



**Delaware City Schools  
Board of Education Meeting  
February 10, 2025  
Regular Meeting  
Willis Education Center  
6:00pm**

**MISSION STATEMENT**

The Delaware City Schools will promote a culture of excellence that engages and empowers students and staff to embrace the challenges of our global society. We will build on our traditions, respect our diversity and partner for a strong community.

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item, "Public Participation."*

1.0. Opening

1.1. Call to Order and Roll Call

- \_\_\_\_\_ Ms. Harris (President)
- \_\_\_\_\_ Mr. Backus (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Ms. Walraven\*

*\* Denotes Student Board Member*

1.2. Salute the Flag

1.3. Adoption of Agenda

I recommend we adopt this agenda as presented.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to adopt this agenda as presented.

- \_\_\_\_\_ Ms. Harris (President)
- \_\_\_\_\_ Mr. Backus (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Ms. Walraven\*

#### 1.4. Approve Minutes

With your agenda you have received the minutes of the January 9, 2025 organizational Board meeting and January 13, 2025 work session.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the minutes of the January 9, 2025 organizational Board meeting and January 13, 2025 work session as presented.

- \_\_\_\_\_ Ms. Harris (President)
- \_\_\_\_\_ Mr. Backus (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Ms. Walraven\*

#### 1.5. Recognitions and Presentations

#### 2.0. Reports

##### 2.1. Unions

- A. DCEA
- B. UE
- C. OAPSE

##### 2.2. Legislative

##### 2.3. Facilities

##### 2.4. Treasurer/CFO

##### 2.5. Assistant Superintendent

##### 2.6. Executive Director of Human and Material Resources

##### 2.7. Superintendent

##### 2.8. Board Request

- Facilities Committee Update

##### 2.9. Other

## **PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION AT BOARD MEETINGS**

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers, and does not discriminate based on the identity of the speaker, content of the speech, or viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principle:

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the designated public participation portion(s) of a meeting.
- C. Attendees must register their intention to participate in the public participation portion of the meeting upon their arrival at the meeting.
- D. Participants must first be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- E. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer.
- F. During the portion of the meeting designated for public participation, no participant may speak more than once on the same topic.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
  1. Interrupt, warn, or terminate a participant's session when they make comments that are repetitive, obscene, and/or comments that constitute a true threat (i.e., statements meant to frighten or intimidate one (1) or more specified persons into believing that they will be seriously harmed by the speaker or someone acting at the speaker's behest).
  2. Request any individual to leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct of the meeting;
  3. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the conduct and/or orderly progress of the meeting;
  4. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
  5. Waive these rules.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, unless extended by a vote of the Board.

### 3.0. Consent Agenda

#### 3.1. Pupils

##### A. Approve High School Graduates

1. I recommend the Board approve the following students as Hayes High School graduates due to completion of all graduation requirements:

Kael Howard	Lane Penhorwood
Hayden Powell	Lincoln Seymour

##### B. Approve Overnight Field Trips

1. OHSAA State Swimming Competition- Pacers Swim & Dive Team

I recommend the Board approve the Pacers Swim & Dive Team for an overnight field trip from 2/20/2025 to 2/22/2025 for the OHSAA State Swimming Competition at the C.T. Natatorium and Canton High School in Canton, OH as presented.

2. Boys Baseball Team Training

I recommend the Board approve the Boys Baseball Team for an overnight field trip from 3/24/2025 to 3/30/2025 for training and games in and around Memphis, TN as presented.

#### 3.2. Curriculum

##### A. Approve Student Fees for the 2025-2026 School Year

I recommend the Board approve the proposed student fees for the 2025-2026 school year as presented.

##### B. Approve Middle School and Elementary School 2025-2026 Student Handbook

I recommend the Board approve the proposed Middle School and Elementary School 2025-2026 Student Handbook as presented.

##### C. Approve the Delaware Hayes High School 2025-2026 Student Handbook

I recommend the Board approve the proposed Delaware Hayes High School 2025-2026 Student Handbook as presented.

