

BARTLETT CITY BOARD OF EDUCATION
BUSINESS MEETING MINUTES
Thursday, September 24, 2015

Bartlett City Hall-Council Chambers
6400 Stage Road, Bartlett
7:00 PM

INVOCATION AND PLEDGE OF ALLEGIANCE

Vice Chairman Bryan Woodruff said a prayer and led the Pledge of Allegiance.

CALL TO ORDER & ROLL CALL

***** Official Business of the Day *****

Vice-Chairman Bryan Woodruff led the meeting in the absence of Chairman Jeff Norris. He called the meeting to order at 7:00 p.m. The following Board Members were present:

Ms. Erin Berry
Mr. David Cook
Mr. Bryan Woodruff

Absent:

Mrs. Shirley Jackson
Mr. Jeff Norris

SPECIAL PRESENTATIONS

CIPA/eRate Presentation

The Universal Service Administrative Company (USAC) E-Rate program requires that a public hearing be completed to inform the public of the Bartlett City Schools CIPA Compliance Internet Policy for students. Bartlett City Schools Policy 1021: Use of the Internet and Internet Safety and Bartlett City Schools Policy 6002: Student Discrimination, Harassment, Bullying, and Cyber-Bullying and Intimidation are open for public comment and hard copies are available for review during today's regular Business Meeting of the Bartlett City Board of Education. Joey Mitchell, BCS Technology Coordinator, presented a PowerPoint re: Children's Internet Protection Act (CIPA) which is included in the minutes.

PUBLIC COMMENT

- *Anne Grosvenor - 7148 Shady Oaks Drive - Bartlett*
RE: Request meetings be videotaped and posted online

APPROVAL OF AGENDA

Vice-Chairman Woodruff made the motion to add an agenda item under New Board Business as #4 Contract for Advance Therapy Services. Mr. David Cook seconded the motion. All Board Members responded aye and the agenda was amended. Chairman Woodruff made the motion to approve the agenda as amended. Mr. David Cook seconded the motion. All Board Members responded aye and the amended agenda was approved.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

August 27, 2015 Board Business Meeting Minutes

Motion Passed: The August 27, 2015 Board Business Meeting Minutes passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Yes

REPORTS

Chairman's Report

Vice-Chairman Bryan Woodruff attended a meeting earlier in the week at Rivercrest Elementary with real estate agents from Crye-Leike. The agents were provided an update on the BCS system and received details on the STEAM program at Rivercrest.

Superintendent's Report

- I met yesterday with Clark Knight, Shared Services/CTE and John Threadgill, Bartlett Chamber, regarding dual enrollment opportunities at South West Community College.
- I will meet with John Threadgill next week to discuss how the Bartlett Chamber could partner to meet the marketing need for BCS.
- I am so proud of Dr. Lee-Ann Kight, Joey Mitchell, our principals and our technology staff on a great start to our 1:1 roll out.
- We had a great district learning day last week. I appreciate the hard work of Dr. Kight's team of Kristy Ford, Katie McCain, Sarah Huffman and Amy Reed.
- CFO Teresa Winter's team is in the middle of the Audit.
- Our 20 Day enrollment total is 8686 which we had projected 8700. Nedra Jones, Shared Services/Planning did a great job with projecting our enrollment. Korrie White, Director of Student Services did a great job beginning the on-line registration and InfoSnap this year.
- I was in Jackson earlier today with the TN Department of Education and a team of our staff to go over the new testing and accountability model. Dr. Kight will be presenting at our October work session.

General Counsel's Report

No report.

Tennessee Legislative Network (TLN) Representative Report

No report

Financial Report

The August 2015-2016 Financial Report was reviewed for the record. It is not a voting item.

UNFINISHED BOARD BUSINESS

Policy 3001: Business Operations Goals NEW/SECOND Reading

Motion Passed: The SECOND Reading of NEW Policy 3001: Business Operations Goals passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Yes

Policy 3002: Emergency Closings REVISED/SECOND Reading

Motion Passed: The SECOND Reading of Policy 3002: Emergency Closings as REVISED passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Yes

Policy 3003: Authorized Use of School-Owned Materials REVISED/SECOND Reading

Motion Passed: The SECOND reading of Policy 3003: Authorized Use of School-Owned Materials as REVISED passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Yes

Policy 3013: Architectural Design Commissions REVISED/SECOND Reading

Motion Passed: The SECOND Reading of Policy 3013: Architectural Design Commissions as REVISED passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Yes

