

**BARTLETT CITY BOARD OF EDUCATION  
BUSINESS MEETING MINUTES**

**BARTLETT CITY HALL  
6400 STAGE ROAD, BARTLETT**

**MAY 25, 2017  
7:00 P.M.**

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Mr. Bryan Woodruff said a prayer. The Board and audience recited the Pledge of Allegiance.

**CALL TO ORDER & ROLL CALL**

**\*\*\* Official Business of the Day \*\*\***

Chairman Woodruff called the meeting to order at 7:00 p.m. The following Board Members were present:

Ms. Erin Berry  
Mr. David Cook  
Mrs. Shirley Jackson  
Mr. Bryan Woodruff

Absent: Mr. Jeff Norris

**SPECIAL PRESENTATIONS**

*2017 All State Band*

Lindsey Weber started playing clarinet in the 6th grade at Shadowlawn Middle School. In 7th grade, she switched to bass clarinet. Since then, she made All West Blue Band 5 times. She made All State band in 10th and 11th grade. This summer, she was accepted and plans to attend the Tennessee Governor's School for the Arts at Middle Tennessee State University. Lindsey was recognized and presented a certificate for making the 2017 All State Band.

*BCS Science Fair Winners*

For the 2016-17 school year, BCS moved towards a Maker Faire for grades 5-8 with our k-4 students having a choice between Science Fair or Engineering Design. We had over 40 projects delivered to BHS on May 15th with our high school STEM students judging the projects. We were very impressed with high quality of projects from each of the elementary and middle schools. Many of the District winners were able to join us on Friday the 19th at the 2nd Annual eDay Competition. We are looking forward to seeing what this great group of Maker Minded students will do in the future. Winning students were presented a trophy.

<u>Category</u>	<u>Student/Class Name School</u>
K-2 Science Fair 3rd Place	Brown's Class-Rivercrest Elementary
K-2 Science Fair 2nd Place	Harville's Class-Ellendale Elementary
K-2 Science Fair 1st Place	Underwood Class-Bartlett Elementary
3-5 Science Fair 3rd Place	Kaniya Anthony-Bartlett Elementary
3-5 Science Fair 2nd Place	Ruby Austin-Altruria Elementary
3-5 Science Fair 1st Place	Joshua Horne-Oak Elementary
5th Grade Maker Faire 3rd Place	Adyn Miller & Kenneth Jones-Rivercrest El.
5th Grade Maker Faire 2nd Place	Kayla Kahler & Ashley Sayre -Rivercrest El.
5th Grade Maker Faire 1st Place	Jared Johnson & Wyatt Sutton-Rivercrest El.
6-8 Innovation Design 3rd Place	Andrew Cunningham-Applying Middle
6-8 Innovation Design 2nd Place	Shad Murshed-Bon Lin Middle
6-8 Innovation Design 1st Place	Houston Ragsdale-Elmore Park Middle
6-8 Art 3rd Place	Rylan Hunter-Bon Lin Middle
6-8 Art 2nd Place	Abigail Rivera-Bon Lin Middle
6-8 Art 1st Place	Emma Beck & Calle Drum-Elmore Park Middle
6-8 Demonstration 3rd Place	Mariah Johnson-Applying Middle
6-8 Demonstration 2nd Place	Kai Smith-Elmore Park Middle
6-8 Demonstration 1st Place	Erin McKee-Elmore Park Middle

**PUBLIC COMMENT**

*Blount Smith, Bartlett Education Association  
457 Waring Road  
Re: Thank you*

**APPROVAL OF AGENDA**

Ms. Erin Berry made the motion to approve the agenda. Mr. David Cook seconded the motion. With all ayes, the agenda was approved.

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

- April 27, 2017 Business Meeting Minutes**
- May 5, 2017 Special Called Meeting Minutes**
- May 18, 2017 Special Called Meeting Minutes**

**Motion Passed:** The April 27, 2017 Business Meeting Minutes, May 5, 2017 Special Called Meeting Minutes and May 18, 2017 Special Called Meeting Minutes passed with a motion by Ms. Erin Berry and a second by Mrs. Shirley Jackson.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Yes

## REPORTS

### Chairman's Report

Chairman Woodruff reminded the Board that the third and final reading of the BCS proposed budget will be on the City of Bartlett's agenda June 13<sup>th</sup>.

