review by Board counsel, and which the Board President and/or Business Administrator is thereafter authorized to execute on behalf of the Board

Approval of Budget & Finance Motions

MOTION: Paula Merrill		SECOND: Molly Fraumeni		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner	X			
Molly Fraumeni	X			
Jean Hansen	X			
Erik Heller	X			
Lisa Marshall	X	#2		
Paula Merrill	X	#1 Ck #062183		
Corey Piasecki				X
Amy Kemp	X			
Alfred Coscia	X			

O. Public Comment

Mrs. Anderson questioned Federal Funds and had concerns about property taxes.

**Q. Adjournment 7:50 p.m.**

Approval to Adjourn

Motion by Mrs. Fraumeni and seconded by Mrs. Hansen to adjourn at 7:50 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere  
Business Administrator/Board Secretary