

**WARREN HILLS REGIONAL BOARD OF EDUCATION**

**February 11, 2025**

**6:30 p.m. – Executive Session**

**7:00 p.m. Regular Meeting**

**A. Call to Order** – Molly Fraumeni, President

**B. Roll Call** - Mrs. Donnamarie Palmiere, Business Administrator

Alfred Coscia	Thomas Dufner	Molly Fraumeni
Jean Hansen	Erik Heller	Amy Kemp
Lisa Marshall	Paula Merrill	Corey Piasecki

**C. Executive Session- 6:30 p.m.** (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*
- 4) *Matters of Attorney/Client Privilege*
- 5) *Confidential Student Matters*
- 6) *Negotiations*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Amy Kemp				

Alfred Coscia				
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**D. Reconvene:** 7:00 p.m.

**President’s Announcement:** Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times, Warren-Reporter, Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

**Pledge of Allegiance**

**Approval of Board Minutes**

- January 28, 2025 Regular & Executive Session Meetings

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Amy Kemp				
Alfred Coscia				

**E. Communications** – Mr. Earl C. Clymer, III, Superintendent of Schools

**F. Student Liaison Report** – Louden Heller

**G. Superintendent’s Report** – Mr. Earl C. Clymer, III

**H. Presenter(s):**

**I. Goals:**

**Warren Hills Regional School District Goals for 2024-2025 School Year**

**District Goal 1:** Provide faculty & staff with resources, best practices and strategies and tiered systems of support through vertical articulation for grades 6&7 and 8&9. Implementation of the *Cluster Curriculum Project* and the *Curriculum Monitoring and Assessment Plan* to more closely evaluate student performance and achievement related to NJ State Learning Standards, standardized and in-house assessments, including but not limited to, benchmark assessments, semester 1 and semester 2 final assessments and teacher-generated in-class assessments.

**District Goal 2:** To implement best practices and strategies to enhance the Culture and Climate of district school buildings in collaboration with student, faculty and administrative stakeholders. Practices and strategies will include but are not limited to, in-house professional development programs, the District Mental Health Team (DMHT), SCAIP initiative, the Nurtured Heart Approach and the DREAMS Program.

**District Goal 3:** To implement best practices and strategies to educate students, parents and faculty on the use of AI generators and related tools for education, while implementing and strengthening sound practices and protocols to minimize the potential of security breaches related to district-wide data and personal

**Warren Hills Board of Education Board Goals for 2023-2024:**

1. Provide support to the administration, faculty and staff in the pursuit and achievement of the district goals.
2. Support and recognize student achievements and success with student presentations at Board of Education Meetings.

**J. Committee Reports**

<b>Committee</b>	<b>Date</b>	<b>Discussion</b>
Finance, Facilities & Transportation	February 4, 2025	By Chair: Mrs. Merrill
Education, Policy & Technology	No Meeting Held	By Chair: Mrs. Marshall
Personnel & Student Activities	February 4, 2025	By Chair: Mrs. Fraumeni
Negotiations	No Meeting Held	By Chair: Mr. Dufner

**K. Old Business**

**L. New Business**

**M. Public Comment**

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit,

or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of the Board’s response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely that all of their questions will be answered and may be referred to further dialogue with the administration.

**N. ACTION ITEMS**

**I. PERSONNEL**

\*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Kelsey Connelly	Approve	Teacher	\$78,730 prorated	HS	02-01-25	06-30-25	Degree Movement on Guide: MA+30 to MA +45, Step 7
2	Elizabeth Kurpat	Approve	School Psychologist	\$78,730 prorated	MS	02-01-25	06-30-25	Degree Movement on Guide: MA+30 to Masters +45, Step 7
3	Patrick O’Brien	Approve	Teacher	\$101,005 prorated	HS	02-01-25	06-30-25	Degree Movement on Guide: MA+30 to MA+45, Step 16
4	Stephanie VanAlstine	Approve	Teacher	\$79,480 prorated	HS	02-01-25	06-30-25	Degree Movement on Guide: MA to MA+15, Step 9
5	Madeline Call	Approve	Substitute Teacher	\$130.00/day	District	2-12-25	06-30-25	Pending receipt of required documents
6	Kristen Ciborski	Approve	Secretary	\$22.49/hr pro-rated	MS	02-10-25	on or about 05-27-25	
7	Melissa King	Approve	Substitute Nurse	\$250.00/day	District	02-12-25	06-30-25	Pending receipt of required documents.