### Superintendent's Report

Superintendent Stephens provided updates to the Board.

- Test Scores have not been received from the State of TN as of today, therefore, we will not count them towards student's grades.
- I will be presenting at the TSBA Prospective Superintendent's Academy on June 14<sup>th</sup>.
- Board Members are invited to the Annual BCS Cook-Out at Freeman Park on June 8<sup>th</sup>.
- Five bids were returned today for various proposed projects. You will be contacted regarding your availability for a Special Called Board Meeting next week. Capital dollars were approved by Shelby County Commission last Monday so we want to start our projects as soon as possible and hope to complete them this summer.
- Tomorrow is the last day of school. Thank you to teachers, administrative staff, Board, principals, students and families for another great year. It is hard to believe that we are completing year three and moving toward year four.

### General Counsel's Report

No report.

### Tennessee Legislative Network (TLN) Representative Report

No report.

### Financial Report

The April 2016-2017 Financial Report was accepted by the Board. It is a non-voting item.

### UNFINISHED BOARD BUSINESS

No unfinished Business items.

### BOARD ACTION ITEMS

#### Consent Agenda

1. 2018-2019 Bartlett City Schools Instructional Calendar
2. Coordinated School Health District Application
3. Coordinated School Health District Addendum
4. Bid Award for #FY170059 Contract Painting at Altruria Elementary and Ellendale Elementary
5. Bid Award for #FY170060 Contract Paving at Bartlett Elementary and Bon Lin Elementary
6. Bid Award for #FY170060 Contract Paving at Oak Elementary
7. Bid Award #FY170052 Custodial Services at Bartlett High School, Altruria Elementary, Elmore Park Middle and Central Office
8. Bid Award #FY170052 Custodial Services at Oak Elementary, Appling Middle, Bon Lin Elementary and Bon Lin Middle

**Consent Agenda Continued**

9. Bid Award #FY170052 Custodial Services at Ninth Grade Academy, Ellendale Elementary, Rivercrest Elementary and Bartlett Elementary

10. BCS School Support Organization (SSO) for Board Approval - Girl's Lacrosse Booster Club

11. Policy 1006: School Board Meetings REVISED FIRST READING

12. Policy 1007- Notification of Meetings REVISED FIRST READING

13. Policy 1008: Agendas REVISED FIRST READING

14. Policy 3017 - Insurance Management REVISED FIRST READING

15. Memorandum of Understanding for Technology Education at Bartlett High School Between Bartlett City Board of Education and the Tennessee College of Applied Technology Memphis

16. Memorandum of Understanding between Southwest Tennessee Community College and Bartlett City Board of Education

17. Apple Memorandum of Understanding (MOU)

18. Resolution 4-17 General Fund Budget Amendment

19. 5 Year Capital Improvement Plan

**Motion Passed:** The Consent Agenda passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Yes

**New Board Business**

**Policy 6052: Wellness REVISED FIRST READING**

**Motion Passed:** The First Reading of Revised Policy 6052: Wellness passed with a motion by Mr. David Cook and a second by Mrs. Shirley Jackson.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Yes

**Superintendent Evaluation**

**Motion Passed:** The Superintendent Evaluation passed with a motion by Mrs. Shirley Jackson and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Yes

**Adoption of Bartlett High School Master Plan and Naming Architect of Record for Bartlett High School Renovation**

**Motion Passed:** The Adoption of Bartlett High School Master Plan and Naming Fleming as the Architect of Record for Bartlett High School Renovation passed with a motion by Ms. Erin Berry and a second by Mrs. Shirley Jackson.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Yes

**ADJOURNMENT**

The meeting adjourned at 7:30 p.m.



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Jeff Norris  
Chairman



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Dr. David A. Stephens  
Superintendent