January 13, 2025 TTSD School Board
Work Session, & Regular Meeting Minutes

Tigard-Tualatin School District, 23J

The minutes are official after Board approval and will be posted at www.ttsdschools.org

Board Members Present:
Tristan Irvin, Chair
David Jaimes, Vice Chair
Dr. Kristen Miles
Crystal Weston

Board Members Absent:
Jill Zurschmeide

Administrators Present:
Dr. Iton Udosenata, Superintendent
Dr. Lisa McCall, Assistant Superintendent
Jessica Seay, CFO
Len Reed, Director, Human Resources
Darin Barnard, Director, Operations
Susan Barnard, Director, IT
Laura Kintz, Director, Teaching & Learning
Amber Fields, Director, Teaching & Learning
Alex Pulaski, Interim Director, Communications
Carol Kinch, Director, Student Services
Dr. Zinnia Un, Director, Equity &
Jarvis Gomes, Operations Administrator
Russ Romas, Principal, Creekside CHS
Brian Bailey, Associate Director, Human Resources
Dr. Bobbie Brown, Principal, Tualatin ES
Dr. Jordan Mills, Principal, Bridgeport ES
Michael Dellerba, Principal, Tualatin HS
Chris Harvey-Foltz, Principal, Hazelbrook MS

O***thers Present:***
Patty Roberts, Executive Assistant
Jadelyn Woodford, Executive Assistant
Lisa Burton, Community Relations Manager
Thor Kuhn, Teacher & Technology Support
Brittany Granados, Student Rep., TTVA
Evelyn Agosto Jeronimo, Student Rep., Tigard HS
Nathan Tran, Student Rep. Alternate, Tigard HS
Moss Weigel, Student Rep. Alternate, Tigard HS
Octavia Horne, Culturally Responsive Coordinator
Barb Doyle, Teacher, Deer Creek ES & EEAC Member
Robin Bridgeman, Parent,
Henry Castello, EEAC, Vice Chair
Kasey Fernandez, District Library/Media Specialist
And members of the community observing through the TTSD YouTube Channel.

I. WORK SESSION ~ 5:00 PM

Continuous Improvement Plans Roundtable Discussion: This work session was live streamed on the TTSD YouTube Channel.
Board members met with Principals this evening to discuss and review their school continuous improvement plans and artifacts in a roundtable format, provide the Board and Cabinet to make connections, ask for clarifications, and share insights or curiosities.

Tristan Irvin, Board Chair, met with Creekside Community High School Principal Russ Romas;
David Jaimes, Board Vice Chair, met with Tualatin Elementary School and Bridgeport Elementary School Principals Bobbie Brown and Jordan Mills;
Dr. Kristen Miles, Director, met with Tualatin High School Principal, Michael Dellerba;
Crystal Weston, Director, met with Hazelbrook Middle School Principal, Chris Harvey-Foltz

Later, during the Reports and Discussions Board meeting agenda item, Board members will share a brief review of their discussion, and share their clarifications, insights and curiosities.

II. ADJOURN WORK SESSION ~ 6:00 PM

III. REGULAR SESSION ~ 6:30 PM

A. ***CALL TO ORDER ~*** *6:30 PM* ***(00:01 Timestamp)***
Chair Tristan Irvin convened this Board meeting of the Tigard-Tualatin School District (TTSD) Board of Directors to order on Monday, January 13, 2025 at 6:30 PM at the Tigard-Tualatin Training Center, at 9550 SW Murdock St., Tigard, OR 97224. Chair Irvin shared that the Board had met, earlier, in a work session, with principals, to discuss their school's continuous improvement plans (CIPs) in roundtable discussions format. This Board meeting was streamed live on the ***TTSD YouTube Channel (11/18/2024 Regular Meeting of the TTSD School Board)***.

IV. AGENDA *~ 6:31 PM* ***(00:23:05 Timestamp)***
Chair Irvin asked Superintendent Dr. Udosenata if there are any changes to the agenda. Superintendent Udosenata stated that there are no changes to the agenda. Chair Irvin asked for a MOTION to approve the Agenda and Consent Agenda consisting of the December 9, 2024 TTSD Board Work Session, Meeting & Executive Session Minutes, December 18, 2024 TTSD Board Special Meeting Minutes, Human Resources/Personnel Report, Preliminary November Financial Report, and Resolution 2425-06: Safe and Welcoming Schools, as presented. Vice Chair Jaimes made a MOTION to approve the Agenda and Consent Agenda, as presented. Director Weston seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 4-0. The MOTION passed.

