

Genesee Parent Teacher Organization accepts funding requests from Genesee School District Staff for the Purpose of supporting Genesee school-related activities and materials.

GENESEE PARENT TEACHER ORGANIZATION (PTO)

FUNDING REQUEST FORM

Fill out this form as completely as possible. Submit the completed form to the PTO email (GeneseePTO@sd282.org) and the PTO mailbox in the high school office. Please allow time for the PTO board to review and respond to your Request. If your request requires a response in less than 2 weeks, please email Mahaley Graham (President) mahaleygraham15@gmail.com

Funds Requested by: _____ Date: _____

Requested Amount: _____

When do you need them available: _____

What group is it to be used for: _____

Describe Proposed Use of Funds (activity, event, equipment/supplies needed, etc.) : _____

PTO Use Only

Meeting Date: _____

Approved: Y___ N___ Approved Amount: _____

If it was denied or different amount approved reason why: _____

Notification of Decision by: _____ Date: _____

Board Member

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