



Policy Title:	Lesson Plan Policy
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District	Kenton	Policy Number:	1.1
School	James A. Caywood	Date Revised:	September 25, 2024
Policy Type:	School /Council Instructional Policy	Date Approved:	
Approved By:		Next Review:	
Related Policy:	Kenton County Board of Education Policy 08.212		

Revision History

Revision Number:	Change:	Date:
1	Originally adopted	11/28/12
2		3/20/16
3		1/25/16

A. Policy Statement

The lesson plan is designed to provide learners with an opportunity to explore, build, and demonstrate their learning. Lesson plans are an essential part of the teacher’s toolbox and are developed by a teacher to guide the entire session so that every key part of the teaching session is appropriately planned, prepared and implemented. Timely delivery of lesson plans and implementation of best practices for instruction are essential to achieve the desired learning outcome.

B. Policy Process

- The following areas will be required for all lesson plans in every content area:
 1. Learning Target
 2. Standards listed by number from the applicable State-adopted documents
 - a. KY Academic Standards for Math, Reading, and Social Studies
 - b. NexGen Science Standards
 3. Brief overview of the learning experience
 - a. Degree of detail is determined by teacher/team needs since planning tasks are shared
 - b. Learning experience should reflect the Quality Cycle of Instruction as adopted by the School District and shall note:
 - i. Vocabulary
 - ii. Formative Assessment
 - iii. Differentiated instruction noted as needed
 - iv. Accommodations for special populations

- Time allotments per subject shall reflect the requirements of the adopted curriculum

C. Special Circumstances

- Students shall receive up to 150 minutes of physical activity per week including time during
 - Physical education class
 - Organized physical activity/Recess
 - Brain breaks

D. Other Policy Details

- Lesson plans are due the first teaching day of the week by 8:00 am.
- Plans will be housed on a common school landing page

E. Approval Signature:

Date:

Council Chairperson: Kim Mott