V. RECOGNITION & GOOD NEWS *– Time: 6:31 PM*
A. School Board Recognition Month – Presenter: Alison Heath & Bryce Bennett ~ Time: 6:31 PM ***(1:21 Timestamp)***

Lisa Burton, Community Relations Manager and Kasey Fernandez, District Library/Media Specialist, shared that January is School Board Recognition Month, where we honor and celebrate the amazing work of the TTSD School Board members. Annually, in January, we express our gratitude to the TTSD elected public servants who support the district with important and vital work throughout the year and we appreciate the work of the TTSD Board to address concerns and challenges with grace and dedication to listening and making equitable decisions and change to keep all students safe and healthy. They provided information using a PowerPoint presentation, a link can be found in the agenda. Ms. Burton shared that the District wants to thank each board member for supporting students, and supporting student achievement by focusing on vision standards, assessment, accountability, alignment, climate, collaborative relationships, and continuous improvement.

Kasey Fernandez shared information about library books that have been chosen by our TTSD school librarians that will be donated to our school libraries to honor and in recognition of the care and encouragement TTSD School board members give to staff, families and students in our community. She shared that there is a bookplate on the inside cover of each book with the Board member's name. The books include:

Hazelbrook Middle School, in honor of Board Chair Tristan Irvin, The First State of being by Erin Entrada Kelly,
Templeton Elementary in honor of Board Vice Chair David Jaimes, Filipino Friends by Liana Romulo,
Tualatin High School, in honor of Board Member Kristen Miles, Orbital By Samantha Harvey (Troy-er),
Art Rutkin Elementary, in honor of Board Member Crystal Weston, Our Class is a Family by Shannon Olsen,
Metzger Elementary, in honor of Board Member Jill Zurschmeide, Good Different by Meg Eden Kuyatt.

Ms. Fernandez shared her thanks to all board members for all that they do for TTSD students. And she shared that our school libraries are very appreciative for these books and for our board members. Ms. Burton presented each Board member with a certificate of appreciation.

Superintendent Udosenata shared that our school board members are not paid employee, but they are volunteers. He noted that they each put in a lot of time and effort, they engage in this work in earnest and they do so with unwavering commitment to students at the center of what they do. I really appreciate our school board members and I want to thank them, because what they do is very special.

***VI. STUDENT REPRESENTATIVES** – Time: 6:48 PM (8:25:05 Timestamp)*

Jamie Hartmann & Sky Rowe, Student Representatives, Tualatin High School, were absent

Moss Weigel, Student Representative Alternate, Tigard HS, shared:

- This coming Wednesday, THS will have our student roundtable discussions from 9:00 - 10:30 AM
- Yearbooks has their first deadline of the year on January 28th, which is to turn in approximately 130 pages to the publisher.

Nathan Tran, Student Representative, Tigard HS, shared:

- Provided information regarding several sporting events coming up at THS.
- The Asian Student Union is planning a field trip for Lunar New Year to the Lan Su Chinese Garden in Portland
- He shared his appreciation to the school board for their volunteer work.

Evelyn Agosto-Jeronimo, Student Representative, Tigard HS, shared:

- MECHA – Jan 16th meeting, where we will talk about what is going on in California regarding immigration.
- We have started our She Loves Me rehearsals, which is our Spring show. Shows will be on March 6th, 7th, 8th, 13th, 14th and 15th on Thursday and Friday's will be at 7PM and Saturday will be 2PM
- On the 22nd, from 8:15 – 8:45AM Leadership has their first Tigard Coffee House event where students show off their art work while having breakfast and coffee.
- We are bringing back Winter formal on February 1st at 7PM.

Brittany Granados, Student Representative, Tigard Tualatin Virtual Academy (TTVA), shared:

- Next Friday, TTVA will have a student work session from 10AM – 1:30PM, to help students at end of the semester.

VII. SUPERINTENDENT & BOARD COMMUNICATIONS ~ Time: 6:44 PM (21:19 Timestamp)

Dr. Iton Udosenata, Superintendent, shared: (his comments can be found here)

- Happy New Year!
- Welcome to Jadelyn Woodford, newly hired Executive Assistant to the Superintendent and Board!
- On December 18th we reached a tentative agreement with TTEA!
- MLK – Equity, Justice, Opportunities, Safe and Supportive spaces. We are a sanctuary district and a safe haven. Tonight, the Board passed a resolution, in the consent agenda, regarding safe and welcoming schools for students.

