Pillager Public Schools – ISD #116
Pillager Board of Education Agenda
Re-Organization/Regular School Board Meeting
Monday, January 13, 2025 at 6:00 PM

AGENDA

I. Call to Order
By Board Chair Sara Nagel

II. Pledge of Allegiance

III. Cell Phones/Electronic Devices

IV. Superintendent Malmberg will do the honors of the Oath of Office for the newly elected board members: Brian Grimsley, Bridgette Brown, and Kassandra Nelson

V. Reorganization

A. Election of Officers

1. CY25 Board Chair
CY24 Chair Sara Nagel will ask for nominations for the CY25 Chair. When no further nominations, Sara will say three times: "Are there any other nominations for the CY25 Chair"; "Are there any other nominations for the CY25 Chair"; "Are there any other nominations for the CY25 Chair". With no further responses, **need a motion** to either accept the one nominated or take a vote if there are multiple nominations. **At this point, the CY 25 chairperson will take over.**
ACTION
2. CY25 Vice Chair
The CY24 Chair will ask for nominations for the CY25 Vice-Chair. When no further nominations. CY24 Chair will say three times: "Are there any other nominations for the CY25 Vice-Chair"; "Are there any other nominations for the CY25 Vice-Chair"; "Are there any other nominations for the CY25 Vice-Chair". With no further responses, **need a motion** to either accept the one nominated or take a vote if there are multiple nominations.
ACTION
3. CY25 Clerk
CY24 Chair will ask for nominations for the CY25 Clerk. When no further nominations, CY24 Chair will say three times: "Are there any other nominations for the CY25 Clerk"; "Are there any other nominations for the CY25 Clerk"; "Are there any other nominations for the CY25 Clerk". With no further responses, **need a motion** to either accept the one nominated or take a vote if there are multiple nominations.
ACTION
4. CY25 Treasurer
CY24 Chair will ask for nominations for the CY25 Treasurer. When no further notations, CY24 Chair will say three times: "Are there any other nominations for the CY25 Treasurer"; "Are there any other nominations for the CY25 Treasurer"; "Are there any other nominations for the CY25 Treasurer". With no further responses, **need a motion** to either accept the one nominated or take a vote if there are multiple nominations.
ACTION

B. Committee Membership
Current Committee Members - Enclosed 2024-2025 Recommendations for 2025-2026
1. Activities - Brian Grimsley and Bridgette Brown
2. Budget - Becky Bennett and Kassandra Nelson
3. Curriculum - Sarah Smith and Sara Nagel
4. Facilities - Kassandra Nelson and Sarah Smith
5. Personnel - Sara Nagel and Brian Grimsley
6. Policy - Bridgette Brown and Becky Bennett

There can be ONE motion for all Committee appointees.
ACTION

C. Agency Representatives
Current Agency Representatives - Enclosed 2024-2025 Recommendations for 2025-2026
1. MSHSL (Minnesota State High School League) - Brian Grimsley and Bridgette Brown
2. MSBA (Minnesota School Boards Assocation) - Sara Nagel
3. Community Education Advisory Board - Brian Grimsley and Bridgette Brown
4. Paul Bunyan Education Cooperative Joint Powers - Sara Nagel
5. Health and Wellness Committee - Becky Bennett and Kassandra Nelson
6. District Leadership Team - Sara Nagel and Sarah Smith
7. LEA (Title One) Administrative Representative - Josh Smith
There can only be one motion for all agency representatives.
ACTION

D. Selection/Designation
1. School Board Regular Meeting Calendar for CY25
Enclosed. The 2nd Monday night of each month has had the least conflicts with other school activities. The Board meeting calendar also has to agree with the school calendar as we try to avoid the break times, Easter, Christmas, holidays, etc. We **need a motion** accepting this calendar as presented or with any proposed changes.
ACTION
2. Bank Depositories
Need a motion to accept the proposed bank depositories - **Handout at Meeting.**
ACTION
3. Invest Funds
Need a motion to authorize Superintendent Malmberg and Business Manager Melissa Berry to invest the school funds as needed for CY25.
ACTION
4. Electronic Fund Transfers
Need a motion to authorize Superintendent Malmberg and Business Manager Melissa Berry to transfer funds electronically as needed for payroll purposes for CY25.
ACTION
5. Designate Superintendent Malmberg as the Identified Official with Authority (IoWA) for Pillager Public Schools to authorize user access to the Minnesota Department of Education secure websites.
ACTION
6. School Board Compensation
Presently, the Board Chair receives $3,000 per year and board members receive $2,700. Board members also have the option of being paid $100.00 per meeting for committee meetings and special meetings. **Need a motion** to continue with current pay or with changes.
Compensation history - Enclosed
ACTION
7. Selection of Official Board Newspaper
The Brainerd Dispatch is the only local newspaper that is published daily and covers all of the school district - **Need a motion** to accept the Brainerd Dispatch as the official school newspaper - Enclosed
ACTION
8. Robert's Rule of Order
Need a motion to use the "soft" Robert's Rules of Order for conducting all school board meetings.
ACTION
9. Signature Plate
Whoever is elected for the positions of chair and clerk will need to sign a piece of paper that will be used for all checks that are written for

payroll or other purposes. **Need a motion** for "**NEW**" signatures only.
Possible ACTION
This ends the reorganizational portion of the meeting.

VI. Regular Meeting

VII. Consider Additions/Deletions/Acceptance of the Agenda
ACTION

VIII. Visitor Comments

IX. Consider Consent Agenda
ACTION

A. Consider the minutes of the December 9th, 2024 School Board Meeting by Clerk Kassandra Nelson
Enclosed

B. Monthly Cash Flow Including Investments by Treasurer Brian Grimsley
Enclosed

C. Monthly Bills Paid by Treasurer Brian Grimsley
Enclosed

D. Monthly Bills Paid - Activity Accounts by Treasurer Brian Grimsley
Enclosed

E. Donations
Enclosed
Also note AED donations from Joe at TakeDown Gym (Value of $3,836)

F. Personnel Summary Sheet
Enclosed

X. Special Board Reports with Possible Action

A. Curriculum
1. Director of Teaching and Learning Report

B. Policy - Meeting Held on January 6th
1. Committee Report
2. 1st Reading Policy Changes
   a. Policy #503 Student Attendance - Enclosed
   b. Policy #507 School Resource Officers - Enclosed
   c. Policy #606 Textbooks and Instructional Materials - Enclosed
   d. Policy #606.5 Library Materials - Enclosed
3. 1st Reading Policy Changes
   ACTION
   a. Policy #519 Interview of Students by Outside Agencies - Enclosed
      ACTION
   b. Policy #617 - School District Ensurance of Standards - MSBA Recommends Rescinding - Enclosed
      ACTION
   c. Policy #701 - Establishment of District Budget - Enclosed
      ACTION
   d. Policy #721 - Uniform Grant Guidance of Revenue - Enclosed
      ACTION

C. Facilities
1. Update on Weight Room/Fitness Facilities

D. Budget
1. Consider Resolution for directing administration to make recommendations for programs/position reductions - **enclosed.** This is an MSBA resolution that Pillager Public School Board uses every year so that administration can do what needs to be done to keep the District solvent for the next school year.
   ACTION
2. Business Manager Report

E. Personnel
1. Approve 2025-2027 Custodial Contract with Penmac
   ACTION
2. Approve 2025-2027 Educational Support Contract with Penmac
   ACTION

F. Activities
1. Dissolve Wrestling Co-op with Little Falls - Enclosed

ACTION

XI. Other
XII. Superintendent's Report
XIII. Adjournment