Overlook PTO Meeting Agenda

February 11, 2025 @ 6:30 PM in the Overlook Library
Board: Christine Hunter, Christi Blythin, Kristen Ashby, Mindie Bailey

Item	Owner
Welcome and Introductions	Christine Hunter
January Meeting Minutes (Approval)	Mindie Bailey
Budget and Expense Review (Approval)	Kristen Ashby
Board Member Reports	Christine Hunter, Christi Blythin, Kristen Ashby, Mindie Bailey
Principal Report	Dave Ryder
Teacher Grants	Dave Ryder
Teacher Liaison Reports- School/Grade Level Assembly Funds	Kathy Ott
New Business/Upcoming Events	
• Spring Flower Sale	Stephanie Tatter & Damaris Brumfield
Committee Updates/Follow-ups	
• Snowball Express	Christi Blythin
• Spirit Wear	Lauren Klancer
• Classroom Ambassadors	Tony Behrens
• Spring Book Fair/Special Person's Day	Mindie Bailey
• Restaurant Nights - Dine to Donate	Lauren Klancer
• Lunch Spirit Sales	Courtnie Blatter
• Overlook Rubber Ducks Night	Lisa Moore
• Family Night Out	Megan Postak
• Indoor Movie Night	Kristen Ashby
• Egg My Yard	Amanda Rossi & Sara Drollinger
• Spring Conference Meals	Christi Blythin
• Incredible Kid Day	Betsy Kuhn
• Nominating Committee	Mindie Bailey
• Overlook's Got Talent	Carina Smith

Important Dates

February

Feb 3 National Counselor Day
Feb 6 Evening Conferences
Feb 11 PTO Meeting - Overlook Library @ 6:30 PM
Feb 14 Valentine's Day Class Parties
Feb 17 No School - Presidents' Day
Feb 21 Indoor Movie Night-door's open @ 6:30 PM
Feb 28 2nd Trimester Ends

March

Mar 10 Spring Flower Sale Kicks Off
Mar 14 Overlook's Got Talent
Mar 11 PTO Meeting - Overlook Library @ 6:30 PM
Mar 17 St. Patrick's Day
Mar 24 Last Day of Spring Flower Sale
Mar 20 Incredible Kid Day
Mar 31 No School - Spring Break

Open Positions for the 2025-2026 and 2026-2027 school years

President- The President shall preside at all meetings of Overlook PTO; shall appoint the chairpersons of Special Committees, shall serve as the liaison to the Principal and teachers; shall be the ex-officio member of all committees, except the Nominating Committee; shall initial planning and coordinating the activities of PTO with the officers and chairman; shall perform duties necessary to maintain 501c(3) status; and shall be authorized to sign checks. The President shall vote only in the event of a tie.

Secretary- The Secretary shall record the minutes of all meetings; shall make meeting minutes available within one week following each meeting; shall provide written copies of those minutes to meeting attendees; shall conduct all delegated correspondence; shall see that all officers are provided with a copy of the by-laws; shall be responsible for notifying the membership of meeting dates and times; shall be responsible for maintaining the PTO paper supply; and shall provide pertinent PTO information to be included in monthly Overlook newsletter. The Secretary shall also serve as a liaison for the Wadsworth PTO website.