October 14, 2024 TTSD School Board
Executive Session and Meeting Minutes

Tigard-Tualatin School District, 23J

The minutes are official after Board approval and will be posted at www.ttsdschools.org
(Please access the online video of this meeting for full verbiage in its entirety on the TTSD YouTube Channel)

Board Members Present:
Tristan Irvin, Chair
David Jaimes, Vice Chair
Kristen Miles
Crystal Weston
Jill Zurschmeide

Administrators Present:
Dr. Iton Udosenata, Superintendent
Dr. Lisa McCall, Assistant Superintendent
Jessica Seay, CFO
Len Reed, Director, Human Resources
Susan Barnard, Director, IT
Darin Barnard, Director, Bond/Operations
Carol Kinch, Director, Student Services
Laura Kintz, Director, PreK-5 Teaching & Learning
Amber Fields, Director, 6-12 Teaching & Learning
Dr. Zinnia Un, Director, Equity & Inclusion
Jarvis Gomes, Operations Administrator

Others Present:
Patty Roberts, Executive Assistant
Lisa Burton, Community Relations Manager
Thor Kuhn, Teacher & Technology Support
Sky Rowe, Student Rep., Tualatin HS
Jamie Hartmann, Student Rep., Tualatin HS
Nathan Tran, Student Rep., Tigard HS
Evelyn Agosto Jeronimo, Student Rep., Tigard HS
Brittany Granados, Student Rep., TTVA
Marcia Chapman, Community Member,
Robin Bridgeman, Parent, Hazelbrook MS & Tualatin HS
Jocelyn Baldovinos Rodrigues, Student, Tualatin HS
Jimena Ortiz Albarran, Student, Tualatin HS
Ashley Castrejon-Antonio, Student, Tualatin HS
Monse Torres Hernandez, Student, Tualatin HS
Kimberly Pineda Uriostegui, Student, Tualatin HS
Ramiro Ortiz Baéz, Student, Tualatin HS
Pedro Márquez, Advisor, Tualatin HS
Jazmín Chávez, Advisor, Tualatin HS
And
Members of the Community via the Internet

I. EXECUTIVE SESSION ~ 5:00 PM

Chair Tristan Irvin called the Board Executive Session of the Tigard-Tualatin School District Board of Directors to order at 5:00 PM in the Tigard-Tualatin Training Center, at 9550 SW Murdock St., Tigard, OR 97224. This executive session was convened under ORS 3192.660(2)(d) to conduct deliberations with persons designated to carry on labor negotiations. Present in the Executive Session include: Chair Tristan Irvin, Vice Chair David Jaimes, Board Directors: Kristen Miles, Crystal Weston, and Jill Zurschmeide, also Dr. Iton Udosenata, Superintendent, Dr. Lisa McCall, Assistant Superintendent, Jessica Seay, CFO, Len Reed, Human Resources Director, Darin Barnard, Operations and Bond Director, and Patty Roberts, Executive Assistant to the Superintendent & Board. Labor negotiations were discussed.

II. ADJOURN EXECUTIVE SESSION ~ 6:01 PM

At 6:01 PM Chair Irvin adjourned this Tigard-Tualatin School District Board Executive Session.

III. REGULAR SESSION ~6:30 P.M.

A. ***CALL TO ORDER*** ***(00:03 Timestamp)***

Chair Tristan Irvin convened this Board meeting of the Tigard-Tualatin School District (TTSD) Board of Directors to order at 6:30 PM at the Tigard-Tualatin Training Center, at 9550 SW Murdock St., Tigard, OR 97224. She shared that earlier this evening the Board had met in an Executive Session convened under ORS 192.660(2)(d) to conduct deliberations with persons designated to carry on labor negotiations. This Board meeting was streamed live on the ***TTSD YouTube Channel (10/14/2024 Regular Meeting of the TTSD School Board)***.

