



Copley-Fairlawn City School District
3797 Ridgewood Road
Copley, OH 44321-1665
(330) 664-4800 (Board of Education)
(330) 664-4855 (Pupil Services)
Fax: (330) 664-4811

FORM F
RECORD RELEASE
NEW OR WITHDRAWING STUDENT

Please release all school records including:

- | | |
|--------------------------|---|
| <input type="checkbox"/> | Cumulative records (including attendance and discipline records) |
| <input type="checkbox"/> | Transcripts |
| <input type="checkbox"/> | Health Records |
| <input type="checkbox"/> | Group test scores –Achievement/OAT/OAA/OGT Scores |
| <input type="checkbox"/> | Ohio Test of English Language Acquisition (OTELA) Scores or Equivalent |
| <input type="checkbox"/> | K-RAL Scores (if available) |
| <input type="checkbox"/> | Psychological reports and Multi-Factored Evaluations (M.F.E.) |
| <input type="checkbox"/> | Individualized Education Programs (I.E.P.) |
| <input type="checkbox"/> | Functional Behavior Assessments (FBA) and Behavior Intervention Plans (BIP) |
| <input type="checkbox"/> | Related special educational forms, as applicable |
| <input type="checkbox"/> | 504 Plan |
| <input type="checkbox"/> | Discipline Files |

Please send to:

- | | | |
|---|---|--|
| <input type="checkbox"/> Copley High School
3807 Ridgewood Road
Copley, OH 44321
(330) 664-4822
FAX: (330) 664-4951 | <input type="checkbox"/> Copley-Fairlawn Middle School
1531 S. Cleve-Mass. Road
Copley, OH 44321
(330) 664-4875
FAX: (330) 664-4912 | <input type="checkbox"/> Arrowhead Primary School
1600 Raleigh Blvd.
Copley, OH 44321
(330) 664-4885
FAX: (330) 664-4927 |
| <input type="checkbox"/> Fort Island Primary School
496 Trunko Road
Fairlawn, OH 44333
(330) 664-4890
FAX: (330) 664-4921 | <input type="checkbox"/> Herberich Primary School
2645 Smith Road
Akron, OH 44333
(330) 664-4991
FAX: (330) 664-4989 | <input type="checkbox"/> Pupil Services Dept.
3797 Ridgewood Road
Copley, OH 44321
(330) 664-4855
FAX: (330) 664-4854 |

Student's Name _____
Last Grade Attended _____ Date of Birth _____
Signature of Parent/Legal Guardian _____

NEW STUDENTS ONLY

Former School _____ Phone Number _____
Address _____
Date withdrawn from above school _____ Date Entered Above School _____

WITHDRAWN STUDENTS ONLY

New School _____
Address _____
Date withdrawn (Last day attended) _____

School Use Only

_____ Records Requested	_____ Records Received
_____ Records Sent	_____ Release Form (copy sent to Director of Pupil Personnel)
_____ Special Education Records (copy sent to Director of Pupil Personnel)	

Neither state nor federal law requires consent or parental signature to transfer student records to an educational institution for legitimate educational purposes. O.R.C. 3319.321 (c) 20USCA 1232g(b)(1)(B)