



## Oneida-Herkimer-Madison BOCES

4747 Middle Settlement Road • New Hartford, NY 13413

[www.oneida-boces.org](http://www.oneida-boces.org)

# AGENDA

Cooperative Board Regular Meeting

**February 12, 2025 at 4:30 p.m.**

The Howard D. Mettelman Learning Center  
Middle Settlement Road, New Hartford, New York

### Draft Timeline

- 4:30** I. Call to Order
- II. Pledge of Allegiance
- 4:35** III. Recognition
- Student Presenters – Instructional Programs and Professional Learning  
Jacob Banas, 12<sup>th</sup> Grade, Sauquoit High School
- 4:50** IV. Recognition of Visitors
- 4:50** V. Communications
- A. From the Floor
    - General questions from board members?
    - Commentary from board members?
  - B. Correspondence

**5:00 VI. Reports**

- District Superintendent Reports  
Scott Morris/Christopher Hill – Budget Presentation
- General Updates

**5:15 VII. A. Approval of the Minutes of the Regular Meeting of January 8, 2025 (page 11)**

**5:15 VIII. EXECUTIVE SESSION**

Executive Session Items:

X	discussing the employment history of a particular person(s)
	discussing matters that may lead to the appointment of a particular person (or alternatively, a particular corporation)
	discussing collective negotiations pertaining to the ____ Union, pursuant to Article 14 of the Civil Service Law
	discussing the (purchase) (sale) (lease) of a particular parcel of land, disclosure of which could affect the value of the property
	discussing the (administration) (preparation) (grading) of the _____ exam
	discussing proposed litigation
	discussing matters which could imperil public safety if disclosed

**5:30 IX. Approval of Consent Agenda (B., C., D.)**

B. Financial Report (page 23)

1. Acceptance of Report of the Treasurer, December
2. Approval of 2024-2025 Budget Adjustment Report, December

C. Personnel Report (page 43)

- a. Retirements
  - 1. Teaching/Certified Staff
- b. Resignations
  - 1. Teaching/Certified Staff
- c. Unpaid Leave(s) of Absence
  - 1. Teaching/Certified Staff
- d. Appointments
  - 1. Teaching Staff/Certified Staff
    - a. Recommendation for Probationary Appointment(s)
    - b. Recommendation for Long-Term Substitute Appointment
    - c. Recommendation for Mentoring
  - 2. Non-Instructional/Classified Staff
    - a. Recommendation for Provisional Appointment(s)
    - b. Recommendation for Probationary Appointment(s)
    - c. Recommendation for Part-Time Appointment(s)
    - d. Recommendation for Temporary Appointment(s)
    - e. Recommendation for Permanent Appointments from Civil Service Listing
- e. Stipends
  - 1. Teaching/Certified Staff
    - a. Recommendation for additional Stipends

D. Action Items (page 65)

- 1. Approval of the Tentative Budget 2025-2026
- 2. Approval of School District Calendar 2025-2026
- 3. Approval of Rental and Ancillary Rate increase
- 4. Approval of DREAM Consortium Agreement
- 5. Approval of College Board Contractual Amendment
- 6. Approval of Consultant Committee Appointments
- 7. Approval of New P-Tech Consultant Committee Membership

8. Approval of Recommendation of Approval of Board Policies (First Reading)

**5:40** X. Board Topic(s)/Discussion Item(s)

**5:45** XI. Old Business

**5:50** Adjournment

**5:50** Dinner

ONEIDA-HERKIMER-MADISON BOCES  
TREASURER'S REPORT  
FEBRUARY 2025 BOARD MEETING

FOR THE MONTH ENDING DECEMBER 2024

BANK BALANCES BY FUND:

FUND	BANK	TYPE	BEGINNING BALANCE	PLUS RECEIPTS	MINUS DISBURSE	ENDING BALANCE
CAPITAL	JPM/CHASE	MMKT	8,293.09	14.29	-	8,307.38
GENERAL	JPM/CHASE	MMKT	8,370,444.65	13,570,686.88	14,122,035.69	7,819,095.84
GENERAL-MULTI C/F	JPM/CHASE	CHECK	1,697,893.75	14,898,151.22	14,896,018.61	1,700,026.36
GENERAL-MULTI C/F	JPM/CHASE	CHECK	897,858.89	12,240,294.25	12,540,000.00	598,153.14
GENERAL-LEARNING	JPM/CHASE	CHECK	2,069.68	-	-	2,069.68
GENERAL-MULTI C/F	NBT	MMKT	9,625.58	427.50	70.00	9,983.08
GENERAL FUND	MCB	MMKT	581,969.30	2,256.70	-	584,226.00
LUNCH-MULTI C/D	JPM/CHASE	CHECK	-	286,369.79	286,369.79	-
LUNCH-MULTI C/R	JPM/CHASE	CHECK	2,572.61	4,004.71	-	6,577.32
LUNCH C/R	JPM/CHASE	CHECK	19,456.21	14,825.85	30,000.00	4,282.06
LUNCH-MULTI C/R	NBT	MMKT	45,621.38	17,246.79	50,000.00	12,868.17
LUNCH FUND	MCB	MMKT	2,078,030.18	7,934.56	-	2,085,964.74
SPEC AID-MULTI C/R	NBT	MMKT	-	-	-	-
SPEC AID-MULTI C/R	JPM/CHASE	CHECK	1,406.74	153,007.40	-	154,414.14
SPEC AID-MULTI C/D	JPM/CHASE	CHECK	-	9,556.10	9,556.10	-
TRUST/CM SCHOL	NBT	MMKT	-	-	-	-
TRUST/CM SCHOL	JPM/CHASE	MMKT	70,703.25	121.83	-	70,825.08
EXTRA-CURR/CM	JPM/CHASE	MMKT	25,871.68	-	3,455.90	22,415.78
TOTAL CASH			13,811,816.99	41,204,897.87	41,937,506.09	13,079,208.77

TOTAL CASH BY FUND:

CAPITAL	8,307.38
GENERAL	10,713,554.10
SCHOOL LUNCH	2,109,692.29
SPECIAL AID	154,414.14
SCHOLARSHIPS	70,825.08
EXTRA-CURRICULAR	22,415.78
	13,079,208.77

TOTAL CASH BY BANK:

MCB	2,670,190.74
JPM/CHASE	10,386,166.78
NBT	22,851.25
	13,079,208.77

CHECKING RECONCILIATION:

BANK BALANCE	OUTSTANDING CHECKS	ENDING BALANCE
4,052,476.38	2,352,450.02	1,700,026.36

23,194.71	778.93	22,415.78
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CERTIFICATION:

THIS IS TO CERTIFY THAT THE  
FOREGOING TREASURER'S REPORT IS  
TRUE TO THE BEST OF MY KNOWLEDGE  
INFORMATION AND BELIEF.

*Christine Turczyn*  
CHRISTINE TURCZYN TREASURER  
*Michele North*  
MICHELE NORTH DEPUTY TREASURER

IX B. 1.  
Acceptance of Report of  
the Treasurer, December 2024  
February 12, 2025

TREASURER'S REPORT SUMMARY  
FEBRUARY 2025 BOARD MEETING  
FOR THE MONTH ENDING DECEMBER 2024

TOTAL CASH BY FUND AS OF:		December 31, 2024
CAPITAL		8,307.38
GENERAL		10,713,554.10
SCHOOL LUNCH		2,109,692.29
SPECIAL AID		154,414.14
SCHOLARSHIPS		70,825.08
EXTRA-CURRICULAR		22,415.78
		13,079,208.77

GENERAL FUND

REVENUE STATUS AS OF:					December 31, 2024
Original Estimate	Adjustments	Current Estimate	Year to Date	Anticipated Balance	Excess Revenue
94,356,575.45	10,233,868.48	104,590,443.93	40,287,158.65	62,674,949.59	173,426.55

BUDGET STATUS AS OF:					December 31, 2024
Initial Appropriation	Adjustments	Current Appropriations	Year to Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
94,356,575.45	10,233,868.48	104,590,443.93	39,328,028.09	41,628,065.67	23,634,350.17

SCHOOL LUNCH FUND

REVENUE STATUS AS OF:					December 31, 2024
Original Estimate	Adjustments	Current Estimate	Year to Date	Anticipated Balance	Excess Revenue
7,967,300.00	205,000.00	8,172,300.00	3,106,637.28	5,102,000.86	36,338.14

BUDGET STATUS AS OF:					December 31, 2024
Initial Appropriation	Adjustments	Current Appropriations	Year to Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
7,967,300.00	205,000.00	8,172,300.00	2,490,876.47	2,888,788.57	2,792,634.96

ADJUSTMENTS OVER 10%

CODE	\$ CHANGE	EXPLANATION
A109 Occup. Ed./Madison BOCES	(11,103.00)	Madison Oneida BOCES Occupational Education Adjustments to Actual
A214 Sndtry Int.Mgt.Needs/Madison BOCES	44,670.46	Madison Oneida BOCES Special Education Reports Adjustment to Actual
A222 Autism Program/Madison BOCES	59,191.44	Madison Oneida BOCES Special Education Reports Adjustment to Actual
A225 Elementary IMN/Madison BOCES	(215,003.15)	Madison Oneida BOCES Special Education Reports Adjustment to Actual
A228 Skills Dev-Elem (12:1:1)/Madison BOCES	(565,082.92)	Madison Oneida BOCES Special Education Reports Adjustment to Actual
A230 Intense Mgmt Needs/Madison BOCES	53,852.00	Madison Oneida BOCES Special Education Reports Adjustment to Actual
A232 Autism-Secondary (6:1:1)/Madison BOCES	178,127.50	Madison Oneida BOCES Special Education Reports Adjustment to Actual
A332 Curriculum Supervision	34,083.12	Executive Coaching/Supervision
A357 Bilingual/ESL Itinerant/Madison BOCES	46,840.00	Madison Oneida BOCES Additional Services ESL
A405 Performing Arts	54,804.65	Component District's Performing Arts Expenses for Field Trips and Musical Performances
A464 Bright Future Academy/Madison BOCES	40,529.70	Madison Oneida BOCES Bright Future Academy Enrollment (WH)
A480 Early College Access-Dual Credit	(226,338.00)	Reduction in Budgeted Miscellaneous Revenue
A520 School Curriculum/Madison BOCES	100.00	Madison Oneida BOCES Math Motivators for MS & HS Students (WA)
A528 School Curriculum/Onondaga BOCES	900.00	Onondaga-Cortland-Madison BOCES NYS Lab Investigation Science Exploration (WA)
A543 Hard/Software/Oswego BOCES	4,002.17	Oswego BOCES Acoustic Pioneer, Cochlear, Oticon
A607 Staff Development Bus Drivers	935.59	Bus Driver Basic Training & Bus Monitor/Attendant Training
A639 Transp./Madison BOCES	511.00	Madison Oneida BOCES 30 Hr Bus Driver Training (BR)
A650 Testing-NYS Alt Addmt/Cap Region BOCES	1,593.75	Capital Region BOCES NYS Cyber Insurance Consortium (SV)
A679 Planning Service/Erie 2 BOCES	16,500.00	Erie 2 BOCES Professional Development Sessions through Leadership Solutions Advisors

ONEIDA-HERKIMER-MADISON BOCES  
TREASURER'S REPORT  
EXTRA-CURRICULAR FUND

BOARD MEETING PRESENTATION  
December 31, 2024

CHECKING ACCOUNT - NBT BANK		CLUB ACCOUNT BALANCES	
BALANCE: BEGINNING OF THE MONTH	\$ 25,871.68	FUTURE FARMERS OF AMERICA	\$ 11,777.06
PLUS: RECEIPTS	\$ -	SKILLS USA	\$ 6,156.49
LESS: EXPENDITURES	\$ (3,455.90)	P-TECH	\$ 4,208.53
BALANCE: END OF MONTH	\$ 22,415.78	SALES TAX	\$ 273.70
BANK RECONCILIATION		ACCOUNT TOTALS, END OF MONTH	\$ 22,415.78
BALANCE PER BANK STATEMENT	\$ 23,194.71		
PLUS: DEPOSITS IN TRANSIT			
LESS: OUTSTANDING CHECKS	\$ (778.93)		
RECONCILED BALANCES	\$ 22,415.78		
CASH: END OF MONTH	\$ 22,415.78	CASH: END OF MONTH	\$ 22,415.78

CERTIFICATION: THIS IS TO CERTIFY THAT THE FOREGOING TREASURER'S REPORT IS TRUE TO THE BEST OF MY KNOWLEDGE, INFORMATION, & BELIEF.

*Connor T. Wether*

TREASURER, EXTRA-CURRICULAR ACTIVITY FUND

## RECONCILING ITEMS

DEPOSITS IN TRANSIT		OUTSTANDING CHECKS	
DATE	AMOUNT	CHECK NUMBER	AMOUNT
		1280	60.65
		1329	50.00
		1332	50.00
		1369	120.00
		1429	125.00
		1433	50.00
		1458	323.28
			778.93
TOTAL			



ONEIDA HERKIMER MADISON BOCES

Revenue Status Report As Of: 12/31/2024

Fiscal Year: 2025

Fund: A GENERAL FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
001 ADMINISTRATIVE COSER			4,293,680.36	157,955.00	4,451,635.36	1,207,703.10	3,134,249.92	48,272.66
002 CAPITAL/RENT EXPENDITURES			3,394,208.00	-103,882.00	3,290,326.00	1,357,683.17	1,932,642.83	0.00
101 OCCUPATIONAL EDUCATION			9,465,979.00	-433,791.32	9,032,187.68	3,614,237.65	5,417,223.20	1,847.85
102 ADULT EDUCATION			45,427.75	0.00	45,427.75	18,171.10	27,256.65	0.00
103 SECONDARY OCC ED/MADISON BOCES			22,890.00	-22,890.00	0.00	0.00	0.00	0.00
107 CTE-HANDICAPPED			765,000.00	-47,029.68	717,970.32	285,842.87	429,857.13	0.00
109 OCC. ED./MADISON BOCES XC			43,184.00	-9,875.00	33,309.00	17,764.80	15,544.20	0.00
201 8:1:2 PROGRAM			8,900,123.26	-1,268,973.70	7,631,149.56	3,333,314.23	4,295,395.77	0.00
202 INTENSE MGMT NEEDS/MADISON BOCES			73,034.42	65,719.58	138,754.00	34,688.50	104,065.50	0.00
204 12:1:1 MILD/MODERATE PROGRAM			2,297,649.44	-75,962.39	2,221,687.05	880,262.31	1,341,424.74	0.00
205 SPECIAL CLASS: OPTION 2/MADISON BOCE			368,320.00	-5,294.17	363,025.83	134,246.70	228,779.13	0.00
206 TRANSITIONAL PLNG & IMPLEMENTATION			976,408.00	46,184.10	1,022,592.10	397,723.66	624,868.44	0.00
209 12:1:4 DEV/MD PROGRAM			6,997,076.09	140,497.46	7,137,573.55	2,910,817.73	4,223,287.60	0.00
214 SPECIAL ED. OPTION III/MADISON BOCES			379,855.00	-133,796.54	246,058.46	79,818.74	166,239.72	0.00
216 6:1:2 PROGRAM			2,209,019.50	-1,103,816.05	1,105,203.45	637,449.41	462,564.09	0.00
222 SPECIAL CLASS: OPTION 3/MADISON BOCE			242,848.50	180,157.94	423,006.44	148,777.31	274,229.13	0.00
225 ELEM IMN 6:1:2:5/MADISON			553,849.00	-101,470.15	452,378.85	155,548.63	296,830.22	0.00
228 SKILLS DEV-ELEM (12:1:1)/MADISON BOC			83,833.00	43,062.08	126,895.08	80,043.26	46,851.82	0.00
230 INTENSE MGMT NEED/MADISON BOCES			0.00	302,965.00	302,965.00	91,427.75	211,537.25	0.00
232 AUTISM-SECONDARY(6:1:1)/MADISON BOCE			166,520.00	131,282.50	297,802.50	74,119.59	223,682.91	0.00
303 ART			155,991.60	161,991.25	317,982.85	125,338.30	192,167.91	3.36
305 GUIDANCE			272,076.00	-54,415.20	217,660.80	87,064.32	130,596.48	0.00
306 TECHNOLOGY			90,413.40	0.00	90,413.40	36,165.36	54,248.04	0.00
307 ENGLISH			0.00	67,734.40	67,734.40	9,676.34	58,058.06	0.00
308 PHYSICAL EDUCATION			148,095.00	0.00	148,095.00	61,883.30	86,857.00	2,645.30
310 NURSE PRACTITIONER			367,396.40	2,892.19	370,288.59	140,430.63	229,857.96	0.00
312 SCHOOL PHYSICIAN			57,257.13	2,042.25	59,299.38	23,719.69	35,579.69	0.00
313 SCHOOL PSYCHOLOGIST			302,810.40	33,204.81	336,015.21	129,255.18	206,079.30	0.00
314 SCHOOL SOCIAL WORKER			288,078.00	-82,233.00	205,845.00	82,308.00	123,462.00	0.00
315 SPEECH IMPROVEMENT			793,203.00	132,023.40	925,226.40	345,075.59	580,150.81	0.00
316 VISUALLY IMPAIRED			119,557.50	398.52	119,956.02	47,922.63	72,033.39	0.00
318 DEAF			158,188.28	0.00	158,188.28	63,275.32	94,912.96	0.00
321 PHYS. THERAPY			169,740.00	0.00	169,740.00	67,896.00	101,844.00	0.00
322 OCCUPATIONAL THERAPY			225,304.80	0.00	225,304.80	90,121.92	135,182.88	0.00
325 HOME ECONOMICS			101,420.00	-40,568.00	60,852.00	24,340.80	36,511.20	0.00
326 ENGLISH/SECOND LANG. INTSR.			586,251.00	-98,794.15	487,456.85	192,249.59	295,387.26	180.00
332 CURRICULUM SUPERVISION COORDINATION			0.00	183,262.60	183,262.60	39,818.42	143,444.18	0.00
338 MUSIC TEACHER			264,480.00	37,468.00	301,948.00	121,219.99	180,728.01	0.00
345 SHARED BUSINESS OFFICIAL			0.00	17,700.00	17,700.00	0.00	0.00	0.00
346 AUDIOLOGY/OSWEGO BOCES			237,689.63	-11,707.36	225,982.27	94,561.26	141,782.61	10,361.60

\* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

ONEIDA HERKIMER MADISON BOCES

Revenue Status Report As Of: 12/31/2024

Fiscal Year: 2025

Fund: A GENERAL FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
355	GENERAL SUPERVISION COORDINATION		91,497.00	30,000.00	121,497.00	40,884.52	80,612.48	0.00
357	BILINGUAL/ESL ITINERANT MADISON BOCE		22,640.00	24,200.00	46,840.00	6,691.43	40,148.57	0.00
402	EXPLOR. ENRICHMENT/JEFF LEWIS BOCES		15,840.00	4,537.50	20,377.50	7,122.49	13,255.01	0.00
405	PERFORMING ARTS		411,363.18	56,536.30	467,899.48	164,944.51	309,377.47	6,572.50
408	ALTERNATIVE EDUCATION		7,891,028.40	-227,690.96	7,663,337.44	3,061,648.80	4,592,473.20	0.00
410	HOSPITAL BASED/ONONDAGA BOCES		8,856.00	1,404.00	10,260.00	5,318.94	6,517.03	1,575.97
411	ALTERNATIVE H.S. EQUIV		0.00	116,190.00	116,190.00	46,476.00	69,714.00	0.00
415	PORTABLE PLANETARIUM		5,850.00	19,456.00	25,306.00	4,162.86	7,167.14	0.00
417	GED - EA - MADISON BOCES		141,621.68	1,562.62	143,184.30	57,074.38	86,109.92	0.00
420	REGIONAL PROGRAM EXCELLENCE		199,486.00	-41,819.00	157,667.00	61,934.85	95,732.15	0.00
426	DISTANCE LEARNING/MADISON BOCES		675,806.78	177,140.72	852,947.50	324,546.52	528,400.98	0.00
428	SUMMER SCHOOL		530,835.00	495,261.00	1,026,096.00	423,658.36	602,444.02	6.38
438	DISTANCE LEARNING		1,917,064.30	163,692.88	2,080,757.18	685,228.59	1,083,732.53	58.19
461	DISTANCE LEARNING/CAPITAL REGION BOC		0.00	0.00	0.00	3,931.24	0.00	3,931.24
462	EXPLORATORY ENRICHMENT/MONROE 2		0.00	1,224,262.75	1,224,262.75	243,457.13	980,805.62	0.00
463	Arts In Education		0.00	0.00	0.00	1.30	0.00	1.30
464	BRIGHT FUTURE ACADEMY/MADISON BOCES		0.00	40,529.70	40,529.70	169.53	40,360.17	0.00
479	DL SYNERGY VIRTUAL HS/CITI BOCES		47,790.00	34,660.00	82,450.00	24,524.97	57,950.57	25.54
480	Early College Access - Dual Credit		0.00	226,338.00	226,338.00	56,584.50	169,753.50	0.00
502	EDUCATIONAL COMMUNICATIONS		1,135,512.32	190.67	1,135,702.99	432,333.03	691,269.30	2,253.31
504	TECHNICAL REPAIR SERVICE		1,032,424.00	342,452.39	1,374,876.39	425,646.18	660,067.46	78.89
505	PRINTING		1,426,424.00	82,089.25	1,508,513.25	583,319.79	865,722.04	5,845.77
509	SCH. CURR./CAYUGA BOCES		41,908.44	-8,634.72	33,273.72	13,637.98	20,005.89	370.15
510	LEARNING TECHNOLOGY		3,618,420.68	19,982.78	3,638,403.46	1,371,550.12	2,097,130.37	0.00
511	SCH. CURR./CAPITAL REGION		0.00	11,374.44	11,374.44	3,295.32	8,079.12	0.00
513	SCH CURR./FRANKLIN BOCES		0.00	1,985.00	1,985.00	661.68	1,323.32	0.00
514	MODEL SCHOOLS-MADISON BOCES		275,980.65	2,367.35	278,348.00	111,328.40	167,019.60	0.00
515	COMMON LEARNING OBJ-MADISON BOCES		3,115,007.23	511,638.28	3,626,645.51	1,427,908.72	2,198,736.79	0.00
518	SCIENCE KITS		1,410,632.29	-103,220.88	1,307,411.41	527,522.04	756,091.96	0.00
520	SCH CURR./MADISON BOCES		1,000.00	-900.00	100.00	0.00	100.00	0.00
521	SCHOOL CURRICULUM IMPROVEMENT SERVIC		2,346,748.00	-56,305.03	2,290,442.97	891,897.97	1,398,545.00	0.00
528	SCH CURR./ONONDAGA BOCES		0.00	1,575.00	1,575.00	96.43	1,478.57	0.00
535	SCH CURRIC/HERKIMER BOCES		170.30	-102.18	68.12	27.23	40.89	0.00
538	MODEL SCHOOLS		140,974.32	4,981.00	145,955.32	58,382.14	87,573.18	0.00
543	HRD/SFTWARE/OSWEGO BOCES		3,625.10	19,169.64	22,794.74	6,616.02	16,352.48	173.76
545	COMMUNITY SCHOOL RESOURCES		2,848,400.06	7,252,987.90	10,101,387.96	3,938,749.71	6,162,638.25	0.00
547	CDOS CREDENTIAL MGT SYS OSWEGO BOCES		3,020.35	30.00	3,050.35	1,750.95	1,830.19	530.79
549	SEC III INTERSCHOLASTIC SPORTS/OCM B		73,268.52	7,866.95	81,135.47	54,656.23	48,404.04	21,924.80
555	SUPERINTENDENT EVAL/ERIE 2 BOCES		7,565.00	374.48	7,939.48	3,394.23	4,763.68	218.43
560	CPSE		176,088.00	0.00	176,088.00	60,770.74	115,317.26	0.00

\* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

ONEIDA HERKIMER MADISON BOCES

Revenue Status Report As Of: 12/31/2024

Fiscal Year: 2025

Fund: A GENERAL FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
565 SCH CURRICULUM/ERIE 2 BOCES			6,600.00	-6,600.00	0.00	0.00	0.00	0.00
570 HOME SCHOOL COORDINATION/MADISON BOC			0.00	3,109.00	3,109.00	1,243.60	1,865.40	0.00
573 INSTR TECHNOLOGY/CAP REGION BOCES			1,751.12	5,984.52	7,735.64	1,943.32	5,792.32	0.00
574 SABA (SCHOOL AND BUSINESS ALLIANCE)			662,726.00	78,286.00	741,012.00	296,629.32	444,607.20	224.52
575 VOCATIONAL ASSESSMENT			4,750.00	0.00	4,750.00	1,900.00	2,850.00	0.00
576 LIBRARY MEDIA SERVICE			877,546.47	1,030.11	878,576.58	348,409.93	525,560.95	0.00
578 LIBRARY AUTOMATION - MADISON BOCES			163,288.00	5,826.00	169,114.00	67,474.56	101,639.44	0.00
579 DIVERSITY EQUITY & INCL/TOMPKINS BOC			1,436.00	-1,436.00	0.00	0.00	0.00	0.00
581 GRANT WRITING SVE/CAPITAL REG BOCES			0.00	19,819.88	19,819.88	7,927.96	11,891.92	0.00
586 LEARNING TECHNOLOGY/CAYUGA BOCES			0.00	77,411.98	77,411.98	19,353.00	58,058.98	0.00
601 COMPUTER SERVICES - MADISON BOCES			10,842,475.26	946,170.87	11,788,646.13	4,641,281.68	7,147,364.45	0.00
602 NEGOTIATIONS - MADISON BOCES			385,947.00	-154,302.18	231,644.82	85,342.84	146,301.98	0.00
603 SCHOOL COMMUNICATIONS			797,350.00	69,487.03	866,837.03	291,208.68	538,167.65	359.88
604 CENTRAL BUSINESS OFFICE			541,695.76	-8,273.50	533,422.26	213,368.92	320,053.34	0.00
607 STAFF DEVELOPMENT - BUS DRIVERS			0.00	5,901.61	5,901.61	1,441.16	4,460.45	0.00
609 PLANNING SER: MANAGEMENT OCM BOCES			56,198.00	1,812.00	58,010.00	26,462.60	34,902.15	3,354.75
610 TELEPHONE INTERCONNECT			737,582.66	267,834.85	1,005,417.51	275,316.34	418,239.71	0.00
611 REGIONAL BUS MAINTENANCE-MADISON BOC			175,000.00	0.00	175,000.00	70,000.00	105,000.00	0.00
612 HEALTH COORDINATION/HERKIMER BOCES			12,259.00	639.26	12,898.26	5,116.69	7,781.57	0.00
614 SAFETY TRAINING/HERKIMER BOCES			21,320.00	-21,320.00	0.00	0.00	0.00	0.00
615 POLICY PLANNING ERIE I			13,289.38	619.46	13,908.84	5,563.53	8,345.31	0.00
616 EMPLOYEE ASSISTANCE PROGRAM			21,344.00	0.00	21,344.00	8,537.60	12,806.40	0.00
618 EMPLOYEE BENEFIT COORDINATION			137,150.00	0.00	137,150.00	54,860.00	82,290.00	0.00
620 SAFETY COORDINATOR			994,142.05	53,399.39	1,047,541.44	382,053.17	572,665.44	200.00
621 COORDINATION OF INSURANCE MANAGEMENT			7,375.00	0.00	7,375.00	2,950.00	4,425.00	0.00
622 REGIONAL BUS RADIOS - MADISON BOCES			9,928.00	240.00	10,168.00	4,062.70	6,105.30	0.00
623 STATE AID PLANNING - QUESTAR III BOC			42,180.00	840.00	43,020.00	17,208.00	25,812.00	0.00
625 SUBSTITUTE TEACHER SERVICE			176,023.00	9,721.75	185,744.75	66,775.66	106,013.34	0.00
626 CENTRAL SCHOOL FOOD MANAGEMENT			1,163,607.76	0.00	1,163,607.76	436,006.38	727,636.38	35.00
627 RECORDS RETENTION			122,400.00	94,094.87	216,494.87	56,910.90	85,366.35	0.00
628 TELECOMMUNICATIONS			310,835.40	177,295.97	488,131.37	181,419.95	186,501.16	57,085.71
631 COOPERATIVE BID/MAD. BOCES			61,116.30	2,245.70	63,362.00	25,300.22	38,061.78	0.00
632 HEALTH CARE COORD./DELAWARE BOC			24,747.00	-24,747.00	0.00	874.89	0.00	874.89
633 GASB 45 PLNG/QUESTAR III			21,155.00	766.00	21,921.00	8,768.40	13,152.60	0.00
634 STAFF DEV BD OF ED - HERKIMER BOCES			15,422.11	0.00	15,422.11	6,168.82	9,253.29	0.00
636 GASB 45 PLANNING/CLINTON-ESSEX			12,470.00	5,200.00	17,670.00	7,068.00	10,602.00	0.00
637 FIXED ASSET INVENTORY/QUESTAR III			31,461.00	870.00	32,331.00	12,932.40	19,398.60	0.00
639 TRANSP./MADISON BOCES			90.00	2,674.00	2,764.00	563.25	2,200.75	0.00
640 DRUG TESTING/JEFF-LEWIS BOCES			18,525.25	-2,907.75	15,617.50	4,792.49	10,825.01	0.00
641 ON-LINE APPL./PUTNAM BOCES			43,493.25	938.63	44,431.88	17,772.75	26,659.13	0.00

\* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

ONEIDA HERKIMER MADISON BOCES

Revenue Status Report As Of: 12/31/2024

Fiscal Year: 2025

Fund: A GENERAL FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
645 INFINITE CAMPUS/E. SUFFOLK BOCES			0.00	1,150.00	1,150.00	287.50	862.50	0.00
646 MEDICAID REIMBURSEMENT/MADISON BOCES			29,292.50	174.67	29,467.17	11,757.54	17,709.63	0.00
649 ACA COMPLIANCE/MADISON BOCES			17,287.05	1,112.25	18,399.30	7,359.72	11,039.58	0.00
650 TESTING - NYS ALT ADDMT-CAP REGION B			83,252.40	-69,520.65	13,731.75	4,855.20	8,876.55	0.00
651 SCRIC/BROOME BOCES			61,400.76	13,982.92	75,383.68	30,153.52	45,230.16	0.00
655 SPECIAL ED AID ASSISTANCE SVC/QUESTA			32,279.00	645.00	32,924.00	13,444.00	19,480.00	0.00
656 EMPLOYEE RELATIONS/ONC BOCES			18,411.00	1,305.00	19,716.00	8,975.48	11,829.60	1,089.08
657 PROJECT WORK/CAPITAL REGION BOCES			0.00	28,485.00	28,485.00	11,394.00	17,091.00	0.00
658 COOP BID/DCMO BOCES			25,351.06	-414.86	24,936.20	11,888.22	14,961.72	1,913.74
659 TIER 4 ENHANCED/CAP REGION BOCES			241,927.56	-9,293.31	232,634.25	93,053.71	139,580.54	0.00
660 EMPLOYEE ASSISTANCE/DCMO BOCES			8,347.12	969.14	9,316.26	1,359.80	7,955.37	28.91
661 WEB HOSTING/CAPITAL REGION BOCES			4,285.00	4,543.00	8,828.00	3,531.20	5,296.80	0.00
662 COMPUTER MANAGEMENT/S.WESTCHESTER BO			71,437.17	0.00	71,437.17	28,574.87	42,862.30	0.00
663 TRANSPORT PLANNING/FRANKLIN ESSEX BO			0.00	21,700.00	21,700.00	8,680.00	13,020.00	0.00
664 DATA ANALYTICS/CLINTON-ESSEX BOCES			0.00	10,541.67	10,541.67	2,635.42	7,906.25	0.00
679 PLANNING SERVICE/ERIE 2 BOCES			15,400.00	67,650.00	83,050.00	20,329.78	64,102.50	1,382.28
Total GENERAL FUND			94,356,575.45	10,233,868.48	104,590,443.93	40,287,158.65	62,674,949.59	173,426.55

Selection Criteria

Criteria Name: Shared: REV RPT FOR BD/MONTH Modified

As Of Date: 12/31/2024

Suppress revenue accounts with no activity

Print Summary Only

Sort by: Fund/CoSer

Printed by MICHELE M. NORTH

\* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget



ONEIDA HERKIMER MADISON BOCES

Budget Status Report As Of: 12/31/2024

Fiscal Year: 2025

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
001 ADMINISTRATIVE COSER		4,083,450.81	157,955.00	4,241,405.81	785,104.30	949,638.86	2,506,662.65
002 CAPITAL/RENT EXPENDITURES		3,394,208.00	-103,882.00	3,290,326.00	2,951,353.40	338,972.60	0.00
101 OCCUPATIONAL EDUCATION		7,172,644.84	-461,362.08	6,711,282.76	2,189,994.66	4,310,502.02	210,786.08
103 SECONDARY OCC ED/MADISON BOCES		22,890.00	-22,890.00	0.00	0.00	0.00	0.00
105 SUMMER COSMETOLOGY		20,000.00	-20,000.00	0.00	0.00	0.00	0.00
107 CTE-HANDICAPPED		975,942.98	-47,029.68	928,913.30	210,321.62	566,749.61	151,842.07
109 OCC. ED./MADISON BOCES XC		43,184.00	-9,875.00	33,309.00	13,323.60	0.00	19,985.40
201 8:1:2 PROGRAM		5,771,885.75	-1,051,739.29	4,720,146.46	1,496,586.04	3,610,230.57	-386,670.15
202 INTENSE MGMT NEEDS/MADISON BOCES		73,034.42	65,719.58	138,754.00	30,834.23	0.00	107,919.77
204 12:1:1 MILD/MODERATE PROGRAM		1,365,466.21	-64,757.70	1,300,708.51	386,473.82	864,196.03	50,038.66
205 SPECIAL CLASS: OPTION 2/MADISON BOCES		368,320.00	-5,294.17	363,025.83	92,294.82	0.00	270,731.01
206 TRANSITIONAL PLNG & IMPLEMENTATION		917,772.00	46,184.10	963,956.10	35,752.50	51,797.90	876,405.70
209 12:1:4 DEV/MD PROGRAM		3,511,738.31	363,125.06	3,874,863.37	1,037,730.05	2,398,994.06	438,139.26
214 SPECIAL ED. OPTION III/MADISON BOCES		379,855.00	-133,796.54	246,058.46	63,035.20	0.00	183,023.26
216 6:1:2 PROGRAM		1,452,323.60	-1,059,270.05	393,053.55	294,802.64	577,880.26	-479,629.35
222 SPECIAL CLASS: OPTION 3/MADISON BOCES		242,848.50	180,157.94	423,006.44	110,242.01	0.00	312,764.43
225 ELEM IMN 6:1:2.5/MADISON		553,849.00	-101,470.15	452,378.85	126,390.03	0.00	325,988.82
228 SKILLS DEV-ELEM (12:1:1)/MADISON BOCES		83,833.00	43,062.08	126,895.08	60,309.53	0.00	66,585.55
230 INTENSE MGMT NEED/MADISON BOCES		0.00	302,965.00	302,965.00	67,998.82	0.00	234,966.18
232 AUTISM-SECONDARY(6:1:1)/MADISON BOCES		166,520.00	131,282.50	297,802.50	58,168.44	0.00	239,634.06
303 ART		323,753.72	32,398.25	356,151.97	80,215.97	176,874.27	99,061.73
305 GUIDANCE		252,293.31	0.00	252,293.31	71,282.67	163,746.05	17,264.59
306 TECHNOLOGY		134,824.70	0.00	134,824.70	44,081.16	93,880.32	-3,136.78
307 ENGLISH		0.00	63,514.40	63,514.40	13,651.66	44,701.07	5,161.67
308 PHYSICAL EDUCATION		289,595.39	-98,730.00	190,865.39	55,721.87	128,527.66	6,615.86
310 NURSE PRACTITIONER		448,628.48	2,892.19	451,520.67	146,278.50	305,424.27	-182.10
312 SCHOOL PHYSICIAN		63,686.22	2,042.25	65,728.47	27,765.76	41,648.63	-3,685.92
313 SCHOOL PSYCHOLOGIST		578,811.80	10,774.41	589,586.21	160,872.89	330,594.78	98,118.54
314 SCHOOL SOCIAL WORKER		301,508.81	-82,233.00	219,275.81	68,377.72	153,662.97	-2,764.88
315 SPEECH IMPROVEMENT		776,360.40	132,023.40	908,383.80	290,458.95	630,909.86	-12,985.01
316 VISUALLY IMPAIRED		116,626.61	398.52	117,025.13	31,747.56	80,586.99	4,690.58
318 DEAF		151,938.28	0.00	151,938.28	41,769.85	107,370.37	2,798.06
321 PHYS. THERAPY		163,110.45	0.00	163,110.45	49,001.49	116,735.51	-2,626.55
322 OCCUPATIONAL THERAPY		206,304.80	0.00	206,304.80	68,245.91	168,098.61	-30,039.72
325 HOME ECONOMICS		187,340.00	-101,420.00	85,920.00	20,124.33	48,369.23	17,426.44
326 ENGLISH/SECOND LANG. INTSR.		578,242.45	-66,224.65	512,017.80	166,578.76	392,369.62	-46,930.58
332 CURRICULUM SUPERVISION COORDINATION		0.00	183,262.60	183,262.60	190,926.64	0.00	-7,684.04
338 MUSIC TEACHER		310,817.31	-28,652.00	282,165.31	65,882.01	147,799.11	68,484.19
345 SHARED BUSINESS OFFICIAL		0.00	17,700.00	17,700.00	73,733.17	0.00	-56,033.17
346 AUDIOLOGY/OSWEGO BOCES		237,689.63	-11,707.36	225,982.27	69,771.97	0.00	156,210.30

ONEIDA HERKIMER MADISON BOCES

Budget Status Report As Of: 12/31/2024

Fiscal Year: 2025

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
355 GENERAL SUPERVISION COORDINATION		89,997.00	30,000.00	119,997.00	34,984.64	53,332.48	31,679.88
357 BILINGUAL/ESL ITINERANT MADISON BOCES		22,640.00	24,200.00	46,840.00	5,855.00	0.00	40,985.00
402 EXPLOR. ENRICHMENT/JEFF LEWIS BOCES		15,840.00	4,537.50	20,377.50	20,377.50	0.00	0.00
405 PERFORMING ARTS		410,074.20	56,536.30	466,610.50	156,881.64	70,221.06	239,507.80
408 ALTERNATIVE EDUCATION		6,626,046.09	69,814.54	6,695,860.63	1,954,851.01	4,345,039.88	395,969.74
410 HOSPITAL BASED/ONONDAGA BOCES		8,856.00	1,404.00	10,260.00	1,404.00	216.00	8,640.00
411 ALTERNATIVE H.S. EQUIV		0.00	116,190.00	116,190.00	0.00	0.00	116,190.00
415 PORTABLE PLANETARIUM		5,850.00	19,456.00	25,306.00	837.26	0.00	24,468.74
417 GED - EA - MADISON BOCES		141,621.68	1,562.62	143,184.30	40,091.78	0.00	103,092.52
420 REGIONAL PROGRAM EXCELLENCE		187,041.90	-41,819.00	145,222.90	57,144.40	0.00	10,527.97
426 DISTANCE LEARNING/MADISON BOCES		675,806.78	177,140.72	852,947.50	247,639.83	0.00	605,307.67
428 SUMMER SCHOOL		515,737.09	475,121.11	990,858.20	892,576.63	48,599.90	49,681.67
438 DISTANCE LEARNING		1,843,137.84	171,334.09	2,014,471.93	605,650.00	939,127.63	469,694.30
461 DISTANCE LEARNING/CAPITAL REGION BOCES		0.00	0.00	0.00	0.00	0.00	0.00
462 EXPLORATORY ENRICHMENT/MONROE 2		0.00	1,224,262.75	1,224,262.75	750,228.00	67,719.25	406,315.50
464 BRIGHT FUTURE ACADEMY/MADISON BOCES		0.00	40,529.70	40,529.70	-3,294.17	0.00	43,823.87
479 DL SYNERGY VIRTUAL HS/CITI BOCES		47,790.00	34,660.00	82,450.00	28,033.00	0.00	54,417.00
480 Early College Access - Dual Credit		0.00	242,298.00	242,298.00	57,750.00	173,250.00	11,298.00
502 EDUCATIONAL COMMUNICATIONS		1,171,404.29	190.67	1,171,594.96	364,338.12	353,590.59	453,666.25
504 TECHNICAL REPAIR SERVICE		1,317,705.36	347,024.89	1,664,730.25	609,907.75	660,609.80	394,212.70
505 PRINTING		1,425,141.06	84,089.25	1,509,230.31	761,416.76	825,614.61	-77,801.06
509 SCH. CURR/CAYUGA BOCES		41,908.44	-8,634.72	33,273.72	11,456.30	3,116.76	18,700.66
510 LEARNING TECHNOLOGY		3,526,362.55	-13,459.09	3,512,903.46	1,349,483.95	1,104,679.96	1,058,739.55
511 SCH. CURR./CAPITAL REGION		0.00	11,374.44	11,374.44	11,374.44	0.00	0.00
513 SCH CURR./FRANKLIN BOCES		0.00	1,985.00	1,985.00	1,985.00	0.00	0.00
514 MODEL SCHOOLS-MADISON BOCES		275,980.65	2,367.35	278,348.00	83,497.05	0.00	194,850.95
515 COMMON LEARNING OBJ-MADISON BOCES		3,115,007.23	511,638.28	3,626,645.51	1,694,189.13	0.00	1,932,456.38
518 SCIENCE KITS		1,279,013.44	-103,220.88	1,175,792.56	417,379.36	477,698.17	280,715.03
520 SCH CURR./MADISON BOCES		1,000.00	-900.00	100.00	0.00	0.00	100.00
521 SCHOOL CURRICULUM IMPROVEMENT SERVICE		2,434,461.63	-26,997.63	2,407,464.00	747,139.55	715,263.80	945,060.65
528 SCH CURR./ONONDAGA BOCES		0.00	1,575.00	1,575.00	675.00	900.00	0.00
535 SCH CURRIC/HERKIMER BOCES		170.30	-102.18	68.12	0.00	0.00	68.12
538 MODEL SCHOOLS		315,499.32	4,981.00	320,480.32	133,142.92	177,036.73	10,300.67
543 HRD/SFTWARE/OSWEGO BOCES		3,625.10	19,169.64	22,794.74	10,409.73	0.00	12,385.01
545 COMMUNITY SCHOOL RESOURCES		2,790,497.60	7,285,382.48	10,075,880.08	3,855,652.88	5,736,712.95	483,514.25
547 CDOS CREDENTIAL MGT SYS OSWEGO BOCES		3,020.35	30.00	3,050.35	1,132.00	0.00	1,918.35
549 SEC III INTERSCHOLASTIC SPORTS/OCM BOCES		73,268.52	7,866.95	81,135.47	24,340.63	8,113.54	48,681.30
555 SUPERINTENDENT EVAL/ERIE 2 BOCES		7,565.00	374.48	7,939.48	2,381.85	793.95	4,763.68
560 CPSE		166,088.00	0.00	166,088.00	63,135.51	100,767.18	2,185.31
565 SCH CURRICULUM/ERIE 2 BOCES		6,600.00	-6,600.00	0.00	0.00	0.00	0.00

