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1. No school building shall be named after any person either living or deceased.
2. While areas within a school facility or school grounds may be considered for naming after individuals, historical events, geographical points, or other instances suitable for public properties, the use of plaques, memorial gardens, benches and the like are favored for this purpose.
3. Specific guidelines to be followed in submitting nominations for naming of school properties:
 - a. Nominal financial expense may be incurred by the school department.
 - b. Nominations must be submitted by school-based or community-based groups.
 - c. Individuals so nominated must have rendered exemplary and extraordinary service to the school department or the community.
 - d. Nominations should be submitted to the Superintendent who will establish an Advisory Committee consisting of School Committee members, appropriate administrator, appropriate teacher, appropriate community member for the purpose of considering such nominations. Appointments to the Advisory Committee shall be made on a case-by-case basis by the Superintendent.
 - e. The District Advisory Committee shall report its findings to the School Committee within sixty (60) working days of its receipt of the nomination with a recommendation for action.
 - f. School Committee approval is required to the naming of any school property or the placement of plaques or construction of monuments or edifices on school property.
4. In the event that a property in the Lincoln Public Schools is closed and it includes a named space, the Superintendent will form the District Advisory Committee as constituted in Section 3d to determine a course of action to identify a suitable space at another property to assume the name of the space in the closed property.
 - a. The District Advisory Committee shall report its recommendation to the School Committee within sixty (60) working days from the formation of the committee.

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- b. The school committee shall consider the District Advisory Committee's recommendation at its next regularly scheduled meeting following the submission of said recommendation.

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TOWN OF LINCOLN SCHOOL COMMITTEE, Lincoln, Rhode Island