Proceedings of the Board of Education
Independent School District #2180
Special Meeting
January 10, 2025
6:00 PM
MACCRAY Board Room

Members Present: Carmel Thein, Julie Alsum, Deb Brandt, John Hagemeyer, Mark Kasella, Ben Donner
Others Present: Josh Austad, Superintendent, Jesse Westbrock, Technology Director, Amy Jordan, MSBA, Scott Ferguson, Clara City Herald.

Chairman Julie Alsum called the meeting to order at 6:04 pm.

Meeting with Amy Jordan from MSBA to plan the timeline for the Superintendent Search.

MACCRAY Public Schools – Superintendent Search Timeline

January 10, 2025 (6:00 pm, Special Meeting) Planning meeting – Board adopts search timeline, reviews hiring criteria, search procedures, market positioning, and stakeholder involvement.

January 14 – February 25, 2025 MSBA posts opening on websites (MSBA, MASA, EdPost, Revelus), advertises position vacancy, receives applications, and responds to applicants' inquiries

January 21, 2025 (4:00 pm) MSBA facilitates virtual informational Q&A session, Public Input session, ZOOM session.

February 25, 2025, Application Deadline

February 26 - March 10, 2025 MSBA conducts screening, preliminary verification of references, pre-interviews of recommended applicants

February 27- March 10, 2025 Board members review applications

March 10, 2025 (5:00 pm, Special Meeting before Regular Meeting) Board meets to determine finalists, interview questions and procedures; MSBA reviews interview training

March 14, 2025 (12 pm, Special Meeting) Board conducts first round of interviews

March 24, 2025 (5:30pm, Special Meeting) Board conducts reference checks and holds second round of interviews; Board selects lone finalist and sets negotiations process

March 25, 2025 Board designee begins negotiations of employment contract

March 31, 2025 (7:00 am, Special Meeting) Board meets to approve employment contract

July 1, 2025 New superintendent reports to work

Motion by Hagemeyer, second by Thein, to adjourn meeting. Motion carried by unanimous vote. Meeting adjourned at 7:16pm.