# ONEIDA HERKIMER MADISON BOCES

Budget Status Report As Of: 12/31/2024

Fiscal Year: 2025

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
570 HOME SCHOOL COORDINATION/MADISON BOCES		0.00	3,109.00	3,109.00	932.70	0.00	2,176.30
573 INSTR TECHNOLOGY/CAP REGION BOCES		1,751.12	5,984.52	7,735.64	7,735.64	0.00	0.00
574 SABA (SCHOOL AND BUSINESS ALLIANCE)		677,791.99	51,078.40	728,870.39	200,013.43	282,100.46	246,756.50
575 VOCATIONAL ASSESSMENT		13,250.00	0.00	13,250.00	0.00	0.00	13,250.00
576 LIBRARY MEDIA SERVICE		827,582.46	1,030.11	828,612.57	539,084.39	184,748.29	104,779.89
578 LIBRARY AUTOMATION - MADISON BOCES		163,288.00	5,826.00	169,114.00	51,514.00	0.00	117,600.00
579 DIVERSITY EQUITY & INCL/TOMPKINS BOCES		1,436.00	-1,436.00	0.00	0.00	0.00	0.00
581 GRANT WRITING SVE/CAPITAL REG BOCES		0.00	19,819.88	19,819.88	9,909.95	0.00	9,909.93
586 LEARNING TECHNOLOGY/CAYUGA BOCES		0.00	77,411.98	77,411.98	17,202.66	8,601.33	51,607.99
601 COMPUTER SERVICES - MADISON BOCES		10,842,475.26	946,170.87	11,788,646.13	4,986,635.47	0.00	6,802,010.66
602 NEGOTIATIONS - MADISON BOCES		385,947.00	-154,302.18	231,644.82	64,213.30	0.00	167,431.52
603 SCHOOL COMMUNICATIONS		976,243.00	69,487.03	1,045,730.03	430,202.98	675,851.84	-60,324.79
604 CENTRAL BUSINESS OFFICE		522,847.94	-8,273.50	514,574.44	222,692.75	166,882.95	124,998.74
607 STAFF DEVELOPMENT - BUS DRIVERS		0.00	5,901.61	5,901.61	9,385.50	8,910.00	-12,393.89
609 PLANNING SER: MANAGEMENT OCM BOCES		56,198.00	1,812.00	58,010.00	17,403.00	5,801.00	34,806.00
610 TELEPHONE INTERCONNECT		749,485.66	261,834.85	1,011,320.51	355,594.93	280,511.26	375,214.32
611 REGIONAL BUS MAINTENANCE-MADISON BOCES		175,000.00	0.00	175,000.00	52,500.00	0.00	122,500.00
612 HEALTH COORDINATION/HERKIMER BOCES		12,259.00	639.26	12,898.26	5,159.31	0.00	7,738.95
614 SAFETY TRAINING/HERKIMER BOCES		21,320.00	-21,320.00	0.00	0.00	0.00	0.00
615 POLICY PLANNING ERIE I		13,289.38	619.46	13,908.84	6,954.42	0.00	6,954.42
616 EMPLOYEE ASSISTANCE PROGRAM		28,130.00	0.00	28,130.00	11,852.93	11,852.95	4,424.12
617 RECRUITING SERVICES		0.00	0.00	0.00	665.00	914.00	-1,579.00
618 EMPLOYEE BENEFIT COORDINATION		207,003.94	0.00	207,003.94	63,482.15	62,647.57	80,874.22
620 SAFETY COORDINATOR		1,042,530.35	54,018.86	1,096,549.21	329,778.60	504,932.92	261,837.69
621 COORDINATION OF INSURANCE MANAGEMENT		8,762.41	0.00	8,762.41	3,734.43	3,794.02	1,233.96
622 REGIONAL BUS RADIOS - MADISON BOCES		9,928.00	240.00	10,168.00	3,050.40	0.00	7,117.60
623 STATE AID PLANNING - QJESTAR III BOCES		42,180.00	840.00	43,020.00	43,020.00	0.00	0.00
625 SUBSTITUTE TEACHER SERVICE		166,266.73	9,721.75	175,988.48	62,008.75	53,116.60	60,863.13
626 CENTRAL SCHOOL FOOD MANAGEMENT		1,203,419.77	0.00	1,203,419.77	425,292.50	500,691.49	277,435.78
627 RECORDS RETENTION		126,774.62	94,094.87	220,869.49	89,434.75	51,655.22	79,779.52
628 TELECOMMUNICATIONS		337,121.74	177,295.97	514,417.71	143,149.90	157,624.99	213,642.82
631 COOPERATIVE BID/MAD. BOCES		61,116.30	2,245.70	63,362.00	19,008.63	0.00	44,353.37
632 HEALTH CARE COORD./DELAWARE BOC		24,747.00	-24,747.00	0.00	0.00	0.00	0.00
633 GASB 45 PLNG/QJESTAR III		21,155.00	766.00	21,921.00	6,576.30	0.00	15,344.70
634 STAFF DEV BD OF ED - HERKIMER BOCES		15,422.11	0.00	15,422.11	6,168.82	0.00	9,253.29
636 GASB 45 PLANNING/CLINTON-ESSEX		12,470.00	5,200.00	17,670.00	7,362.53	1,472.47	8,835.00
637 FIXED ASSET INVENTORY/QJESTAR III		31,461.00	870.00	32,331.00	9,699.30	0.00	22,631.70
639 TRANSP./MADISON BOCES		90.00	2,674.00	2,764.00	500.66	0.00	2,263.34
640 DRUG TESTING/JEFF-LEWIS BOCES		18,525.25	-2,907.75	15,617.50	13,246.50	0.00	2,371.00
641 ON-LINE APPL./PUTNAM BOCES		43,493.25	938.63	44,431.88	13,329.57	0.00	31,102.31

ONEIDA HERKIMER MADISON BOCES

Budget Status Report As Of: 12/31/2024

Fiscal Year: 2025

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
645 INFINITE CAMPUS/E. SUFFOLK BOCES		0.00	1,150.00	1,150.00	1,069.50	0.00	80.50
646 MEDICAID REIMBURSEMENT/MADISON BOCES		29,292.50	174.67	29,467.17	8,752.59	0.00	20,714.58
649 ACA COMPLIANCE/MADISON BOCES		17,287.05	1,112.25	18,399.30	5,519.79	0.00	12,879.51
650 TESTING - NYS ALT ADDMT-CAP REGION BOCES		83,252.40	-69,520.65	13,731.75	7,662.75	0.00	6,069.00
651 SCRIC/BROOME BOCES		61,400.76	13,982.92	75,383.68	75,383.68	0.00	0.00
655 SPECIAL ED AID ASSISTANCE SVC/QUESTAR		32,279.00	645.00	32,924.00	10,083.00	0.00	22,841.00
656 EMPLOYEE RELATIONS/ONC BOCES		18,411.00	1,305.00	19,716.00	7,639.95	0.00	12,076.05
657 PROJECT WORK/CAPITAL REGION BOCES		0.00	28,485.00	28,485.00	0.00	0.00	28,485.00
658 COOP BID/DCMO BOCES		25,351.06	-414.86	24,936.20	9,974.48	0.00	14,961.72
659 TIER 4 ENHANCED/CAP REGION BOCES		241,927.56	-9,293.31	232,634.25	130,559.60	0.00	102,074.65
660 EMPLOYEE ASSISTANCE/DCMO BOCES		8,347.12	969.14	9,316.26	2,329.06	0.00	6,987.20
661 WEB HOSTING/CAPITAL REGION BOCES		4,285.00	4,543.00	8,828.00	4,413.98	0.00	4,414.02
662 COMPUTER MANAGEMENT/S. WESTCHESTER BOCES		71,437.17	0.00	71,437.17	26,903.40	0.00	44,533.77
663 TRANSPORT PLANNING/FRANKLIN ESSEX BOCES		0.00	21,700.00	21,700.00	21,700.00	0.00	0.00
664 DATA ANALYTICS/CLINTON-ESSEX BOCES		0.00	10,541.67	10,541.67	3,162.51	1,054.17	6,324.99
679 PLANNING SERVICE/ERIE 2 BOCES		15,400.00	67,650.00	83,050.00	14,788.89	9,751.59	58,509.52
701 OPERATIONS & MAINTENANCE		3,689,293.12	8,441.87	3,697,734.99	1,902,800.32	1,577,749.49	217,185.18
702 SPECIAL EDUCATION ADMINISTRATION		1,379,660.17	0.00	1,379,660.17	518,341.38	714,101.10	147,217.69
703 PROGRAM TRANSPORTATION		303,416.57	0.00	303,416.57	6,090.11	397,374.91	-100,048.45
704 CENTRAL SUPERVISION		571,421.12	24,121.89	595,543.01	256,135.72	307,619.50	31,787.79
707 TRANSITION PLANNING SERVICE		53,531.00	0.00	53,531.00	33,570.84	42,313.56	-22,353.40
708 TEACHING ASSISTANT		804,459.00	-320,520.00	483,939.00	122,707.62	378,193.01	-16,961.63
709 RESEARCH AND DEVELOPMENT		258,427.39	0.00	258,427.39	77,725.50	94,490.76	86,211.13
713 INFO & TECH SUPERVISION		550,296.68	24,894.00	575,190.68	204,486.12	322,351.23	48,353.33
715 Speech Therapy - Related Service		1,045,875.40	62,362.81	1,108,238.21	307,073.01	706,967.44	94,197.76
716 Visually Impaired - Related Service		32,408.14	-3,964.61	28,443.53	9,592.09	25,149.32	-6,297.88
718 Hearing Impaired - Related Service		8,097.76	0.00	8,097.76	2,666.20	6,853.37	-1,421.81
720 PHYSICAL THERAPY - RELATED SERVICE		248,792.00	-16,200.00	232,592.00	81,618.28	198,656.32	-47,682.60
721 School Social Worker		1,361,308.00	-245,549.00	1,115,759.00	409,735.04	945,364.58	-239,340.62
722 Occupational Therapy		334,100.00	10,120.50	344,220.50	95,793.53	197,749.96	50,677.01
Total GENERAL FUND		94,356,575.45	10,233,868.48	104,590,443.93	39,328,028.09	41,628,065.67	23,634,350.17



ONEIDA HERKIMER MADISON BOCES  
Revenue Status Report As Of: 12/31/2024  
Fiscal Year: 2025  
Fund: C SCHOOL LUNCH FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date*	Anticipated Balance	Excess Revenue
791.000-1440-000	791.000	Sales of Type A Meals	302,300.00	0.00	302,300.00	107,195.43	195,104.57	
791.000-1445-000	791.000	Other Food Sales-Invoices	125,000.00	0.00	125,000.00	27,623.72	97,376.28	
791.000-2252-999	791.000	Est. for Carryover Encumbrance	0.00	205,000.00	205,000.00	205,000.00		
791.000-2401-000	791.000	Interest & Profits on Dep	0.00	0.00	0.00	0.00		
791.000-2401-001	791.000	INT & EARNINGS METROPOLITAN	40,000.00	0.00	40,000.00	51,258.19		11,258.19
791.000-2650-000	791.000	Sale of Scrap,Waste & Excess	0.00	0.00	0.00	0.00		
791.000-2701-000	791.000	Refunds Prior Years' Expense	0.00	0.00	0.00	584.95		584.95
791.000-2705-000	791.000	Gifts and Donations	0.00	0.00	0.00	0.00		
791.000-2770-000	791.000	Other Unclassified Revenue	25,000.00	0.00	25,000.00	3,431.99	21,568.01	
791.000-2770-001	791.000	Misc Revenue - Fees Collected	0.00	0.00	0.00	0.00		
791.000-3190-000	791.000	State Aid - Lunch Program	7,000,000.00	0.00	7,000,000.00	2,687,048.00	4,312,952.00	
791.000-3190-001	791.000	Surplus Food/Warehouse/Inv	475,000.00	0.00	475,000.00	0.00	475,000.00	
791.000-3190-002	791.000	STATE AID S/L-SUPP CHAIN ASST	0.00	0.00	0.00	4,872.00		4,872.00
791.000-3190-003	791.000	LOCAL FOOD FOR SCHOOLS	0.00	0.00	0.00	19,623.00		19,623.00
791.000 Service Subtotal			7,967,300.00	205,000.00	8,172,300.00	3,106,637.28	5,102,000.86	36,338.14
Total SCHOOL LUNCH FUND			7,967,300.00	205,000.00	8,172,300.00	3,106,637.28	5,102,000.86	36,338.14

Selection Criteria

Criteria Name: Shared: LUNCH EOM RPT Modified  
As Of Date: 12/31/2024  
Sort by: Fund/Service  
Printed by MICHELE M. NORTH

\* Year-to-date revenue amounts include the estimated revenue associated with carryover encumbrances from the prior fiscal year, which are reported in revenue code 225x-9xx.  
Total year-to-date revenue will not agree with actual revenue shown for G/L account 980, unless these accounts are excluded

ONEIDA HERKIMER MADISON BOCES

Budget Status Report As Of: 12/31/2024

Fiscal Year: 2025

Fund: C SCHOOL LUNCH FUND

Budget Account	Description	Appropriation	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
791-2860-160	SCHOOL LUNCH SALARY	2,387,500.00	2,387,500.00	0.00	2,387,500.00	990,391.15	0.00	1,397,108.85
791-2860-200	EQUIPMENT	15,000.00	15,000.00	175,000.00	190,000.00	0.00	175,000.00	15,000.00
791-2860-301	SUPPLIES - FOOD	2,700,000.00	2,700,000.00	0.00	2,700,000.00	1,196,464.84	2,061,701.54	-558,166.38
791-2860-302	SUPPLIES - OTHER	275,000.00	275,000.00	0.00	275,000.00	67,264.09	231,483.77	-23,747.86
791-2860-303	SURPL FOOD/WRHOUSE/INV	475,000.00	475,000.00	0.00	475,000.00	15,746.40	0.00	459,253.60
791-2860-400	MISC CONTR	85,000.00	85,000.00	30,000.00	115,000.00	34,944.81	104,197.20	-24,142.01
791-2860-401	TRAVEL	3,500.00	3,500.00	0.00	3,500.00	3,731.81	0.00	-231.81
791-2860-402	USE OF SCHOOL FACILITIES	1,000,000.00	1,000,000.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00
791-2860-403	INSURANCE	1,300.00	1,300.00	0.00	1,300.00	0.00	0.00	1,300.00
791-2860-801	ERS	200,000.00	200,000.00	0.00	200,000.00	77,267.96	0.00	122,732.04
791-2860-802	FICA	200,000.00	200,000.00	0.00	200,000.00	73,857.96	0.00	126,142.04
791-2860-803	WK COMP	100,000.00	100,000.00	0.00	100,000.00	37,634.89	0.00	62,365.11
791-2860-804	HEALTH INS	525,000.00	525,000.00	0.00	525,000.00	0.00	316,406.06	208,593.94
791-9500-990	TR CREDIT FARM TO SCH GR	0.00	0.00	0.00	0.00	-6,427.44	0.00	6,427.44
791,000 SCHOOL LUNCH FUND - Service Subtotal		7,967,300.00	7,967,300.00	205,000.00	8,172,300.00	2,490,876.47	2,888,788.57	2,792,634.96
Total SCHOOL LUNCH FUND		7,967,300.00	7,967,300.00	205,000.00	8,172,300.00	2,490,876.47	2,888,788.57	2,792,634.96

ONEIDA-HERKIMER-MADISON BOCES

BUDGET ADJUSTMENTS

December 2024 Report for February Meeting

Description	2024-2025 Adopted Budget	Adjustments per Contracts	07/31/24 Contract Totals	08/01/24 08/31/24 Changes	09/01/24 09/30/24 Changes	10/01/24 10/31/24 Changes	11/01/24 11/30/24 Changes	12/01/24 12/31/24 Changes	Net Changes	Revised Budget
<b>A000 ADMINISTRATION</b>										
A001 Administration	4,293,680	157,955	4,451,635						-	4,451,635
A002 Rent & Capital Budgets	3,394,208		3,394,208					(103,882)	(103,882)	3,290,326
<b>A000 ADMINISTRATION TOTAL</b>	<b>7,687,888</b>	<b>157,955</b>	<b>7,845,843</b>	<b>*</b>	<b>*</b>	<b>*</b>	<b>*</b>	<b>(103,882)</b>	<b>(103,882)</b>	<b>7,741,961</b>
<b>A100 VOCATIONAL EDUCATION</b>										
A101 Occupational Education	9,465,979	(54,437)	9,411,542	(379,354)					(379,354)	9,032,188
A102 Adult Education	45,428		45,428						-	45,428
A103 Secondary Occ Ed/Madison BOCES	22,890		22,890			(22,890)			(22,890)	-
A107 Multi. Occupational Education	765,000	(6,230)	758,770					(40,800)	(40,800)	717,970
A109 Occup. Ed./Madison BOCES	43,184	1,228	44,412					(11,103)	(11,103)	33,309
<b>A100 VOCATIONAL EDUCATION TOTAL</b>	<b>10,342,481</b>	<b>(59,439)</b>	<b>10,283,042</b>	<b>(379,354)</b>	<b>*</b>	<b>(22,890)</b>	<b>*</b>	<b>(51,903)</b>	<b>(454,147)</b>	<b>9,828,895</b>
<b>A200 SPECIAL EDUCATION</b>										
A201 Special Class 8:1:1	8,900,123	40,392	8,940,515				(1,309,366)		(1,309,366)	7,631,150
A202 Intense Mang. Needs/Madison BOCES	73,034	(73,034)	-			138,754			138,754	138,754
A204 12:1:1	2,297,649	(108,678)	2,188,972				32,715		32,715	2,221,687
A205 Option II/Madison BOCES	368,320	(54,839)	313,481			28,719		20,826	49,545	363,026
A206 Transition Services	976,408	(29,058)	947,350	2,178		69,764	3,300		75,242	1,022,592
A209 Severely Handicapped	6,997,076	537,754	7,534,830				(397,256)		(397,256)	7,137,574
A214 Scndry Int.Mgt Needs/Madison BOCES	379,855	4,323	384,178			(182,790)		44,670	(138,120)	246,058
A216 Spec.Ed./1:6:1	2,209,020	163,474	2,372,493				(1,267,290)		(1,267,290)	1,105,203
A222 Autism Program/Madison BOCES	242,849	135,851	378,699			(14,884)		59,191	44,307	423,006
A225 Elementary IMN/Madison BOCES	553,849	(225,904)	327,945			339,437		(215,003)	124,434	452,379
A228 Skills Dev-Elem (12:1:1)/Madison BOCES	83,833	548,764	632,597			59,381		(565,083)	(505,702)	126,895
A230 Intense Mgmt Needs/Madison BOCES		200,750	200,750			48,363		53,852	102,215	302,965
A232 Autism-Secondary (6:1:1)/Madison BOCES	166,520	(41,493)	125,027			(5,352)		178,128	172,776	297,803
<b>A200 SPECIAL EDUCATION TOTAL</b>	<b>23,248,536</b>	<b>1,098,301</b>	<b>24,346,837</b>	<b>2,178</b>	<b>*</b>	<b>481,392</b>	<b>(2,937,897)</b>	<b>(423,419)</b>	<b>(2,877,746)</b>	<b>21,469,092</b>
<b>A300 ITINERANTS</b>										
A303 Art	155,512	51,837	207,349	103,674			6,480		110,154	317,503
A305 Guidance	272,076	(27,208)	244,868	(27,208)					(27,208)	217,661
A306 Technology	90,413		90,413						-	90,413
A307 Itinerant English			-				67,734		67,734	67,734