IV. APPROVAL OF THE AGENDA & CONSENT AGENDA ~ 6:31 PM (0:34 Timestamp)

Chair Irvin asked Superintendent Udosenata if there are any changes to the agenda. Superintendent Rieke-Smith shared that there no changes to the agenda. Chair Irvin asked for a MOTION to approve the Agenda and Consent Agenda consisting of the September 23, 2024 TTSD Board Regular Meeting Minutes; Human Resources / Personnel Report, Preliminary August Financial Report and Parent Organization Activities, as presented. Vice Chair Jaimes made a MOTION to approve the Agenda and Consent Agenda, as presented. Director Zurschmeide seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

V. RECOGNITION AND GOOD NEWS ~ 6:32 PM

A. Hispanic Heritage Month Celebrations/Activities & Tualatin HS MEChA Students - Presenter: Lisa Burton ~ *Time: 6:32 PM (1:05 Timestamp)*

Lisa Burton, Community Relations Manager, introduced Tualatin HS MEChA Officers and advisors, including: Jocelyn Baldovinos Rodriguez, President, Jimena Ortiz Albarran, Vice President, Ashley Castrejon-Antonio, Media; Monse Torres Hernandez, ASB Representative, Kimberly Pineda Uriostegui, Treasurer, Ramiro Ortiz Baéz, Secretary, Pedro Márquez, Advisor, and Jazmin Chavez, Advisor. They shared information through a PowerPoint presentation, a link is found here. The students provided information regarding:

- Corona Making,
- ASB Collaboration,
- Conchas y Chocolate Fundraiser,
- Loteria, and
- Homecoming Parade.

Board members shared.

- I'm impressed by the number of events that you have had so far this year. You are doing AWESOME.
- What is involved with hosting the MEChA state-wide conference?
- Do you have any goals for the year? And how can we help to support you.
- Thank you for all of your work and for spreading our Hispanic heritage at Tualatin HS.
- Thank you for your good work.
- I love that you are working with ASB to collaborate to increase the number of MEChA members.

VI. STUDENT REPRESENTATIVE REPORTS ~ Time: 6:45 PM (12:40 Timestamp)

Moss Weigel, Student Representative, Tigard High School, was absent

Nathan Tran, Tigard HS Student Representative shared;

- I will be a Zombie in the play, Day of the Living Dead;
- Filipino American History Month, throughout the month of October; and Tigard HS has a new Filipino Affinity Group;
- Sports:
    - Football lost to Lake Oswego and West Linn;
    - Boys Soccer, lost to Lakeridge
    - On October 15th, there is a Unified Soccer Game vs Lake Oswego at Tigard HS @ 4:15 PM.

Evelyn Agosto Jeronimo, Tigard HS Student Representative shared;

- Leadership raised money for breast cancer;
- We held a successful underclassman movie night;
- Homecoming is next week with the parade on Friday, October 25th
- Affinity Groups will be meeting tomorrow for monthly RoundTable discussions;

- Also, Tigard HS celebrated Hispanic Heritage Month with various events;
- Theater having Day of the living dead, and will be held in November
- Family Partnership Day.

Sky Rowe, Tualatin HS Student Representative, shared;

- Just had Homecoming last week and it was a huge success. There was a lot of positive feedback and there was good attendance at the dance. Communicare Club set up and the theme was "Tuala-story" (Toy Story) inspired and was really cute. It was really fun.
- Celebrated Principal's day on October 1st, and our Custodians Day on October 2nd.
- Students are doing good with the Phone policy and it has made students more engaged in the classroom.
- Pumpkin carving event on Thursday, after school, from 4-5:30 PM.
- Theater program is planning a play to be shown on November 21st.
- Culture Week is October 28th through November 1st
- IB Conference on Friday and Saturday at TuHS.

Jamie Hartmann, Tualatin HS Student Representative, shared;

- College and Career center ramping up their college visits;
- Family Partnerships will be held next week;
- Underclassmen will have the PSAT next Saturday;
- Senior only assembly on Wednesday for cap and gown fitting;
- Choir is selling mattresses as a fundraiser at the high school.

VII. SUPERINTENDENT & BOARD COMMUNICATION ~ 6:55 PM (22:45 Timestamp)

Dr. Iton Udosenata, Superintendent shared information regarding, his comments can be found here:

- Oregon Student Assessment System (OSAS) Assessment Scores;
- Indigenous People's Day;
- Hispanic Heritage Month;
- Community Eligibility Provision (CEP);
- Community Engagement Event #3, on October 23, 2024 at Tualatin High School;
- School visit to Metzger Elementary School to a kinder TWI classroom.

