

**BRISTOL-PLYMOUTH REGIONAL TECHNICAL SCHOOL DISTRICT COMMITTEE
REGULAR & REORGANIZATION MEETING
WEDNESDAY, JANUARY 8, 2025
6:00 P.M.**

MEMBERS PRESENT:

Louis Borges, Jr., Chair; Estele C. Borges, James W. Clark, Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, George L. Randall, III, Richard J. Spada, Jr., Joseph M. Zinni, Jr., Alexis Frye, Student Representative

ADMINISTRATORS PRESENT:

Dr. Alexandre Magalhaes, Superintendent-Director; Andrew Rebello, Assistant Superintendent; Nadine Rose, School Business Administrator; Karen Guenette, Assistant Director/Principal; Jacqueline Boudreau, Treasurer

OTHERS PRESENT:

Meghan Hyland, Hague, Sahady & Co.; Margaret MacLean, Unibank; Melanie Shaw, Pupil Services Administrator

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. with Mr. Borges leading all in the Pledge of Allegiance. Mr. Borges informed everyone that the meeting is being recorded and videotaped by the BPTA.

Mr. Dutra asked for a moment of silence for retired B-P employee Adele Collard who recently passed.

ELECTION OF OFFICERS

Mr. Borges, Chair, turned the meeting over to Dr. Magalhaes, who in his capacity as School Committee District Clerk/Secretary, assumed the Chair for the purpose of election of the Chair and Vice Chair.

Action: A. Chair

Motion to appoint George L. Randall, III as Chair

Motion by Louis Borges, Jr., second by Edward F. Dutra, Jr.

Final Resolution: Motion Carries

Yes: Louis Borges, Jr., Estele C. Borges, James W. Clark, Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, Richard J. Spada, Jr., Joseph M. Zinni, Jr.

Action: B. Vice Chair

Motion to appoint Edward F. Dutra, Jr. as Vice Chair

Motion by Estele C. Borges, second by Joseph M. Zinni, Jr.

Final Resolution: Motion Carries

Yes: Louis Borges, Jr., Estele C. Borges, James W. Clark, Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, Richard J. Spada, Jr., Joseph M. Zinni, Jr.

Dr. Magalhaes turned the meeting over to Mr. Randall.

APPOINTMENTS**Action: A. Treasurer**

Motion to appoint Jacqueline Boudreau as District Treasurer

Motion by Timothy J. Holick, second by Edward F. Dutra, Jr.

Final Resolution: Motion Carries

Yes: Louis Borges, Jr., Estele C. Borges, James W. Clark, Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, Richard J. Spada, Jr., Joseph M. Zinni, Jr.

Action: B. District Clerk/Secretary

Motion to appoint Alexandre Magalhaes, Superintendent-Director, as the District Clerk/Secretary

Motion by Louis Borges, Jr., second by Timothy J. Holick

Final Resolution: Motion Carries

Yes: Louis Borges, Jr., Estele C. Borges, James W. Clark, Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, Richard J. Spada, Jr., Joseph M. Zinni, Jr.

Action: C. Assistant Treasurer

Motion to appoint George L. Randall, III, Chair, as the Assistant Treasurer

Motion by Timothy J. Holick, second by Edward F. Dutra, Jr.

Final Resolution: Motion Carries

Yes: Louis Borges, Jr., Estele C. Borges, James W. Clark, Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, Richard J. Spada, Jr., Joseph M. Zinni, Jr.

Action: D. Recording Secretary

Motion to appoint Tracy Costa as the Recording Secretary

Motion by Louis Borges, Jr., second by Edward F. Dutra, Jr.

Final Resolution: Motion Carries

Yes: Louis Borges, Jr., Estele C. Borges, James W. Clark, Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, Richard J. Spada, Jr., Joseph M. Zinni, Jr.

OTHER BUSINESS

Action: A. Fix the time and place for regular meetings

Mr. Randall informed the Committee that they need to decide on the date and time of the meetings which have been held on the first Wednesday of the month at 6:00 p.m.

Motion to continue the regular meetings of the School District Committee to the first Wednesday of each month at the school at 6:00 p.m.