Description	2024-2025		Adjustments per Contracts	07/31/24		08/01/24		09/01/24		10/01/24		11/01/24		12/01/24		Net Changes	Revised Budget
	Adopted Budget			Contract Totals		Changes		Changes		Changes		Changes		Changes			
A308 Physical Education	148,095			148,095												-	148,095
A310 Nurse Practitioner	367,396	(37,401)		329,995				14,051				26,243				40,293	370,289
A312 School Physician	57,257	2,042		59,299												-	59,299
A313 School Psychologist	302,810	681		303,491						32,524						32,524	336,015
A314 School Social Worker	288,078	(82,233)		205,845												-	205,845
A315 Speech Impaired	793,203	(34,743)		758,460						166,766						166,766	925,226
A316 Visually Impaired	119,558			119,558						399						399	119,956
A317 Computer Instruction				-												-	-
A318 Hearing Impaired	158,188			158,188												-	158,188
A321 Physical Therapy	169,740			169,740												-	169,740
A322 Occupational Therapy	225,305			225,305												-	225,305
A325 Home Economics	101,420			101,420		(40,568)										-	60,852
A326 English/Second Language	586,251	(65,139)		521,112				(43,426)		9,771						(40,568)	487,457
A332 Curriculum Supervision				-				17,921		67,825		31,611		34,083	*	183,263	183,263
A338 Music Teacher	264,480	(11,020)		253,460				(6,612)								48,488	301,948
A345 Shared Business Official		17,700		17,700												-	17,700
A346 Audiology/Oswego BOCES	237,690	(36,738)		200,952				10,073				464		14,494		25,031	225,982
A355 General Supervision	91,497			91,497								30,000				30,000	121,497
A357 Bilingual/ESL Itinerant/Madison BOCES	22,640			22,640						(22,640)				46,840	*	24,200	46,840
<b>A300 ITINERANTS TOTAL</b>	<b>4,451,609</b>	<b>(222,222)</b>		<b>4,229,387</b>		<b>108,920</b>		<b>5,909</b>		<b>254,645</b>		<b>162,532</b>		<b>95,417</b>		<b>627,421</b>	<b>4,856,809</b>
<b>A400 GENERAL EDUCATION</b>																	
A402 Explor. Enrichment/Jeff-Lewis BOCES	15,840	(10,890)		4,950				15,428								15,428	20,378
A405 Performing Arts	411,363	(27,831)		383,532						4,318		25,245		54,805	*	84,367	467,899
A408 Alternative Education	7,891,028	(73,415)		7,817,614						(154,276)						(154,276)	7,663,337
A410 Hospital Based/Onondaga BOCES	8,856			8,856								1,404				1,404	10,260
A411 Alternative High School Equivalency		116,190		116,190												-	116,190
A415 Portable Planetarium	5,850	13,651		19,501		650				4,225		930				5,805	25,306
A417 Equivalent Attendance/Madison BOCES	141,622	953		142,575						(224)				833		609	143,184
A420 Regional Program Excellence	199,486	(26,412)		173,074								(15,407)				(15,407)	157,667
A426 Distance Learning/Madison BOCES	675,807	60,843		736,650				(198,203)		116,298						116,298	852,948
A428 Summer School	530,835	693,464		1,224,299												(198,203)	1,026,096
A438 Distance Learning	1,917,064	59,814		1,976,878		69,189		7,159		23,281		4,249				103,879	2,080,757
A461 Distance Learning/Capital Region BOCES		9,828		9,828										(9,828)		-	-
A462 Exploratory Enrichment/Monroe 2 BOCES								266,632				957,631				1,224,263	1,224,263
A464 Bright Future Academy/Madison BOCES												40,530			*	40,530	40,530
A479 DL-Synergy Virtual HS/CITI BOCES	47,790	1,680		49,470								32,980				32,980	82,450

Description	2024-2025		Adjustments		07/31/24		08/01/24		09/01/24		10/01/24		11/01/24		12/01/24		Net	Revised
	Adopted	Budget	per	Contracts	Totals	Contract	Changes	08/31/24	Changes	09/30/24	Changes	10/31/24	Changes	11/30/24	Changes	12/31/24	Changes	Budget
A480 Early College Access-Dual Credit							226,338		226,338		226,338		226,338		(226,338)	*	226,338	226,338
<b>A400 GENERAL EDUCATION TOTAL</b>		<b>11,845,541</b>		<b>817,876</b>	<b>12,663,417</b>		<b>69,839</b>		<b>317,354</b>		<b>219,959</b>		<b>1,007,032</b>		<b>(139,999)</b>		<b>1,474,186</b>	<b>14,137,603</b>
<b>A500 INSTRUCTIONAL SUPPORT</b>																		
A502 Library Media	1,135,512		191		1,135,703												-	1,135,703
A504 Audio Visual/Video Repair	1,032,424		295,094		1,327,518				13,175		9,164		25,020				47,359	1,374,876
A505 Printing Services	1,426,424		67,893		1,494,317						11,096				3,100		14,196	1,508,513
A509 Sch. Curr./Cayuga BOCES	41,908		(8,912)		32,996						277						277	33,274
A510 Learning Technology	3,618,421		(114,791)		3,503,629			86,351	4,483		25,823		18,116				134,774	3,638,403
A511 Sch Curric/Capital Region BOCES			3,643		3,643						6,846		885				7,731	11,374
A513 Sch Curric/Franklin BOCES					-				1,985								1,985	1,985
A514 Model Schools/Madison BOCES	275,981		1,238		277,218				1,088						42		1,130	278,348
A515 Com Objective/Madison BOCES	3,115,007		337,997		3,453,005				19,015		93,178		23,546		37,903		173,641	3,626,646
A518 Science Kits	1,410,632		666		1,411,299		(7,095)		20,280		(142,960)		2,238		23,650		(103,887)	1,307,411
A520 School Curriculum/Madison BOCES	1,000		(1,000)		-										100	*	100	100
A521 School Curriculum Improvement	2,346,748		(201,853)		2,144,895			979	35,271		58,339		50,959				145,548	2,290,443
A528 School Curriculum/Onondaga BOCES					-								675		900	*	1,575	1,575
A535 School Curriculum/Herkimer BOCES	170		(102)		68												-	68
A538 Model Schools	140,974		4,981		145,955												-	145,955
A543 Hard/Software/Oswego BOCES	3,625		6,042		9,667				4,062				5,064		4,002	*	13,128	22,795
A545 Community School Resources	2,848,400		6,983,627		9,832,027			199,737	454,593		388,296				(773,265)		269,361	10,101,388
A547 CDOs Credential Mgmt Sys/Oswego BOCES	3,020		30		3,050							(1,848)					-	3,050
A549 Sec III Interscholastic Sports/OCM BOCES	73,269		9,715		82,984												(1,848)	81,135
A555 Superintendent Eval/Erie 2 BOCES	7,565		374		7,939												-	7,939
A560 Committee Preschool Special Ed	176,088		(37,584)		138,504								37,584				37,584	176,088
A565 School Curriculum/Erie 2 BOCES	6,600				6,600						(6,600)						(6,600)	-
A570 Home School Coordination/Madison BOCES			3,109		3,109												-	3,109
A573 Instr. Tech./Cap Region BOCES	1,751		1,509		3,260								4,476				4,476	7,736
A574 School and Business Alliance	662,726		78,286		741,012												-	741,012
A575 Vocational Assessment	4,750				4,750												-	4,750
A576 Library Services	877,546		(13,588)		863,959			9,789	3,101		1,158		570				14,618	878,577
A578 Library Automation/Madison BOCES	163,288		4,712		168,000						945				169		1,114	169,114
A579 Diversity Equity/Tompkins BOCES	1,436		(1,436)		-												-	-
A581 Grant Writing /Capital Region BOCES					-				19,820								19,820	19,820
A583 Inter-Scholastic Coord/Jeff-Lewis BOCES					-												-	-
A586 Learning Technology/Cayuga BOCES					-						77,412						77,412	77,412
<b>A500 INSTRUCTIONAL SUPPORT TOTAL</b>	<b>19,375,267</b>		<b>7,419,841</b>		<b>26,795,108</b>			<b>289,761</b>	<b>576,873</b>		<b>521,125</b>		<b>169,133</b>		<b>(703,399)</b>		<b>853,493</b>	<b>27,648,601</b>

Description	2024-2025		Adjustments		07/31/24		08/01/24		09/01/24		10/01/24		11/01/24		12/01/24		Net	Revised	Budget
	Adopted	Budget	per	Contracts	Contract	Totals	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes				
A600 NON-INSTRUCTIONAL PROGRAMS																			
A601 Computer Services/Madison BOCES	10,842,475		128,689		10,971,164				285		744,410				72,787		817,482	11,788,646	
A602 Negotiations/Madison/Broome BOCES	385,947		(175,880)		210,067						1,895				19,683		21,578	231,645	
A603 School Communications	797,350		6,297		803,647								63,190				63,190	866,837	
A604 Central Business Office	541,696		(8,274)		533,422												-	533,422	
A607 Staff Development Bus Drivers			822		822						4,144				936	*	5,080	5,902	
A609 Energy Services/Onondaga BOCES	56,198		1,171		57,369						641						641	58,010	
A610 Interconnect Telephone	737,583		282,853		1,020,436			6,688	(35,857)		14,151						(15,018)	1,005,418	
A611 Bus Maint/Madison BOCES	175,000				175,000												-	175,000	
A612 Health Coord /Herkimer BOCES	12,259				12,259				639								639	12,898	
A613 Facilities Service					-												-	-	
A614 Safety Training/Herkimer BOCES	21,320		(21,320)		-												-	-	
A615 Policy Planning/Erie 1	13,289		619		13,909												-	13,909	
A616 Employee Assistance Program	21,344				21,344												-	21,344	
A617 Teacher Recruiting Service					-												-	-	
A618 Employee Benefits Coordination	137,150				137,150												-	137,150	
A620 Safety/Asbestos/Struct/Fire Inspections	994,142		38,130		1,032,272			250	7,011		7,095				914		15,270	1,047,541	
A621 Liability Insurance Consortium	7,375				7,375												-	7,375	
A622 Regional Bus Radios/Madison BOCES	9,928		210		10,138						30						30	10,168	
A623 State Aid Planning/Questar III BOCES	42,180		840		43,020												-	43,020	
A625 Substitute Calling Service	176,023		(8,099)		167,924				4,770		12,451		600				17,821	185,745	
A626 School Food Service	1,163,608		58,825		1,222,433						(58,825)						(58,825)	1,163,608	
A627 Records Retention	122,400		81,345		203,745			12,750									12,750	216,495	
A628 Telecommunications	310,835		177,296		488,131												-	488,131	
A631 Cooperative Bid/Madison BOCES	61,116		1,949		63,065						297						297	63,362	
A632 Health Care Coord./Delaware BOCES	24,747		(24,747)		-												-	-	
A633 GASB 45/Questar III BOCES	21,155		766		21,921												-	21,921	
A634 Staff Dev./Board/Herkimer BOCES	15,422				15,422												-	15,422	
A636 GASB 45/Clinton-Essex Boces	12,470		5,220		17,690			(20)									(20)	17,670	
A637 Fixed Assets/Questar III BOCES	31,461		870		32,331												-	32,331	
A639 Transp./Madison BOCES	90		2,383		2,473						(220)				511	*	291	2,764	
A640 Drug Testing/Jeff-Lewis BOCES	18,525		(10,299)		8,226				376		3,496		2,390		1,130		7,392	15,618	
A641 On-Line Application/Putnam BOCES	43,493		939		44,432												-	44,432	
A645 Infinite Campus/Eastern Suffolk BOCES					-						1,150						1,150	1,150	
A646 Medicaid Reimburs./Madison BOCES	29,293		(60)		29,233						235						235	29,467	
A648 Election Mgmt/E. Suffolk BOCES			1,150		1,150						(1,150)						(1,150)	-	

Description	2024-2025 Adopted Budget	Adjustments per Contracts	07/31/24 Contract Totals	08/01/24 08/31/24 Changes	09/01/24 09/30/24 Changes	10/01/24 10/31/24 Changes	11/01/24 11/30/24 Changes	12/01/24 12/31/24 Changes	Net Changes	Revised Budget
A649 ACA Compliance/Madison BOCES	17,287	1,112	18,399						-	18,399
A650 Testing-NYS Alt Addmt/Cap Region BOCES	83,252	(71,114)	12,138					1,594 *	1,594	13,732
A651 SCRUC/Broome BOCES	61,401	13,983	75,384						-	75,384
A655 Special Ed Aid Assistance Svc/Questar III BOCES	32,279	1,331	33,610					(686)	(686)	32,924
A656 Employee Relations/ONC BOCES	18,411	1,305	19,716						-	19,716
A657 Project Work/Cap Region BOCES		28,485	28,485						-	28,485
A658 Coop Bid/DCMO BOCES	25,351	(415)	24,936						-	24,936
A659 Tier 4 Enhanced/Cap Region BOCES	241,928	(9,293)	232,634						-	232,634
A660 Employee Assistance/DCMO BOCES	8,347	(8,347)	-			9,316			9,316	9,316
A661 Web Hosting/Capital Region BOCES	4,285	4,543	8,828						-	8,828
A662 Computer Management/Westchester BOCES	71,437		71,437						-	71,437
A663 Transportation Planning/Franklin Essex BOCES		21,700	21,700	(0)					(0)	21,700
A664 Data Analytics/Clinton Essex BOCES			-			10,542			10,542	10,542
A679 Planning Service/Erie 2 BOCES	15,400		15,400			51,150		16,500 *	67,650	83,050
<b>A600 NON-INSTRUCTIONAL SERVICES TOTAL</b>	<b>17,405,253</b>	<b>524,983</b>	<b>17,930,236</b>	<b>19,668</b>	<b>(22,776)</b>	<b>791,491</b>	<b>75,496</b>	<b>113,368</b>	<b>977,247</b>	<b>18,907,484</b>
<b>A700 INTERNAL</b>										
A701 Operations and Maintenance	-		-						-	-
A713 Infor and Technology Supervision	-		-						-	-
<b>A700 INTERNAL</b>										
<b>TOTALS</b>	<b>94,356,575</b>	<b>9,737,296</b>	<b>104,093,871</b>	<b>111,012</b>	<b>877,359</b>	<b>2,245,722</b>	<b>(1,523,703)</b>	<b>(1,213,817)</b>	<b>496,573</b>	<b>104,590,444</b>

**MONTHLY ADJUSTMENTS OVER 10% OF BUDGET**

A109 Occup. Ed./Madison BOCES	(11,103)
A214 Scndry Int.Mgt.Needs/Madison BOCES	44,670
A222 Autism Program/Madison BOCES	59,191
A225 Elementary IMN/Madison BOCES	(215,003)
A228 Skills Dev-Elem (12:1:1)/Madison BOCES	(565,083)
A230 Intense Mgmt Needs/Madison BOCES	53,852
A232 Autism-Secondary (6:1:1)/Madison BOCES	178,128
A332 Curriculum Supervision	34,083
A357 Bilingual/ESL Itinerant/Madison BOCES	46,840
A405 Performing Arts	54,805
A464 Bright Future Academy/Madison BOCES	40,530
A480 Early College Access-Dual Credit	(226,338)





**C. PERSONNEL REPORT****a. RETIREMENTS****1. Teaching/Certified Staff**

			Hire Date	Retire Date
1.	LAURA L. KAIN	TEACHER ASSISTANT	09/01/2004	03/28/2025

**b. RESIGNATIONS****1. Teaching/Certified Staff**

			Hire Date	Resign Date
1.	SHANA L. CORY	TEACHER OF ENGLISH	12/18/2023	01/17/2025
2.	KALIANA L. SOBOLEWSKI	TEACHER ASSISTANT	09/01/2019	01/28/2025

**2. Non-Instructional / Classified Staff**

			Hire Date	Resign Date
1.	ALEXANDRA M. GOLDEN	CAREER EXPLORATION SPECIALIST	09/09/2024	01/03/2025
2.	KRISTINA M. MARTIN	ASSISTANT COOK	12/01/2010	12/15/2024

**c. UNPAID LEAVE(S) OF ABSENCE****1. Teaching/Certified Staff**

			Start Date	End Date	Reason
1.	WENDY J. BOLOS	ATTENDANCE TEACHER	02/03/2025	TBD	work as long term substitute teacher
2.	MACKENZIE R. HOLBERT	TEACHER OF HOME ECONOMICS	01/27/2025	03/30/2025	

**d. APPOINTMENTS****1. Teaching/Certified Staff****a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)**

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **D'MILA M. BRADLEY** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Middle Settlement Academy at Lincoln for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing January 13, 2025 and ending January 12, 2029 at an annual salary rate of \$22,509.00, prorated.

**Redacted**

2. Recommend that **MARY J. CALDER** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Middle Settlement Academy for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing January 13, 2025 and ending January 12, 2029 at an annual salary rate of \$18,600.00, prorated.

**Redacted**

3. Recommend that **RYAN M. HARRINGTON** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Special Education at the Center for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing February 03, 2025 and ending February 02, 2029 at an annual salary rate of \$19,771.00, prorated.

**Redacted**

4. Recommend that **MIKAL N. JACKSON** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Middle Settlement Academy at Lincoln for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing January 21, 2025 and ending January 20, 2029 at an annual salary rate of \$24,083.00, prorated.

**Redacted**

5. Recommend that **BENJAMIN J. KIRKLAND** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Career and Technical Education for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing January 06, 2025 and ending January 05, 2029 at an annual salary rate of \$19,188.00, prorated.

**Redacted**

6. Recommend that **DESTINY R. SWARTZ** be appointed as a **TEACHER OF MULTI OCCUPATIONS TRADE** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Career and Technical Education for a four year probationary appointment in the Multi-Occupational (Trade) tenure area, commencing January 06, 2025 and ending January 05, 2029 at an annual salary rate of \$50,863.00, prorated.

**Redacted**

7. Recommend that **GABRIELLE L. TANGORRA** be appointed as an **ATTENDANCE TEACHER** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Middle Settlement Academy at MVCC for a four year probationary appointment in the ATTENDANCE TEACHER tenure area, commencing January 15, 2025 and ending January 14, 2029 at an annual salary rate of \$48,687.00, prorated.

**Redacted**

**b. RECOMMENDATION FOR A LONG-TERM SUBSTITUTE APPOINTMENT**

1. Recommend that **WENDY J. BOLOS** be appointed as an **ATTENDANCE TEACHER** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Alternative Education, Middle Settlement Academy @ MVCC, for a long-term substitute appointment commencing February 03, 2025 and ending June 30, 2025 at an annual salary rate of \$61,888.00, prorated.

**Redacted**

2. Recommend that **JENNIFER A. HERON** be appointed as a **TEACHER OF ENGLISH** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Middle Settlement Academy at Lincoln for a long-term substitute appointment commencing January 27, 2025 and ending June 30, 2025 at an annual salary rate of \$59,142.00, prorated.

**Redacted**

3. Recommend that **JENNIFER M. PARISE** be appointed as a **TEACHER OF HOME ECONOMICS** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, ACADEMIC ITINERANTS, for a long-term substitute appointment commencing January 06, 2025 and ending March 30, 2025 at an annual salary rate of \$45,161.00, prorated.

**Redacted**

**c. RECOMMENDATION FOR MENTORING**

		Title	Start Date	End Date	Salary
1.	RICHARD P. CALENZO	EXECUTIVE COACH	01/02/2025	06/30/2025	\$45.00/hr

**2. Non-Instructional/Classified Staff**

**a. RECOMMENDATION FOR PROVISIONAL APPOINTMENT - CIVIL SERVICE COMPETITIVE TITLE**



1. Recommend that **ABIGAIL K. HAMMOND** be appointed to a provisional appointment as an **OCCUPATIONAL THERAPIST** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, SPECIAL EDUCATION, commencing January 27, 2025 at an annual salary rate of \$46,793.00, prorated.

**ABIGAIL K. HAMMOND** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of an **OCCUPATIONAL THERAPIST**, until the results of the next civil service exam are known.

**Redacted**

2. Recommend that **DEBORAH A. HANSON** be appointed to a provisional appointment as a **SCHOOL LUNCH MANAGER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing January 06, 2025 at an annual salary rate of \$59,000.00, prorated.

**DEBORAH A. HANSON** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **SCHOOL LUNCH MANAGER**, until the results of the next civil service exam are known.

