Finance Committee Meeting

Meeting Date:	2/11/2025
Meeting Start/EndTime:	3:30 pm - 5:00 pm
Meeting Location:	District Office Conference Room
Members Present:	
Other Attendees:	
Members Absent:	

Our Vision: A safe and inclusive community of compassionate, curious and resilient lifelong learners.	***Our Mission:*** Inspire curiosity, empower resilience, engage community.
District Belief Statements • We believe that public schools should serve and engage students, families, staff and the community. • We believe learning and teaching is maximized in a safe, respectful and inclusive environment. • We believe every individual's diversity and experience is valued. • We believe healthy relationships are crucial for the success of our schools. • We believe that every student can achieve to the best of their ability. • We believe all decisions should be focused on students and their success.	***Core Values:*** • **Safety:** Everyone's physical and emotional well-being is a priority. • **Integrity:** Everyone does the right thing and makes positive choices, even if it is difficult. • **Inclusivity:** Everyone belongs, is valued and is heard. • **Equity**: Everyone has the opportunities, access, information and support provided in the individual way they need it. • **Respect:** Everyone's differences are recognized, acknowledged and celebrated.
Committee Purpose and Collective Commitments:	

Agenda Item:	**Type: (Procedural, Information, Briefing, Action)**	**Discussion/Action: (Minutes)**	**Financial Impact**	**Person Responsible: (Reports to Superintendent)**
Call to Order	Procedural			
Farm to School Grant	Recommendation to School Board	Full Tray Farm To School and Early Care Grant Award Letter Grant Agreement The grant agreement is coming from MDE. As of 2/6/2025 at noon it had not yet been received. Jennifer will bring a paper copy to the meeting if needed.	Revenue generating - $12,500 (matching funds are already planned to be spent in School Nutrition)	Jennifer Walters
SHIP Grant	Recommendation to School Board	SHIP Grant Agreement - FACs Food Prep Tables SHIP Grant Final Report - FACs Food Prep Tables SHIP Grant Photo Release - FACs Food Prep Tables	Revenue generating - $7,740 for School Nutrition Fund	Jennifer Walters
Health-e Pro	Recommendation to School Board	Health-e Pro Agreement	$5,596 over three years funded out of School Nutrition budget	Jennifer Walters
SpEd Forms Renewal	Recommendation to School Board	SpEd Forms Software License and Services Agreement Renewal covers the 2/1/2025 - 1/31/2026 period, 5/12ths of the cost will be recorded in fiscal year 2025 ($5,535.15) with the remaining portion recorded as a prepaid expense to be recognized as an expense in fiscal year 2026.	$13,284.34 for the 12 month contract period, budgeted in special education	Wendy Harward

24-25 Bud King Arena Agreement	Recommendation to School Board	24-25 Bud King Arena Agreement We noted an update needs to happen in #2 of the agreement which is currently referring to 2022-2023 but should be 2024-2025. A change to the document has been requested but had not yet been received as of noon on 2/6. This will be completed before it goes to the school board for approval.	$135 per hour, funded through lease levy	Casey Indra
Collaborative Interagency Agreement	Recommendation to School Board	Collaborative Interagency Agreement		Ann Riebel
2025-2026 AVID	Recommendation to School Board	2025-2026 AVID Agreement This item was tabled at the last meeting to give time to verify that the building reconfiguration would not have an impact on the agreement. There is no change.	$21,493 to be included in the 2026 budget	Kristie O'Brien
Advertising	Recommendation to School Board	Lamar Contract	$1,890 budgeted in the Marketing budget	John Casper
Policy 421	Recommendation to Board Operations	Policy 421 - Gifts to Employees and School Board Members This policy is scheduled for review. This is an opportunity for the Finance Committee members to read the policy and have a discussion, if needed. The policy will go to Board Operations on 2/27 and the School Board on 3/20.		Sarah Slaby
GeoThermal Subcontracts	Recommendation to School Board	The following are subcontracts and/or change orders which have been signed by Director of		Sarah Slaby

		Finance since the last committee meeting: ➔ None GeoThermal Subcontract Log as of 1/31/25		
Minutes	Recommendation to School Board	1/15/2025 Meeting Minutes		Sarah Slaby
Payment Register	Recommendation to School Board	January 2025 Payment Register - Summary January 2025 Payment Register - Detailed		Sarah Slaby
Consent Agenda	Recommendation to School Board	Consent Agenda - January 2025 Transactions		Sarah Slaby
Budget Analysis	Recommendation to School Board	2025 Budget Analysis as of 1/31/2025		Sarah Slaby
Cash Flow	Recommendation to School Board	January 2025 Cash Flow		Sarah Slaby
Adjournment	Procedural			