Motion by Joseph M. Zinni, Jr., second by Estele C. Borges

Final Resolution: Motion Carries

Yes: Louis Borges, Jr., Estele C. Borges, James W. Clark, Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, Richard J. Spada, Jr., Joseph M. Zinni, Jr.

Action: B. Treasurer's provision to borrow monies

Dr. Magalhaes explained that the following motion is needed in the event that the Treasurer needs to borrow monies at certain times of the year but that the approval of the School Committee is required to do so:

"to move that the District Treasurer be authorized, under the provisions of the General Laws, Chapter 751, of the Acts of 1965, as amended by Chapter 16 of the Acts of 1967, Section 16(g) and with full knowledge of the District Committee and the approval of the Chairman and the Superintendent to borrow money from time to time in anticipation of revenue for the twelve month period beginning July 1, 2025 and to issue a note or notes therefore, payable within one year."

Motion by Timothy J. Holick, second by Estele C. Borges

Final Resolution: Motion Carries

Yes: Louis Borges, Jr., Estele C. Borges, James W. Clark, Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, Richard J. Spada, Jr., Joseph M. Zinni, Jr.

2. ANNOUNCEMENTS

Information: A. Calendar

Dr. Magalhaes informed the Committee that MLK day is January 20 and school offices are closed; the dates of the School Committee meetings are no longer tentative; February 17 is Presidents' Day and school offices are closed; and winter recess is February 17-21.

3. APPROVAL OF MINUTES

Action, Minutes: A. Regular Meeting - December 4, 2024

Motion to approve the minutes of the regular meeting of December 4, 2024.

Motion by Edward F. Dutra, Jr., second by Timothy J. Holick

Final Resolution: Motion Carries

Yes: Louis Borges, Jr., Estele C. Borges, James W. Clark, Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, Richard J. Spada, Jr., Joseph M. Zinni, Jr.

Action, Minutes: B. Policy Subcommittee - December 4, 2024

Motion to approve the minutes of the Policy Subcommittee meeting of December 4, 2024.

Motion by Joseph M. Zinni, Jr., second by Edward F. Dutra, Jr.

Final Resolution: Motion Carries

Yes: Louis Borges, Jr., Estele C. Borges, James W. Clark, Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, Richard J. Spada, Jr., Joseph M. Zinni, Jr.

4. AUDIENCES AND COMMUNICATIONS**Information: A. Carpentry Donation**

A letter was sent to John Kyranus of Alnylam thanking him for donating a Powermatic table saw and a jet dust collector to our Carpentry program.

Information: B. Dighton Cultural Council Grant

Dr. Magalhaes informed the Committee we received approval for a \$500 grant from the Dighton Cultural Council for the SpongeBob musical. Kate Hallal, the performing arts advisor, has done a spectacular job and has gone out and secured additional grants for the musical: \$1,000 from Raynham and \$5,000 from the State.

5. REPORTS OF COMMITTEES**Information, Report: A. Warrant Subcommittee**

Mr. Randall reported that ten (10) warrants have been signed for the month of December.

6. REPORT OF THE SUPERINTENDENT**Information: A. FY24 Audit**

Dr. Magalhaes introduced Meghan Hyland from Hague, Sahady & Co. to discuss the FY24 Audit.

Ms. Hyland reported the FY24 financial statements audit was completed with no findings and B-P was issued a clean audit report, the changes in the FY24 budget were expected due to the building construction, and the single audit will be complete by the March 31 deadline.

A question was asked and answered regarding the number of years Hague, Sahady has been auditing the District.

Information: B. Construction Project - State Qualified Bonds

Dr. Magalhaes introduced Margaret MacLean from Unibank to discuss state qualified bonds.

Ms. MacLean explained the difference between issuing bonds under the state versus a district bond rating, there was an opposite effect on the bond market over the summer, and it would make sense to go with a state qualified bond to borrow the \$120 million. A vote will be needed in February.

Information: C. Continuing Ed Report

Mrs. Shaw reported on the Continuing Ed program. She discussed B-P instructor led courses, Ed2Go courses, leased classroom space courses by Gould Construction and the Construction Supervisor Institute, marketing, recruitment, future opportunities, and revenue.