**Redacted**

3. Recommend that **TYLER J. NICOTERA** be appointed to a provisional appointment as a **COMPUTER SERVICE TECHNICIAN** in SUPPORT SERVICES, TECHNICAL REPAIR, commencing February 18, 2025 at an annual salary rate of \$42,647.00, prorated.

**TYLER J. NICOTERA** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COMPUTER SERVICE TECHNICIAN**, until the results of the next civil service exam are known.

**Redacted**

4. Recommend that **KAYLA E. THORP** be appointed to a provisional appointment as a **PRINTING ASSISTANT** in SUPPORT SERVICES, PRINTING SERVICES, commencing January 22, 2025 at an annual salary rate of \$40,608.00, prorated.

**KAYLA E. THORP** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **PRINTING ASSISTANT**, until the results of the next civil service exam are known.

**Redacted**

**b. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)**

1. Recommend that **KELLIE J. ATKINSON-HUENING** be appointed to a probationary appointment as a **LICENSED PRACTICAL NURSE** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, SPECIAL EDUCATION, commencing January 06, 2025 at an annual salary rate of \$28,065.00, prorated.

**KELLIE J. ATKINSON-HUENING** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **LICENSED PRACTICAL NURSE**. **KELLIE J. ATKINSON-HUENING** will be required to serve a twenty-six week probationary period.

**Redacted**

2. Recommend that **JESSICA J. BECKWITH** be appointed to a probationary appointment as a **REGISTERED PROFESSIONAL NURSE** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, CAREER & TECHNICAL EDUCATION, commencing January 06, 2025 at an annual salary rate of \$48,975.00, prorated.

**JESSICA J. BECKWITH** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **REGISTERED PROFESSIONAL NURSE**. **JESSICA J. BECKWITH** will be required to serve a twenty-six week probationary period.

**Redacted**

3. Recommend that **KRISTINA M. MARTIN** be appointed to a probationary appointment as a **COOK MANAGER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing December 16, 2024 at an hourly salary rate of \$24.00.

**KRISTINA M. MARTIN** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COOK MANAGER**. **KRISTINA M. MARTIN** will be required to serve a twenty-six week probationary period.

**Redacted**

**c. RECOMMENDATION FOR PART-TIME APPOINTMENT**

1. Recommend that **COURTNEY E. BRIGGS** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, **SCHOOL FOOD SERVICES**, commencing December 16, 2024 through December 31, 2024 at an hourly salary rate of \$15.45 and January 01, 2025 at an hourly salary rate of \$15.50.

**COURTNEY E. BRIGGS** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Redacted**

2. Recommend that **DONATA M. BUMBOLO** be appointed to a part-time, as needed appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, **SCHOOL FOOD SERVICES**, commencing December 12, 2024 through December 31, 2024 at an hourly salary rate of \$15.45 and January 01, 2025 at an hourly salary rate of \$15.50.

**DONATA M. BUMBOLO** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Redacted**

3. Recommend that **KELLEY M. RENNINGER** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, SCHOOL FOOD SERVICES, commencing February 03, 2025 at an hourly salary rate of \$15.50.

**KELLEY M. RENNINGER** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Redacted**

4. Recommend that **AMANDA M. RYERSON** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, **SCHOOL FOOD SERVICES**, commencing December 16, 2024 through December 31, 2024 at an hourly salary rate of \$15.45 and January 01, 2025 at an hourly salary rate of \$15.50.

**AMANDA M. RYERSON** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Redacted**

- d. **RECOMMENDATION FOR TEMPORARY APPOINTMENT(S)**

1. Recommend that **MATTHEW A. RYCRAFT** be appointed to a temporary appointment as a **LABORER - HOURLY** in SUPPORT SERVICES, TECHNICAL REPAIR, commencing December 23, 2024 and ending June 30, 2025 at an hourly salary rate of \$17.99.

**MATTHEW A. RYCRAFT** meets the civil service requirements for the title and has been pre-approved by civil service.

**Redacted**

2. Recommend that **ISABELLA G. YAGHY** be appointed to a temporary appointment as a **LABORER - HOURLY** in SUPPORT SERVICES, SCHOOL COMMUNICATIONS, commencing January 13, 2025 and ending June 30, 2025 at an hourly salary rate of \$17.99, as needed.

**ISABELLA G. YAGHY** meets the civil service requirements for the title and has been pre-approved by civil service.

**Redacted**

**e. RECOMMENDATION FOR PERMANENT APPOINTMENTS FROM CIVIL SERVICE LISTING**

The Human Resources Office, and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their individual twelve week or twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

			Perm. Date
1.	JORDAN D. CLEMENTS	CAREER EXPLORATION SPECIALIST	12/23/2024
2.	GENNARO M. DURSO	CAREER EXPLORATION SPECIALIST	12/23/2024
3.	JAIME R. LAMBERTO	CAREER EXPLORATION SPECIALIST	12/23/2024
4.	ANNETTE LAQUAY	CAREER EXPLORATION SPECIALIST	12/23/2024
5.	AIDAN P. LAWLESS	COMPUTER OPERATOR AIDE	12/24/2024
6.	JUSTIN R. LESNIAK	INFORMATION TECHNOLOGY PROJECT MANAGER	07/15/2024
7.	KAMIL M. RAHME	AUDIO VISUAL REPAIR SUPERVISOR	12/24/2024
8.	CHRISTOPHER A. TESTA	ASSISTANT SCHOOL LUNCH DIRECTOR	12/24/2024

**e. STIPENDS**

**1. Teaching/Certified Staff**

**a. RECOMMENDATION FOR ADDITIONAL STIPENDS**

			Date	Stipend
1.	BRIAN F. FRANTZ	TEACHER OF SCIENCE	01/06/2025 - 06/30/2025	\$1,200.00 (mentor) (prorated)
2.	LINDSAY M. GIRUZZI	TEACHER OF ENGLISH	01/21/2025 - 06/30/2025	\$500.00 (mentor) (prorated)
3.	JENNIFER GROSSI	TEACHER OF SOCIAL STUDIES	01/27/2025 - 06/30/2025	\$1,200.00 (mentor) (prorated)
4.	THOMAS M. HOLT JR	TEACHER OF SPECIAL EDUCATION	12/16/2024 - 06/30/2025	\$500.00 (mentor) (prorated)
5.	COURTNEY L. PLANTE	TEACHER ASSISTANT	08/29/2024 - 01/31/2025 (revised dates)	\$3,500.00 (student manager) (prorated)
6.	JESSICA TEHAN	COORDINATOR OF SPECIAL EDUCATION	11/22/2024 - 06/30/2025	\$2,000.00 (mentor) (prorated)
7.	KIMBERLY WHEELOCK	CTE Honor Society Advisor	12/11/2024 - 06/30/2025	\$1,250.00 (prorated)





## Oneida-Herkimer-Madison BOCES


P.O. Box 70 • 4747 Middle Settlement Road • New Hartford, NY 13413-0070  
www.oneida-boces.org

**IX D.1..**  
**Approval of the Tentative Budget**  
**2025-2026**  
**February 12, 2025**

Scott Morris  
*Assistant Superintendent  
for Support Services*  
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### MEMORANDUM

To: Cooperative Board

From: Patricia N. Kilburn, Ed.D.   
District Superintendent and Chief Executive Officer

Date: January 24, 2025

Subject: Approval of Tentative Budget 2025-2026

Prepared by: Scott Morris 

#### **Background:**

Education Law §1950{4}{b}{5} states that the Cooperative Board must adopt the tentative budget for the program, capital, rent and administration budgets. These budgets will be presented at the Annual Meeting on April 2, 2025 with the administration budget to be voted upon by the component school districts on April 29, 2025.

At the October 19, 2024 Cooperative Board meeting, the budgetary guidelines, budget parameters and the budget calendar for 2025-2026 were reviewed and approved. The budget has been reviewed by a number of groups including the Board, District Superintendent, and Superintendents of the component school districts.

#### **Discussion:**

Attached is a table of the tentative budget for the 2025-2026 school year. This table contains both the unit pricing and budget amounts for each of the programs at BOCES. The administration portion of the budget that will be voted on by the component districts shows an increase of 5.67%.

The tentative budget for 2025-26 is \$102,308,508.37 an increase of 8.43%. The change in the tentative budget is due to a number of factors. All programs are affected by salary and benefit

increases. Unit price increases reflect the impact of salary and benefit changes, net changes in supplies, equipment and contractual expenses as well as changes in staffing levels. The staff has worked at mitigating the unit price increases by containing costs where possible. Other budgets are adjusted as both component and non-component districts either join or leave various programs.

Upon Board approval of the tentative budget, a notice will be published in the newspaper notifying the public of the Annual Meeting.

Districts will notify BOCES by May 1 which programs they wish to participate in for 2025-2026. Those programs that the districts commit to by May 1 become the basis for a contract between Oneida-Herkimer-Madison BOCES and each school district. After the Annual Meeting, the Board will adopt the final budget at their May Board meeting.

**Recommendation:**

It is recommended that the Cooperative Board approve the attached tentative budget which is consistent with guidelines established.

**Resolution:**

That the Cooperative Board, at their February 12, 2025 meeting, approve the attached tentative budget for program, capital, rent and administration in the amount of \$102,308,508.37 and authorizes a public notice.

Attachment

## TENTATIVE BUDGET 2025-2026.xls

COSER #	COSER NAME	UNIT	UNIT PRICE			% DIFF.	BUDGET AMOUNT			
			2024-2025	2025-2026	\$		2024-2025	2025-2026	\$	% DIFF.
001.010	Administration	Per RWADA	\$ 116.74	\$ 120.79		3.47%	\$ 4,293,680.36	\$ 4,537,170.26	\$ 243,490	5.67%
002.010	Rent	Per RWADA	27.93	28.03		0.37%	610,458.00	650,575.93	40,118	6.57%
002.020	Capital Fund	Per RWADA	117.47	123.39		5.03%	2,783,750.00	2,784,250.21	500	0.02%
101.010	Occupational Education	Budget	N/A	N/A			9,465,979.00	10,000,666.00	534,687	5.65%
		District Share	8,950,407.00	9,598,843.00		7.24%				
107.010	Multi Occupational Education	Per Student	8,500.00	9,782.00		15.08%	765,000.00	811,906.00	46,906	6.13%
102.010	Adult Education		45,427.75	46,599.35		2.58%	45,427.75	46,599.35	1,172	2.58%
103.259	Secondary Occ Ed - Spec/Madison BOCES		N/A	N/A			22,890.00	-	(22,890)	-100.00%
109.259	Occ. Ed./Madison BOCES		N/A	N/A			43,184.00	44,412.00	1,228	2.84%
201.010	8:1:1	Per Student	41,250.00	45,756.00		10.92%	8,608,818.26	8,385,259.75	(223,559)	-2.60%
201.015	8:1:2 + 1	Per Student	41,615.00	44,735.00		7.50%	291,305.00	357,880.00	66,575	22.85%
202.259	Intense Mgmt Needs/Madison BOCES		N/A	N/A			73,034.42	138,754.00	65,720	89.98%
204.010	12:1:1	Per Student	30,837.00	32,528.00		5.48%	2,297,649.44	2,396,487.95	98,839	4.30%
205.259	Special Class:Option 2/Madison BOCES		N/A	N/A			368,320.00	342,200.00	(26,120)	-7.09%
206.020	Transition Services	Per Student	5,614.00	5,627.00		0.23%	190,876.00	208,199.00	17,323	9.08%
206.030	Stride Program	Per Student	2,502.00	2,508.00		0.24%	30,024.00	30,096.00	72	0.24%
206.040	College Works Foundation	Per Student	9,686.00	9,709.00		0.24%	184,034.00	174,762.00	(9,272)	-5.04%
206.050	Options - Middle School	Per Student	9,686.00	9,709.00		0.24%	193,720.00	203,889.00	10,169	5.25%
206.060	Life After High School	Per Student	9,686.00	9,709.00		0.24%	77,488.00	87,381.00	9,893	12.77%
206.070	Yes	Per Student	9,686.00	9,709.00		0.24%	67,802.00	67,963.00	161	0.24%
206.090	Options - High School	Per Student	9,686.00	9,709.00		0.24%	232,464.00	233,016.00	552	0.24%
209.010	12:1:3	Per Student	41,459.00	45,330.00		9.34%	6,997,076.09	7,773,978.89	776,903	11.10%
214.259	Secondary Intense Mgmt/Madison BOCES		N/A	N/A			379,855.00	201,388.00	(178,467)	-46.98%
216.010	6:1:1	Per Student	79,142.00	87,648.00		10.75%	2,209,019.50	1,348,769.55	(860,250)	-38.94%
222.259	Special Class:Option 3/Madison BOCES		N/A	N/A			242,848.50	363,815.00	120,967	49.81%
225.259	Elem IMN 6:1:2/Madison BOCES		N/A	N/A			553,849.00	667,382.00	113,533	20.50%
228.259	Skills Dev Elem/Madison BOCES		N/A	N/A			83,833.00	691,978.00	608,145	725.42%
230.259	Intense Mgmt Needs/Madison BOCES		N/A	N/A			-	249,113.00	249,113	100.00%
232.259	Autism Secondary/Madison BOCES		N/A	N/A			166,520.00	119,675.00	(46,845)	-28.13%
303.010	Art	FTE	129,593.00	114,700.00		-11.49%	155,511.60	275,280.00	119,768	77.02%
305.010	Guidance	FTE	136,038.00	148,930.00		9.48%	272,076.00	238,288.00	(33,788)	-12.42%
306.010	Technology	FTE	129,162.00	140,834.00		9.04%	90,413.40	98,583.80	8,170	9.04%
307.010	Itinerant English	FTE	86,668.00	92,027.00		6.18%	-	92,027.00	92,027	100.00%
308.010	Physical Education	FTE	98,730.00	115,765.00		17.25%	148,095.00	57,882.50	(90,213)	-60.92%
310.010	Nurse Practitioner	FTE	131,213.00	149,061.00		13.60%	367,396.40	402,464.70	35,068	9.55%
312.010	School Physician/Medical Director	DOSH DIRECTOR	2,042.25	2,324.16		13.80%	26,549.25	32,538.24	5,989	22.56%
312.020	School Physician	PHYSICIAN CONSULT	1,096.71	1,249.00		13.89%	30,707.88	34,972.00	4,264	13.89%
313.010	School Psychologist	FTE	112,152.00	118,840.00		5.96%	302,810.40	344,636.00	41,826	13.81%
314.010	Social Worker	FTE	102,885.00	121,904.00		18.49%	288,078.00	243,808.00	(44,270)	-15.37%
315.010	Speech Impaired	FTE	115,810.00	124,939.00		7.88%	793,203.00	1,000,642.50	207,440	26.15%
316.010	Visually Impaired	FTE	159,410.00	168,975.00		6.00%	119,557.50	126,731.25	7,174	6.00%
318.010	Hearing Impaired	FTE	167,395.00	175,250.00		4.69%	158,188.28	154,658.13	(3,530)	-2.23%
321.010	Physical Therapy	FTE	141,450.00	151,410.00		7.04%	169,740.00	181,692.00	11,952	7.04%

## TENTATIVE BUDGET 2025-2026.xls

COSER #	COSER NAME	UNIT	UNIT PRICE			BUDGET AMOUNT			
			2024-2025	2025-2026	% DIFF.	2024-2025	2025-2026	\$ DIFF.	% DIFF.
322.010	Occupational Therapy	FTE	107,288.00	124,211.00	15.77%	225,304.80	260,843.10	35,538	15.77%
325.010	Home Economics	FTE	101,420.00	111,080.00	9.52%	101,420.00	66,648.00	(34,772)	-34.29%
326.010	English/Second Lang.	FTE	108,565.00	113,972.00	4.98%	586,251.00	626,846.00	40,595	6.92%
338.010	Music Teacher	FTE	110,200.00	107,079.00	-2.83%	264,480.00	299,821.20	35,341	13.36%
346.469	Audiology/Oswego BOCES		N/A	N/A		237,689.63	211,024.44	(26,665)	-11.22%
355.010	General Supervision	FTE	152,495.00	161,476.00	5.89%	91,497.00	96,885.60	5,389	5.89%
357.259	Bilingual/ESL Itinerant/Madison BOCES		N/A	N/A		22,640.00	-	(22,640)	-100.00%
402.229	Exploratory Enrichment/Jefferson Lewis BOCES		N/A	N/A		15,840.00	20,377.50	4,538	28.65%
405.010	Performing Arts	Base Fee + Usage	1,605.00	3,190.00	98.75%	393,928.18	456,362.50	62,434	15.85%
405.020	Arts In Education	Per Base	1,585.00	-	-100.00%	17,435.00	-	(17,435)	-100.00%
408.010	Altern. Ed. - Level I	Per Student	28,010.00	30,195.00	7.80%	6,946,480.00	7,520,065.00	573,585	8.26%
408.020	Altern. Ed. - Level II	Per Student	28,010.00	Inactive	-100.00%	84,030.00	-	(84,030)	-100.00%
408.030	Attendance Supervision	FTE	87,808.00	91,772.50	4.51%	860,518.40	825,952.50	(34,566)	-4.02%
410.429	Hospital Based Instruction/Onondaga BOCES		N/A	N/A		8,856.00	8,856.00	-	0.00%
415.010	Portable Planetarium	Per Diem	650.00	750.00	15.38%	5,850.00	15,675.00	9,825	167.95%
417.259	EA Attendance/Madison BOCES		N/A	N/A		141,621.68	142,351.04	729	0.52%
420.010	Regional Program of Excellence	Per Student	2,201.00	2,250.00	2.23%	189,286.00	150,750.00	(38,536)	-20.36%
420.020	Colgate Seminar	Per Student	200.00	200.00	0.00%	10,200.00	10,200.00	-	0.00%
426.259	Distance Learning/Madison BOCES		N/A	N/A		675,806.78	852,947.50	177,141	26.21%
428.010	Summer School - Academic	Per Course	555.00	560.00	0.90%	464,535.00	798,560.00	334,025	71.91%
428.020	Summer School - Driver Ed.	Per Student	811.00	820.00	1.11%	48,660.00	63,140.00	14,480	29.76%
428.030	Summer School - Tutorial	Per Course	210.00	212.00	0.95%	17,640.00	159,424.00	141,784	803.76%
438.010	Distance Learning	Per Budget				312,080.40	323,783.40	11,703	3.75%
		Service	10,659.93	11,059.68	3.75%				
		Codex	8,809.10	9,139.44	3.75%				
		Equipment	1,336.33	1,386.44	3.75%				
438.015	DL Web Instruction	Per District	Varies	Varies		242,370.00	274,218.90	31,849	13.14%
438.020	Advanced Social Studies	Per Class	6,969.67	7,802.54	11.95%	153,332.74	171,655.88	18,323	11.95%
438.030	Chinese	Per Class	13,511.09	13,997.25	3.60%	526,932.51	475,906.50	(51,026)	-9.68%
438.040	American Sign Language	Per Class	14,452.00	14,952.00	3.46%	650,340.00	687,792.00	37,452	5.76%
438.050	Zoom Licensing	Per Budget				32,008.65	38,451.52	6,443	20.13%
		Per District	1,250.00	1,250.00	0.00%				
		Per License	30.24	32.04	5.95%				
461.019	Distance Learning/Capital Region BOCES		N/A	N/A		-	9,828.13	9,828	100.00%
479.469	DL Synergy Virtual HS/CITI BOCES		N/A	N/A		47,790.00	49,470.00	1,680	3.52%
480.000	Early College Access- Dual Credit	Per Student	-	42.00	100.0%	-	226,338.00	226,338	100.00%
502.010	Educational Communications	Per RWADA	23.40	24.34	4.02%	733,473.00	763,472.78	30,000	4.09%
502.020	Cooperative Music	Per RWADA	1.32	1.37	3.79%	74,719.92	63,789.94	(10,930)	-14.63%
502.030	Courier	Per Budget				193,257.43	203,611.26	10,354	5.36%
		District	1,888.00	1,965.00	4.08%				
		Addl Stop	1,132.00	1,200.00	6.01%				
		RWADA	3.15	3.38	7.30%				
502.040	LOTE-Curriculum	Per Exam	8.10	9.10	12.35%	134,061.97	177,821.45	43,759	32.64%

