



**Spring Lake Park Schools**  
 District Services Center  
 1415 81st Avenue NE  
 Spring Lake Park, MN 55432

**SCHOOL BOARD REGULAR MEETING**  
**Spring Lake Park Schools School Board**  
**Spring Lake Park, MN**  
**January 14, 2025**

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chairperson Easter called the meeting to order at 7:04 p.m. Board members present were Amy Hennen, Tony Easter, Allie Schmidt, Marilynn Forsberg, Kelly McClellan, and Melody Skelly, along with Superintendent Dr. Jeff Ronneberg and Student Council Representatives Alyson Pederson and Mia Swinarski. Board member Sam Villella was absent.

**B. AGENDA APPROVAL**

*Motion by McClellan seconded by Schmidt, to approve the agenda as presented.  
 Motion carried unanimously with all members present voting yes. (6-0)*

**C. SOME FUTURE EVENTS** (Please check the District website at [www.springlakeparkschools.org](http://www.springlakeparkschools.org) for a complete list of monthly events)

- Friday January 17, 2025 – No school for students – Staff Professional Workday
- Monday, January 20, 2025 - No School for Students or Staff; buildings, childcare, and District Services Center closed
- Tuesday, January 28, 2025 - School Board Work Session, 5:00 p.m.
- Tuesday, February 11, 2025 - School Board Regular Meeting, 7:00p.m. with Communication to the Board and Administration at 6:45p.m.

**D. CONSENT AGENDA**

*Motion by Forsberg, seconded by Skelly, to approve the following items of the consent agenda:*

1. Minutes of the December 17, 2024, Regular Meeting
2. Bills Paid for November 2024, in the following amounts:

<b>BILLS PAID NOVEMBER 2024</b>	
<b>Fund</b>	<b>Total Payments</b>
General	\$ 5,466,270
Food Service	398,772
Community Education	178,291

Debt Service	-
Internal Service Funds	103,874
OPEB Debt Services	-
OPEB Trust Account	-
<b>TOTAL</b>	<b>\$ 6,147,207</b>

3. Personnel Items

**EMPLOYMENTS**

Name	Location	Position	Start Date	New, Growth or Replace
Laura Nikolas	NP	SPED ASD Paraprofessional	12/19/2024	Replace

**TERMINATIONS/RESIGNATIONS/SEPARATIONS FROM EMPLOYMENT**

Name	Location	Employee Group	Notes
Luke Hallbeck	DSC	Unaffiliated 2	Resignation as of January 10, 2025

**LEAVES OF ABSENCE**

Name	Location	Employee Group	Notes
Amanda Boss	WW	Health Care Specialists	January 9, 2025 to April 9, 2025
Wendy Logan	DW	Teachers	January 6, 2025 to March 28, 2025
Judy Willcox	PT	Community Ed	January 14, 2025 to April 11, 2025

*Motion carried unanimously with all members present voting yes. (6-0)*

**E. DISCUSSION, REPORTS, INFORMATION ITEMS**

- 1. Effective Operations** – Ms. Colleen Pederson, Executive Director of Community Education and Outreach, shared an update highlighting upcoming enrollment, registration, and grade level transition events being held to enhance connections with families. Enrollment for the 2025-2026 school year is now open. Outreach to families regarding enrollment has begun including mailings to the community as well as communication with current families with children of kindergarten age. Dates for upcoming enrollment opportunities were shared for students/families transitioning from 4th to 5th grade, 6th to 7th grade, elective registration for 7-8<sup>th</sup> grade, and high school transition for grade 8, as well as course registration for grades 8-11 and for new students/families to the district for the 2025-2026 school year. The dates for kindergarten new family events for our elementary schools were also shared.
- 2. Effective Operations** - Ms. Amy Schultz, Executive Director of Business Services, presented the monthly financial report for the month of November. Ms. Schultz shared the cash basis financial report including the treasurer’s report, revenue, and expenditures. Ms. Schultz also provided a brief presentation on the budget revision for FY2025 as it will be an action item at this meeting.
- 3. Superintendent’s Report** – Superintendent Dr. Jeff Ronneberg highlighted in his report different activities taking place throughout the district, some calendar reminders, and Panthers for a Purpose event that will take place from February 16 to 22, 2025.

**F. ACTION ITEMS**

1. Acknowledgement of Gifts

*Motion by Forsberg, seconded by Hennen to approve the following resolution:*

WHEREAS School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and

WHEREAS Minnesota Statute 465.03 states that a School Board may accept a gift of real or personal property by the adoption of a resolution approved by two-thirds of its members.

THEREFORE, BE IT RESOLVED, that the School Board of Spring Lake Park Schools accepts with appreciation the gifts as shown.

Roll Call: *Aye: Schmidt, Skelly, McClellan, Easter, Forsberg, and Hennen. Nays: None*

*Resolution was adopted. (6-0).*

2. Pay Equity Implementation Report

*Motion by McClellan, seconded by Schmidt to direct the administration to submit the Pay Equity Implementation Report, for the calendar year ended, December 31, 2024, to the Department of Employee Relations.*

*Motion carried unanimously with all members present voting yes. (6-0)*

3. Approval of Budget Revision FY2025

*Motion by Skelly, seconded by Hennen, to approve the revised 2024-2025 budget as shown below:*

Spring Lake Park Schools		
2024-2025 Revised Budget		
Fund	Revenues	Expenditures
General	\$ 91,396,976	\$ 102,629,349
Food Service	4,600,000	4,550,000
Community Service	4,431,194	4,407,013
Debt Service	11,193,222	10,710,290
Debt Service - OPEB	262,006	280,315
Total	\$ 111,883,398	\$ 122,576,967

*Motion carried unanimously with all members present voting yes. (6-0)*

**G. BOARD FORUM AND REPORTS (IF ANY)**

Student council representatives Pederson and Swinarski, shared information about winter spirit week, winter activities and athletics. Member McClellan attended the Nordic Sky competition. Member Hennen attended the PTO meeting at Woodcrest Spanish Immersion. Member Forsberg attended the AMSD meeting and a Help Me Grow meeting.

**H. ADJOURNMENT**

*Motion by Forsberg, seconded by Schmidt, to adjourn the meeting. Motion carried unanimously with all members present voting yes (6-0). Meeting adjourned at 7:52pm.*

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Date

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Melody Skelly, *Clerk*  
Spring Lake Park Schools  
Independent School District 16