Hillsdale Community Schools
Board of Education

REGULAR BOARD OF EDUCATION MEETING
January 20, 2025

I. Call to Order
President Hoffman called the meeting to order at 6:00 p.m. which was held in the Hillsdale High School library.

II. Pledge of Allegiance

III. Recognition of Guests - Welcomed new board members - Sumnar and Gordon

Members Present
Nicole Hoffman
Kathy Petersen
Rebecca Portteus
Pat Flannery
Dan LaRue
Chris Sumnar
Matthew Gordon

Administration Present
Ted Davis, Superintendent
Becky LaFollette, Gier Principal
Jeremy LaFollette, Maintenance Supervisor
Sid Halley, Transportation Supervisor
Josh Perrin, HHS Principal

Guests
Jean Michael Stephanie Gordon Andrew Eisenga

IV. Board Organization

A. Election of Temporary Chair
Moved by Petersen, supported by LaRue to elect Nicole Hoffman to the position of temporary chair on the Hillsdale Community Schools' Board of Education for 2025.

7 Ayes 0 Nays Motion passed

B. Election of Officers
1. President/Vice President/Secretary/Treasurer
Moved by Petersen, supported by LaRue to elect Nicole Hoffman to the position of Board President, Kathy Petersen to the position of Board Vice President, Rebecca Portteus to the position of Board Secretary and Pat Flannery to the position of Board Treasurer on the Hillsdale Community Schools' Board of Education for 2025.

7 Ayes 0 Nays Motion passed

C. Presidential Appointments
President Hoffman appointed her committees as noted in the hand out.

D. Designation of Administrator for Public Records
Moved by Sumnar supported by Petersen that the Superintendent of Hillsdale Community Schools be designated as the District's Administrator for Public Records Disclosure and Freedom of Information Act request for 2025.

7 Ayes 0 Nays Motion passed

E. Designation of Section 504 Coordinator
Moved by Petersen supported by Portteus that Holly Loader be designated as the District's Section 504 Coordinator for 2025.

7 Ayes 0 Nays Motion passed

F. Regular Board Meeting Dates & Locations
Moved by Sumnar supported by Portteus that regular meetings of the Hillsdale Community Schools Board of Education be held according to the attached schedule noting the time and location of each regular meeting (copy attached to official minutes).

7 Ayes 0 Nays Motion passed

G. Retention of Legal Counsel
Moved by Petersen supported by Portteus to extend the retainer relationship with Thrun Law Firm, P.C., as district legal counsel for one year upon its anniversary date (December 31, 2024). The retainer fee paid in January 2025 will be $2,500.00. Further moved, that other legal counsel may be retained for specific purposes as may be needed from time to time.

7 Ayes 0 Nays Motion passed

H. Depositories and Banking Resolutions
Moved by Sumnar supported by Portteus that the following financial transactions are authorized for 2025:

1. Flagstar Bank, MILAF and County National Bank be designated as depository for the following
funds:
General Fund
Food Service Fund
Building & Site Fund
Payroll Account
Activity Account

2. The President and Treasurer shall be authorized to sign the following checks on behalf of the Board of Education as bills become due and payable:
General Fund
Food Service Fund
Building & Site Fund
Payroll Account
Activity Account

3. The Superintendent or designee is authorized to transfer funds, including electronic transfers, from savings to checking accounts, checking to savings and checking to checking for the following funds:

General Fund
Food Service Fund
Building & Site Fund
Payroll Account
Activity Account

4. The Superintendent or designee shall be authorized to make investments of available monies from the funds in the District in compliance with Policy 6144. This includes the authorization of the Business Manager as the Electronic Transfer Officer (ETO).

5. The following may be used as school depositories for investments for 2025:

County National Bank
Fifth Third Bank
Southern Michigan Bank & Trust
Flagstar Bank
Huntington National Bank
MILAF Investments
Premier Bank
American 1 Federal Credit Union
Community Choice Credit Union

7 Ayes 0 Nays Motion passed

V. Consent Agenda

Moved by Petersen, supported by Portteus to approve the consent agenda as presented

A. Approval of Minutes - December 16, 2024 – regular board meeting

B. Finance

B1. Treasurer's Receipts

Treasurer's receipts for December 2024 are as follows:

General Fund	$ 1,418,851.08
Building & Site	$ 66,948.54
Food Service	$ 118,533.21
Activity	$ 43,132.52

B2. Bills Payable

Expenditures for December 2024 are as follows:

