

# GAYLORD COMMUNITY SCHOOLS

Committee of the Whole  
Tuesday, February 4, 2025  
12:00 PM

## MINUTES

Rachel Davis: Present  
Katie Drzewiecki: Present  
Sara Gapinski: Present  
Doug Hempenstall: Present  
Lori Hewitt: Present  
Kari Visser-Robel: Present  
Jeff Wieber: Present

**APPROVED**

### I. CALL TO ORDER

#### A. Board Training Update

- Jeff will work with Cindy to determine Board Self Assessment through MASB.
- Board members will receive an email with an individual assessment and a 2-week completion window.
- Following the completion of the self assessment, the Board will receive DISC Profile Assessment workshop.
- Board members are to email Jeff Wieber with dates and times to set up monthly meetings with Jim (2-3 people at a time). Jeff would work with Cindy to schedule according to Jim's calendar.

### II. BOARD MINUTES

#### A. January 13, 2025, Organizational Meeting

It is recommended that the Board approve the January 13, 2025, Organizational Meeting minutes, as presented.

Motion to approve the January 13, 2025, Organizational Meeting minutes, as presented. This motion, made by Kari Visser-Robel and seconded by Rachel Davis, Passed.

Rachel Davis: Yea  
Katie Drzewiecki: Yea  
Sara Gapinski: Yea  
Doug Hempenstall: Yea  
Lori Hewitt: Yea  
Kari Visser-Robel: Yea  
Jeff Wieber: Yea

Yea: 7, Nay: 0

B. January 13, 2025, Regular Board Meeting

It is recommended that the Board approve the January 13, 2025, Regular Board Meeting minutes, as presented.

Motion to approve the January 13, 2025, Regular Board Meeting minutes, as presented. This motion, made by Sara Gapinski and seconded by Rachel Davis, Passed.

Rachel Davis: Yea

Katie Drzewiecki: Yea

Sara Gapinski: Yea

Doug Hempenstall: Yea

Lori Hewitt: Yea

Kari Visser-Robel: Yea

Jeff Wieber: Yea

Yea: 7, Nay: 0

III. SUPERINTENDENT UPDATES

A. The Future of Stem: Mary Fox

- Mary Fox will present the "Future of Stem" program during regular board meeting on Monday, February 10, 2025.

B. Progress Toward District Goals (Informal Update)

- Jim presented his progress toward the district goals.
- If a Board member has questions regarding goals, this can be discussed at a Board member's small group meeting.
- STEM local data (girl/boy).

IV. GCS COMMITTEES

A. Building, Grounds and Transportation

1. *Building and Grounds*

a. GIS Bleachers RFP

- The RFP for GIS bleachers is completed.
- Board action on Monday, February 10, 2025, Regular board meeting to approve the Interkal bid.
- David validated the discrepancy of bid proposals.
- GMS bleachers are currently six years old from Interkal.
- The score table will not be updated; David believes there is a table that connects to the new bleachers.

b. Electronic Lock RFP

- In the process of RFP, published at the end of the week (2/7/).
- A recommendation will be presented at the March meetings.
- 31aa grant for security will be used: beginning with NOE, SME, and some board office doors.
- Approximately \$340,000 for the use of electronic key fobs for doors (internal doors as deemed).
- Future RFP: carpet at the GHS building.
- GCS custodial third party contract expires this year; renewal will be coming.

## 2. **Transportation**

### a. No Report

#### Snow Days

- Currently, GCS has 10 snow days.
- When GCS reaches 11 days, GCS will ask the state for 3 "forgiveness" days.
- > 11 days, school days will have to be made up as a district.
- GCS has spotters to assist in determining snow day callings, communicating with Otsego County first responders and viewing NOAA weather.
- Our district covers 265 miles.

#### Bus Driver Update:

- First round: 2 out of 6 drivers completed training
- Second round: 3 out of 4 drivers completing training

## B. **Personnel and Finance**

### 1. **Personnel**

- Mandy Bolen presented updates:
  - Future postings: Director of Transportation, 6% salary increase.
    - Possible "Grow your own Program"
  - Six preschool classrooms for the 2025-2026 school year.
    - Future posting for teachers and assistants.
  - a. New Hire(s):
    1. Educational Assistants: Madison Davis, Kristy Maxon, and Maddie Daneff
    - Food Service Helper: Kathleen Murray
    - Bus Driver (Sub): Rachel Crudo and Deb Austin
  - b. Resignation(s):
    1. Varsity Girls' Track and Varsity Cross Country Coach: Lindsey Yates
  - c. Retirement(s)
    1. GIS Teacher: Melissa Jorgenson (effective end of 2024-2025 school year).
    - GHS Teachers: Mike Rinke and Rick Bigsby (effective end of 2024-2025 school year).
    - GMS Teacher: Deanna Graham (effective end of 2024-2025 school year).
    - Bus Driver: Kelly Johnson (effective February 28, 2025)

### 2. **Finance**

#### a. 2024-2025 Budget Amendment #1

- Budget amendment #1 will be presented in March with a recommendation.
- Routinely the budget is amended twice a year (March and the end of June).

## C. **Technology and Curriculum**

### 1. **Technology**

#### a. Communication Search (Send-It and Finalsite)

- Search for renewal or replacement for a website, parent to teacher communication tool, and District communication (send-it).
- GCS does offer a link to sign up on the public list for school closures.

#### b. Charter Technologies Contract

- The charter agreement is expiring (the original agreement was in 2019, a five-year agreement with a one-year renewal).

- Todd and Joe are working on a contract renewal, a 5-year agreement.
- Information will be provided at a later date and will be presented to the Board for approval.

## 2. Curriculum

### a. Math Curriculum

- The current K-6 i-ready contract expires at the end of this year.
- Originally, a five-year contract with the board approved a one-year extension.
- Recommendation from the Math department.
- Next steps; full District approval and Superintendent approval.
- Great partnership with i-Ready; the department recommends renewing with them
- Projected to bring a proposal to the March meetings (1 year, 3 year, and 5 year proposal).

### Science Curriculum Update:

- Completed two committee meetings.
- 2 recommendations: program/curriculum or teachers to build their program through the summer.
- Future meetings are scheduled.

## V. NEW AND UNFINISHED ITEMS

- GIS RFP bid proposal recommendation.

## VI. PUBLIC INPUT

- Gary Waldo, public input, no action taken.
- Amy Corell, public input, no action taken.
- Larry Corell, public input, no action taken.

## VII. ADJOURNMENT

Motion to adjourn the Committee of the Whole meeting, at 12:42 p.m. This motion, made by Sara Gapinski and seconded by Kari Visser-Robel, Passed.

Rachel Davis: Yea

Katie Drzewiecki: Yea

Sara Gapinski: Yea

Doug Hempenstall: Yea

Lori Hewitt: Yea

Kari Visser-Robel: Yea

Jeff Wieber: Yea

Yea: 7, Nay: 0



Kari Visser-Robel / Rachel Davis

February 10, 2025

Rachel Davis signed on behalf of Kari Visser-Robel

Prepared by Cindy Huff for Kari Visser-Robel, Board Secretary