

BOARD OF EDUCATION

PINE STRAWBERRY SCHOOL DISTRICT #12

Monday, Jan. 13, 2025

Board Meeting Minutes

I. CALL TO ORDER- The meeting was called to order at 5:30pm by Thom Cazel.

II. ROLL CALL- Present Thom Cazel, Sherri Hampton, Roger Ferguson and Margaret Parker.
Dawn Frank absent

III. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE- The Pledge of Allegiance was led by Thom Cazel.

IV. ADOPTION OF AGENDA- Margaret Parker made a motion to adopt the agenda with the call to the public moving before the 2025 organizational meeting.. 2nd made by Sherri Hampton. Motion passed 4-0.

2024 Organizational Meeting

Appointment of Acting President for the purpose of facilitating the Organizational Meeting- Margaret Parker is acting President.

Election of Board President- Sherri Hampton nominated Thom Cazel for Board President. 2nd made by Margaret Parker. Motion passed 4-0.

Election of Board Clerk/Media Reporter- Sherri Hampton nominated Dawn Pawlowski for Board Clerk/ Media Reporter. 2nd made by Thom Cazel. Motion passed 4-0.

Election of Legislative Liaison/ASBA Delegate- Margaret Parker nominated Sherri Hampton for Legislative/ ASBA Delegate. 2nd made by Thom Cazel. Motion passed 4-0.

Determine frequency of regular meetings, day of month, time of day and location

Sherri Hampton made the motion to have board meetings once a month, the second Monday of the month at 5:30pm in the conference room. 2nd made by Thom Cazel. Motion passed 4-0.

- A. Superintendent's Report –Mrs. Katie Ast
- B. Transportation/Maintenance Report – Mr. Keith Howell
- C. Special Services Report- Mrs. Kirsten Ratliff
- D. Fiscal Services Report – Mrs. Aimee Manjarres
- E. Student Activities Report- Mrs. Megan Ward
- F. Board Report- Board Members- Margaret Parker would like the 4 day week to be put on the agenda for Feb. meeting.

VI. CALL TO THE PUBLIC

We had 3 requests turned into the board president.

Mary Ann Runzo- 4 day school week

Kara Ross- 4 day school week

Shelbi Wilson- 4 day school week

VII. ACTION ITEMS

A. Consent Agenda

i. Minutes

December 9, 2024

ii. Payroll Vouchers

#13 \$ 116,269.52

#14 \$ 108,649.22

iii. Expense Vouchers

#2511 \$ 20,934.08

#2512 \$ 31,018.26

iv. Donation-- \$7,600 from Roadrunner Rubbish Removal/Chris Avakain to purchase a new pass-through refrigerator

Sherri Hampton made the motion to approve the consent agenda. 2nd made by Margaret Parker. Motion passed 4-0.

B. New Business

1. Discussion of Pay Scales- Discussion Only

2. Discussion/Consideration/ Approval of 2nd Reading of Policy 808

Margaret Parker made the motion to approve policy advisory 808. 2nd made by Sherri Hampton. Motion passed 4-0.

Student Travel

- a. 4th & 5th Grade; Jan. 16-17, 2025; Phoenix Zoo; Phoenix, AZ
- b. Student Council; Feb. 27, 2025; Footprint Center; Phoenix, AZ
- c. Student Council; May 8, 2025; Medieval Times; Scottsdale, AZ

Sherri Hampton made a motion to approve travel for the above students as presented by the Superintendent. 2nd made by Margaret Parker. Motion passed 4-0.

Staff Travel

- a. AASBO School Business Office Academy; Phoenix, AZ ; see attached; Aimee Manjarres
- b. AZ Immunization Conference; Mesa, AZ ; April 15-16, 2025; Megan Ward

Sheri Hampton made a motion to approve travel for the above staff as presented by the Superintendent. 2nd made by Roger Ferguson. Motion passed 3-0. Margaret Parker abstained.

C. Personnel Actions***D. Upcoming Conferences/Activities****E. Future Meeting Dates/Items for Future Agendas - Monthly Meeting- Feb. 10, 2025- Work Study beginning at 5pm.****F. Correspondence****G. ADJOURNMENT**

Margaret Parker made a motion to adjourn the meeting at 6:50pm. 2nd made by Roger Ferguson. Motion passed 4-0.