General Fund	$ 1,544,997.73
Building & Site	$ 20,576.39
Food Service	$ 81,069.47
Activity	$ 20,617.53

7 Ayes 0 Nays Motion passed

VI. Communications

A. Written: NA

B. Public: NA

VII. Information & Proposals from Board, Superintendent & Staff

A. Committee Reports

NA

A. Superintendent's Report

- Melissa Wells - FMLA - 11/12 - 11/22
- Skid Steer Sale
- Truck Purchase
- Bus Purchase
- Edustaff 25-26 ESTA - Earned Sick Time Act
- Justice 40 Clean Air Grant - Gier was not selected out of the 189 applications

VIII. Old/New Business

A. Personnel

A1. Krista Surratt - Secondary Science Teacher

Moved by Petersen supported by Portteus to hire Krista Surratt as a teacher.

7 Ayes 0 Nays Motion Passed

A2. Michael Robison - HHS Night Custodian

Moved by Petersen supported by Portteus to hire Michael Robison as a custodian.

7 Ayes 0 Nays Motion Passed

B. Board Affairs

B1. Schools of Choice Participation

Moved by Sumnar, supported by LaRue authorizing Hillsdale Community Schools as a School of Choice participant in section 105 and section 105c.

7 Ayes 0 Nays Motion Passed

B2. Travel & Reimbursement Rates

Moved by Petersen, supported by Portteus to approve the mileage reimbursement rate to match the federal 2025 rate.

7 Ayes 0 Nays Motion Passed

B3. Randall & Nancy Guise Foundation Donation

Moved by Petersen, supported by Portteus to accept $500.00 from the Randall & Nancy Guise Foundation.

7 Ayes 0 Nays Motion Passed

B4. The Spratt Family - Platinum Partner - HHS Robotics

Moved by Sumnar, supported by Portteus to accept $2,800.00 from The Spratt Family for HHS Robotics.

7 Ayes 0 Nays Motion Passed

B5. Skid Steer Sale
Moved by Petersen, supported by Portteus to sell the skid steer to Chad Buell in the amount of $7,500.00.

7 Ayes 0 Nays Motion Passed

B6. Truck Purchase
Moved by Petersen, supported by LaRue to purchase a 2025 Ford F-350 regular cab 4X4 from Stillwell Ford in the amount of $77,248.00 as presented.

6 Ayes 0 Nays Abstain NH Motion Passed

B7. Bus Purchase
Moved by Sumnar, supported by Petersen to purchase a bus from Midwest Transit in the amount of $145,780.00.

7 Ayes 0 Nays Motion Passed

IX. Addenda

A. Public Comment – NA

B. Board Member Comment - Portteus - Welcome to the new Board Members
Supt. Davis - Board Appreciation Month - Jan. 25 - food service goody boxes

X.Adjournment

President Hoffman adjourned the meeting at 6:26 p.m.

Rebecca Portteus, Secretary
Hillsdale Board of Education
JMM 1/23/25

Rebecca Portteus

HILLSDALE COMMUNITY SCHOOLS BOARD OF EDUCATION
30 S. Norwood Ave., Hillsdale, MI 49242
(517) 437-4401

SCHEDULE OF REGULAR BOARD OF EDUCATION MEETINGS 2025

January 20, 2025	Hillsdale High School – library 30 S. Norwood Ave.	6:00 P.M.
*February 10, 2025	Hillsdale High School - library	6:00 P.M.
March 17, 2025	Bailey Early Childhood Center gym - 59 S. Manning St.	6:00 P.M.
April 21, 2025	Hillsdale High School - library	6:00 P.M.
May 19, 2025	Hillsdale High School - library	6:00 P.M.
*June 23, 2025	Annual Budget Hearing Hillsdale High School - library	5:30 P.M.
*June 23, 2025	Hillsdale High School - library	6:00 P.M.
July 21, 2025	Hillsdale High School - library	6:00 P.M.
*August 4, 2025	Hillsdale High School - library	6:00 P.M.
September 15, 2025	Davis Middle School – band room 30 N. West. St.	6:00 P.M.
October 20, 2025	Hillsdale High School - library	6:00 P.M.
November 17, 2025	Gier Elementary School - gym 175 Spring St.	6:00 P.M.
December 15, 2025	Hillsdale High School - library	5:15 P.M.

Official minutes of the School Board are stored and available for inspection at the District's Central Office, located inside Hillsdale High School at 30 S. Norwood Ave., Hillsdale, MI 49242

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting or hearing, please contact the Superintendent's office at 517-437-4401 at least one week prior to the meeting or as soon as possible.