

BARTLETT CITY BOARD OF EDUCATION
BUSINESS MEETING MINUTES
Thursday, November 19, 2015

Bartlett City Hall-Council Chambers
6400 Stage Road, Bartlett
7:00 PM

INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Woodruff said a prayer. The Board and audience recited the Pledge of Allegiance.

CALL TO ORDER & ROLL CALL

***** Official Business of the Day *****

Chairman Jeff Norris called the meeting to order at 7:00 p.m. The following Board Members were present:

Ms. Erin Berry
Mr. David Cook
Mrs. Shirley Jackson
Mr. Jeff Norris
Mr. Bryan Woodruff

SPECIAL PRESENTATIONS

The following students were recognized and presented a certificate:

- Jazmine Smith is a 7th grader at Appling Middle school. Her under the sea painting won 3rd place in the special learner's category at the Delta Fair. She created this painting last year in Ms. Carver's art class at Appling.
- Jemena Granada is a 7th grader at Appling Middle school. Her painting of a panda bear won 8th place in the special learner's category at the Delta Fair. She created this painting last year in Ms. Carver's art class at Appling.
- Jillian McBride is a 6th grader at Appling Middle school. She created her artwork in the 5th grade at Ellendale Elementary. The students were studying shapes and she created this collage in Mrs. Galbraith's art class. It won an honorable mention at the Mid-South Fair this year.

Principal Kasandra Berry and her staff were presented a Proclamation and Banner for achieving Reward School status at Bon Lin Elementary School (see attachment 1).

Superintendent Stephens presented the Bartlett City Schools Exemplary District banner to the Board.

PUBLIC COMMENT

- *Jennifer Proseus - 5185 Hare Creek Cove - Bartlett, TN 38002*
RE: Recording and archiving the BCS Board Meetings

APPROVAL OF AGENDA

Mr. Jeff Norris requested that Policy 6052: Wellness be added to the agenda as Number 6 under New Board Business. Mr. Bryan Woodruff seconded the motion. With all ayes the amendment was added.

Mr. David Cook made the motion to approve the agenda as amended. Ms. Erin Berry seconded the motion. With all ayes the amended agenda was approved.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

October 22, 2015 Board Business Meeting Minutes

Mr. Bryan Woodruff made the motion to approve the October 22, 2015 Business Meeting Minutes. Mr. David Cook seconded the motion. With all ayes the Business Meeting Minutes were approved.

REPORTS

Chairman's Report

Chairman Norris stated that the recent TSBA Annual Convention was really great. Commission McQueen spoke and laid out the State's Strategic Plan that she intends to implement. He thanked Board Member Berry and Board Member Jackson for attending and recommended that other Board Members attend next year.

Superintendent's Report

Superintendent Stephens met earlier today with Mayor McDonald and 35 area realtors at BPAC. After a welcome from Mayor McDonald, Superintendent Stephens spoke about schools and then the realtors toured the City of Bartlett on a bus.

Dr. Lee-Ann Kight presented a PowerPoint on Accountability Updates from the TN Department of Education (see attachment 2).

General Counsel's Report

No report.

Tennessee Legislative Network (TLN) Representative Report

No report.

Financial Report

The October 2015-2016 Financial Report was reviewed by the Board. It is not a voting item.

UNFINISHED BOARD BUSINESS

POLICY 2014: Personal Property Sales NEW/SECOND READING

Motion Passed: The Second Reading of New Policy 2014: Personal Property Sales passed with a motion by Mr. David Cook and a second by Mrs. Shirley Jackson.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

POLICY 5002: Equal Employment Opportunity REVISED/SECOND READING

Motion Passed: The Second Reading of Revised Policy 5002: Equal Employment Opportunity passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

POLICY 5003: Application and Employment REVISED/SECOND READING

Motion Passed: The Second Reading of Revised Policy 5003: Application and Employment passed with a motion by Mrs. Shirley Jackson and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

