

Saucon Valley School District

Regular Meeting of the Board of Education

February 11, 2025

High School Audion



Welcome to the meeting of the Saucon Valley School Board. Our objective is to serve the students, parents, and residents of our community. You are an important part of this meeting, and we look forward to your questions and comments.

We are all here for the same reason. All opinions are welcomed and equally valuable. Our only request is that we address each other with civility and respect. Our courtesy toward each other is the best way to show our students how much we respect them as well.

Notice to Public - This is to notify all in attendance at the Saucon Valley School Board meeting that the district is video and audio-taping the meeting, and the meeting will be posted for public viewing according to district policy.

Agenda

6:45 pm – Executive Session for the purpose of Personnel

- I. **Call to the Order** – *Cedric Dettmar, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Board Secretary*
- IV. **Motion to Approve Agenda**
- V. **Announcement of Executive Session** – Personnel
- VI. **Approval of Minutes** – January 28, 2025
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **High School SGA Representative’s Report**
- X. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent*
- XI. **Courtesy of the Floor to Visitors – Agenda Items Only** – *Visitors should state their name and address.*
- XII. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$680,488.18
 - B. Cafeteria Expenditures – \$25,574.74
 - C. Health Benefits – None
 - D. Capital Projects – None

Recommendations for Approval

Presentation of Bills

1. Approve the above Presentation of Bills.

Recommendation: To approve all motions and recommendations listed above in the Presentation of Bills.

XIII. Treasurer’s Report – Donald Carpenter/David Bonenberger

- A. Cash Investment and Bond Activity
- B. Condensed Board Summary Report
- C. Budget Transfers – \$120.00
- D. Middle School Activity Report – None
- E. High School Activity Report – None

Recommendations for Approval

Treasurer’s Report

- 1. Approve the above Treasurer’s Report.

Recommendation: To approve all motions and recommendations listed in the Treasurer’s Report.

XIV. AGENDA ITEMS

A. Education

Items/Projects for Discussion

- A. None

Recommendations for Approval

2025-2026 School Calendar

- 1. Approve the attached calendar for the 2025-2026 school year.

Recommendation: To approve all motions and recommendations as listed above in Education

B. Personnel

Items/Projects for Discussion

- A. None

Recommendations for Approval

Unpaid Leave

- 1. Approve an unpaid maternity leave for Lauren Picketts, elementary school teacher, from April 1, 2025 until the end of the 2024-2025 school year. She will return to her teaching position for the beginning of the 2025-2026 school year.

Resignation – Dedicated Building Substitute

- 2. Approve the resignation of Matthew Sueta as a Dedicated Building Substitute, effective February 3, 2025.

Resignation – FBLA Advisor

- 3. Approve the resignation of Jacqueline Febbo as the 2024-2025 FBLA advisor effective February 7, 2025.

Resignation – Track & Field Coach

4. Approve the resignation of Edward Kolosky as the Track & Field Coach.

After-School ACE Program

5. Approve the following individuals for the 2024-2025 After-School ACE Program at \$45.00 per hour:
David Lloyd Amanda Holveck Brianna Keeney

Study Hall Monitor

6. Approve Amanda Brady as a Middle School Study Hall Monitor at \$25.00/hour.

Resignation – Administrative Assistant

7. Approve the resignation of Deborah Yocum – Transportation Administrative Assistant. Her last day with the district will be February 21, 2025.

Recommendation: To approve all motions and recommendations as listed above in Personnel.

C. Facilities**Items/Projects for Discussion**

- A. None

Surplus/Obsolete

1. Approve the attached Surplus/Obsolete items.

Recommendation: To approve all motions and recommendations as listed above in Facilities.

D. Finance**Items/Projects for Discussion**

- A. None

2024-2025 Budget Timeline for the 2025-2026 School Year

May 31, 2025 - *District Deadline* to adopt the 2025-2026 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2025 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2025-2026 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2025 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2025-2026 final budget.

BAVTS Articles of Agreement

1. Motion by the Saucon Valley School District Board of School Directors to approve a successor Articles of Agreement with the Bethlehem Area School District and Northampton School District surrounding the participation in and governance of the Bethlehem Area Vocational Technical School for a time period commencing

July 1, 2025 through June 30, 2025. In approving this motion, the Board hereby waives any applicable sixty day wait period under the current articles to take action on the successor Articles of Agreement.

BAVTS Memorandum of Understanding

2. Motion to approve a Memorandum of Understanding with the Bethlehem Area School District and Northampton School District surrounding project funding for certain capital initiatives to be undertaken by the Bethlehem Area Vocational Technical School involving the Factory Building.

