



To: Darin Crawford
Assistant Superintendent for Support Services

From: Suzy Hunter
Nutrition Services Director

Date: January 8, 2025

Re: Ground Coffee for Nutrition Services
Contract #25-02-3975

The following bids were received and opened at 1:00 p.m., Friday, December 20, 2024, as advertised and specified in documents concerning **Contract #25-02-3975 Ground Coffee for Nutrition Services**. The bids received are located on page 2.

^a Overall best value to the District.

Recommendation: Robbins Sales Company Inc

Estimated Expenditure: \$189,464.00

Contract Term: February 11, 2025 - February 10, 2026

Renewal: 2 Years

pm

Line 1 Ground Coffee, Medium Roast

<u>SUPPLIER</u>	<u>BRAND/PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>PRICE PER CASE</u>	<u>PRICE PER OZ</u>
<u>Robbins Sales Company Inc</u>	<u>Pan American Coffee/Classic Roast</u>	<u>2200</u>	<u>CS</u>	<u>\$86.12</u>	<u>\$0.3299</u> ^a
Canteen Vending	Parks Happy Medium/PK-123201	2200	CS	\$142.94	\$0.3700
Canteen Vending	Parks Donut Time/PK-15109	2200	CS	\$142.94	\$0.3700
The Masters Distribution Systems Company, Inc.	KraftHeinz/ Maxwell House	2200	CS	\$79.79	\$0.4683
Canteen Vending	Folgers/2550030419	2200	CS	\$149.70	\$0.6190
More Signing Service, LLC	Folgers/2550030419	2200	CS	\$150.00	\$0.6203
Canteen Vending	Independence Coffee Company	2200	CS	\$306.54	\$0.7660
Trevor Neil	Folgers/2550030419	2200	CS	\$189.97	\$0.7900
Learnskilz Consultants LLC	Folgers/2550030419	2200	CS	\$201.00	\$0.8300



**Cypress-Fairbanks Independent School District
Nutrition Services Department**

11355 Perry Road
Houston, Texas 77064
281-897-4543

TO: James Briscoe, Director of Procurement Services
FROM: Suzy Hunter, Nutrition Services Director
DATE: 1/08/2025
RE: Ground Coffee for Nutrition Services 25-02-3975

The purpose of this memo is to explain the evaluation scoring for the Ground Coffee for Nutrition Services 25-02-3975 bid. The vendor awarded has the highest scores per line based on the weighted criteria included in the solicitation. The weighted criteria were developed to maintain compliance with the United States Department of Agriculture regulations for federal programs.

Weighted criteria include purchase price, reputation of the vendor and vendor's goods or services, quality of the vendor's goods or services, extent to which the goods or services meet the needs of the District, and any other relevant factors specifically listed in the request for bid or proposal. The evaluating committee was comprised of our own internal procurement professionals and other relevant Nutrition Services staff.

If you have any questions, please contact the Nutrition Services Department.

Sincerely,

Suzy Hunter

Suzy Hunter

Nutrition Services Director