POLICY 5005: Acquired Immune Deficiency Syndrome (AIDS) REVISED/SECOND READING

Motion Passed: The second reading of Policy 5005: Acquired Immune Deficiency Syndrome (AIDS) passed with a motion by Ms. Erin Berry and a second by Mrs. Shirley Jackson.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

POLICY 5008: Classification and Qualifications REVISED/SECOND READING

Motion Passed: The second reading of Policy 5008: Classification and Qualifications passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

POLICY 5013.1: Emergency and Legal Leave REVISED/SECOND READING

Motion Passed: The second reading of Policy 5013.1: Emergency and Legal Leave passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

POLICY 5013.2: Personal and Professional Leave REVISED/SECOND READING

Motion Passed: The second reading of Policy 5013.2: Personal and Professional Leave passed with a motion by Ms. Erin Berry and a second by Mrs. Shirley Jackson.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

POLICY 5014: Long Term Leaves of Absence REVISED/SECOND READING

Motion Passed: The second reading of Policy 5014: Long Term Leaves of Absence passed with a motion by Mr. David Cook and a second by Mr. Bryan Woodruff.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

POLICY 5014.3: Physical Assault Leave REVISED/SECOND READING

Motion Passed: The second reading of Policy 5014.3: Physical Assault Leave passed with a motion by Mr. David Cook and a second by Mrs. Shirley Jackson.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

POLICY 5019: Nonrenewal REVISED/SECOND READING

Motion Passed: The second reading of Policy 5019: Nonrenewal passed with a motion by Mr. Bryan Woodruff and a second by Mrs. Shirley Jackson.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

POLICY 5020: Resignation REVISED/SECOND READING

Motion Passed: The second reading of Policy 5020: Resignation passed with a motion by Mr. Bryan Woodruff and a second by Mrs. Shirley Jackson.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

POLICY 5033: Staff Time Schedules REVISED/SECOND READING

Motion Passed: The second reading of Policy 5033: Staff Time Schedules passed with a motion by Mrs. Shirley Jackson and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

POLICY 6015: Attendance and Non-Resident Students REVISED/SECOND READING

Motion Passed: The second reading of Policy 6015: Attendance and Non-Resident Students passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

POLICY 6019: Transfers Within the System REVISED/SECOND READING

Motion Passed: The second reading of Policy 6019: Transfers Within the System passed with a motion by Mr. Bryan Woodruff and a second by Mrs. Shirley Jackson.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

BOARD ACTION ITEMS

New Board Business

Policy 1021: Use of the Internet and Internet Safety REVISED/FIRST READING

Motion Passed: The first reading of Policy 1021: Use of the Internet and Internet Safety passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

Memorandum of Understanding (MOU) Between the Bartlett City Schools and the Shelby County Sheriff's Office

Motion Passed: Memorandum of Understanding (MOU) Between the Bartlett City Schools and the Shelby County Sheriff's Office passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

2015-2016 Contract for Wraparound Services

Motion Passed: 2015-2016 Contract for Wraparound Services passed with a motion by Mr. Bryan Woodruff and a second by Mrs. Shirley Jackson.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

LEA Compliance Report 2015

Motion Passed: LEA Compliance Report 2015 passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

BCS Budget Amendment

Motion Passed: The BCS Budget Amendment Resolution 3 - 4 passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

Policy 6052: Wellness NEW/FIRST READING

Mr. David Cook made the motion to suspend the rules to allow this policy to pass on first reading. Mr. Jeff Norris seconded the motion. All Board Members responded aye and the rules were suspended.

Motion Passed: The first reading of New Policy 6052: Wellness passed with a motion by Mr. Bryan Woodruff and a second by Mrs. Shirley Jackson.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

ADJOURNMENT

Meeting adjourned at 8:00 p.m.