## TENTATIVE BUDGET 2025-2026.xls

COSER #	COSER NAME	UNIT	UNIT PRICE			BUDGET AMOUNT		
			2024-2025	2025-2026	% DIFF.	2024-2025	2025-2026	% DIFF.
504.010	Audiovisual Repair	Per Hour	89.00	92.00	3.37%	184,853.00	164,657.00	(20,196)
504.020	Microcomputer Repair	Per Hour	89.00	92.00	3.37%	499,557.00	583,556.00	83,999
504.030	Musical Instrument Repair	Per Hour	74.00	75.00	1.35%	29,489.00	32,362.50	2,874
504.070	Performing Arts Specialist	Per FTE	129,375.00	135,946.00	5.08%	181,125.00	190,324.40	9,199
504.210	Repair Parts Non Aidable	Estimate	Varies	Varies		137,400.00	153,850.00	16,450
505.010	Printing	Estimate	Varies	Varies		1,426,424.00	1,658,000.00	231,576
509.059	School Curriculum/Cayuaga BOCES		N/A	N/A		41,908.44	33,273.72	(8,635)
510.010	Learning Technology Level I	Per Unit	90,582.00	94,186.00	3.98%	905,820.00	960,697.20	54,877
510.020	Learning Technology Level II	Per Unit	109,556.00	113,388.00	3.50%	766,892.00	793,716.00	26,824
510.030	Learning Technology Level III	Per Unit	148,842.00	179,340.00	20.49%	148,842.00	89,670.00	(59,172)
510.060	Learning Technology Blackboard		Varies	Varies		86,395.50	78,105.60	(8,290)
510.209	Learning Technology Equipment/Software		Varies	Varies		1,710,471.18	1,708,500.00	(1,971)
511.019	School Curriculum/Capital Region BOCES		N/A	N/A		-	10,489.80	10,490
514.259	Model Schools/Madison BOCES		N/A	N/A		275,980.65	278,306.00	2,325
515.259	Common Learning Objectives/Madison BOCES		N/A	N/A		2,523,530.93	2,851,733.31	328,202
515.258	Microcomputer Technology/Madison BOCES		N/A	N/A		591,476.30	739,515.49	148,039
518.010	Science Kits	Per RWADA/ Per Kit	215.00	225.00	4.65%	1,410,632.29	1,392,129.00	(18,503)
520.259	School Curriculum/Madison BOCES		N/A	N/A		1,000.00	-	(1,000)
521.010	Sch Curric Improv	Per Budget				362,739.00	388,002.50	25,264
		Per District	15,600.00	16,350.00	4.81%			
		Per RWADA	7.80	8.50	8.97%			
		Per FTE	135,250.00	142,012.50	5.00%			
521.011	Curriculum Specialist		Varies	Varies		189,350.00	198,817.50	9,468
521.015	Substitute Reimbursements		Varies	Varies		352,550.00	352,550.00	-
521.020	Additional Workshops		Varies	Varies		938,465.00	924,311.17	(14,154)
521.030	Regional Scoring	Per Test	12.00	10.00	-16.67%	153,732.00	119,220.00	(34,512)
521.040	Study Council	Per District	430.00	430.00	0.00%	5,160.00	5,160.00	-
521.050	Regional Assess	Per Plan	5,250.00	5,250.00	0.00%	63,000.00	63,000.00	-
521.070	RTTT Data Analysis	Per District	3,271.00	3,271.00	0.00%	39,252.00	39,252.00	-
521.080	APPR Re-Certification & Training/Admin.	Per Administrator	2,500.00	2,525.00	1.00%	242,500.00	244,925.00	2,425
521.090	RSE TSAC Support		Varies	Varies		-	46,435.00	46,435
535.019	School Curric/Herkimer BOCES		N/A	N/A		170.30	(170)	-100.00%
538.060	Model Schools Curr & Integration Specialist	Per FTE	140,974.32	146,534.00	3.94%	140,974.32	146,534.00	5,560
543.469	Hrd/Software/Oswego BOCES		N/A	N/A		3,625.10	13,728.47	10,103
545.010	Community Schools		Varies	Varies		1,494,123.46	1,231,101.00	(263,022)
545.015	Community Schools	Per FTE	70,980.00	74,530.00	5.00%	99,372.00	156,513.00	57,141
545.021	Community Schools ICAN	Per FTE	86,814.00	91,155.00	5.00%	425,388.60	975,358.50	549,970
545.025	Community Schools R4K	Per FTE	109,200.00	114,660.00	5.00%	436,800.00	229,320.00	(207,480)
545.027	Community Schools UCP		Varies	Varies		73,306.00	204,005.00	130,699
545.060	Community Schools Safe Schools	Per FTE	81,900.00	85,995.00	5.00%	319,410.00	1,840,293.00	1,520,883
545.070	Community Schools Hillside Center		Varies	Varies		-	800,000.00	800,000
547.469	CDOS Credential Mgt Sys/Oswego BOCES		N/A	N/A		3,020.35	2,830.00	(190)
549.149	Section III Interschol Sports/OCM BOCES		N/A	N/A		73,268.52	81,135.47	7,867
555.149	Superintendent Eval/Erie 2 BOCES		N/A	N/A		7,565.00	7,939.48	374



## TENTATIVE BUDGET 2025-2026.xls

COSER #	COSER NAME	UNIT	UNIT PRICE			% DIFF.	BUDGET AMOUNT		
			2024-2025	2025-2026	2025-2026		2024-2025	2025-2026	% DIFF.
560.010	CPSE Grant	Per Student	696.00	726.30	N/A	4.35%	176,088.00	192,469.50	16,382
565.149	Curriculum Improve Planning/Erie 2 BOCES		N/A	N/A			6,600.00	-	(6,600)
573.019	Inst Technology/Capital Region BOCES		N/A	N/A			1,751.12	3,259.75	1,509
574.010	SABA	Per Budget					464,537.00	536,631.75	72,095
		Base Fee	21,900.00	22,500.00		2.74%			
		Per RWADA	7.00	7.25		3.57%			
574.080	Collegiate Tech. Prep.	Per District	2,625.00	2,625.00		0.00%	23,625.00	23,625.00	-
574.090	Career Exploration Specialist	FTE	87,282.00	87,282.00		0.00%	174,564.00	174,564.00	-
575.010	Vocational Assessment	Assessment	250.00	250.00		0.00%	4,750.00	4,750.00	-
576.010	Regional Catalog	Per Library	950.06	986.00		3.78%	64,604.08	67,048.00	2,444
576.020	On-Line Database	Per Budget					31,657.40	33,459.45	1,802
		Per RWADA	0.80	0.85		6.25%			
		Per District	413.00	428.00		3.63%			
576.030	On-Site Database Access		Varies	Varies			471,331.35	479,523.44	8,192
576.040	Collection Development	Per Unit	894.00	925.00		3.47%	135,888.00	141,525.00	5,637
576.050	Virtual Reference Library	Per RWADA	1.72	1.78		3.49%	53,555.64	55,464.80	1,909
576.070	Library Media Services	FTE	115,000.00	120,673.00		4.93%	115,000.00	120,673.00	5,673
576.080	Leatherstocking Conference	Per Participant	95.00	95.00		0.0%	5,510.00	6,270.00	760
578.259	Library Automation/Madison BOCES		N/A	N/A			163,288.00	168,945.00	5,657
579.619	Diversity Equity & Incl/Tompkins BOCES		N/A	N/A			1,436.00	-	(1,436)
601.259	Computer Services/Madison BOCES		N/A	N/A			10,842,475.26	11,715,859.44	873,384
602.259	Negotiations/Madison BOCES		N/A	N/A			385,947.00	211,962.00	(173,985)
603.010	School Communications	Per Hour	74.00	80.00		8.11%	307,544.00	522,640.00	215,096
603.020	PR Assistance	Per FTE/Per Hour	74.00	80.00		8.11%	489,806.00	409,920.00	(79,886)
604.010	Central Business Office	Per RWADA	88.50	92.00		3.95%	541,695.76	526,234.60	(15,461)
609.429	Energy Services/Onondaga BOCES		N/A	N/A			56,198.00	58,010.00	1,812
610.010	Telephone Interconnect	Per District	Varies	Varies			737,582.66	684,485.25	(53,097)
611.259	Reg. Bus Maintenance/Madison BOCES		N/A	N/A			175,000.00	175,000.00	-
612.219	Health Care Benefit Coord./Herkimer BOCES		N/A	N/A			12,259.00	12,898.26	639
614.219	Safety Training/Herkimer BOCES		N/A	N/A			21,320.00	-	(21,320)
615.491	Policy Plan XC Erie 1		N/A	N/A			13,289.38	13,908.84	619
616.010	Employee Assistance Program	Per Employee	14.50	15.00		3.45%	21,344.00	22,080.00	736
618.010	Employee Benefit Coordinator	Per Budget					32,700.00	-	(32,700)
		Per Employee	2.50	Inactive		-100.00%			
		Per Subscriber	5.00	Inactive		-100.00%			
		Per Subscriber	7.50	Inactive		-100.00%			
618.030	Health Insurance Consortium	Per District	9,600.00	10,000.00		4.17%	67,200.00	70,000.00	2,800
618.040	Dental Admin. Fee	Per Mo/Employee	3.50	3.50		0.00%	37,250.00	38,060.00	810
620.010	Safety Service	Per Budget					484,813.55	522,743.75	37,930
		Per RWADA	5.95	6.25		5.04%			
		Per District	12,515.00	13,100.00		4.67%			
620.011	Child Life		Varies	Varies			6,565.00	-	(6,565)
620.020	Asbestos Maintenance	Per Building	850.00	875.00		2.94%	111,350.00	114,625.00	3,275

COSER #	COSER NAME	UNIT	UNIT PRICE			BUDGET AMOUNT			
			2024-2025	2025-2026	% DIFF.	2024-2025	2025-2026	\$ DIFF.	% DIFF.
620.040	Fire Inspections	Per Building	850.00	875.00	2.94%	86,487.50	89,031.25	2,544	2.94%
620.041	Fire Safety Service	Per Ext & Service	9.00	12.35	37.22%	6,966.00	9,558.90	2,593	37.22%
620.060	Dignity Act	Per Day/Per Week	24,000.00	24,500.00	2.08%	186,360.00	171,867.50	(14,493)	-7.78%
620.017	Enhanced Safety Service	Per FTE	93,000.00	130,765.00	40.61%	111,600.00	78,459.00	(33,141)	-29.70%
621.010	Liability Insurance	Per District	1,475.00	1,525.00	3.39%	7,375.00	7,625.00	250	3.39%
622.259	Regional Bus Radios/Madison BOCES		N/A	N/A		9,928.00	10,168.00	240	2.42%
623.499	State Aid Planning/Questar III		N/A	N/A		42,180.00	43,020.00	840	1.99%
625.010	Substitute Teacher Calling	Per Budget				176,023.00	178,861.25	2,838	1.61%
		Per Teacher	71.00	73.75	3.87%				
		Per District	510.00	530.00	3.92%				
626.010	School Lunch Services		Varies	Varies		1,163,607.76	1,283,349.79	119,742	10.29%
627.010	Records Retention	Per Diem	425.00	450.00	5.88%	122,400.00	114,750.00	(7,650)	-6.25%
628.010	Telecommunications	Per Budget				310,835.40	319,554.08	8,719	2.80%
		Service	6,990.11	7,270.00	4.00%				
		Line Charges	Varies	Varies					
631.259	Cooperative Bid/Madison BOCES		N/A	N/A		61,116.30	63,362.00	2,246	3.67%
632.129	Healthcare Coordination/Delaware BOCES		N/A	N/A		24,747.00	-	(24,747)	-100.00%
633.499	GASB 45/QUESTAR III BOCES		N/A	N/A		21,155.00	21,921.00	766	3.62%
634.219	Staff Development/Boards/Herkimer BOCES		N/A	N/A		15,422.11	15,422.11	-	0.00%
636.099	GASB 45/Clinton-Essex BOCES		N/A	N/A		12,470.00	17,670.00	5,200	41.70%
637.499	Fixed Assets/Questar III BOCES		N/A	N/A		31,461.00	32,331.00	870	2.77%
639.259	Transportation/Madison BOCES		N/A	N/A		90.00		(90)	-100.00%
640.229	Drug Testing/Jeff-Lewis BOCES		N/A	N/A		18,525.25	12,097.75	(6,428)	-34.70%
641.489	On-Line Appl./Putnam BOCES		N/A	N/A		43,493.25	44,431.88	939	2.16%
645.589	Infinite Campus/E. Suffolk BOCES		N/A	N/A		-	1,150.00	1,150	100.00%
646.259	Medicaid Reimbursement/Madison BOCES		N/A	N/A		29,292.50	29,467.17	175	0.60%
649.259	ACA Compliance/Madison BOCES		N/A	N/A		17,287.05	18,399.30	1,112	6.43%
650.019	Testing-NYS Alt Addmt/Capital Region BOCES		N/A	N/A		83,252.40	12,138.00	(71,114)	-85.42%
651.039	Scrib/Broome Boces		N/A	N/A		61,400.76	75,383.68	13,983	22.77%
655.499	Special Ed Aid Assistance Svc/Questar III		N/A	N/A		32,279.00	33,610.00	1,331	4.12%
656.199	Employee Relations/Otsego BOCES		N/A	N/A		18,411.00	19,716.00	1,305	7.09%
657.019	Project Work/Capital Region BOCES		N/A	N/A		-	28,485.00	28,485	100.00%
658.129	Coop Bid/DCMO BOCES		N/A	N/A		25,351.06	24,936.20	(415)	-1.64%
659.019	Tier 4 Enhanced/Capital Region BOCES		N/A	N/A		241,927.56	232,634.25	(9,293)	-3.84%
660.129	Employee Assistance/DCMO BOCES		N/A	N/A		8,347.12	-	(8,347)	-100.00%
661.019	Web Hosting/Capital Region BOCES		N/A	N/A		4,285.00	8,828.00	4,543	106.02%
662.669	Computer Management/S. Westchester BOCES		N/A	N/A		71,437.17	71,437.17	-	0.00%
663.169	Transport Planning/Franklin Essex BOCES		N/A	N/A		-	21,700.00	21,700	100.00%
679.149	Planning Service/Erie 2 BOCES		N/A	N/A		15,400.00	66,550.00	51,150	332.14%
	TOTALS		\$ 94,356,575.45	\$102,308,508.37				7,951,933	8.43%



## Oneida-Herkimer-Madison BOCES


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**IX D. 2.**  
**Approval of School District**  
**Calendar 2025-2026**  
**February 12, 2025**


### MEMORANDUM

To: Cooperative Board

From: Patricia N. Kilburn, Ed.D.   
District Superintendent and Chief Executive Officer

Date: January 31, 2024

Subject: Approval of Student School Calendar 2025-2026

Prepared by: Scott Morris 

#### **Background:**

Communications between representatives from the Oneida-Herkimer-Madison BOCES, Herkimer BOCES and Madison-Oneida BOCES were held to develop a common school calendar for 2025-2026. The calendar was developed by this group and presented to the Superintendents' Cabinet within each of the three BOCES.

The Oneida-Herkimer-Madison BOCES Superintendents' Cabinet recommend a 185-day calendar. The Oneida-Herkimer-Madison BOCES historically has adopted a 185-day calendar to meet the instructional needs of the component districts and to allow for the training of staff. Attached is the calendar for the Oneida-Herkimer-Madison BOCES based on 185 days.

#### **Discussion:**

The calendar contains 181 days of instruction and 185 days for instructional staff. This includes four Superintendent's Conference Days. The first day of classes will be September 4, 2025 and the last day of classes will be June 26, 2026. The calendar contains three major breaks: Winter Recess, December 22, 2025 – January 2, 2026; Mid-Winter Recess, February 16-20, 2026 and Spring Recess April 3-10, 2026. Lunar New Year (February 17, 2026) and Juneteenth are now recognized NYS holidays and are included on the calendar. A common calendar for all schools maximizes the number of days of instruction for all students attending BOCES.



**Recommendation:**

It is recommended that the Cooperative Board approve the attached student calendar for the 2025-2026 school year as recommended by the superintendents of the component schools.

**Resolution:**

That the Cooperative Board approve the attached student calendar for the 2025-2026 school year as recommended by the superintendents of the component schools.

SM:ld

Attachment

# Oneida-Herkimer-Madison BOCES School District Calendar 2025-2026

First day of school for students:  
**September 4, 2025**

Final day of school for students:  
**June 26, 2026**

## STUDENT DAYS

September 19  
October 21  
November 16  
December 15  
January 19  
February 15  
March 21  
April 16  
May 20  
June 19  
**Total Student Days 181**

## STAFF DAYS

September 21  
October 22  
November 16  
December 15  
January 19  
February 15  
March 22  
April 16  
May 20  
June 19  
**Total Staff Days 185**

SEPTEMBER 2025					OCTOBER 2025					NOVEMBER 2025					DECEMBER 2025				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
1	(2)	(3)	4	5			1	2	3	3	4	5	6	7	1	2	3	4	5
8	9	10	11	12	6	7	8	9	(10)	10	11	12	13	14	8	9	10	11	12
15	16	17	18	19	13	14	15	16	17	17	18	19	20	21	15	16	17	18	19
22	23	24	25	26	20	21	22	23	24	24	25	26	27	28	22	23	24	25	26
29	30				27	28	29	30	31						29	30	31		

JANUARY 2026					FEBRUARY 2026					MARCH 2026					APRIL 2026				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
			1	2	2	3	4	5	6	2	3	4	5	6	6	7	8	9	10
5	6	7	8	9	9	10	11	12	13	9	10	11	12	13	13	14	15	16	17
12	13	14	15	16	16	17	18	19	20	16	17	18	19	(20)	20	21	22	23	24
19	20	21	22	23	23	24	25	26	27	23	24	25	26	27	27	28	29	30	
26	27	28	29	30						30	31								

MAY 2026					JUNE 2026					JULY 2026					AUGUST 2026				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
				1	1	2	3	4	5			1	2	3	3	4	5	6	7
4	5	6	7	8	8	9	10	11	12	6	7	8	9	10	10	11	12	13	14
11	12	13	14	15	15	16	17	18	19	13	14	15	16	17	17	18	19	20	21
18	19	20	21	22	22	23	24	25	26	20	21	22	23	24	24	25	26	27	28
25	26	27	28	29	29	30				27	28	29	30	31					

## STUDENT VACATION DAYS

**SEPTEMBER**  
1 Labor Day  
2 Superintendent's Conference Day  
3 Superintendent's Conference Day  
**OCTOBER**  
10 Superintendent's Conference Day  
13 Columbus Day  
**NOVEMBER**  
11 Veterans Day  
26-28 Thanksgiving Recess  
**DECEMBER**  
22-31 Winter Recess

**JANUARY**  
1-2 Winter Recess  
19 Martin Luther King Jr. Day  
20-23 Regents Test Days  
**FEBRUARY**  
16-20 Mid-Winter Recess  
17 Lunar New Year  
**MARCH**  
20 Superintendent's Conference Day  
**APRIL**  
3 Good Friday  
3-10 Spring Recess

**MAY**  
25 Memorial Day  
**JUNE**  
9-10, 17-18 Regents Test Days  
19 Juneteenth  
22-26 Regents Test Days  
**AUGUST**  
18-19 Regents Test Days



Superintendent's Conference Day = parentheses  
Vacation Days = boxed  
Regents Test Days = underlined



## Oneida-Herkimer-Madison BOCES


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**IX D. 3.**  
**Approval of Rental and Ancillary  
Rate Increase**  
**February 12, 2025**


### MEMORANDUM

To: Cooperative Board

From: Patricia N. Kilburn, Ed.D.   
District Superintendent and Chief Executive Officer

Date: January 22, 2025

Subject: Approval of Rental and Ancillary Rate increase

Prepared By: Scott Morris 

#### **Background:**

The Oneida-Herkimer-Madison BOCES has historically rented space to meet the needs of various programs. Currently, classroom space for the Special Education program is rented from our component districts.

The rooms rented from component districts also include a payment for ancillary services to cover component district costs related to supervision and support staff. The classroom rental rate has been set at \$3,200 per classroom for ten-month usage, with an ancillary fee of \$8,500 per classroom.

#### **Discussion:**

The current rental and ancillary rental rates have been in effect since 2016. Discussions with several component district representatives indicate that an increase in both rates is warranted. To address this, an appropriate increase was calculated: \$300 per classroom rental and \$500 per classroom for ancillary services, compounded annually until the 2028-2029 school year.

<b>Fiscal year</b>	<b>Rent Increase</b>	<b>Rent/per classroom</b>	<b>Ancillary Increase</b>	<b>Ancillary/per classroom</b>
2024-25	-	\$3,200	-	\$8,500
2025-26	\$300	\$3,500	\$500	\$9,000
2026-27	\$300	\$3,800	\$500	\$9,500
2027-28	\$300	\$4,100	\$500	\$10,000
2028-29	\$300	\$4,400	\$500	\$10,500
2029-30	-	\$4,400	-	\$10,500

**Recommendation:**

It is recommended that the Cooperative Board approve an annual increase in the rental rate of \$300 for classroom rentals and \$500 for ancillary services, with the increase applied each year to the new, higher rate (compounded annually), until the 2028-2029 school year.

**Resolution:**

That the Cooperative Board approves an annual increase in the rental rate of \$300 for classroom rentals and \$500 for ancillary services, with the increase applied each year to the new, higher rate (compounded annually), until the 2028-2029 school year.