### 3.3. Personnel

#### A. Approve Resignations

##### 1. Certified Staff

Approve and accept the resignation of the following individuals:

Jim Bibler*	Fine Arts Teacher Hayes	Last Day of Work 12-19-2025
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**\*For Retirement Purposes**

##### 2. Classified Staff

Approve and accept the resignation of the following individuals:

Jessica Ayala	Educational Assistant- Class I Conger	Last Day of Work 1-24-2025
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Judy Byers*	Educational Assistant- Class I Woodward	Last Day of Work 2-13-2025
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Lynn Dougherty*	Bus Driver Transportation	Last Day of Work 5-29-2025
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Lisa Evans	Bus Driver Transportation	Last Day of Work 1-14-2025
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EmilyBelle Rossi	Educational Assistant- Class II Woodward	Last Day of Work 2-14-2025
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Roberta Thomas	Educational Assistant- Class II Cross Cat. (Behavior)	Last Day of Work 2-5-2025
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**\*For Retirement Purposes**

##### 3. Classified Substitute

Approve and accept the resignation of the following individuals:

Anna Rzepecki		Resignation before starting Effective 1-15-2025
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#### B. Approve Employment

##### 1. Approve certified salary correction

- a. I recommend the Board approve the following certified salary correction for Angela Phillips:

Originally approved on the  
June 17, 2024 Board Agenda  
 Salary Scale MA+45, Step 10  
 \$85,143.45  
 Effective August 12, 2024

Salary Correction  
 Salary Scale MA, Step 10  
 \$75,973.45  
 Effective August 12, 2024

2. Classified Staff

Approve classified employment for the 2024-2025 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Current assignments are as follows:

Heather Calhoun	Educational Assistant- Class II Cross Cat. (Behavior) Schultz	\$19.93 per hour, Step 7 Effective 1-21-2025
Marla Edington	Fiscal/Payroll Assistant Willis	\$31.22 per hour, Step 10 Effective 2-3-2025
Jodi Overmyer	Educational Assistant- Class I Conger	\$21.65 per hour, Step 10 Effective 2-6-2025
Kathryn Richley	Educational Assistant- Class I	\$21.65 per hour, Step 10 Effective 2-11-2025
Heather Strait-Williamson	Program Assistant Substitute I SACC	\$14.07 per hour, Step 5 Effective 1-27-2025
Tyra Taylor	Educational Assistant- Class II Cross Cat. (Behavior) Hayes	\$16.39 per hour, Step 1 Effective 2-4-2025

3. Classified Substitute for the 2024-2025 School Year

Employ, according to Board approved policy and wage schedules, the following individuals as a classified substitute for the 2024-2025 school year: Administrative Assistant \$14.50/hr., Bus Driver \$17.80/hr., Cook/Cashier \$12.80/hr., Custodian \$15.85/hr., Educational Assistant \$14.50/hr., Library Media Specialist Assistant \$14.50/hr., Nurse \$150.00 a day, Teacher \$150.00 a day, Technology Specialist \$14.50/hr.



Sanfillipo	Anthony	Lacrosse Head Coach Varsity Boys	HAYES	\$6,556.55
Sanfillipo	Joseph	Lacrosse Assistant Coach Varsity Boys (0.50 FTE)	HAYES	\$1,765.23
Schlabig	Megan	Track Assistant Coach Varsity Boys and Girls (0.75 FTE)	HAYES	\$2,269.58
Schomer	Craig	Track Assistant Coach Varsity Boys and Girls	HAYES	\$3,026.10
Schumacher	Samuel	Lacrosse Head Coach Freshman Boys (0.50 FTE)	HAYES	\$1,513.05
Spohn	Stuart	Lacrosse Head Coach Freshman Girls (0.50 FTE)	HAYES	\$1,513.05
Swisher	Mariah	Volleyball Coach Boys - Volunteer	HAYES	Volunteer
Thomas	Mark	Softball Head Coach Varsity Girls	HAYES	\$7,565.25
Tumey	Ian	Baseball Assistant Coach Varsity Boys	HAYES	\$4,034.80
VanGundy	Joshua	Lacrosse Head Coach Varsity Girls	HAYES	\$5,547.85
Vroegop	Daniel	Track Assistant Coach Varsity Boys and Girls	HAYES	\$3,026.10
Whitaker	Clayton	Volleyball Head Coach Varsity Boys	HAYES	\$7,565.25
Wilson	Zachary	Softball Head Coach 7th Grade Girls	DEMPSEY	\$3,026.10
Woolum	Hunter	Baseball Head Coach Freshman Boys (.333 FTE)	HAYES	\$1,008.70

D. Approve Classified Staff Supplemental Contracts

1. I recommend the Board approve Maggie Cain as the Wrestling Assistant Coach 7th and 8th grade boys and girls, at the current State Minimum Wage. Total to be paid not less than \$3,026.10.
2. I recommend the Board approve Dianna Hibinger as the Tennis Head Coach JV boys, at the current State Minimum Wage. Total to be paid not less than \$5,043.50.
3. I recommend the Board approve Frank Sanfillipo as the Lacrosse Head Coach JV boys, at the current State Minimum Wage. Total to be paid not less than \$1,513.05 (.50 FTE).
4. I recommend the Board approve Nicholas Verdea as the Baseball Head Coach JV boys, at the current State Minimum Wage. Total to be paid not less than \$1,513.05 (.50 FTE).

