

SCHOOL BOARD MEETING MINUTES
GLENCOE-SILVER LAKE SCHOOLS - INDEPENDENT SCHOOL DISTRICT #2859
DATE: JANUARY 13, 2025 TIME 5:00 p.m.
PLACE: GSL Schools Community Room #443/444

Board Interim Chair Luckhardt called the meeting to order at 5:00 p.m. The following board members were present: Alsleben, Lemke, Lindeman, Luckhardt, Keenan, and Gores. In addition, Superintendent Chris Sonju; Business Manager Michelle Sander; Principal's Bill Butler and Matt Foss; Administrative Assistant Trisha Zajicek; GSL Technology Staff Mike Morris; GSL Staff Monica Rakow, Emily Konerza; Community Ed Director Matt Muenchow; Tremco Representatives Brandon Klukow and Jake Adkins; Ehlers Representative Matthew Hammer; Mitch Keenan.

The Pledge of Allegiance was recited.

Director Lemke motioned to approve the agenda and the Addendum to the agenda. Director Lindeman seconded. All in favor, motion carried.

Officers were elected for 2025. Director Luckhardt moved to nominate Director Lindeman for the position of School Board Chairperson. After the third call for nominations. Interim Board Chair Luckhardt declared the candidate elected by acclamation and directed the acting clerk to so record in the minutes.

Director Lemke moved to nominate Director Luckhardt for the position of School Board Vice Chairperson. After the third call for nominations. Board Chair Lindeman declared the candidate elected by acclamation and directed the acting clerk to so record in the minutes.

Director Lindeman moved to nominate Director Lemke for the position of School Board Clerk. After the third call for nominations. Board Chair Lindeman declared the candidate elected by acclamation and directed the acting clerk to so record in the minutes.

Director Luckhardt moved to nominate Director Keenan for the position of School Board Treasurer. After the third call for nominations. Board Chair Lindeman declared the candidate elected by acclamation and directed the acting clerk to so record in the minutes.

Announcements The next regular School Board meeting will be on Monday, February 1, 2025 at 6:00 p.m. in the GSL HS Community Room #443/444. (unless the board changes the meeting date and time)

Acknowledgments – Superintendent Sonju expressed gratitude to community members for their participation in Career Conversation and Career Presentation Day. He also extended thanks to Alicia and the board for their dedication over the past four years. Director Lemke spoke about Career Conversation Day and the meaningful interaction with students.

Public Input Relating to the agenda – None

Reports/Presentations

Tremco presented to the board.

Business Manager Sander reported to the board.

Principals Butler and Foss reported to the board.

Superintendent Sonju reported to the board.

Director Luckhardt motioned to approve the consent agenda and the addendum to the consent agenda. Director Kennan seconded. All in favor, motion carried.

Bills:

December bills are on file and available for review at the Superintendent's Office, 1621 East 16th Street, Glencoe.

Minutes:

Regular Board Meeting minutes from December 9, 2024.

Hirings:

➤ Krista Boraas – LTS Lakeside Special Ed Teacher

Resignations:

- Jane Goettl – Panther Adventure Club Coordinator
- Amanda Coulter – Lakeside Special Ed Teacher
- Piper Richter – Junior/Senior High Art LTS
- Heather Barreto – Lakeside Special Ed Paraprofessional

Old Business

None

New Business

The following donations were accepted with appreciation:

Donor	Item Donated	Designation
Brownton Lions	\$350.00	Close Up
Glencoe Lions Club	\$300.00	Panthers Paws Gymnastics
Crow River Sno Pros	\$700.00	Close Up
Dennis Twiss	\$500.00	Book Project
Stevens Seminary	\$4,563.00	Close Up
Glencoe Lions Club	\$1,500.00	Close Up
GFWC of Silver Lake	\$300.00	Project Christmas
Plato Woodwork	\$250.00	Project Christmas
GSL Boosters Club	\$1,000.00	Musical Materials
GSL Booster Concessions	\$1,000.00	Musical Materials
GSL Boosters Club	\$600.00	Basketball Ball Carts
GSL Booster Concessions	\$600.00	Basketball Ball Carts
GSL Boosters Club	\$2,660.00	Basketball Rebounding Machine
GSL Booster Concessions	\$2,660.00	Basketball Rebounding Machine
GSL Boosters Club	\$1,762.50	Gymnastics Air Bag
GSL Booster Concessions	\$1,762.50	Gymnastics Air Bag
Silver Lake Civic Association	\$500.00	Close Up
Seneca	\$500.00	Project Christmas

Director Lemke motioned to adopt the Resolution Awarding the Sale of General Obligation School Building Bonds. Director Keenan Seconded. Roll call vote was taken. Directors Alsleben, Gore, Keenan, Lemke, Lindeman, and Luckhardt all voted in favor, motion carried.

Director Luckhardt motioned to set the regular School Board meetings for the second Monday of each month, beginning at 6:00 p.m. with the exception of December 2025 board meeting to meet at 5:00 p.m. due to Truth in Taxation Hearing at 6:00 p.m. Meetings will be held in the GSL High School Community Room #443/444, and if required, a second meeting, held on the fourth Monday in the GSL High School Community Room #443/444. Director Lemke seconded. All in favor, motion carried.

Director Lemke proposed the board per diem rates remain the same as previous year. Director Luckhardt seconded. All in favor, motion carried.