Jeff Norris
Chairman

Dr. David A. Stephens
Superintendent



PROCLAMATION

BY THE BARTLETT CITY BOARD OF EDUCATION

- WHEREAS,** The United States Department of Education has approved Tennessee's request for waiver from the Elementary and Secondary Education Act (ESEA), also known as No Child Left Behind (NCLB); and
- WHEREAS,** The aforementioned waiver allows Tennessee to establish and implement a state-specific accountability system designed to promote educational growth and achievement in Tennessee schools; and
- WHEREAS,** In accordance with this accountability system, the Tennessee Department of Education names Reward, Priority, and Focus schools; and
- WHEREAS,** Reward schools comprise the top five (5) percent of schools in the state of Tennessee for performance, as measured by overall student achievement or school-wide value-added data; and
- WHEREAS,** The Tennessee Department of Education has named seventy-six (76) Reward schools for performance for the 2014-2015 school year; and
- WHEREAS,** Bon Lin Elementary has been designated a Reward school for performance for the 2014-2015 school year;

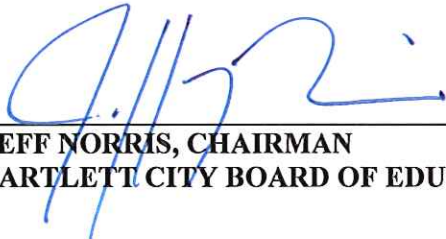
NOW, THEREFORE, The Bartlett City Board of Education of Bartlett, Tennessee does hereby set aside Thursday, November 19, 2015 to recognize:

Excellence in Student Achievement at Bon Lin Elementary School

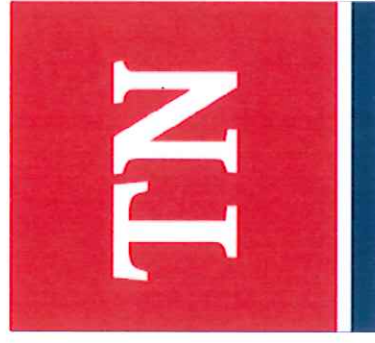
in Bartlett City Schools and urge all students, teachers, parents, and BCS schools to congratulate the Bon Lin Bruins on a job well done.



IN WITNESS WHEREOF, I HAVE HEREUNTO
SET MY HAND AND CAUSED THE SEAL OF
BARTLETT CITY SCHOOLS TO BE AFFIXED THIS
19TH DAY OF NOVEMBER, 2015.



JEFF NORRIS, CHAIRMAN
BARTLETT CITY BOARD OF EDUCATION



Department of
Education

Accountability Updates

2015-16 Transition District Accountability

- **No AMO targets will be set.** 2015-16 will establish a new baseline, and we will not compare proficiency rates to 2014-15.
- Achievement goals for districts will be measured based on **relative performance, i.e. percentile ranks.**
 - This method is similar to the percentile ranking used for schools to determine Reward status.
- **TVAAS scores for use in district accountability will be generated in 2015-16** for ELA and math. Those metrics will be included as a pathway.
- Achievement and Gap Closure will be determined based on **two pathways** during the transition year, compared to the **three pathways** that will be available in 2016-17 and beyond.

Content Areas

3-5 Math	6-8 Math	HS Math	ACT Composite
3-5 RLA	6-8 RLA	HS English	Graduation Rate

- Eliminates single grade (i.e. 3rd and 7th grade) targets
- HS Math includes all three tested subjects
- HS English includes all three tested subjects

Student subgroups

- All students
- Black/Hispanic/Native American (BHN)
- Economically Disadvantaged (ED)
- Students with Disabilities (SWD)
- English Language Learners (ELL)
- Super subgroup (BHN+ED+SWD+ELL) – Only used for the Minimum Performance Goal. Does not double count a student in multiple groups.

Below Basic and Proficient/Advanced Percentile Rank

- A *Percentile Rank* is defined as follows: **the percentage of districts with an equal or lower proficiency rate/percent below basic** in the same subject in the same year for the same subgroup and grade band.
- TDoE has calculated percentile ranks for the percent of students scoring Below Basic and Proficient/Advanced in each of the reconfigured accountability grade/subject combinations and each of the accountability subgroups: All Students, BHN, ED, SWD, ELL, Super Subgroup.
- For each subgroup/subject/grade combination, only districts with 30 valid tests in both the current and prior year are assigned a percentile rank.