\*2. Motion to approve the following Job Descriptions as recommended by the Personnel Committee and Superintendent:

- Director of Special Services - Attachment A
- Paraprofessional - Attachment B

\*3. Motion to approve the following travel and conference requests:

Code	Name	Title	Location	Cost/Mileage	Date & Discussion
1	A Brown	NJ Council of HPE Administrators Meeting @ NJAHPERD Convention	Princeton Forrestal Village 201 Village Blvd Princeton NJ 08540	Mileage	February 25, 2025
2	J Giamoni	Rutgers GSAPP CYSEW Youth Mental Health Equity Summit	Rutgers University New Brunswick NJ	Mileage	February 15, 2025
3	C Hough	Genesis Scheduling Seminar	Monroe Township Public Library 4 Municipal Plaza Monroe Township NJ 08831	Mileage	February 18, 2025
4	S Toth M Thompson	Counselor Breakfast	Rider University 2083 Lawrence Road Lawrenceville NJ 08648	Mileage	March 27, 2025

\*4. Motion to approve the following medical / maternity leave of absence:

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without benefits	Return Date	Discussion
1	74278391	Leave of Absence Care of a Family Member	Secretary	MS	on or about 3-3-25	0	3-3-25	3-3-25	N/A	on or about 05-27-25	

\*5. Motion to approve a cooperative sports program between Warren Hills School District (LEA) and Belvidere School District for girls' tennis for two years from 2025-2027.

Approval of Personnel Motions

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				

Amy Kemp				
Alfred Coscia				

**II. EDUCATION AND POLICY**

\*1. Motion to affirm the administrative decision regarding the following HIB cases:

MS –2024-2025 - 002  
HS – 2024-2025 - 005

\*2. Motion to approve the following field trip requests in accordance with Policy 2340:

<b>Code</b>	<b>Requested by:</b>	<b>Trip</b>	<b>Board of Education Cost</b>	<b>Discussion</b>
1	C Green R Smola N Ehasz	Oakwood Bowling Alley 234 Route 31 Washington NJ 07882	Transportation, Lunch, Bowling	Buddies PE Class
2	C Green R Smola N Ehasz	Patriot’s Park 1 Patriot’s Park Bridgewater NJ	Transportation, Baseball Game, Lunch	Buddies PE Class
3	J Graf	Musikfest Cafe 101 Founders Way Bethlehem PA	Transportation	WHRSD Band Students
4	J Graf	Lenape Valley Regional HS 28 Stanhope Sparta Road Stanhope NJ	Transportation	WHRSD Jazz Ensemble
5	J Graf	Musikfest Cafe 101 Founders Way Bethlehem PA	Transportation	WHRSD Jazz Ensemble
6	A Eisner T Zavacki A Slack	Mt Olive High School 18 Corey Road Flanders NJ	Transportation	WHRSD US First Robotics
7	J Giamoni T Downs	Princeton University & Doubletree Hilton Hotel Parsippany NJ	Transportation	WHRHS Debate Team
8	D Rokosny B Shah	Kean University 1000 Morris Ave Union NJ	Transportation	WHRHS Earth Rights

Approval of Education & Policy Motions

<b>MOTION:</b>	<b>SECOND</b>			
<b>Name</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
Thomas Dufner				
Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Amy Kemp				

Alfred Coscia				

**III. BUDGET AND FINANCE**

\*1. The Warren Hills Regional Board of Education approves the December, 2024 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of December, 2024; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

\*2. Motion to approve the bill list for the period January 29, 2025 through February 11, 2025, in the amount of \$3,088,235.44.

\*3. Motion to approve Student Activities bill list for the period December 1, 2024 through December 31, 2024 in the amount of \$21,476.91.

\*4. Motion to approve Cafeteria bill list for the period of November 1, 2024 through December 31, 2024 in the amount of \$179,667.37.

\*5. Motion to approve transfers in the amount of \$9,653.00 for the month of December, 2024.

\*6. Motion to approve Home/Bedside Instruction Agreement with LearnWell for Student #4924140597 commencing February 2, 2025 until further notice, in the amount of \$61.25 per hour for a total of 10 hours per week with an additional 33% for administrative and preparation costs.

\*7. Motion to approve the 2025-2026 tuition rates as follows:

Grades 7-8 Regular Program	\$20,500
Grades 9-12 Regular Program	\$20,500
Learning & Language Disability	\$22,000
Emotional Reg. Imp. Disability	\$22,500
Multiple Disability/Autism	\$28,600
Multiple Disability/Autism-ESY (Extended School Year)	\$ 2,860

Resource Room

\$23,000 (Additional \$2,500/student)

\*8. Resolved, that the Board of Education hereby ratifies the Memorandum of Agreement with the Warren Hills Regional Administrator Association, dated as of December 12, 2024 for the contract period July 1, 2024 through June 30, 2027, including related mutually adopted salary guides, which was previously ratified by the Association and which is on file in the office of the School Business Administrator/Board Secretary; and be it

Further Resolved, that the Board authorizes its Board President to execute an appropriate successor collective negotiations agreement upon finalization of same.

\*9. Motion to use Title I Funds for the following employee salaries:

Geraldine Congdon and Loretta Kirkpatrick

\*10. Motion to accept a prize package from Samsung in the amount of \$2,500.00 as a State Finalist in the Samsung Solve for Tomorrow Challenge to use in our Engineering program.

Approval of Budget & Finance Motions

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Amy Kemp				
Alfred Coscia				

**O. Public Comment**

**P. Second Executive Session (If Necessary)**

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				



Amy Kemp				
Alfred Coscia				

**Q. Adjournment** \_\_\_\_\_ **p.m.**

Approval to Adjourn

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Amy Kemp				
Alfred Coscia				

\*Roll Call