



Armed Security Officer Afternoon and Evening Shift

As Carrollwood Day School continues to grow, we are adding a new position for a dynamic officer to join our Security team. The ideal candidate will have a strong law enforcement, security, or military background, be passionate about maintaining a safe and protected environment, and will easily form meaningful connections with students throughout their academic journey. This position will be a 12-month, salaried non-exempt position eligible for overtime.

[Carrollwood Day School](#) is an innovative International Baccalaureate (IB) independent school in North Tampa, FL. Since the inception of CDS in 1982, we have prided ourselves on being a community of learners. We have grown from a preschool into a comprehensive program serving more than 1200 students from age two through 12th grade. Carrollwood Day School stands out as a leader in its commitment to educate the whole child and is recognized nationally for its academic excellence and its school-wide emphasis on character development. Outside the classroom, our students are engaged in a multitude of athletics, arts, and extra-curricular programs. In short, we have PATRIOT PRIDE in everything we do at CDS.

The vision of Carrollwood Day School is to build a community prepared and inspired to better the world. As an IB World School, we cultivate principled entrepreneurial thinkers for a global society by enriching the mind, strengthening the character, and inspiring the passions of our community.

Carrollwood Day School embraces and celebrates the rich diversity of our students, employees, and families from all backgrounds. As an International Baccalaureate continuum school, CDS strives to create a supportive and inclusive learning environment where each person is valued. We work to intentionally develop cross-cultural competency and appreciation of differences within all constituents. We value the influence of a wide range of experiences and perspectives in our classrooms, relationships, and interactions as we prepare our students to contribute to a diverse and interconnected world.

Understanding that a team of talented, supported, and growth-minded faculty and staff is what leads to student success, the first pillar of our strategic plan is to become *the* destination school for exceptional educators in the Tampa Bay region. Want to join our team and better the world?

The Position of Armed Security Officer:

As a cooperative member of the Security Department, provide a safe atmosphere for students, faculty and staff, and visitors while on our campuses.

Essential Job Responsibilities:

- Support and advance the Mission of the School
- Make rounds of school grounds and parking areas per the team schedule; observed employees, students and visitors in order to ensure a safe environment and ensure all access points are secure
- Be attentive and responsive to the radio while on shift to communicate with team members, especially in emergent situations
- Direct and/or assist with traffic flow during student drop-off, pick-up, and campus events; set traffic control devices as necessary

- Own and properly maintain a 9mm weapon within a 3-point holster; possess and demonstrate the demeanor and judgment to carry and utilize the weapon appropriately
- Check parent and visitor identification and authorization information
- Monitor campus for environmental hazards, illegal activities and vandalism; report and/or take corrective action as required by school policy
- Ensure compliance with parking policy by checking permits and decals
- Assist persons with vehicle problems, such as dead batteries
- Record information regarding security and monitoring activity; maintain logs and write incident reports
- Assist with safety training of school employees and students, as needed and required
- Be an active member of the Security Department, and the greater CDS community
- Attend all Security Team meetings and required training, and all school meetings and trainings
- Model and foster non-discriminatory practices and a global mindset
- Be a role model of integrity and professionalism
- Be a team player; cheerfully participate in and/or assist with pick-up and drop-off, safety drills, extracurricular on-campus events, and other duties and routines regularly part of a K-12 independent school environment
- Maintain regular and punctual attendance requirements, including all home Football games and other on-campus events as needed
- Adhere to School policies as described in the Employee Handbook and other materials

Qualifications and Attributes Needed for Success:

- High school diploma or GED required
- Experience in one or more of the following: law enforcement, private security, US military (with honorable discharge), or served as a school resource officer
- Have and maintain a D Security License and G Security License
- Physical requirements include, but are not limited to the ability to:
 - Sit, stand and walk for extended periods of time
 - Run shorter distances including up and down the stairs
 - Engage in physical confrontation regardless of the climatic conditions (day, night, etc)
 - Satisfactorily complete a pre-determined physical agility evaluation
 - Vision must be correctable to 20/20 eyesight
- Demonstrated experience and skill with the following:
 - Use of force
 - Emergency response and building searches
 - A mentality of prevailing vs. surviving
 - Handcuffing and restraint devices
 - Weapons retention
 - Fundamentals of firearms marksmanship
 - Tactical weapons handling
 - Active shooter response for armed officers
 - First Aid/ AED & CPR and crisis casualty care
- Strong collaborative skills and eagerness to work with colleagues
- Excellent verbal, written, and presentation communication skills
- Have an interest in engaging with the greater CDS community beyond the traditional school day
- A high degree of professionalism, collegiality, and personal conduct both in and outside of school

- Ability, willingness, and judgment to interact and communicate effectively and positively with all constituents in a school environment
- Comfortable with ambiguity and change inherent in a school environment; willingness to adapt and pivot as needed
- Enthusiasm and commitment to the vision and mission of the School

Compensation includes a comprehensive employee benefits package; CDS offers a competitive salary commensurate with background and experience.

Qualified candidates should send a resume/CV, a statement of interest, and salary expectations to Ann Quagliana, Director of Security: aquagliana@cdspatriots.org.