

# Meeting Minutes

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|-------------|-----------------------------------|--------|-------------|
| Subject     | Facilities Committee              | Date   | 6/6/24      |
| Facilitator | Timothy Holmes                    | Time   | 6:00 – 6:35 |
| Location    | DO Administrative Conference Room | Scribe | Linda Roman |

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| Attendees | <p>Members Present: Bill Fanos (conferenced in)</p> <p>Members Absent: Dory Masefield-Chair, Bob Howe</p> <p>Others Present: Than Harrington, Timothy Holmes, David Leach, Keith Parsons, Linda Roman</p> |
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## KEY POINTS DISCUSSED

| No. | Topic                                           | Highlights                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
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| I.  | <b>Approval of 2/12/2024 Meeting Minutes</b>    | Meeting minutes from 2/12/24 have been approved.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| II. | <b>Capital Project Update (Than Harrington)</b> | <p>The outdoor bathrooms at the Middle School &amp; Sanfordville has a new contractor. The Wallkill Group has taken over the project from Fort Construction who defaulted:</p> <ul style="list-style-type: none"> <li>• MS/DO - The contractor is working on the perimeter framing for the soffit and roof framing.</li> <li>• SES - Plumbing is being roughed in by TM Brennen and work will begin next week on the interior block, wetwall and the roof system and trusses.</li> </ul> <p>Park Ave:</p> <ul style="list-style-type: none"> <li>• Window Project - All windows have been installed. The window sill and interior jamb work will begin after school lets out for summer. Exterior foundation work was started and will continue into the summer.</li> <li>• Door Project- doors for the second and third floors have been ordered. We are expecting the quote for</li> </ul> |

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|  |  | <p>the first floor corridor doors the beginning part of next week.</p> <p>Sanfordville:</p> <ul style="list-style-type: none"> <li>• Door Project – work will begin on the interior doors when school lets out for summer.</li> <li>• New flooring will be installed in the main office beginning July 15<sup>th</sup>.</li> <li>• Work will continue on the athletic field fill on the North side of the LAX field.</li> </ul> <p>High School:</p> <ul style="list-style-type: none"> <li>• The changeover of the District HVAC control system is in process.</li> <li>• The installation of the CUV change out in the science wing and wrestling room will be completed as soon as school is out.</li> <li>• New flooring will be installed in the guidance office beginning July 15<sup>th</sup>.</li> <li>• Reinstate the HVAC system in to the old mechanical rooms adjacent to the old gym during the summer. These mechanical rooms serve the HS locker rooms and gymnasium.</li> <li>• The auditorium is being measured today and a new A/C chiller will be installed as soon as school is out for the summer.</li> </ul> <p>Middle School:</p> <ul style="list-style-type: none"> <li>• HVAC equipment in the MS locker rooms will be changed out for better air quality.</li> </ul> <p>Additional:</p> <ul style="list-style-type: none"> <li>• Paving resurfacing project has been bid out. This bid includes the DO parking lot, PES bus lot and basketball court. We would like this to begin July 1<sup>st</sup> and be completed by August 17<sup>th</sup>.</li> <li>• The sealcoating and line stripping project for the HS student parking lot, PES bus lot and the DO parking lot that will commence 7/1 – 8/17.</li> <li>• All gymnasiums have been slated to be screened and recoated this summer.</li> <li>• Lockers to be shipped the end of July and installed the beginning of August.</li> </ul> |
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| <b>III.</b> | <b>Convergent- Battery Storage Update<br/>(Dr. Leach)</b> | <p>Convergent is at the battery storage site working daily and they are on track to have the battery storage unit fully operational by summer. The batteries were redesigned and tested in Mexico and enhancements have been made.</p> <p>Limited testing will take place on-site. The District requested additional water testing be done on-site as well. Convergent did not feel this was necessary and therefore declined the District's request.</p>  |
| <b>IV.</b>  | <b>Capital Project Maximum Size</b>                       | <p>Previously, it was discussed that the capital project would be just under \$10 million. If the District puts in an additional \$2 million, that will give the District the buying power of approximately \$5.5 million more with state aid, for a total of \$15 million. This will include the \$1million from the maintenance reserve. This additional funding will be used to address the roofing issue that are a concern, especially at the HS.</p> |
| <b>V.</b>   | <b>Capital Project Overview</b>                           | <p>Roofing is the largest portion of the project, HVAC, Plumbing at PES and windows from the newer wing (with an additional \$1 million) and security.</p>                                                                                                                                                                                                                                                                                                 |
| <b>VI.</b>  | <b>Capital Funding/Financing<br/>(Tim Holmes)</b>         | <p>\$15.1 million will come from the capital reserve or \$5 million from the repair reserve. The \$100k project includes Safe Act money.</p>                                                                                                                                                                                                                                                                                                               |
| <b>VII.</b> | <b>Roofing</b>                                            | <p>90% of the roofing project to be completed will be at the HS.</p>                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>VIII</b> | <b>Security</b>                                           | <p>Security enhancements will be done to all areas that students occupy. It is important to be transparent while avoiding making the District vulnerable.<br/>The security enhancements will be worked on through the summer and should be complete in the fall.</p>                                                                                                                                                                                       |
| <b>IX.</b>  | <b>Propositions</b>                                       | <p>A discussion ensued on whether to do one proposition or two. These propositions will have no tax impact on the community.</p> <ul style="list-style-type: none"> <li>• Prop #1: \$14,083,426.</li> <li>• Prop #2: \$1, 041,159</li> </ul>                                                                                                                                                                                                               |

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| X.                 | <b>Process/Timeline</b> | <p>December 10<sup>th</sup> is suggested vote. A new voting location needs to be established in Pine Island as the District is unable to use the Pine Island firehouse.</p> <ul style="list-style-type: none"> <li>• Advertising/Press Release</li> <li>• Newsletter</li> <li>• Public Hearing scheduled for 12/3/24 (7-14 days prior to the vote)</li> <li>• Vote</li> </ul> |
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| <b>ACTION PLAN</b> |                         |                                                                                                                                                                                                                                                                                                                                                                               |

| <b>No.</b> | <b>Action Item(s)</b> | <b>Owner</b> | <b>Target Date</b> |
|------------|-----------------------|--------------|--------------------|
| 1.         | Next Meeting          | Susan Laroe  | TBD                |
| 2.         |                       |              |                    |
| 3.         |                       |              |                    |

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| <b>NEXT MEETING</b> |
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|  | <ol style="list-style-type: none"> <li>1. Approval of Minutes</li> <li>2. Capital Project Update</li> <li>3. TBD</li> </ol> |