# Oneida-Herkimer-Madison BOCES

Information and Technology Division  
502 Court Street • Utica, NY 13502  
www.oneida-boces.org

**IX D. 4.**  
**Approval of DREAM Consortium**  
**Agreement**  
**February 12, 2025**


## MEMORANDUM

**To:** Cooperative Board

**From:** Patricia N. Kilburn, Ed. D.   
District Superintendent and Chief Executive Officer

**Date:** January 8, 2025

**Subject:** Approval of DREAM Consortium Agreement

**Prepared by:** Scott Morris   
Janice Murray

### Background

Oneida-Herkimer-Madison BOCES would like to participate with other BOCES districts in New York State in the joint agreement for the purchasing of Databases, Research Tools, E-books, Automation, and Media.

### Discussion

Each year the Cooperative Board must pass a resolution to participate in the statewide contracts, managed by Capital Region BOCES (on behalf of the consortium members). The DREAM consortium will negotiate contracts and pricing with appropriate vendors through the Capital Region BOCES RFP process. Individual school library systems that participate will continue to work in support of their component districts to procure databases and provide technical and instructional support, as well as offer professional development for end users.

The consortium will also work to secure Ed law 2D compliance where applicable, and will address challenges as they emerge. The DREAM consortium will have an advisory group comprised of SLS directors from participating BOCES regions. This advisory committee will offer expertise and suggestions, but final decisions will remain with Capital Region BOCES SLS.

All contracts are new with the addition of language pertaining to Education Law 2D.

**Recommendation**

It is recommended that the Oneida-Herkimer-Madison BOCES Cooperative Board approve the 2025-2026 Database, Research Tools, E-books, Automation, and Media Consortium agreement managed by Capital Region BOCES and sign the Statewide Licensing Agreement.

**Resolution**

That the BOCES Cooperative Board approve Oneida-Herkimer-Madison BOCES' participation in the 2025-2026 Database, Research Tools, E-books, Automation, and Media Consortium agreement.

Resolution attached.

**RESOLUTION OF BOARD OF EDUCATION**

**COOPERATIVE BIDDING  
of  
DATABASES, RESEARCH TOOLS, E-BOOKS, AUTOMATION AND MEDIA  
FOR USE IN SCHOOL LIBRARY SYSTEMS  
“DREAM CONSORTIUM”**

**SCHOOL YEAR 2025-2026**

**WHEREAS,**

A number of Boards of Cooperative Educational Services (BOCES) and School Library Systems (SLS) require software and database access

**WHEREAS,**

The BOCES or SLS named below is desirous of participating with other BOCES and SLS in New York State in cooperatively procuring the software and database access, as authorized by General Municipal Law, Section 119-o, and

**WHEREAS,**

The BOCES named below wishes to appoint the Albany-Schoharie-Schenectady-Saratoga BOCES (Capital Region BOCES) to advertise for, receive competitive proposals, and award contracts on their behalf; therefore

**BE IT RESOLVED,**

That the BOCES listed below hereby appoints the Capital Region BOCES to represent it in all matters relating above, and designates the Daily Gazette Newspaper as the legal publication for all related legal notifications, and,

**BE IT FURTHER RESOLVED,**

That the BOCES listed below authorizes Capital Region BOCES to represent it in all matters leading up to and including the entering into contracts for the purchase of the above mentioned software and database access, and,

**BE IT FURTHER RESOLVED,**

That the BOCES listed below agrees to (1) abide by majority decisions of the participating districts; (2) abide by the award of the Capital Region BOCES Board; (3) and that after the award of contracts it will conduct all negotiations directly with the awarded contractors

**CERTIFICATION OF BOARD CLERK**

I, \_\_\_\_\_, Clerk of the Board of

\_\_\_\_\_ Oneida-Herkimer-Madison BOCES \_\_\_\_\_ (BOCES/ SLS)

hereby certify that the above resolution was adopted by the required majority vote of the Board of Education at its meeting held on

\_\_\_\_\_  
(Date of Meeting)

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

**RESOLUTION OF BOARD OF EDUCATION**

**COOPERATIVE BIDDING  
of  
DATABASES, RESEARCH TOOLS, E-BOOKS, AUTOMATION AND MEDIA  
FOR USE IN SCHOOL LIBRARY SYSTEMS  
“DREAM CONSORTIUM”**

**SCHOOL YEAR 2025-2026**

**WHEREAS,**

A number of Boards of Cooperative Educational Services (BOCES) and School Library Systems (SLS) require software and database access

**WHEREAS,**

The BOCES or SLS named below is desirous of participating with other BOCES and SLS in New York State in cooperatively procuring the software and database access, as authorized by General Municipal Law, Section 119-o, and

**WHEREAS,**

The BOCES named below wishes to appoint the Albany-Schoharie-Schenectady-Saratoga BOCES (Capital Region BOCES) to advertise for, receive competitive proposals, and award contracts on their behalf; therefore

**BE IT RESOLVED,**

That the BOCES listed below hereby appoints the Capital Region BOCES to represent it in all matters relating above, and designates the Daily Gazette Newspaper as the legal publication for all related legal notifications, and,

**BE IT FURTHER RESOLVED,**

That the BOCES listed below authorizes Capital Region BOCES to represent it in all matters leading up to and including the entering into contracts for the purchase of the above mentioned software and database access, and,

**BE IT FURTHER RESOLVED,**

That the BOCES listed below agrees to (1) abide by majority decisions of the participating districts; (2) abide by the award of the Capital Region BOCES Board; (3) and that after the award of contracts it will conduct all negotiations directly with the awarded contractors

**CERTIFICATION OF BOARD CLERK**

I, \_\_\_\_\_, Clerk of the Board of

\_\_\_\_\_ Oneida-Herkimer-Madison BOCES \_\_\_\_\_ (BOCES/ SLS)

hereby certify that the above resolution was adopted by the required majority vote of the Board of Education at its meeting held on

\_\_\_\_\_  
(Date of Meeting)

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date






## Oneida-Herkimer-Madison BOCES

P.O. Box 70 • 4747 Middle Settlement Road • New Hartford, NY 13413-0070  
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**IX D. 5.**  
**Approval of College Board**  
**Contractual Amendment**  
**February 12, 2025**



### MEMORANDUM

To: Cooperative Board

From: Patricia N. Kilburn, Ed.D.   
District Superintendent and Chief Executive Officer

Date: February 5, 2025

Subject: Approval of College Board contractual amendment

Prepared by: Christopher Hill   
Kevin Healy 

#### Background

The College Board is now collaborating with BOCES to make the SAT Suite of Assessments and Advanced Placement more accessible to districts across New York than ever before. This contract extends the offering of courses and aidable services to specific component districts at their request. An overarching contract was previously signed by the OHM Cooperative Board for the 2024-25 school year and since then, interest in purchasing College Board services through OHM BOCES has increased. This amendment will allow for the Utica City School District to extend their purchasing limitations to include the SAT School Day suite of services.

#### Discussion

Through a BOCES-College Board partnership, districts are able to benefit from cost effective solutions that support access to the SAT Suite of Assessments, AP Exams, and other College Board programs and services.

#### Recommendation

It is recommended that the Cooperative Board approve the service contract amendment for the College Board for the remainder of the 2024-2025 school year and make their services available to our component districts through the School and Curriculum Improvement CoSer.

#### Resolution

That the Cooperative Board approve the agreement between the College Board and the Oneida-Herkimer-Madison BOCES effective immediately.



#CB-00038207 Amendment 1 to #CB-00037375

**AMENDMENT #1 (CB-00038207) TO**

**COLLEGE READINESS AND SUCCESS AGREEMENT #CB-00037375**

**THIS AMENDMENT #1** ("Amendment") amends that certain College Readiness and Success Agreement fully executed on **August 14, 2024** filed under College Board Contract Number **CB-00037375** (the "College Readiness and Success Contract"), by and between College Board ("College Board") and **Oneida-Herkimer-Madison Board of Cooperative Education Services (BOCES)** ("Client"). Capitalized terms used herein shall have the meaning ascribed in the College Readiness and Success Contract.

**WHEREAS**, Client and College Board entered into the College Readiness and Success Contract to implement the PSAT/NMSQT® and SAT® School Day assessments.

**WHEREAS**, Client has provided updated information that modifies certain provisions in the College Readiness and Success Contract; and

**WHEREAS**, the parties desire to enter this Agreement to reflect the updated information from the Client to add the 2025 spring administration of the SAT School Day assessments.

**NOW, THEREFORE**, in consideration of the mutual promises, representations and covenants set forth herein, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **Budget Schedule.** The Budget Schedule in the Agreement is hereby deleted in its entirety and replaced as attached hereto and incorporated herein by this reference.
2. **Incorporation by Reference.** Other than the changes set forth in the preceding paragraphs, all terms and conditions of the College Readiness and Success Contract remain in full force and effect. Where there is a conflict between the College Readiness and Success Contract and this Amendment, the provisions of this Amendment shall supersede and replace the conflicting terms and conditions of the Agreement. This Amendment, together with the College Readiness and Success Contract, and any previous amendments, constitutes the entire understanding of the parties and cannot be further modified except by further written agreement of the parties.

IN WITNESS WHEREOF, the parties have executed this Amendment as of the date set forth below.

**ONEIDA-HERKIMER-MADISON BOARD OF  
COOPERATIVE EDUCATION SERVICES  
(BOCES)**

**COLLEGE BOARD**

Signature

Michelle Anderson  
Cooperative Board President  
Printed Name & Title

02/12/2025  
Date

Signed by:

Matthew Wagner

A8403E967B134FB...

Matthew Wagner  
Interim President  
Printed Name & Title

01/07/2025  
Date



#CB-00038207 Amendment 1 to #CB-00037375

**BUDGET SCHEDULE**

Product Name	Start Date	End Date	Quantity	Unit Price	Cost	Discount	Total Cost
PSAT/NMSQT EPP Volume-Based - 11th Grade	July 1, 2024	June 30, 2025	701	\$18.00	\$12,618.00	\$2,523.60	\$10,094.40
SAT SD Volume-Based Without Essay - 12th Grade	July 1, 2024	June 30, 2025	636	\$60.00	\$38,160.00	\$7,632.00	\$30,528.00
PSAT/NMSQT EPP Volume-Based - 11th Grade	July 1, 2024	June 30, 2025	701	\$18.00	\$12,618.00	\$12,618.00	\$0.00
PSAT/NMSQT EPP Volume-Based - 11th Grade	July 1, 2024	June 30, 2025	701	\$18.00	\$12,618.00	\$12,618.00	\$0.00
SAT SD Volume-Based Without Essay - 12th Grade	July 1, 2024	June 30, 2025	636	\$60.00	\$38,160.00	\$38,160.00	\$0.00
SAT SD Volume-Based Without Essay - 12th Grade	July 1, 2024	June 30, 2025	636	\$60.00	\$38,160.00	\$38,160.00	\$0.00
SAT SD Volume-Based Without Essay - 11th Grade	July 1, 2024	June 30, 2025	250	\$60.00	\$15,000.00	\$3,000.00	\$12,000.00

Subtotal: \$167,334.00

Total Discount: \$114,711.60

Total Cost: \$52,622.40



## Oneida-Herkimer-Madison BOCES

P.O. Box 70 • 4747 Middle Settlement Road • New Hartford, NY 13413-0070

www.oneida-boces.org

**IX D. 6.**  
**Approval of Consultant Committee**  
**Appointments**  
**February 12, 2025**

### MEMORANDUM

TO: Cooperative Board

From: Patricia N. Kilburn, Ed.D.   
District Superintendent and Chief Executive Officer

Date: January 22, 2025

Subject: Consultant Committee Appointments

Prepared by: Christopher Hill   
Mike Hoover 

**Background:**

The Board approves appointments to the various Career and Technical Education Consultant Committees.

**Discussion:**

When new members are needed, teachers and/or administrators will contact prospects and determine if they would like to serve as a member. Members are chosen for their knowledge and expertise in the area to which they are appointed.

**Recommendation:**

The Career and Technical Education staff recommends the approval of four new members

- Michelle Jordan, Multi-Occupations Committee
- Larisa Nowicki, New Visions Committee
- Kaela Beaudry, Health Occupations Committee
- Crystal Pimpinella, Health Occupations Committee

**Resolution:**

The Cooperative Board approves four new consultant committee members:

- Michelle Jordan, Multi-Occupations Committee
- Larisa Nowicki, New Visions Committee
- Kaela Beaudry, Health Occupations Committee
- Crystal Pimpinella, Health Occupations Committee

Biographies and resumes of each candidate are on the attached document.



# Oneida-Herkimer-Madison BOCES

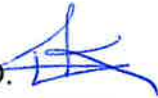
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**IX D. 7.**  
**Approval of New P-Tech**  
**Consultant Committee**  
**Membership**  
**February 12, 2025**



## MEMORANDUM

To: Cooperative Board

From: Patricia N. Kilburn, Ed.D.   
District Superintendent and Chief Executive Officer

Date: January 22, 2025

Subject: New P-TECH Consultant Committee Membership

Prepared by: Christopher Hill   
Christina Warner 

### **Background:**

The Board approves appointments to the various Consultant Committees.

### **Discussion:**

When new members are needed, teachers and/or administrators will contact prospects and determine if they would like to serve as a member. Members are chosen for their knowledge and expertise in the area to which they are appointed.

### **Recommendation:**

The P-TECH OHM staff recommends the approval of: Theresa Palmer and John Reade to the P-TECH Consultant Committee.

### **Resolution:**

The Cooperative Board recommends the approval of: Theresa Palmer and John Reade to the P-TECH Consultant Committee.

Supporting documentation is attached.

Att. Personal Biographical Sketch  
New Member Contact Information  
New Member Summary



P-TECH OHM




## Oneida-Herkimer-Madison BOCES

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### Memorandum

**IX D. 8.**  
**Approval of Recommendation of**  
**Approval of Board Policies (First**  
**Reading)**  
**February 12, 2025**

To: Cooperative Board

From: Patricia N. Kilburn, Ed.D. 

Date: January 10, 2025

Subject: Recommendation for Approval of Board Policies

Prepared by: Tim Rowland

### **Background**

The Oneida-Herkimer-Madison Cooperative Board is responsible for establishing policies for the operation of OHM BOCES which include curricular, financial, and other policies.

The purpose of the OHM BOCES' Policy Manual is to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations.

### **Discussion**

The OHM BOCES' Policy Committee, with legal assistance from the Madison-Oneida-BOCES Labor Relations and Policy Office, have audited the following policies listed below and are seeking approval by the OHM BOCES Cooperative Board.

### **Recommendation**

It is recommended that the Cooperative Board approve the following policies:

- 4501 Competitive Bidding
- 4504 Sale and Disposal of OHM BOCES Property
- 4505 Accepting Gifts from the Public (title change)
- 4602 Accountability of Funds
- 4603 Accounting of Fixed Assets (title change)
- 4604 Special Projects Contracts
- 4700 Expense Reimbursement
- 4701 Meals and Refreshments at OHM BOCES Functions
- 4702 Use of Credit Card
- 4703 Use of Phones

**Resolution**

That the Cooperative Board approves the following Policies in order to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES.

- 4501 Competitive Bidding
- 4504 Sale and Disposal of OHM BOCES Property
- 4505 Accepting Gifts from the Public (title change)
- 4602 Accountability of Funds
- 4603 Accounting of Fixed Assets (title change)
- 4604 Special Projects Contracts
- 4700 Expense Reimbursement
- 4701 Meals and Refreshments at OHM BOCES Functions
- 4702 Use of Credit Card
- 4703 Use of Phones

Attachments: policies

**POLICY IS REQUIRED**  
**COMPETITIVE BIDDING**

I. Competitive Bidding Required

- A. The Purchasing Agent shall insure that a competitive bidding process compliant with the General Municipal Law and these Policies is conducted prior to entering into:
  - 1. a public works contract involving an expenditure of more than \$35,000; contracts for the purchase of labor, construction, and those other services that fall into this category;
  - 2. a purchase contract involving an expenditure of more than \$20,000 for the purchase of materials, equipment, and supplies fall into this category; or
  - 3. a lease of personal property for a period of time not to exceed the current school year.
- B. In the event that a contract combines the provision of professional services not subject to the bidding requirement, and a purchase that is otherwise subject to the bidding requirement, the Purchasing Agent will determine whether the professional service or the purchase is the predominant part of the transaction, and proceed with the bidding process, if the purchase component is predominant and is in excess of the applicable monetary threshold.

II. Competitive Bidding Not Required

- A. Contracts for public works or the purchase of supplies, material, or equipment may be entered into without competitive bidding in the case of a public emergency arising out of an accident or other unforeseen occurrence that creates circumstances that require immediate action to preserve public property or the life, health, safety of residents, employees, or students.
- B. Surplus and second-hand supplies, materials, and equipment may be purchased without competitive bidding from the federal government, the State of New York, or another political subdivision or district within the State.
- C. Competitive bidding is not required when there is, in fact, only one source for the product or service being purchased. This exception includes monopoly markets, such as public utilities.
- D. Competitive bidding is not required for the procurement of professional services which, because of the specialized or confidential nature of the services, do not lend themselves to procurement through competitive bidding.



## POLICY

### FISCAL MANAGEMENT

**Draft 12/20/24**  
**REVISE 4501**

#### **POLICY IS REQUIRED** **COMPETITIVE BIDDING**

### III. The Bidding Process

- A. The Purchasing Agent has the authority to prepare, advertise and open bids for all purchase contracts and contracts for public works.
- B. A Notice to Bidders shall be published in the officially designated newspaper commencing not less than five (5) days prior to the bid opening date. Notices may also be mailed to potential bidders sufficiently in advance of the scheduled bid opening date to permit timely preparation and submission of bids.
- C. Bids shall be received until the opening time designated in the official notice. All bids shall be date stamped upon receipt and shall be kept in a safe, locked location until the time of opening.
- D. Bids may be received through electronic format where the Purchasing Agent has confirmed that the District's hardware and software enable it to:
  - 1. comply with Article Three of the State Technology Law, and related regulation;
  - 2. document the time and date of receipt;
  - 3. authenticate the identity of the sender;
  - 4. maintain the security of the information transmitted; and
  - 5. maintain the confidentiality of the information of the bid or offer until the date and time of bid opening.
- E. Bids shall be opened at the time and place set forth in the Notice to Bidders. There will be at least three (3) OHM BOCES employees present at each bid opening, including the Purchasing Agent or the Purchasing Agent's designee. All interested parties may also attend the opening of bids.
- F. After being opened, all bids shall be recorded and analyzed. The Purchasing Agent shall make a recommendation to the Board of Cooperative Educational Services regarding an award on the basis of best value (as defined in Section 163 of the State Finance Law) to a responsible and responsive bidder. Alternatively, the Purchasing Agent may recommend that all bids be rejected.

In the event there are two or more bona fide low responsible bidders, the Board of Cooperative Educational Services may make an award to one of the low bidders or, in its discretion, it may reject all the bids and readvertise the purchase.

- G. Bid bonds, deposits, or performance bonds may be required, at the discretion of the Purchasing Agent. The need for such security can be determined on a casebycase basis.
- H. Every bid shall contain the certification, properly executed by the bidder, required by

POLICY

FISCAL MANAGEMENT

Draft 12/20/24  
REVISE 4501

**POLICY IS REQUIRED**  
**COMPETITIVE BIDDING**

Section 103d of the General Municipal Law.

- I. Minor deviations from specifications or compliance with bidding requirements may be waived by the Board of Cooperative Educational Services, upon the recommendation of the Purchasing Agent. The Purchasing Agent shall determine all questions of comparability or equivalency.
- J. State contracts may be used to fulfill bid requirements.

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Oneida-Herkimer-Madison Board of Cooperative Educational Services

Legal Ref: NYS General Municipal Law §§102, 103, 104b, 109a; 800 et seq.; NYS Education Law §§207, 305 (14), 1604, 1709, 1725, 1950, 2053, 2554, 3602, 4403; NYS Finance Law §163; 8 NYCRR 200.2

Adopted: 07/10/02

Revised: 02/13/13, 09/12/18, 08/12/20

Reviewed: 03/08/23, \_\_\_\_\_

## SALE AND DISPOSAL OF OHM BOCES PROPERTY

### I. Statement of Policy

When personal property owned by the OHM BOCES becomes worn out, obsolete, surplus or otherwise unusable the OHM BOCES, the District Superintendent or ~~his/her~~ their designee may authorize the disposal of such property in a manner that is to the best advantage of OHM BOCES, provided the unit value at the time is not more than \$1,000 nor the total value of all the items of similar nature more than \$1,000.

### II. Definitions

- A. “Personal Property” shall mean all tangible personal property of the Board of Cooperative Educational Services that is not consumable and has a useful life of three years or more, including but not limited to equipment, supplies, parts, vehicles and materials, provided that such term shall not include buildings or other real property or equipment which is permanently affixed to real property, or leases, notes or other written instruments.
- B. “Valuable Personal Property” shall mean personal property which has a unit resale value of ~~\$1000~~ 500.00 or more, and supplies parts or materials which are disposed of in lots having aggregate resale value of ~~1000~~ 500.00 or more.
- C. “Surplus Personal Property” shall mean personal property which has no known immediate or currently foreseeable use to the Board of Cooperative Educational Services.