Board members shared *(30:40 Timestamp)*:

- I was happy to attend the Community Conversations meeting on October 1st and heard input from our community members;
- As a parent of a high schooler, I have heard wonderful things about Homecoming & I also attended a wonderful Choir concert,
- Encourage board members to attend the Legislative Roadshow at the NWRESD on October 17th, dinner at 6:00 PM. This is an opportunity to hear from our advocates at the Oregon School Boards Association about the upcoming legislative session and what the Board can do and what the advocacy is going to be at the State level.
- The Policy committee met last week.
- Can board members attend other roadshows, if they are unable to attend their local roadshow.
- Today went to Tualatin HS, and the kids went through the lunch line really fast. The line was every efficient.
- Tomorrow I'll be going to Byrom for National School Lunch week.
- In September I went to visit the WISE program, which is for our students who transition from graduation into adulthood and help them to become productive members of the community.
- Appreciate all of our community members who show up to the variety of events at our schools and within our District.

- Community engagement sessions, and they are very informative and it is good to sit at the table with parents and have conversations and to listen to their concerns.
- Happy Indigenous Day and also Happy Hispanic Heritage Month;
- OSBA Members of Color Caucus, and hosted a virtual social hour;
- Go Ducks!
- There are 116 districts, in Oregon, that participate in the CEP program, that serves 709 separate schools, and 277,574 students;
- For National School Lunch Week, went to Twality MS today for lunch;
- And, we have two (2) birthdays to celebrate! Happy Birthday to Director Susan Barnard and Assistant Superintendent Dr. Lisa McCall.

VIII. PUBLIC COMMENT *~ 7:11 PM* ***(39:40 Timestamp)***

Chair Irvin shared that the Tigard-Tualatin School Board meetings are public meetings where the business of the Board is conducted in an open meeting for the public to observe as required by law, however regular public comment at board meetings is a policy choice of the Board and is not a legal requirement. As the Board values the input from our students, parents and district community members that we serve. The Board provides these opportunities for community members to provide input on important topics. In addition to public comment, community members may submit written comments to the Board secretary, Patty Roberts, at each meeting or email comments directly to the Board. Public comments are limited to three (3) minutes for each comment and should be brief and concise. Speakers may offer objective criticism of school operations and programs. The Board will not hear complaints concerning specific personnel. *There were no public comments at this meeting.*

IX. REPORTS AND DISCUSSION *~ Time: 7:13 PM*

A. Goal Review & i-Ready Goal – Presenter: Instructional Core Team ~ *Time: 7:13 PM (40:59 Timestamp)*

The Instructional Core Team, that includes Amber Fields, 6-12 Director of Teaching & Learning, Carol Kinch, Director of Student Services Dr. Zinnia Un, Director of Equity and Inclusion, and Paul Verstraete, District Data Coordinator provided information using a *PowerPoint Presentation*, found here. They discussed, the following slides in detail:

- Goal Focus Areas;
- Why Are We Prioritizing these Grades;
- Cohort-to-Cohort bs. Intact Cohort Data;
- Fall Baseline Data: 3rd, 5th, & 8th Grade Reading;
- Data Analysis: Reading Comprehension (i-Ready);
- Data Analysis: 3rd Grade Reading Fluency;
- Data Analysis: 5th Grade Reading Comprehension;
- Data Analysis: 8th Grade Reading Comprehension;
- Data Analysis: Mathematics Participation;
- Data Analysis: Mathematics;
- Data Analysis: 5th Grade Mathematics;
- Data Analysis: 8th Grade Mathematics;
- Strong Start, (for the first 4 weeks of school), in grades K, 6th & 9th Grade Attendance;
- Data Analysis: Regular Attender Rate by Kinder, 6th and 9th, & English Development Services students & Special Education Services students;
- Data Analysis: Attendance;
- What is next: Q1 Data Report and Improvement Initiatives.

