

Meeting Minutes

Subject	Facilities Committee	Date	9/17/24
Facilitator	David Leach	Time	6:04 pm – 6:50 pm
Location	DO Administrative Conference Room	Scribe	Linda Roman

Attendees	Members Present: Bill Fanos – Chair, Robert Howe, Dory Masefield Members Absent: Others Present: Than Harrington, Timothy Holmes (conferenced), David Leach, Linda Roman
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KEY POINTS DISCUSSED

No.	Topic	Highlights
I.	Approval of Meeting Minutes	Meeting minutes from 6/6/24 have been approved.
II.	Current Capital Project Update (Than Harrington)	The update, presented by Than Harrington, provided details on various ongoing and completed capital projects across school facilities: - SES Door Project: - Existing doors have been modified and card-swipe hardware system is in place. - SES Bathroom Facility Installation: - Interior sinks, toilets, urinals, and bathroom accessories have been installed. However, a couple of electronic eyes for urinals and water pipe insulation still need to be completed. - The district will pour a sidewalk to connect the east side of the bathroom facility and modify the existing fence between the teacher parking lot and the facility. - The area around the bathroom facility will be graded, and topsoil and seed will be placed. - Contractors have installed gable siding, perimeter soffit, and FRP doors. The bathroom should be completed by November 1st, with the phenolic door, toilet partitions, and accessories in place.

		2. Park Avenue School: • The window project is nearly finished, with a warranty issue to be addressed soon. • The walkway resurfacing project is complete. • Gymnasium floors were sanded and recoated. • New classroom doors were installed on the second and third floors, with card-swipe hardware and key overrides. The first-floor doors will be installed over the Christmas and winter breaks. 3. High School: • Seal coating and striping of the main parking lot have been completed. • The auditorium chiller is installed and commissioned. • A new floor was installed in the guidance suite, and the gym floors were sanded and re-coated. • HVAC system ceiling-hung units and PTAC units in the science wing are nearing completion. • Temporary handrails were installed, and ADA-compliant handrails are on order to accommodate a visually impaired student transitioning from middle to high school. • A student safety gate will be installed between the middle school bus lot and employee parking lot, near the playground. 4. Middle School: • The district office parking lot was resurfaced and striped. • Most of the new lockers near the media center were installed, but some will be added during the Christmas break due to an order issue. • Electrical work for the bathroom facility is nearly complete (95%), with the roof and epoxy flooring already installed. • Concrete slabs and sidewalks have been poured. • The perimeter soffit work will begin soon, and the FRP doors and toilet partitions have already been installed. • Overall, significant progress is being made on the various projects, with some tasks still pending but expected to be completed in the coming months. 5. Pine Island: • An existing well has been decommissioned as it no longer meets the state regulations. • A paved walkway was added between the parking lot and the playground to allow for wheelchair accessibility.
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	III. New Capital Project Proposal	• 2-exterior doors and frames are currently on order and will be replaced to be made wheelchair accessible. 6. Buildings & Grounds Facility: • A gate is set to be installed in October. The gate is to keep spectators off the equipment during JV baseball games. Tim Holmes noted that due to a slightly higher fund balance this year, we increased our reserves to approximately \$6.6 million, nearly \$6.7 million. This allows us to undertake a \$19,544,000 project, with NYS Building Aid contributing around \$11.8 million from the repair and capital reserves. As a result, there will be no additional tax increase. Security Enhancements • Tim talked about hardening the exterior doors of the high school and middle school by replacing doors, frames, and windows with bullet-resistant glass. The project will also include hardware upgrades and the installation of swipe systems. Sanfordville Piping Issue • Tim and Than discussed the need to replace the piping at Sanfordville due to the use of cheaper grade metal, which has led to numerous leaks. The replacement is expected to cost around a million dollars. Window Replacements • The discussion included the need to replace outdated and inefficient windows at various schools, including Park Avenue and the high school. Some windows are single-pane and not energy-efficient. Bleacher and HVAC Updates • The meeting covered updates on replacing old bleachers at the middle and high schools and installing new HVAC systems, including air conditioning in the high school's new gym. Notable Items 1. The new project will be funded without additional taxes. 2. Security enhancements will be funded partially by the SAFE Act. 3. Piping replacement is necessary and costly. 4. Window replacements are necessary for energy efficiency. 5. Bleacher and HVAC updates are planned.
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IV.	Previous Projects and Follow-up	Air Conditioning Installation - Tim discussed the installation of air conditioning in eight rooms of the old junior high wing, mentioning that not all rooms were covered due to budget constraints. David Leach and Tim discussed the extent of renovations in the high school, concluding that 90-95% of the school would have AC after the new gym and wing renovations. Proposition for Renovation - Tim presented a single proposition for the renovation project, with Bob Howe and Dori Masfield agreeing that one proposition is less confusing for voters. Project Funding and Tax Levy - Bill Fanos raised concerns about the wording of the tax levy in the project funding language, with [David Leach] and [Tim Holmes] explaining the necessity of the legal jargon due to borrowing \$11 million. Facility Committee Meetings - David Leach and Tim discussed the need for additional facility committee meetings and a work session in October to finalize details before the board meeting. Night Football Game Safety - David Leach raised concerns about safety and security during night football games, suggesting procedural improvements, evaluating the egresses and better supervision to prevent incidents. Use of Football Field for Other Sports - Bob Howe inquired about the use of the football field for other sports, with David Leach confirming its occasional use for events like senior nights but not regularly to avoid damage. Next Steps: - Arrange a test for the bullet-resistant glass film with local police. - Communicate the details of the new capital project and security enhancements clearly to the public in an updated slide show and newsletter. - BOE work session in October with the engineer and architect present. - Facility committee meeting after the October work session.
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		• Public hearing on December 2nd. • Newsletter to be sent out on December 3rd. • Capital vote on December 10th.
ACTION PLAN		

No.	Action Item(s)	Owner	Target Date
1.	Next Meeting	Susan Laroe	TBD
2.			
3.			

NEXT MEETING

	1. Approval of Minutes 2. Capital Project Update 3. TBD