BOARD ACTION ITEMS

New Board Business

Contract Recommendation for Audit of Student Activity Funds for 2015-16

Motion Passed: The Contract Recommendation for Audit of Student Activity Funds for 2015-16 passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Yes

Textbook Certification of Compliance with Tennessee Code Annotated Section 49-3-310(1)(A)

Motion Passed: The Textbook Certification of Compliance with Tennessee Code Annotated Section 49-3-310(1)(A) passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Yes

Dismissal Hearing Officers List

Motion Passed: The Dismissal Hearing Officers List passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Yes

Advance Therapy Services Contract

Motion Passed: The Advance Therapy Services Contract passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Absent
Mr. Bryan Woodruff	Yes

ADJOURNMENT

The meeting adjourned at 7:30 p.m.



Jeff Norris
Chairman



David A. Stephens
Superintendent



Children's Internet Protection Act (CIPA)

Public Hearing Compliance Meeting
September 24, 2015

Presented by Joey Mitchell, Technology Coordinator

CIPA Overview

- The Children’s Internet Protection Act (**CIPA**) was enacted by Congress in 2000 to address concerns about children’s access to obscene or harmful content over the Internet.
- CIPA imposes certain **requirements** on schools or libraries that receive discounts for Internet access or internal connections through the **E-rate program** – a program that makes certain communications services and products more affordable for eligible schools and libraries.
- Schools and libraries subject to CIPA may not receive the discounts offered by the E-rate program unless they **certify that they have an Internet safety policy that includes technology protection measures.**

CIPA Requires 3 Things

- 1. Enact an Internet safety policy that includes technology protection measures (*BCS Policy #1021*)
 - The protection measures must block or filter Internet access to pictures that are: (a) obscene; (b) child pornography; or (c) harmful to minors (for computers that are accessed by minors)
 - Bartlett City Schools' Internet Service Provider provides a comprehensive filtering solution (*ENA WebSafe*) as part of our service
 - Filtering is based on over 50 industry standard categories that organize websites by subject matter/content
 - BCS has the ability to “whitelist” or “blacklist” sites based on our users experiences/needs
 - Key administrators are provided **Authorized Override** capability to bypass category restrictions when needed

CIPA Requires 3 Things

- 2. The Internet safety policy must include monitoring the online activities of minors (*BCS Policy #1021*)
- BCS monitors Internet traffic through Internet Service Provider ENA tools and local *Intermapper* software
- Student machines have a “locked down” image that prevents the unauthorized deleting of files, logs, etc.
- All computers are **accessible** by District office personnel using products such as *Bomgar, Apple Remote Desktop, Microsoft Remote Desktop, and FileWave Engage*
- Products like *Bomgar, Apple Remote Desktop, Microsoft Remote Desktop, and FileWave Engage* allow authorized personnel to **take control** of machines to view activity
- Computer labs are arranged so the supervising teacher can **easily view screen content**
- Network Authorized Override **notices** are sent to the Network Administrator

CIPA Requires 3 Things

- **3. As required by the Protecting Children in the 21st Century Act, the Internet safety policy must provide for educating minors about appropriate online behavior (BCS Policies #1021 & 6002)**
 - Including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response
 - BCS provides a comprehensive Internet Safety curriculum called *iSafe* that librarians, counselors, & teachers use with students in grades K-12
 - Additional resources are provided on the District Website for both teachers and parents to supplement the *iSafe* Curriculum
 - Student Services Counseling Specialist provided bullying/cyberbullying training to counselors at the end of last year with redelivery this 1st Quarter
 - Ongoing employee professional development and student lessons are provided throughout the year
 - Each student receives a copy of the Student-Parent Handbook that outlines the BCS policy on bullying/cyber-bullying

Additional Information

- Require students (parents) sign a **Student Acceptable Use of Network and Electronic Media User Agreement and Parent/Guardian Form** that outlines responsibilities, rules, and sanctions
- BCS **highlights** an Internet Safety **resource** right on the front page of the District website
- Utilize **“geo-fencing”** of particularly troublesome websites/services
- District personnel are made available to conduct **parent awareness meetings** throughout the community
- Provide **antivirus** software that helps prevent malware and viruses that might capture personal, identifying information, if visible
- Implementation of **“Tip Line”** – safe, confidential tip reporting as part of our Blackboard Connect App

Questions or Comments



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