Board members asked:

- When we look at attendance, are we looking at full days absent or for any time absent, or one or more periods;
- There was a question regarding 8th Grade Math data;
- Do you think given the way we are serving our English Language Learners affects their attendance?

- Regarding the 8th grade English Language Learners data: learning a new language is hard work and I think the data is not accurately capturing what is happening, in this situation. Could there be another assessment for this type of situation?
- It is good to have our data broken up between group, so that we can remove barriers and focus where that needs to be, and across ages and groups, most groups don't have young people who are proficient in any subject.
- Research shows us that one of the markers of a positive impact on student outcomes is the ability of a District and Board to accept all data, positive or negative, and the willingness to address it, to hear it, and to talk about it.
- What impact does the opt-out have on our data? And what students are opting out?
- The participation to the Acadience is much higher, but it is not 100%. Is that because people are able to opt out?
- Thank you for this presentation.

B. First Reading: Board Policies – Presenter: Len Reed ~ *Time: 7:54 PM (1:22:40 Timestamp)*
Len Reed, Human Resources Director, reviewed the policies and updates and noted that the following policies will be brought back for 2nd reading at the October 28, 2024 TTSD Board regular meeting. She reviewed the following Board Policies:

GBN_JBA: Sexual Harassment – Update Policy
GBNAB_JHFE: Suspected Abuse of a Child Reporting Requirements** - Update Policy
GCDA_GDDA: Criminal Records Check and Fingerprinting* - Delete current and replace with new version;
JBAA: Section 504 – Students** (Version 2) – Update Policy
JFA: Compulsory Attendance – Update Policy
JGAB: Use of Restraint or Seclusion – Required Update Policy

There were no comments or questions from Board members.

C. Finance Update – Presenter: Dr. Iton Udosenata ~ *Time: 7:59 PM (1:27:30 Timestamp)*
Dr. Iton Udosenata, Superintendent & Jessica Seay, CFO, shared information using a PowerPoint presentation, a link is found here, and they discussed:

Financial Update
- 2024-25 General Fund Budget
- $5.1 Million, Use of Fund Balance – Planned
- Prior, Current and 2-Year Outlook
- 5-Year History
- Budget Pressures
- Factors, including: Funding, Rising Costs, and Unfunded Mandates
- Rising Costs Detail – PERS Employer Contribution Rate
- Rising Costs Detail – Special Education Expenses
- Financially Unfunded Education Requirements (FUER)
- Next Steps
- Advocacy / Transparency

Board members asked/commented:
- It looks like the percentage of special education students is going up overtime, and I see the number is going up. Is this happening throughout the state or is that a little bit more in our district or is that national?
- Is it true that our percentage is still less than the state average?

X. ACTION ITEMS, Part II ~ Time: 8:20 PM

A. HVAC Replacement Project & TuHS Pneumatic Controls Replacement – Presenter: Jessica Seay ~ *Time: 8:20 PM (1:48:40 Timestamp)*

Jessica Seay, CFO and Darin Barnard, Bond/Operations Director, and Debbie Pearson, Project Manager, Otak, joined the meeting virtually and they shared that the district recently completed a Request for Proposals (RFP) process for General Contractor (GC) services based on Qualifications plus Bid for the HVAC Replacement Project & TuHS Pneumatic Controls Replacement. The district received two (2) responses to the HVAC Replacement Project RFP and one (1) response to the TUHS Pneumatic Controls Replacement Project.

Board members asked/commented:

- I see that these projects are $49,000 over the bond budget, where do those additional funds come from?

Vice Chair Jaimes made a MOTION that the TTSD Board of Director's award a contract to Apollo Mechanical in the amount of $3,796,368 for the HVAC Replacement Project at Tualatin High School and Tigard High School, and to award a contract to Cooper Mechanical in the amount of $2,180,000 for the HVAC Replacement Project at Hazelbrook Middle School and Deer Creek Elementary School, and to award a contract to Apollo Mechanical in the amount of $573,067 for the Tualatin High School Pneumatic Controls Replacement Project, as presented. Director Zurschmeide seconded the MOTION. Chair Irvin asked for discussion. There was no further discussion. The MOTION carried, 5-0. The MOTION passed.