### III. Equipment

- A. Equipment that is obsolete, surplus, or unusable by the OHM BOCES shall be disposed of in such a manner that is advantageous to the OHM BOCES.
- B. In order to sell OHM BOCES equipment, a bona fide public sale must take place with adequate public notice of the sale. It cannot be sold ordinarily to any employee except at a public sale for a reasonable price.
- C. Failure to produce monetary return to the OHM BOCES after reasonable attempts to dispose of unnecessary equipment may result in disposal of equipment in any other appropriate manner, provided authorization is obtained from the Assistant Superintendent for Administrative Services or ~~his/her~~ their designee. There is a general prohibition against giving OHM BOCES equipment away to private

## POLICY

**Draft 9/17/24**  
**4504**

### FISCAL MANAGEMENT

#### SALE AND DISPOSAL OF OHM BOCES PROPERTY

citizens. Items can be given to other municipal corporations, if the property has no resale value.

#### IV. Textbooks

- A. Textbooks may lose their value to the educational program because of changes in the curriculum or they contain outdated material and/or are in poor condition.
- B. If textbooks are no longer useful or usable, the procedures for disposal shall adhere to the following order of preference:
  - 1. Sale of textbooks. If reasonable attempts to dispose of surplus textbooks fail to produce monetary return to the OHM BOCES; then
  - 2. Donation to charitable organizations; or
  - 3. Disposal as trash.

#### V. Students

The District Superintendent may permit the sale of supplies and materials to students at cost. Sale of supplies and materials shall be permitted only in cases where the supplies and materials are essential to the instructional program and/or unique to a specific student.

POLICY

FISCAL MANAGEMENT

**Draft 9/17/24**  
**4504**

SALE AND DISPOSAL OF OHM BOCES PROPERTY

Legal Ref.: NYS Education Law §1709(9), (11), 8 NYCRR 170.3  
Adopted: 07/10/02  
Revised: 02/13/13, 08/12/20, \_\_\_\_\_

## FISCAL MANAGEMENT

### ACCEPTING GIFTS, GRANTS, DONATIONS, AND MEMORIAL CONTRIBUTIONS FROM THE PUBLIC

~~I. It shall be the policy of the OHM BOCES to accept gifts made in accord with statutory authority granted to school districts. The Board of Cooperative Educational Services must approve the acceptance of all gifts.~~

~~In granting or withholding its consent, the Board of Cooperative Educational Services will consider the terms of the gift. The terms must be specified in writing and must include the nature of the gift, purpose, beneficiary or beneficiaries (if any), and all conditions or restrictions that may apply.~~

#### ~~II. Recognition of Gifts~~

~~A. Gifts of a value of \$5,000 or more will be recognized by a letter from the Board of Cooperative Educational Services Board President and a memento with the OHM BOCES logo on it, as approved by Board of Cooperative Educational Services resolution.~~

~~B. Gifts of value of less than \$5,000 will be recognized by a letter from the District Superintendent.~~

#### I. Gifts, Grants and Donations

The BOCES Board may accept gifts, grants and/or donations of money, real or personal property, as well as other merchandise which the BOCES Board finds to be in the best interests of the OHM BOCES provided that such acceptance is in accordance with existing laws and regulations.

A. The BOCES Board is not required to accept any gift, grant, or donation and does so at its sole discretion.

B. The BOCES Board will not accept any gift, grant or donation which involves or creates a conflict of interest and/or gives an appearance of impropriety.

C. The BOCES Board will not accept any gifts, grants or donations which will place encumbrances on future Boards or result in unacceptable additional or hidden costs to the OHM BOCES.

D. All proposed gifts, grants, or donations to the OHM BOCES must be reported to the BOCES Board. Gifts, grants and donations may be accepted by resolution of the BOCES Board, and gifts, grants and donations having a value of one thousand



## POLICY

### FISCAL MANAGEMENT

Draft 12/20/24  
REVISE 4505

#### ACCEPTING GIFTS, GRANTS, DONATIONS, AND MEMORIAL CONTRIBUTIONS FROM THE PUBLIC

dollars (\$1,000) or less may be accepted by the District Superintendent and reported at the next BOCES Board meeting.

- E. The BOCES Board would prefer the gift, grant or donation to be unrestricted. The donor/grantor must first present the gift or grant to the administration in writing specifying the nature of the proposed gift or grant prior to formal consideration of acceptance by the BOCES Board. The BOCES Board in its sole discretion may direct the District Superintendent to apply such gift, grant, or donation for the benefit of a specific school or school program.
- F. Gifts, grants, or donations of money to the OHM BOCES shall be deposited into the trust and agency account in the bank designated by the BOCES Board and reported in the annual accounting.
- G. All gifts, grants or donations shall become the property of the OHM BOCES.
- H. The BOCES Board will safeguard the OHM BOCES, the staff and the students from commercial exploitation, from special interest groups, and the like.

#### II. Memorial Contributions

The dedication of a memorial is a permanent naming of an object, facility, or portion thereof for an individual or group. In order to assure the appropriate handling of memorials and memorial funds, the OHM BOCES will utilize the following procedures:

- A. Any and all donations and dedications of memorials must be made directly to the Board and not to individual staff members, employees, or school organizations.
- B. Suggestions for the use of memorial funds will be solicited from the Office of the District Superintendent and involve consultation with the family of the individual being memorialized. A committee will be appointed on an ad hoc basis by the District Superintendent.
- C. The District Superintendent or their designee will complete the required report containing information regarding the donation, including the purpose, administration of the fund and methods of disbursement, if appropriate, and other related information. The report and the necessary BOCES Board resolution accepting the donation will be submitted to the BOCES Board.
- D. The BOCES Board shall consider major memorial donations offered in the honor of staff, students, or persons of special significance to members of the OHM

POLICY

FISCAL MANAGEMENT

**Draft 12/20/24**  
**REVISE 4505**

ACCEPTING GIFTS, GRANTS, DONATIONS,  
AND MEMORIAL CONTRIBUTIONS  
FROM THE PUBLIC

BOCES communities. Such memorials may take the form of scholarships or awards or other donations.

III. Contributors

A listing of contributors will be kept by the Office of the Assistant Superintendent of Support Services. Acknowledgment of the receipt of such gifts, grants, donations or memorial contributions will be sent to contributors in recognition of their contribution to the OHM BOCES.

IV. Contributions and Donations

The BOCES Board is prohibited by the New York State Constitution from making gifts/charitable contributions with OHM BOCES funds.

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Oneida-Herkimer-Madison Board of Cooperative Services

Legal Ref: NYS Education Law §§404, 1950; 8 NYCRR 172.2; NYS Constitution, Article 8  
§1

Adopted: 07/10/02

Revised: 02/13/13, 08/12/20, \_\_\_\_\_



## ACCOUNTABILITY OF FUNDS

### I. Statement of Policy

Accountability for OHM BOCES funds is necessary for the following reason:

- A. To insure that funds are not susceptible to loss, theft, waste, or misuse;
- B. To provide necessary data for state reports;
- C. To show compliance with legal mandates;
- D. To provide information that is necessary in policy formulation;
- E. To provide information necessary to the public and the school;
- F. To promote budgetary control;

### II. Federal and State Funds

The OHM BOCES shall account for each project separately, and shall expend such funds only as authorized by the approved project application.

### III. Trust and Agency Funds

The OHM BOCES Trust and Agency Account shall account for all monies collected from employees for taxes and miscellaneous withholdings and OHM BOCES share of taxes.

Unemployment Insurance will be accounted for in the General Fund.

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Oneida-Herkimer-Madison Board of Cooperative Educational Services

Legal Ref: NYS Education Law §2116(a)

Adopted: 07/10/02

POLICY

FISCAL MANAGEMENT  
~~6530~~

**Draft 04/10/2009**  
4620    ~~4431~~,

ACTIVITY FUNDS

Revised:    02/13/13, 08/12/20, \_\_\_\_\_

## FISCAL MANAGEMENT

### ACCOUNTING OF FIXED ASSETS, INVENTORY AND TRACKING

#### I. Statement of Policy

The Assistant Superintendent for ~~Administrative Support~~ Services shall be responsible for accounting for general fixed assets according to the procedures outlined by the Uniform System for Accounts for School Districts and General Accounting Standards Board (GASB) Statement 34 Regulations.

A. These accounts will serve to:

1. Maintain a physical inventory of assets;
2. Establish accountability;
3. Determine replacement costs; and
4. Provide appropriate insurance coverage.

#### II. Fixed Assets

A. Fixed assets shall include land, buildings, equipment and materials. Fixed assets with a minimum value of five thousand dollars (\$5,000) that have a useful life of three (3) years or more and physical characteristics not appreciably affected by the use of consumption shall be inventoried and recorded on an annual basis.

B. The BOCES Board of Cooperative Educational Services shall establish a dollar threshold as a basis for considering which fixed assets are to be depreciated. Such threshold shall ensure that at least eight (80) percent of the value of all assets is reported. However, it is recommended that such threshold shall not be greater than five thousand dollars (\$5,000). A standardized depreciation method and averaging convention shall also be established for depreciation calculations.

C. Fixed assets having a value equal to or greater than the established threshold are considered depreciable assets and shall be inventoried for the purposes of GASB 34 accounting practices and placed on a depreciation schedule according to its asset class and estimated useful life as stipulated by the New York State Comptroller's Office or the IRS.

#### III. Inventory of Assets

A. Assets shall be recorded at initial cost or, if not available, at estimated initial costs; gifts or fixed assets shall be recorded at estimated fair value at the time of the gift. A property record will be maintained for each asset and will contain, where possible, the following information:

ACCOUNTING OF FIXED ASSETS, INVENTORY, AND TRACKING

1. Date of acquisition;
2. Description;
3. Cost or value;
4. Location;
5. Asset type;
6. Estimated useful life;
7. Replacement cost;
8. Current value;
9. Salvage value;
10. Date and method of disposition;
11. Responsible official;

VI. — B. The Assistant Superintendent for ~~Administrative~~ Support Services shall arrange for the annual inventory and appraisal of OHM BOCES property, equipment and material. Any discrepancies between an inventory and OHM BOCES property records on file should be traced and explained.

VI. Leases

- A. GASB 87 establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset.
- B. GASB 87 defines a lease as a contract that conveys control or the right to use another entity's nonfinancial asset as specified in the contract for a period of time in an exchange or exchange-like transaction. This can include, but is not limited to, buildings, land, vehicles, and equipment.
- C. Any contract meeting the definition of a lease in which the OHM BOCES is either a Lessee or Lessor shall be accounted for under the applicable rules and guidance of GASB 87, unless specifically excluded.

VII. Borrowing of Assets

~~Personal~~ The OHM BOCES property, supplies, equipment and tools may not be borrowed or used for personal projects or private gains.

The OHM BOCES shall comply with all applicable state and federal regulations related to this Policy, including but not limited to Uniform Grant Guidance which governs the use, management, and disposition of all equipment acquired through a federal grant.

VII. Equipment Purchased with Extra Classroom Funds

All equipment acquired with extra classroom activity funds will reside with the OHM

POLICY

FISCAL MANAGEMENT

Draft 12/20/24  
REVISE 4603

ACCOUNTING OF FIXED ASSETS, INVENTORY, AND TRACKING

BOCES and be carried as an insurable asset on it's list of insurable values. This equipment will be tagged as OHM BOCES property but available for exclusive use by the classroom activity club acquiring it.

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Oneida-Herkimer-Madison Board of Cooperative Educational Services

Legal Ref: NYS Education Law §2116(a); Uniform Grant Guidance (2 CFR 200); EDGAR Part 80.32 and 80.36; GASB 34; GASB 87 & NYCRR 170.3(i)

Adopted: 07/10/02, 03/12/03

Revised: 02/13/13, 10/08/14, 08/12/20, \_\_\_\_\_

## FISCAL MANAGEMENT

### SPECIAL PROJECTS CONTRACTS

#### I. Statement of Policy

- A. Special Projects Contracts are agreements between the OHM BOCES and persons who can provide services of a specialized, unique or immediate nature which may not otherwise be provided by regular staff.
- B. Special Projects Contracts shall be used to facilitate the delivery of services to divisions within OHM BOCES and agencies served by OHM BOCES in cases where temporary assistance is needed.

#### II. Approval

All Special Projects Contracts must receive approval by the District Superintendent or ~~his/her~~ their designee before they are initiated. Expenses connected with the services must be included in the total sum to be specified in the contract.

#### III. Services

Types of services must be classified in the following Temporary Support Service categories:

- A. Consulting;
- B. In-Service Workshop;
- C. Curriculum Development; and
- D. In the case of a need to obtain other temporary services which do not fall in the above listed categories, a rationale shall be presented along with the Special Projects Contract form indicating why it is appropriate to temporarily obtain the service.

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Oneida-Herkimer-Madison Board of Cooperative Educational Services

Adopted: 07/10/02

POLICY

FISCAL MANAGEMENT  
~~6530~~

**Draft 04/10/2009**  
4620 4431;

ACTIVITY FUNDS

Revised: 02/13/13, 08/12/20, \_\_\_\_\_

## FISCAL MANAGEMENT

### EXPENSE REIMBURSEMENTS (Employees)

#### I. Authorization

OHM BOCES staff who incur expenses that are necessary to carry out authorized duties, and reasonable in nature and amount, will be reimbursed, provided that:

- A. the expense was approved in advance of being incurred, by the District Superintendent or ~~his/her~~ their designee;
- B. the expense is within the approved budget; and
- C. a properly filled-out and approved voucher and such supporting receipts as are required by the business office are submitted.

#### II. Mileage and Overnight Stays

When business travel is approved, mileage for use of a personal vehicle will be reimbursed at the current IRS rate or as provided in a collective bargaining agreement. Tolls will be reimbursed at actual cost. Overnight accommodations will be reimbursed for the minimum period reasonably necessary to complete the OHM BOCES-related business, and in an amount deemed by the Assistant Superintendent for ~~Administrative Support~~ Support Services to be reasonable for decent lodging in the locale.

#### III. Meal Reimbursement

- A. Meal expenses may not be reimbursed while an employee is performing the usual duties of the office except when:
  - 1. The employee is on approved overnight travel or approved conferences or training sessions;
  - 2. The employee is prevented from taking the time off for a meal due to a pressing need to complete business at hand and the business is of an immediate nature and conducting business at mealtime is essential.
- B. The cost of meals for any guest may not be reimbursed unless the meal promotes a valid OHM BOCES purpose, such as a business luncheon with other government officials or community leaders for discussion or negotiation of a matter that is or will be before the BOCES Board of ~~Cooperative Educational Services~~ for action.
- C. For meal expenses to be reimbursed, a form and a restaurant receipt filled out by the restaurant host or waiter must be submitted with the Expense Voucher. Credit card receipts are not acceptable. The Business Office shall provide a meal



POLICY

FISCAL MANAGEMENT

Draft 12/20/24  
REVISE 4700

EXPENSE REIMBURSEMENTS (Employees)

expense form that includes at least date, described purpose, a statement that alcoholic beverages are not part of the requested reimbursement; and, if applicable, the location outside of the OHM BOCES, length of travel, and guests present. The form and receipt shall be attached to and listed on the Expense Voucher Form.

- D. The purchase of alcoholic beverages is not reimbursable.

IV. Expense Voucher Required

- A. The Assistant Superintendent for ~~Administrative~~ Support Services shall provide an Expense Voucher Form to be used for meetings, mileage, telephone calls, conference reimbursement, and other approved job-related expenses.
- B. Employees must complete the Expense Voucher Form, attach receipts, if applicable, and forward one (1) copy to the appropriate administrator. One (1) copy shall be retained by the employee.
- C. Expense vouchers must be submitted within ninety (90) calendar days after the expenses were incurred, or by the last working day of the fiscal year, whichever is earlier.

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Oneida-Herkimer-Madison Board of Cooperative Educational Services

Adopted: 07/10/02

Revised: 02/13/13, 08/12/20, \_\_\_\_\_

## FISCAL MANAGEMENT

Draft 11/4/24  
REVISE 4701

### MEALS AND REFRESHMENTS AT OHM BOCES FUNCTIONS

#### I. Statement of Policy

OHM BOCES is a collaborative service organization that conducts meetings with component districts, consulting committees and partnering agencies. Due to the nature of our business, the Board of Cooperative Educational Services recognizes that it is appropriate to provide refreshments and/or meals at OHM BOCES meetings or events which are being held for a district or educational purpose. Any expenditure on such refreshments must be approved in advance by the supervisor in charge of the meeting.

#### II. Review of Expenditures

All expenditures related to providing refreshments or meals during meetings will be reviewed by the purchasing agent and the internal auditor. The appropriateness of such expenditure will be based on procedures developed by the Assistant Superintendent for Administrative Services.

#### III. Refreshments/Meals

Pursuant to Board Policy, providing refreshments and/or meals will be allowable as follows:

- A. Refreshments (i.e. beverages and/or snacks) may be provided, if a meeting is to last at least one (1) hour (i.e. staff meetings, consultant committee meetings).
- B. Meals may be provided should a meeting or event be scheduled during a time that would normally encompass either lunch or dinner.

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Oneida-Herkimer-Madison Board of Cooperative Educational Services  
Legal Ref.: Op. St. Comp. 83-57; 72-175  
Adopted: 2006

Revised: 02/13/13, 08/12/20, \_\_\_\_\_

## USE OF CREDIT CARD

### I. Authorized Credit Account

- A. The Board of Cooperative Educational Services authorizes the maintenance of one (1) revolving credit account in the name of the OHM BOCES, with an annual credit line maximum not to exceed twenty-five thousand dollars (\$25,000).

The use of a debit card in the name of the OHM BOCES is not authorized.

- B. Only expenses directly related to the conduct of OHM BOCES business may be charged to the credit card. Use of the OHM BOCES credit card for any other purpose will be grounds for disciplinary action.
- C. In addition, the OHM BOCES will secure fuel credit cards for official school business.

### II. Accountability

- A. The Board of Cooperative Educational Services permits the use of the credit cards by certain officials and Board of Cooperative Educational Services members to pay for actual and necessary expenses incurred in the performance of work-related duties and to purchase goods for the OHM BOCES. A list of those individuals that will be issued a credit card will be maintained in the Business Office and reported to the Board of Cooperative Educational Services each year at its reorganizational meeting in July.
- B. Any expense paid with the credit card shall be documented by both a vendor receipt, describing in reasonable detail the good or service received, and a credit card receipt. In the case of an online purchase, a confirmation or receipt must be printed at the time of purchase and provided to the Business Office.

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Oneida-Herkimer-Madison Board of Cooperative Educational Services

Legal Ref: NYS Education Law §§1724(1) and 2524(1)

Adopted: 07/01/06

Revised: 02/13/13, 08/12/20, \_\_\_\_\_

## USE OF PHONES

### I. Cell Phones

#### ~~A.~~ Authorization of Use

It is recognized that the effective and efficient conduct of OHM BOCES business can be furthered by insuring that some employees are equipped with cell phones.

- A. Each year, at the July reorganization meeting, the Board of Cooperative Educational Services, upon the recommendation of the District Superintendent, will designate by name or job title the OHM BOCES employees authorized to use cell phones issued under an OHM BOCES-paid service agreement. The Board of Cooperative Educational Services may add or delete authorizations throughout the school year.
- B. An employee authorized to carry an OHM BOCES-subscribed cell phone may only be issued a phone after signing a statement accepting responsibility for the physical security and use of the phone handset, and acknowledging that the phone and any digital information stored on the phone remains the property of the OHM BOCES. An OHM BOCES-subscribed cell phone may not be loaned to anyone who is not an OHM BOCES employee, and may only be loaned to an OHM BOCES employee when clearly justified for the efficient completion of OHM BOCES business.
- C. Each OHM BOCES-subscribed cell phone handset, and all digital information generated by the use of the cell phone, remains the property of the OHM BOCES, and subject to OHM BOCES examination.

### II. ~~B.~~ Reimbursement to BOCES For Personal Use

- A. Cell phones assigned to employees are not meant to be “personal family cell phones.” Minimal use of an OHM BOCES-subscribed cell phone to make contact with family members or another personal contact is acceptable.
- B. Each employee assigned a cell phone will reimburse the OHM BOCES for any charges over and above the standard monthly charge that are incurred because of non-business use, and for that proportion of the standard monthly charge that personal usage bears to business usage that month. Reimbursement will occur within thirty (30) school days of notice.

### III. ~~C.~~ Review

- ~~C.~~ At least once per year, the Business Office shall evaluate the effectiveness of the

POLICY

FISCAL MANAGEMENT

**Draft 11/4/24**  
**REVISE 4703**

USE OF PHONES

cellular telephone plan.

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Oneida-Herkimer-Madison Board of Cooperative Educational Services

Adopted: 07/01/06

Revised: 02/13/13, 08/12/20, \_\_\_\_\_