

Board of Education Regular Meeting
January 13, 2025 6:00 PM
District Training Room
Sharp Middle School
35 Wright Road
Butler, KY 41006

Attendance Taken at : 5:55 PM

Present Board Members:

Ms. Cheri Griffin

Mrs. Laura Schack

Mrs. Amber Beebe

Mr. Derek Brown

Emily Best

Absent Board Members:

Mr. Kevin Barnard

Pendleton County Schools Mission

Pendleton County Schools is committed to graduating every student college and/or career ready by empowering staff to deliver high quality instruction and services in a safe and trusting environment.

I. Call to Order

Chairperson Griffin called the meeting to order at 6:03.

A. Approve Agenda

Order #25-10521 - Motion Passed: Superintendent Buerkley's recommendation to approve the agenda passed with a motion by Mr. Derek Brown and a second by Mrs. Laura Schack.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Brown-Yes

Motion Carried

B. Pledge of Allegiance

Emily Best, Student Board Member Representative, led the group in the pledge.

C. Mission Statement

Emily Best, Student Board Member Representative, read the mission statement.

D. Moment of Silence

E. Great News

II. Organization of Board

A. Elect Board Chairperson

Order #25-10522 - Motion Passed: A recommendation for Cheri Griffin to be the chairperson of the BOE passed with a motion by Mrs. Amber Beebe and a second by Mrs. Laura Schack.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Brown-Yes
Motion Carried

B. Elect Board Vice Chairperson

Order #25-10523 – Motion Passed: A recommendation for Laura Schack to be the vice chairperson of the BOE passed with a motion by Mrs. Amber Beebe and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Brown-Yes
Motion Carried

III. Communications

A. Audience Comments

There were no audience comments

B. Board Member Comments

C. Superintendent Report

D. Board Member Appreciation Recognition

E. Personnel Actions

Personnel Changes Board Meeting				
January 13, 2025				
Last Name	First Name	Location	Position	Effective Date
Hire				
Alford	Kylen	SES	Custodian 220 days	12/27/2024
Guffey	Shannon	DIST	Substitute Teacher	12/17/2024
Hart	Morgan	DIST	Substitute Instructional Assistant	12/12/2024
McNay	Taylor	DIST	Substitute Teacher	12/16/2024
Smith	Justin	PHS	Custodial Supervisor	1/2/2025
Wright	Sarah	DIST	Substitute Teacher	12/17/2024
Resigned				
Kramer	Mason	PHS	Football Coach	12/12/2024
McGuire	Carey	PHS	Assistant Football Coach	12/12/2024

F. Written Communications & Reports

1. DPP Report
2. Transportation Monthly Trip Report
3. SBDM Minutes
4. FRYSC Reports
5. Public Relations Report

G. Wellness Hearing/Nutrition/Physical Activity Report Cards

H. Maintenance & Technology Reports

I. Monthly Financial Report

IV. Action Agenda

A. Sharp Middle School--Renovations and Stadium--Change Order # 5

Order #25-10524 - Motion Passed: Superintendent Buerkley's recommendation to request permission to execute (sign) Change Order No. 5 as presented passed with a motion by Mr. Derek Brown and a second by Mrs. Laura Schack.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Brown-Yes
Motion Carried

B. Emergency Certification

Order #25-10525 - Motion Passed: Superintendent Buerkley's recommendation to recommend approval of the emergency certification requests as presented passed with a motion by Mr. Derek Brown and a second by Mrs. Amber Beebe.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Brown-Yes
Motion Carried

V. Discussion

A. 2025-26 Draft Budget

VI. Consent Agenda

Order #25-10526 - Motion Passed: Superintendent Buerkley's recommendation to approve the Consent Agenda passed with a motion by Mr. Derek Brown and a second by Mrs. Laura Schack.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Brown-Yes
Motion Carried

A. Board Meeting Minutes

B. Orders of the Treasurer

C. Treasurer Report

D. Leave of Absence Requests

BOARD MEMO

DATE: 01/13/2025
TO: Mr. Buerkley & Board Members
FR: Jennifer K. Pierce
RE: Request for Family Medical Leave

A request for Leave of Absence has been received from the following:

Julie Bowen – SES – Cook/Baker The request for Family Medical Leave of Absence will begin approximately December 12, 2024, through approximately January 31, 2025.

I recommend approval by the Board.



Name: Jennifer K. Pierce
Title: Director of Finance and Human Resources

VII. Executive Session

Order #25-10527 - Motion Passed: A recommendation to go into Executive Session passed with a motion by Mr. Derek Brown and a second by Mrs. Laura Schack.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Brown-Yes
Motion Carried

A. Per KRS 156.557 (6)(C)--Superintendent Evaluation--Formative

B. Return From Executive Session

Order #25-10528 - Motion Passed: A recommendation to return from executive session passed with a motion by Mr. Derek Brown and a second by Mrs. Laura Schack.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Brown-Yes
Motion Carried

VIII. Amend Agenda

Order #25-10529 – Motion Passed: A recommendation to amend the agenda to add “Superintendent Contract” passed with a motion by Ms. Cheri Griffin and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Brown-Yes
Motion Carried

IX. Superintendent Contract

Order #25-10530 - Motion Passed: A recommendation to approve the superintendent contract passed with a motion by Mrs. Amber Beebe and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Brown-Yes
Motion Carried

X. Adjournment

Order #25-10531 - Motion Passed: A recommendation to adjourn passed with a motion by Mrs. Laura Schack and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Brown-Yes
Motion Carried

_____ Board Chairperson

_____ Board Secretary