B. Resolution 2425-04: IRCO Professional Services Agreement Resolution – Presenter: Jessica Seay ~ *Time: 8:25 PM (1:53:30 Timestamp)*

Jessica Seay, CFO and Dr. Zinnia Un, Director of Equity & Inclusion, shared information as found in the agenda. They mentioned that the Immigrant and Refugee Community Organization (IRCO) was selected as TTSD's culturally specific provider for students and families from the Pacific Islands for these expanded services because: 1) IRCO is the only organization with the capacity to provide the culturally-specific direct services to youth and families that TTSD is seeking (case management, academic support), family engagement, after school programming, and culturally specific and sustaining activities and events) at scale, 2) IRCO has over 20 years of experience partnering with schools including providing services in Reynolds, Parkrose, PPS, Centennial, Beaverton School Districts, 3) IRCO has successfully provided culturally specific services for students and families from the Pacific Islands for TTSD since 2018-19, 4) IRCO is able to recruit culturally and linguistically-specific staff from a variety of Pacific Island communities with expertise in several languages spoken within the TTSD community for which linguistic resources are hard to find, and 5) IRCO's culturally specific services are backed-up by a variety of additional IRCO services specifically created for immigrant populations including basic needs, social services navigation, legal and immigration support, adult education, employment programs and others, enabling them to provide wrap-around services.

The Board, as the Local Public Contract Review Board, may grant an exception to the procurement process for these services under special circumstances authorizing the Superintendent to negotiate and execute an agreement directly with IRCO. The administration proposes that the Board do so based on the reasons listed above and in the body of Resolution 2425-04.

For 2024-2025 school year, the scope of work for IRCO of $230,000 will include Tier I and II support from IRCO through direct services through two components: 1) $190,000 for districtwide services which includes IRCO partnering with the Districts' Culturally Responsive Liaisons and the Equity and Inclusion department and 2) $40,000 for running after-school programs at the elementary level. The District's Pacific Islander Community has been supported and feels a sense of connection to the district's community because of the partnership. Continuity of experience over time, is the marker of trust development.

21st Century Learning Centers (Title IV), Student Investment Account and High School Success funds will provide the resources for this contract.

There were no questions or comments from the Board

Director Zurschmeide made a MOTION that the TTSD Board of Director's adopt Resolution 2425-04, as submitted, to grant a special exception that authorizes the Superintendent to negotiate and execute an agreement with the Immigrant and Refugee Community Organization for the delivery of culturally-specific services to students and families from the Pacific Islands in the amount of $230,000. Vice Chair Jaimes seconded the MOTION. Chair Irvin asked for discussion. There was no further discussion. The MOTION carried, 5-0. The MOTION passed.

C. Meyer Trust Grant – Presenter: Dr. Zinnia Un and Jessica Seay ~ *Time: 8:29 PM (1:55:40 Timestamp)*
Dr. Zinnia Un, Director of Equity & Inclusion, and Jessica Seay, CFO, shared that they are asking for approval of the Meyer Trust Grant for the opportunity to find other funding sources for our historically underserved community, specifically, to fund welcome centers for an influx of newcomers and recent arrivers. There is detailed information regarding this grant found in the agenda.

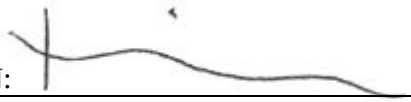
There were no questions or comments from the Board

Vice Chair Jaimes made a MOTION that the TTSD Board of Director's approve the grant application request for Meyer Trust Grant for the potential of the grant, up to two years, as presented. Director Zurschmeide seconded the MOTION. Chair Irvin asked for discussion. It is nice to get extra money through this grant. Especially for multi-lingual learners. The MOTION carried, 5-0. The MOTION passed.

XI. ADJOURN *~8:30 PM (1:58.34 Timestamp)*
Board Chair Irvin adjourned the Board meeting of the Tigard-Tualatin School District Board of Directors at 8:30 PM.

APPROVED BOARD MEETING

DATE: 10/28/2024

CHAIRMAN: 

CLERK: 

This Board Meeting was streamed on the TTSD YouTube Channel.