E. Approve Leave of Absence

1. I recommend the Board approve an unpaid medical leave of absence for Bailey Stainbrook from 2/28/2025 through 3/14/2025.
2. I recommend the Board approve an unpaid medical leave of absence for Roberta Thomas beginning 1/27/2025 (½ day) through 2/3/2025.

F. Approve Separation

1. Approve the separation agreement between the Board and Danielle Navin as presented.

G. Approve New Job Description

I recommend the Board approve the following new job description:

Career Pathways and Workforce Readiness Coordinator

3.4. Financial

A. Approve the Financial Report

I recommend the Board approve the Financial Report of December 2024 as presented.

B. Declare Transportation Impractical and Approve Payment in Lieu of Providing Transportation

Pursuant to the requirements established in Ohio Revised Code Chapter 3327.02 the procedures set forth by the Ohio Department of Education, it is recommended that bus transportation for students listed to their chosen schools be declared impractical for the 2024-2025 school year, and that payment in lieu of transportation be offered to the parents/guardians at the state approved rate:

Children of the following parents:	School:
Raquel Heeter	New Story Schools
Joshua Wiegert	Grace Community School

3.5. Donations

I recommend the Board approve and accept the following donations:

A. Arena Fair- Monetary, Valued at \$1,000.00, for Willis Auditorium use.

B. Carla Moore- Monetary, Valued at \$300.00, to support students and staff at Dempsey.

CONSENT ACTION:

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve all of the consent items as presented.

- \_\_\_\_\_ Ms. Harris (President)
- \_\_\_\_\_ Mr. Backus (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Ms. Walraven\*

3.6. Approve Supplemental Contract for the 2024 - 2025 School Year

Approve the following supplemental employment for the 2024 - 2025 school year specifically conditioned on and subject to background checks, receipt and final administrative review and approval for all application records, receipt of all other necessary documentation, and Pupil Activity Permit (if applicable):

Blanchard	Haleigh	Track Assistant Coach Varsity Boys and Girls	HAYES	\$3,530.45
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CONSENT ACTION:

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve all of the consent items as presented.

- \_\_\_\_\_ Ms. Harris (President)
- \_\_\_\_\_ Mr. Backus (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Ms. Walraven\*

3.7. Approve Classified Staff

Approve classified employment for the 2024-2025 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Current assignment is as follows:

Tanner Levings	Custodian-3rd Shift Hayes	\$20.43 per hour, Step 5 Effective 2-17-2025
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CONSENT ACTION:

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve all of the consent items as presented.

- \_\_\_\_\_ Ms. Harris (President)
- \_\_\_\_\_ Mr. Backus (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Ms. Walraven\*

#### 4.0. Discussion

##### 4.1 First Reading of Board Policies as Presented:

<u>Policy</u>	<u>Topic</u>	<u>Type</u>
po0131.1	Technical Corrections	Rescind
po0171	Review of Policy	Rescind
po1422.01	Drug-Free Workplace	New
po2271	College Credit Plus Program	Policy Revision
po2340	Field and Other District-Sponsored Trips	Policy Revision
po2430.02	Participation of Community/Stem School Students in Extra-Curricular Activities	Policy Revision
po2431	Interscholastic Athletics	Policy Revision
po2460	Special Education	Policy Revision
po5120	Assignment within District	Policy Revision
po5131	Student Transfers	Technical Correction
po5136.01R	Electronic Equipment	Policy Revision
po5200	Attendance	Policy Revision
po5330	Use of Medication	Policy Revision
po5350	Student Health, Well-being, and Suicide Prevention	Policy Revision
po5460	Graduation Requirement	Policy Revision
po5610	Removal, Suspension, Expulsion, and Permanent Exclusion of Students	Policy Revision
po5751	Parental Status of Students	Policy Revision
po6151	Insufficient Funds Checks	Policy Revision
po6460	Vendor Relations	Policy Revision
po7421	Restrooms, Locker Rooms, Shower Rooms, and Changing Rooms	New
po7440.01	Video Surveillance and Electronic Monitoring	Policy Revision
po8421	Criminal History Records Check for Contracted School Services	Policy Revision
po8452	Automated External Defibrillators (“AED”) and Cardiopulmonary Resuscitation	Policy Revision
po8500	Food Services	Policy Revision

#### 5.0. Action Items

##### 5.1. Approve Ticket Seller/Ticket Taker Hourly Rate Increase

I recommend the Board approve the following increase in hourly pay for Ticket Seller/Ticket Taker beginning March 1, 2025 as presented.

##### **Hourly rate for Ticket Seller/Ticket Taker:**

<u>Previous Rate</u>	<u>New Rate</u>
\$11.50	\$12.80

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve increase in hourly pay for Ticket Seller/ Ticket Taker beginning March 1, 2025 as presented.