2016 Transition

Step 1: Minimum Performance Goal

Content Area	Achievement Key Goal	TVAAS Key Goal	Gap Closure (Below Basic) Key Goal
3-5 Math	≥ 2015 Percentile Rank****	≥ Level 3 TVAAS	≤ 2015 Percentile Rank****
3-5 English Language Arts			
6-8 Math			
6-8 English Language Arts			
HS Math**			
HS English Language Arts*			
ACT**	At least 25% met	N/A	TBD
Graduation Rate			TBD
Overall Goal:	At least 25% met	At least 25% met	At least 25% met

* High School English includes English I, English II, and English III

** High School Math includes Algebra I, Geometry, and Algebra II OR Integrated Math I, II, and III

*** ACT consists of average ACT composite score of same class used to calculate graduation rate, which is the prior year graduating cohort.

****Two percentile point cushion

BCS (2015) Minimum Performance Goal Heat Map

Bartlett City Schools Minimum Performance Goal

Content Area	Achievement Goal	TVAAS Goal	Gap Closure (Below Basic Reduction) Goal
3-5 Math	Yes	No	Yes
3-5 RLA	Yes	Yes	Yes
6-8 Math	Yes	No	Yes
6-8 RLA	Yes	No	Yes
High School English	Yes	Yes	Yes
High School Math	Yes	Yes	Yes
ACT Composite	No	Yes	-
Graduation Rate	Yes	.	.
Measures Met	7	4	6
Eligible Measures	8	7	6
Percent of Measures Met	87.5%	57.1%	100.0%

2015-16 Transition

Step 2: Achievement Status

Districts will earn score points ranging from 0-4 for each content area based on **all students'** performance in the following two pathways:

- **Relative Performance** – Whether the district declined, maintained, or improved their percentile rank in terms of the percentage of students proficient/advanced (compared to last year)
- **TVAAS** – The TVAAS level achieved based on the growth index

2015-16 Transition

Step 2: Achievement Status

Content Areas Included:

3-5 Math	6-8 Math	HS Math	ACT Composite
3-5 RLA	6-8 RLA	HS English	Graduation Rate

Points	Definition	Relative Achievement Goal (% Proficient/Advanced)	TVAAS Goal
0	Regressing or no improvement.	District rank is more than 10 percentage points less than prior year based on %PA	Level 1
1	Improvement, but not meeting growth expectation or performance goal.	District rank is less than prior year but not by more than 10 percentage points based on %PA	Level 2
2	Meeting growth expectation or performance goal.	District rank is the same as prior year based on %PA	Level 3
3	Exceeding growth expectation or performance goal.	District rank is greater than prior year but less than 10 percentage points greater based on %PA	Level 4
4	Greatly exceeding growth expectation or performance goal.	District rank is at least 10 percentage points greater than prior year based on %PA	Level 5

BCS (2015) Achievement Status Heat Map

Bartlett City Schools
Achievement Status

Content Area	Relative Achievement	TVAAS	Best Score
3-5 Math	3	0	3
3-5 RLA	3	2	3
6-8 Math	4	1	4
6-8 RLA	4	0	4
High School English	4	3	4
High School Math	4	2	4
ACT Composite	0	4	4
Graduation Rate	3		3
District Achievement Status		3.63	

Step 2: Achievement Status

The Achievement status is determined by averaging the best score a district receives in each applicable content area. Below are the ranges for each status.

Average Performance Range	Status Determination	Description of District's Performance
> 0.00 and < 2.00	Progressing	District is improving in many areas (but falling short of its targets) and meeting targets in some areas.
≥ 2.00 and < 3.00	Achieving	District is meeting its targets in many areas and exceeding targets in some areas.
≥ 3.00	Exemplary	District is exceeding targets in many areas and greatly exceeding targets in some areas.