Dr. Magalhaes added that the program hopes to offer electives we previously held at B-P.

A question was asked and answered regarding the total enrollment.

Information: D. B-P News

Dr. Magalhaes informed the Committee of three newsworthy events: the Taunton Christmas parade; the Robotics team; and the HERO Program.

7. UNFINISHED BUSINESS

Action: A. Policy Manual, Sections A and B Changes - VOTE

Dr. Magalhaes explained that an additional correction was made to Policy BBB: when adding Freetown, we forgot to change the number of committee members from eight to nine.

Motion to approve the changes to Sections A and B of the Policy Manual as presented.

Motion by Timothy J. Holick, second by Edward F. Dutra, Jr.

Final Resolution: Motion Carries

Yes: Louis Borges, Jr., Estele C. Borges, James W. Clark, Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, Richard J. Spada, Jr., Joseph M. Zinni, Jr.

Action: B. Policy Manual, Section C - Second Reading/VOTE

Dr. Magalhaes explained that additional corrections were made to Section C: remove Policies BEDH #8, CBG, CC, CF, and CL as they are procedural and not policy.

Motion to remove Policies BEDH #8, CBG, CC, CF, and CL as discussed.

Motion by Edward F. Dutra, Jr., second by Estele C. Borges

Final Resolution: Motion Carries

Yes: Louis Borges, Jr., Estele C. Borges, James W. Clark, Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, Richard J. Spada, Jr., Joseph M. Zinni, Jr.

Motion to approve the remaining changes to Section C of the Policy Manual as presented.

Motion by Edward F. Dutra, Jr., second by Estele C. Borges

Final Resolution: Motion Carries

Yes: Louis Borges, Jr., Estele C. Borges, James W. Clark, Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, Richard J. Spada, Jr., Joseph M. Zinni, Jr.

8. NEW BUSINESS

Action: A. FY24 Audit - VOTE

Motion to approve the FY24 Audit as presented.

Motion by Edward F. Dutra, Jr., second by Estele C. Borges

Final Resolution: Motion Carries

Yes: Louis Borges, Jr., Estele C. Borges, James W. Clark, Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, Richard J. Spada, Jr., Joseph M. Zinni, Jr.

Action: B. Executive Session for the purpose of discussing strategies for collective bargaining matters with the Bristol-Plymouth Teachers Association Unit B in accordance with M.G.L. 30A, Section 21 (a)(3).

Motion to enter into Executive Session for the purpose of discussing strategies for collective bargaining matters with the Bristol-Plymouth Teachers Association Unit B in accordance with M.G.L. 30A, Section 21 (a) (3) because to do so in open session could be detrimental to the position of the School Committee.

Motion by Michael J. Dolan, second by Joseph M. Zinni, Jr.

Roll call: Louis Borges, Jr., yes; Estele C. Borges, yes; James W. Clark, yes; Michael J. Dolan, yes; Edward F. Dutra, Jr., yes; Timothy J. Holick, yes; George L. Randall, III, yes; Richard J. Spada, Jr., yes; Joseph M. Zinni, Jr., yes

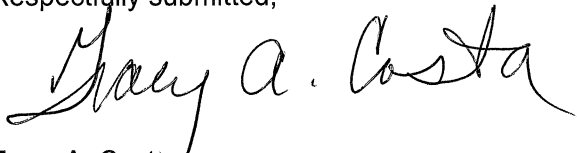
Final Resolution: Motion Carries

9. ADJOURNMENT

Action: A. Adjournment

The regular meeting ended at 6:25 p.m.

Respectfully submitted,



Tracy A. Costa
Administrative Assistant/Recording Secretary

Documents referenced during the meeting:

Calendar

12/4/24 Regular Meeting Minutes

12/4/24 Policy Subcommittee Minutes

12/13/24 Thank You Letter

1/8/25 Letter from Mass Cultural Council

Warrant Report

FY24 Basic Financial Statements

Continuing Education PowerPoint

12/10/24 Facebook Posting regarding Taunton Christmas Parade

12/12/24 Facebook Posting regarding Robotics Team

12/20/24 Press Release regarding HERO Program

Policy Manual, Sections A and B Changes

Policy Manual, Section C Proposed Changes