\_\_\_\_\_ Ms. Harris (President)  
\_\_\_\_\_ Mr. Backus (Vice President)  
\_\_\_\_\_ Ms. McDaniel-Browning  
\_\_\_\_\_ Mr. Wiener  
\_\_\_\_\_ Mrs. Gasaway  
\_\_\_\_\_ Ms. Walraven\*

5.2. Approve Agreement with The Buckeye Ranch

I recommend the Board approve the agreement with The Buckeye Ranch for educational services for student A for 2024-2025 school year as presented.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve agreement with The Buckeye Ranch for educational services for student A as presented.

\_\_\_\_\_ Ms. Harris (President)  
\_\_\_\_\_ Mr. Backus (Vice President)  
\_\_\_\_\_ Ms. McDaniel-Browning  
\_\_\_\_\_ Mr. Wiener  
\_\_\_\_\_ Mrs. Gasaway  
\_\_\_\_\_ Ms. Walraven\*

5.3. Adopt Resolution to file 6 complaints against the valuation of real property for tax year 2024

I recommend the Board adopt a resolution to file a complaint against the valuation of real property for tax year 2024 with owners #1 Pace Petro OH37 Delaware, LLC, #2 Rumpke of Ohio, Inc, #3 RiverByBerlin, LLC, #4 1275 Houk TEI Investors, LLC et al., #5 Midwest Mitigation, LLC, #6 WE Owner, LLC as presented.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to adopt Resolution to file 6 complaints against the valuation of real property for tax year 2024 as presented.

\_\_\_\_\_ Ms. Harris (President)  
\_\_\_\_\_ Mr. Backus (Vice President)  
\_\_\_\_\_ Ms. McDaniel-Browning  
\_\_\_\_\_ Mr. Wiener  
\_\_\_\_\_ Mrs. Gasaway  
\_\_\_\_\_ Ms. Walraven

5.4. Approve Master Services Agreement with Specialized Education of Ohio, Inc.

I recommend the Board approve the Master Services Agreement with Specialized Education of Ohio, Inc. (SESI) for educational services starting August 1, 2024 - July 31, 2025 as presented.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve Master Services Agreement with Specialized Education of Ohio, Inc. as presented.

\_\_\_\_\_ Ms. Harris (President)  
 \_\_\_\_\_ Mr. Backus (Vice President)  
 \_\_\_\_\_ Ms. McDaniel-Browning  
 \_\_\_\_\_ Mr. Wiener  
 \_\_\_\_\_ Mrs. Gasaway  
 \_\_\_\_\_ Ms. Walraven\*

5.5. Approve Resolution for the adoption of Special Education Model Policies and Procedures and authorization of the Superintendent to notify the DEW of the Board’s adoption of the Model Policies

I recommend the Board approve the adoption of Special Education Model Policies and Procedures and authorization of the Superintendent to notify the DEW of the Board’s adoption of the Model Policies as presented.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the adoption of Special Education Model Policies and Procedures and authorization of the Superintendent to notify the DEW of the Board’s adoption of the Model Policies as presented.

\_\_\_\_\_ Ms. Harris (President)  
 \_\_\_\_\_ Mr. Backus (Vice President)  
 \_\_\_\_\_ Ms. McDaniel-Browning  
 \_\_\_\_\_ Mr. Wiener  
 \_\_\_\_\_ Mrs. Gasaway  
 \_\_\_\_\_ Ms. Walraven\*

5.6. Second Reading and Approval of the Board Policy as presented

I recommend the Board approve the Board Policy as presented.

<u>Policy</u>	<u>Topic</u>	<u>Type</u>
Po7440	Facility Security	Policy Revision

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the Board Policy as presented.

\_\_\_\_\_ Ms. Harris (President)  
 \_\_\_\_\_ Mr. Backus (Vice President)  
 \_\_\_\_\_ Ms. McDaniel-Browning  
 \_\_\_\_\_ Mr. Wiener  
 \_\_\_\_\_ Mrs. Gasaway  
 \_\_\_\_\_ Ms. Walraven\*

6.0. Superintendents Comments

7.0. Board Comments

8.0. Calendar

- February 13th Board of Education Work Session
- February 17th No School - Presidents Day
- February 18th No School - Teacher Inservice Day
- February 24th Board of Education Work Session
- February 26th All City Orchestra Festival at Hayes
- March 3rd Board of Education Meeting

9.0. Adjournment

9.1. I recommend this meeting be adjourned.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to adjourn  
this meeting.

- \_\_\_\_\_ Ms. Harris (President)
- \_\_\_\_\_ Mr. Backus (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Ms. Walraven\*