



SANDRIDGE SCHOOL DISTRICT 172

February 11, 2025

e- Learning Plan

Dear Parents/Guardians,

We hope this letter finds you well. As we prepare for an upcoming **e-Learning Day**, we want to ensure that all students and families understand the expectations and guidelines for a successful remote learning experience.

Student and Parent Expectations

Please note that all **Board of Education policies and student behavior standards** apply during remote instruction. Students are expected to conduct themselves appropriately, just as they would in a traditional classroom setting.

- Students must follow all conduct expectations outlined in the **Student Handbook**. Any infractions will be addressed accordingly.
- During **live-streamed instruction**, students and their families may **not** record, take screenshots, or take photos of the screen.
- Students must **log out of the virtual classroom** after the teacher has ended the session.
- Cameras must remain **on at all times** unless an approved request for other arrangements has been made.
- Microphones should remain **muted unless a student is called upon**. Students should use the **hand-raising or chat feature** to ask or answer questions.
- Students should maintain a **professional learning environment** and be mindful of their background while in class.

Activities and Assignments

- All assignments will be posted in each teacher's **Google Classroom by 7:45 a.m.**
- Learning will consist of both **synchronous (live) and asynchronous (self-paced) instruction**. Synchronous (live) instruction will be used via **Google Meet**.
- Teachers will hold **virtual office hours from 2:00 p.m. – 2:30 p.m.** for parents and students to schedule meetings as needed.
- Assignments may include intervention activities utilizing **Reading and Math programs**.
- All paper-based and/or digital assignments must be **submitted within 48 hours** as per the teacher's instructions.



SANDRIDGE SCHOOL DISTRICT 172

- Students are expected to follow their **regular school schedule** and access Google Classroom for guidance.

Special Education and English Learners

- Classroom teachers will collaborate with **resource teachers** to ensure assignments align with student goals.
- Resource students should log in to their **resource teacher's Google Classroom** at the required time.
- Additional **support personnel (speech pathologists, social workers, psychologists, etc.)** will provide services and log required minutes.
- Assignments and resources will be adjusted as needed to support student accommodations and IEP goals.

Reading and Math Interventions

Students will have access to **Clever programs** for their grade level, including:

- **i-Ready, Khan Academy, Lexia, StudySync, ALEKS**, and other available programs.

We appreciate your support in ensuring that your child has a **productive and engaging** E-Learning Day. If you do not have internet or technology support at home, reach out to your child's teacher(s) for an academic paper packet. If your child cannot complete e-learning work, have them complete their paper packet and submit it to their teacher upon their return to school. If you have any questions, please do not hesitate to reach out to your child's teacher or school administration.

Thank you for your cooperation and commitment to student learning.

Sincerely,

Ms. Polk and Sandridge Staff