If a district fails the Minimum Performance Goal, as detailed in Step 1, the district automatically received a determination of **In Need of Improvement**.

2015-16 Transition

Step 3: Gap Closure Status

To determine Gap Closure Status, we will evaluate the performance of students in the following four subgroups: **Black/Hispanic/Native American (BHN)**, **Economically Disadvantaged (ED)**, **English Language Learners (ELL)**, and **Students with Disabilities (SWD)** .

Districts will earn score points ranging from 0-4 for each subgroup's performance in each content area for both of the following pathways:

- **Relative Performance** – Whether the district declined, maintained, or improved their percentile rank in terms of the percentage of students proficient/advanced (compared to last year)
- **TVAAS** – The subgroup TVAAS level achieved based on growth index.

2015-16 Transition

Step 3: Gap Closure Status

Content Areas Included:

3-5 Math	6-8 Math	HS Math	ACT Composite
3-5 RLA	6-8 RLA	HS English	Graduation Rate

Points	Definition	Subgroup Relative Achievement Goal (% Proficient/Advanced)	Subgroup TVAAS Goal
0	Regressing or no improvement.	District rank is more than 10 percentage points less than prior year based on %PA	Level 1
1	Improvement, but not meeting growth expectation or performance goal.	District rank is less than prior year but not by more than 10 percentage points based on %PA	Level 2
2	Meeting growth expectation or performance goal.	District rank is the same as prior year based on %PA	Level 3
3	Exceeding growth expectation or performance goal.	District rank is greater than prior year but less than 10 percentage points greater based on %PA	Level 4
4	Greatly exceeding growth expectation or performance goal.	District rank is at least 10 percentage points greater than prior year based on %PA	Level 5

2015-16 Transition

Step 3: BCS (2015) Gap Closure Heat Map

Bartlett City Schools
Gap Closure Status

Content Area	Black/Hispanic/Native American	Economically Disadvantaged	English Language Learners	Students with Disabilities
3-5 Math	3	4		4
3-5 RLA	3	3		4
6-8 Math	4	4		4
6-8 RLA	4	4		2
High School English	4	4		3
High School Math	4	4		4
ACT Composite				
Graduation Rate	4	3		3
Subgroup Average	3.71	3.71		3.43
District Gap Closure Status			3.62	

Step 3: Gap Closure Status

Each subgroup's overall average is the average of the best score a district receives in each applicable content area for that subgroup. The average across these subgroups is then calculated to arrive at an overall district Gap Closure Status. The same scale is applied to determine performance level as noted below.

Average Performance Range	Status Determination	Description of District's Performance
> 0.00 and < 2.00	Progressing	District is improving in many areas (but falling short of its targets) and meeting targets in some areas.
≥ 2.00 and < 3.00	Achieving	District is meeting its targets in many areas and exceeding targets in some areas.
≥ 3.00	Exemplary	District is exceeding targets in many areas and greatly exceeding targets in some areas.

Step 4: Final District Determination

The final step is to determine a district's final determination. To arrive at the final district determination, the average for the Achievement and Gap Closure performance is calculated and applied to the scale below, which is the same scale as used throughout.

Achievement & Gap Closure Average (Range)	District Determination	Description of District's Overall Performance
> 0.00 and < 2.00	Progressing	On average, the district is <i>making progress</i> but <i>not meeting expectations</i> .
≥ 2.00 and < 3.00	Achieving	On average, the district is <i>meeting but not exceeding expectations</i> .
≥ 3.00	Exemplary	On average, the district is <i>exceeding expectations</i> .

If a district fails the Minimum Performance Goal, as detailed in Step 1, the district automatically received a determination of **In Need of Improvement**.

Step 4: Example Final District Determination

Status	Average	Determination	Average Score	Final Determination
Achievement	3.63	EXEMPLARY	3.63	EXEMPLARY
Gap Closure	3.62	EXEMPLARY		

On average, Bartlett City Schools is ***exceeding expectations***. Our district is exceeding targets in many areas and greatly exceeding targets in some areas.