Board Members shared:

- In the matter of St. Helens SD, I hope justice is served. I appreciate that the Board, Superintendent and all staff work hard to keep everyone safe. Also I want to recognize our educators with TTEA and the partnership between the union and district.
- I want to share my appreciation to those who worked on our negotiations team, and thanks to the student representatives for their work on the Board.
- I am now Vice President of the Oregon School Boards Member of Color Caucus (COC) and I am the representative of COC on OSBA's board as well. Thanks to all of those who participated in our Union negotiations. Thank you to our student representatives for their work on the Board. The school board and TTSD have safe and welcoming community. In this political climate, some students are experiencing angst and worrying about their family members.
- We successfully bargained with TTEA, The bond is coming and there will be a lot of work to do and there will be asks for our community members to get involved. Last week OSBA and school district leaders in Washington County attended a Legislative Summit with local legislators and discussed school

funding. I strongly support the resolution of safe and welcoming schools, regardless of student and families immigration status. Schools remain places of learning.

- Happy Birthday Director Un!

VIII. PUBLIC COMMENTS *~ Time:* 7:02 *PM (31:49 Timestamp)*

Chair Irvin shared that there are no public comments this evening.

IX. REPORTS & DISCUSSION *~ Time: 7:02 PM*

A. Board Director Reports on CIP Presentations – Presenter: Chair Irvin ***(31:50 Timestamp)***

Chair Tristan Irvin, met with Chris Harvey-Foltz, Principal at Hazelbrook Middle School, and they discussed there is a lot of work being done. And I want to highlight around climate and culture and they are doing a lot of work around referrals, classroom management, and helping teachers to manage their classrooms. They are working on not having exclusionary measures, where students may have a very structured day instead of being removed from school. They also discussed accountability projects during structured time, which was formerly known as detention and students work on a project around, what happened. Principal Harvey-Foltz shared information about community meeting times with staff and each month they have a particular focus to work on, which could include, for example: Self-reflection, kindness, advocacy. There are also a lot of connections made during lunch.

Vice Chair Jaimes, met with Jordan Mills, Principal, Bridgeport Elementary School, and they discussed TWI and English only classes and their instruction. He said they basically have two schools in one. He shared Bridgeport's STAMP (Spanish Proficiency Test) test results, that shows students are outperforming the national average at Bridgeport Elementary, which is awesome!

Director Dr. Kristen Miles, met with Michael Dellerba, Principal, Tualatin High School, discussed talked about what is going on with students and Multi-Lingual Learners (MLEs). Focusing on graduation rates, building PD models, to improve outcomes for students, and improving attendance rates. There is some movement with student leadership combining affinity groups and ASB. The flex-time period was discussed and she learned a lot. Flex time is a 4 x per year, for 40 minutes, for students to get help on homework, retake tests, and intervention time, and meet with teachers. They discussed PD and learning walks, and have approximately 60% of teachers participating. Looking at changing grading practices, culturally responsive practice. Principal Dellerba is excited about the PLC work, and flextime.

Director Crystal Weston, met with Russ Romas, Principal, Creekside Community High School, and they discussed some of the accomplishments, including, a high percentage of students that are on-track, they have closed some achievement gaps, good proactive work where they are reaching out to students who appreciate Creekside's approach and philosophy. She noted that the staff members work together to determine what to focus on, that includes support systems, student agency and independence, the grading system, and to encourage collaboration. They also discussed reciprocal community engagement. She shared that everyone is lifting each other up. She shared that one theme that was prominent with all of this work was empowerment.

Dr. Udosenata sat in for Director Zurschmeide, who is absent tonight, with Dr. Bobbie Brown, Principal of Tualatin Elementary School. He shared there are a lot of positive things happening at Tualatin Elementary, and they have a strong balance of collaborative academic focus and the culture that they are trying to generate. Staff are excited about the work they are showing up for everyday and students feel invigorated and ready to learn and they feel recognized and celebrated. Dr. Udosenata shared they are leaning into the work related to reading and writing and they use an approach that incorporates data to ensure that all students are making strides. They are also focusing on students being able to explain their thinking and problem-solving. He shared information about the Golden Awards, where PAX leaders are recognized, students with great attendance, meeting behavior or academic goals and they are celebrating students at Tualatin Elementary.

