

A. EMPLOYEE DATA

Do you wish to have health insurance with the BOE?

	YES	NO
1. Do you have a current driver's license?		
2. Do you have a current vehicle registration?		
3. Do you have a current insurance policy?		
4. Do you have a current title?		
5. Do you have a current sales tax certificate?		
6. Do you have a current license plate?		
7. Do you have a current title transfer fee?		
8. Do you have a current title transfer tax?		
9. Do you have a current title transfer fee?		
10. Do you have a current title transfer tax?		
11. Do you have a current title transfer fee?		
12. Do you have a current title transfer tax?		
13. Do you have a current title transfer fee?		
14. Do you have a current title transfer tax?		
15. Do you have a current title transfer fee?		
16. Do you have a current title transfer tax?		
17. Do you have a current title transfer fee?		
18. Do you have a current title transfer tax?		
19. Do you have a current title transfer fee?		
20. Do you have a current title transfer tax?		

To be completed by the school system employee. Please complete all sections of the chart below. Use more than one line if there was a break in employment.

*If a current employee changes their classified position within the system, years of creditable service completed at the Appling County Board of Education will be applied to the new position on the Classified/Non Certified Wage Scale.

*In order to receive paraprofessional experience as a substitute, the employee would have needed to work 120 of 180 school days. 120+ days will count as one year experience.

To be completed by the school system employee. Please complete all sections of the chart below. Use more than one line if there was a break in enrollment.

Total Number of Quarter Credit Hours			Total Number of Years (45 Quarter Hours = 1 year of college)
Total Number of Semester Credit Hours			Total Number of Years (30 Semester Hours = 1 year of college)

Employee Signature

Date _____

I certify that the information, verification of employment, and verification of college credits ***have been verified*** and are complete and accurate.

Principal/Supervisor Signature

Date _____

Pay Level	
Years of Service and Degree In-Field	
Hourly Wage	

Title _____