Director Lindeman motioned to adopt the committee assignments for 2025 as specified:

Board Committees

Operations (Facilities, Food Service and Transportation) - Jamie Alsleben and Jason Lindeman, Finance - Jamie Alsleben and Kayla Keenan. Negotiations – Kayla Keenan and Alicia Luckhardt (Support), Jamie Alsleben and Randy Gores (Support), Jon Lemke and Alicia Luckhardt (Certified). Personnel (includes Meet & Confer) – Jon Lemke and Kayla Keenan. Policy (includes Wellness) – Alicia Luckhardt and Randy Gores.

Board Representatives

MSBA Legislative Liaison: Alicia Luckhardt. Minnesota State High School League: Jon Lemke

Board Liaisons to District Committees

Community Education - Jamie Alsleben, Community Schools – Jon Lemke, ECFE –Kayla Keenan, Field House – Jon Lemke, Health & Safety -Jason Lindeman, Insurance – Jon Lemke.

Leadership Teams

District Leadership Committee and Board Liaison (Curriculum/WBWF/Staff Development) - Alicia Luckhardt. Lincoln Elementary – Alicia Luckhardt. Lakeside/grades 3-6 - Jason Lindeman. GSL Jr. High School/ grades 7-8 – Kayla Keenan. GSL Sr. High School/grades 9-12 – Randy Gores. Technology – Randy Gores

Director Luckhardt seconded. All in favor, motion carried.

Director Lemke motioned to approved hiring of Trisha Zajicek as Director of Finance Contract and memorandum of understanding from January 20, 2025 through June 30, 2025. Director Lindeman seconded. All in favor, motion carried.

Director Luckhardt motioned to approve the Director of Finance Consultant Contract with Michelle Sander from February 1, 2025 through June 30, 2025. Director Gores Seconded. All in favor, motion carried.

Director Lemke motioned to approve the contract from Hallberg Engineering for the mechanical and electrical engineering needs in relation to the roof project. Director Keenan seconded. All in favor, motion carried.

Director Luckhardt motioned to authorize Trisha Zajicek, Director of Finance and Michelle Sander, Director of Finance Consultant, to make payment (prior to School Board approval) of claims that cannot be deferred until the next Board meeting without loss to the district of discount privileges and, further, authorize Trisha Zajicek and Michelle Sander to initiate and transact electronic transfers for the purpose of investing excess monies and for payment of bond principal and interest as provided by M.S. 123B.02, Subd18. and access to the Safety Deposit Box at CorTrust Bank. Approval is also give to the Business Services as the back up to Zajicek to be delegated these duties in the absence of Zajicek. Director Gores seconded. All in favor, motion carried.

Director Lemke motioned to delegate the following statutory duties of the Clerk to the administrative staff: the keeping of the book of minutes of all School Board meetings, the preparation of reports that shall include the condition and value of school property, receipts and disbursements in detail and such other financial matters as may be called for by the Minnesota Department of Education, the length of the school term and the enrollment and attendance by grades, and the names and post office addresses of all directors and other officers, and such other items of information as may be called for by the Commissioner of Education. Director Keenan seconded. All in favor, motion carried.

Director Luckhardt motioned to adopt the resolution directing the administration to make recommendations for reductions in programs and positions and reasons therefore for the 2025-2026 school year. Director Lemke seconded. A roll call was taken. Directors Alsleben, Keenan, Gores, Lindeman, Lemke and Luckhardt voted in favor. No one voted against. All in favor, motion carried.

Director Alsleben motioned to set the Meet and Confer meeting for Wednesday, February 5, 2025 at 3:30p.m. in the District Office Board Room. To prepare a recommendation for the school board on the upcoming school year's calendar. Director Luckhardt seconded. All in favor, motion carried.

Director Alsleben motioned to approve the fundraising requests for the second half of the 2024-2025 school year as submitted. Director Keenan seconded. All in favor, motion carried.

Director Luckhardt motioned to approve the trimester 2 overloads for Sundee Kuechle – EL, Ashley Braun – Spanish, Kayla Stansbury - Algebra. Director Keenan seconded. All in favor, motion carried.

Director Lemke motioned to approve Summer Migrant Program Coordinator Job Description. Director Luckhardt seconded. All in favor, motion carried.

Director Lindeman motioned to approve the pay equity compliance report for submission to the Office of Minnesota Management and Budget. Director Lemke seconded. All in favor, motion carried.

Director Keenan motioned to approve the memorandum contract with Kristen Grack from January 6, 2025 through June 30, 2025. Director Luckhardt seconded. Directors Luckhardt, Keenan, Lemke, Gores voted in favor. Directors Alsleben and Lindeman voted against. With a 4 to 2 vote, motion passed.

Director Keenan motioned to approve the memorandum contract with Tamara Zajicek from January 6, 2025 through June 30, 2025. Director Luckhardt seconded. Directors Luckhardt,

Keenan, Lemke, Gores voted in favor. Directors Alsleben and Lindeman voted against. With a 4 to 2 vote, motion passed.

Second Reading of Policies –Motion made by Director Luckhardt to adopt the following policies, these policies received their first reading at the December 9, Board meeting.

- 212 – School Board Member Development
 - 213 – School Board Committees
 - 214 – Out-of-State Travel by School Board Members
 - 402 – Disability Nondiscrimination Policy
 - 415 – Mandated Reporting of Maltreatment of Vulnerable Adults
 - 498 – Political Campaigns and Activities
 - 524.1 – Bring Your Own Device Policy
 - 529 – Staff Notification of Violent Behavior by Students
 - 607.1 – Early Entrance into Kindergarten
 - 630 – Telemedicine
- Motion seconded by Director Gores. All in favor. Motion carried.

Director Luckhardt motioned to adjourn meeting at 7:27 p.m. Director Lemke seconded. All in favor, motion carried.

Clerk

Dated: February 10, 2025

Chairperson