B. Presentation of FY 2024-25 Annual Comprehensive Financial Report – Presenter: Jessica Seay ~ *Time: 7:22 PM* ***(52:18 Timestamp)***

Jessica Seay, CFO and Tara Kamp, Partner and District Auditor, with Pauly Rogers and Company, reviewed information found in the agenda, regarding the audit report. Ms. Kamp joined the meeting virtually through Zoom and she reviewed the Governing Auditor's Letter, Federal Single Audit, to ensure compliance with federal monies; and the results of the audit. Ms. Kamp shared that the auditors provided an unmodified audit with no exceptions or issues. They did not issue a management letter, which means they have no concerns and see no problems. She noted that the relationship with the District is highly professional and gave kudo's to Director Seay, Sarah Mehrabzadeh, Controller and Dr. Udosenata, Superintendent along with all of the business office staff. She said there were no difficulties regarding this audit.

C. Demographer's Report – Presenter: Jessica Seay ~ *Time: 7:26 PM* ***(56.10 Timestamp)***

Jessica Seay, CFO and Charles Rynerson, of FLO Analytics, shared, the updated 10-year enrollment forecast report from our Demographer. Mr. Rynerson reviewed the 2025-26 to 2034-35 Enrollment Forecast Report, a link to this report is found in the agenda, that includes:

- Prepared enrollment forecasts for grades K through 12
- Demographic & Residential Development Analysis
- Enrollment Assessment
- Enrollment Forecasts
- Population Trends
- Housing Types & Student Generation Rates
- Planned Residential Construction
- Enrollment Trends
- Residence-Attendance Matrices
- Historical Births and Kindergarten Enrollment
- Grade Progression Ratios
- District-Wide Enrollment Forecasts
- Forecasts by Individual Schools
- District-Wide Enrollment Forecasts
- Forecasts for Individual Schools

Mr. Rynerson reviewed, in detail, the various graphs and charts, also found in the Report .

Board members shared the following comments and questions:

- Thank you for this report. I believe birth rates worldwide are declining, but, TTSD has infill development especially on the western edge and that includes single and multi-family housing, and I think this means our district will be more full in the next few years, but I feel this is a one-time opportunity, to think about where we put any investments.
- It is nice to see we are approaching an upswing. We are hoping these new developments will attract new families. Thank you for all of this work that you do to put this work together.
- Thank you for presenting and this is a very thorough report. Your work helps us to do some quality planning. We will use this information to resume boundary conversations, and to ensure that we are balancing our elementary schools and don't have overcrowding in one space and quality underused space in another building.

D. 1st Reading: Board Policies – Presenter: Len Reed ~ *Time: 7:56 PM* ***(1:25:45 Timestamp)***

Len Reed, Human Resources Director & Brian Bailey, Human Resources Associate Director reviewed, for a first reading, the Board Policies found in the agenda, including:

- AC: Nondiscrimination and Civil Rights

- IKABA: Student Progress Reports to Parents (new policy)
- JBA_GBN: Sexual Harassment

Board members shared the following comments and questions:
- Will there be an Administrative Rule for new Board Policy IKABA – Student Progress Reports to Parents?
- I appreciate Board Policy IKABA, because it will allow for better communication so families know if their student is on-track academically.

X. ***<u>ACTION ITEMS</u>*** *~ Time: 7:59 PM* ***(1:29:30 Timestamp)***

A. Contract Agreement between TTEA and TTSD – Presenter: Len Reed ~ *Time: 7:59 PM* ***(1:29:30 Timestamp)***

Len Reed, Director of Human Resources and Brian Bailey, Associate Director of Human Resources shared the details of the tentative agreement on a two-year contract that will expire on June 30, 2026. The details are outlined in the agenda.

Director Crystal Weston made a MOTION that the Tigard-Tualatin School District Board of Directors approve the contract terms between the Board and TTEA, as presented. Director Kristen Miles seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 4-0. The MOTION passed.

B. Fiscal Year 2025-2026 Budget Calendar – Presenter: Jessica Seay ~ *Time:8:01 PM* ***(1:31:40 Timestamp)***

Jessica Seay, CFO, reviewed the 2025-26 budget development calendar, as found in the agenda, for approval.

Vice Chair Jaimes made a MOTION that the Tigard-Tualatin School District Board of Directors approve the 2025-26 Budget Calendar, as presented. Director Miles seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 4-0. The MOTION passed.

XI. ***ADJOURN*** *~8:02 PM* ***(1:32:38 Timestamp)***

Board Chair Irvin adjourned the Board meeting of the Tigard-Tualatin School District Board of Directors at 8:02 PM.

APPROVED BOARD MEETING

This Board Meeting was streamed on the TTSD YouTube Channel.

DATE: 2/10/2025

CHAIRMAN:

CLERK: