



## CHARLOTTE CATHOLIC HIGH SCHOOL

February 2025

Dear CCHS Students,

Registration is right around the corner!

Our CCHS Curriculum Guide states, "The Charlotte Catholic faculty, in all classes, challenges students to think critically, to read purposefully, to write effectively, and to communicate clearly – all factors enabling a student to reach his or her full potential." In considering your schedule, you should challenge yourself with a strong and varied but manageable course load. Colleges are seeking students who extend themselves academically by taking advanced courses for which they are qualified. Be careful not to overextend yourself. Your course selection should take into consideration your entire school involvement, including athletic participation, volunteer activities, and other extracurricular involvement. If you are placed in courses labeled "Honors" or "AP," you should seek input from your parents, counselor, and teachers. Teacher course placement recommendations, guided by departmental standards, are reliable indicators of student success and academic rigor.

It is with this philosophy that the CCHS faculty makes course placement recommendations for each student in his/her class prior to March 17. The counselors then meet with each student to review the proposed course placements. Please refer to the [2025/26 Curriculum Guide](#) for class prerequisites.

The CCHS master schedule is created utilizing the information that students provide. For instance, if only 20 students register for Environmental Science, then we will have one section; however, if 30 students register then we will create two sections. Your choices matter as we decide what can be offered and how much space is needed for each class. Students should come prepared with elective preferences from the 2025/26 Curriculum Guide when counselors and students meet in March.

To maintain the academic integrity of our Honors and AP courses, teacher placements are based on departmental guidelines and your academic and behavioral performance. Students must apply for all AP courses for which they would like to be considered by Friday, February 21. Criteria and set guidelines can be found in the Curriculum Guide. If there are extenuating circumstances that prevented you from meeting department guidelines in a particular course and you believe you should be considered, you must complete an "Appeal Form" that can be obtained from your assigned counselor after the registration process. Please return the completed Course Placement Appeal Form to the Department Chairperson of the desired course no later than 2:45 PM on Friday, April 11, 2025. Late submissions will NOT be accepted.

Should you have further questions, please see your Guidance Counselor.

In Christ,

Lori J. Phillips, Principal