

# NEWPORT-MESA UNIFIED SCHOOL DISTRICT MEASURE F CITIZENS OVERSIGHT COMMITTEE

## MINUTES AND REPORT OF THE MEETING OF December 2, 2024

The Citizens Oversight Committee met on Monday, December 2, 2024, via teleconference.

### MEMBERS PRESENT

Despina Crassa, Committee Chairperson - *Business Organization, Parent*  
 Beatrice Volper - *Member at Large*  
 Daniel Datcu - *Business/Taxpayer's Organization, Parent*  
 Jim Erickson - *Business Organization, Parent*  
 Laura Ursini Marroquin - *Member at Large*  
 Richard Rutledge - *Member at Large*  
 Tyler Holke - *Business Organization, Parent*

### MEMBERS ABSENT

Abby McGuire - *Parent, Parent/Teacher or School Site Council*  
 Brett Woods - *Business/Taxpayer's Organization, Parent*  
 Emily Norton - *Business/Taxpayer's Organization, Parent*  
 Robert Ooten - *Member at Large*

### ALSO PRESENT

Jeff Trader - *Assistant Superintendent, Chief Business Official, NMUSD*  
 Ara De La Sol - *Administrative Director, Facilities Development, Planning & Design, NMUSD*  
 Lori Horrell - *Administrative Assistant, Facilities Development, Planning & Design, NMUSD*  
 Jay Helekar - *Principal & Founder, HLCM*  
 Joan Rickers - *Business Development Manager, HLCM*

### HANDOUTS

- Meeting Agenda for December 2, 2024 - *Unadopted*
- Minutes from September 16, 2024 Meeting - *Unadopted*
- Fiscal Report

### WELCOME AND INTRODUCTIONS

Committee Chairperson, Despina Crassa, opened the meeting at 6:06 pm.

### ADOPTION OF THE AGENDA

The agenda for December 2, 2024 meeting was adopted.

Motion to adopt by Laura Marroquin, seconded by Jim Erickson

### **ADOPTION OF THE MINUTES**

The minutes from September 16, 2024 meeting were adopted.

Motion to adopt by Bea Volper, seconded by Jim Erickson

### **FISCAL REPORT**

- Jay Helekar of HLCM gave a presentation on the Estancia theater expenses comparing escalation costs to the district's other high school theater projects. He also addressed future escalation costs.
- Ara De La Sol explained funding and auditing of every expense related to Measure F funds. She also discussed the district bidding for materials in advance for certain pre-planned projects, along with the DSA approval process.
- Jay Helekar discussed bid packages being owned by the contractor with forecasted rates set per the project scope.

### **PROJECT REPORT**

- Ara De La Sol reported continued progress on the EHS Theater. There were unexpected water line breaks, but the project is still on schedule. Masonry is complete and the installation of the infrastructure for mechanical systems, including ductwork and lighting supports in the corridors, is in progress. Dancefloor scaffolding is being erected and landscape planters are going in. Coordination continues with the City and County on utility connections, including water tie-ins and storm drains. Occupancy and turnover completion date is scheduled for the start of school year, 2025.

### **OTHER**

- The following COC meeting dates were approved for the 2025 calendar year:
  - Monday, February 10, 2025, 6 pm (EHS Library)
  - Monday, May 19, 2025, 6 pm (location tbd)
  - Monday, September 15, 2025, 6 pm (location tbd)
  - Monday, December 1, 2025, 6 pm (location tbd)
  - Board Presentation: Tuesday, March 4, 2025 (location tbd)

Motion to adopt by Bea Volper, seconded by Tyler Holke

- Despina Crassa was re-elected Committee Chairperson for the 2025 calendar year.  
Motion to adopt by Laura Marroquin, seconded by Bea Volper.

### **ADJOURNMENT**

Committee Chairperson, Despina Crassa, adjourned the meeting at 7:07 pm.