IDEA - Part B Use of Funds Agreement

3. Approve the attached IDEA – Part B Use of Funds Agreement with the Colonial IU#20.

Internet and DDoS

4. Approve the attached agreement with CIU 20 for RWAN Internet and DDoS Services.

2025 Marching Band Show Contract

5. Approve a contract with On The Field Music for the 2025 Marching Band Show in the amount of \$2,250.00.

Cooperate Sports Agreement

6. Approve a Cooperative Sports Team Agreement between Saucon Valley School District & Palisades School District regarding participation in Boys High School Lacrosse.

Recommendation: To approve all motions and recommendations as listed above in Finance.

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – *Susan Baxter* (Meetings are on the first Thursday of every month)

G. Bethlehem Area Vo-Tech School – *Vivian Demko & Cedric Dettmar* (Meetings are on the first Tuesday of every month)

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad* (Meetings are on the fourth Wednesday of every month)

I. PSBA Representative – *Donald Carpenter & Jay Santos*

J. New Business

K. Old Business

XV. Citizens' Inquiries and Comments – *Visitors should state their name and address.*

XVI. Announcements

Future Meetings ~

February 25, 2025– 7 pm – Business Meeting – High School Audion

March 11, 2025– 7 pm – Business Meeting – High School Audion

XVII. Motion to Adjourn Meeting

The Saucon Valley School District does not discriminate on the basis of race, color, national origin, age, sex, or handicap.

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, January 28, 2025, in the High School Audion. Present were Directors William Broun, Donald Carpenter, John Conte, Vivian Demko, Laurel Erickson-Parsons, Shamim Pakzad, and Jay Santos - online. Tracy Magnotta was absent. Also present were Jaime Vlasaty, Superintendent, Judith Riegel, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:00 pm - *Cedric Dettmar, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Board Secretary*
8-present, 1-absent (Magnotta)
- IV. **Motion to Approve Agenda** – Director Conte, seconded by Director Carpenter, moved to approve the Agenda. Vote: 8-yes, 0-no, 1-absent (Magnotta)
- V. **Announcement of Executive Session** – None
- VI. **Approval of Minutes** – Director Conte, seconded by Director Carpenter, moved to approve the minutes of January 14, 2025. Vote: 8-yes, 0-no, 1-absent (Magnotta)
- VII. **Recognition** – 2025 Skills USA District Medalists
- VIII. **Presentation** – None
- IX. **High School SGA Representative’s Report**
- X. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent*
- XI. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XII. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$864,473.04
 - B. Cafeteria Expenditures – \$25,370.33
 - C. Health Benefits – \$527,428.82
 - D. Capital Projects – None
 1. Approve the above Presentation of Bills.
Director Conte, seconded by Director Erickson-Parsons, moved to approve the Presentation of Bills. Vote: 8-yes, 0-no, 1-absent (Magnotta)
- XIII. **Treasurer’s Report** – *Donald Carpenter/David Bonenberger*
 - A. Cash Investment and Bond Activity
 - B. Condensed Board Summary Report
 - C. Budget Transfers – \$2,431.84
 - D. Middle School Activity Report – October, November & December 2024
 - E. High School Activity Report – December 2024

1. Approve the above Treasurer's Report.

Director Conte, seconded by Director Erickson-Parsons, moved to approve the Treasurer's Report. Vote: 8-yes, 0-no, 1-absent (Magnotta)

XIV. AGENDA ITEMS

A. Education

1. Approve the graduation date of June 6, 2025, for the Class of 2025.

2. Approve Lilly Ann Rayne LaBelle as an early graduate, effective January 21, 2025.

3. Approve the first reading of the following policies:

103 - Nondiscrimination/Discriminatory Harassment – School and Classroom Practices

103.1 - Nondiscrimination-Qualified Students with Disabilities

104 - Discrimination/Harassment Affecting Staff

104 AR-2 – Reasonable Break Time and Lactation Accommodations

202 - Eligibility of Non-Resident Students

234 - Pregnant/Parenting/Married Students

234-AR-0 - Students Experiencing Pregnancy/Pregnancy-Related Conditions or Parenting

247 - Hazing

247-AR-0 - Hazing

247-AR-2 - Notice to Complainant and/or Parent/Guardians of Complainant

249 - Bullying/Cyberbullying

249-AR-0 - Bullying/Cyberbullying

252 - Dating Violence

317.1 - Educator Misconduct

610 - Purchases Subject to Bid/Quotation

611 - Purchases Budgeted

626 - Federal Fiscal Compliance

626 Attachment - Procurement – Federal Programs

626 Attachment - Administration of Federal Funds – Types of Costs, Obligations and Property Management

626 Attachment - Cash Management – Federal Programs

626 Attachment - Allowability of Costs – Federal Programs

Director Conte, seconded by Director Erickson-Parsons, moved to approve Education Item #3. Vote:8-yes, 0-no, 1-absent (Magnotta)

4. Approve the following 2024-25 mini-grant sponsored by the Saucon Valley Foundation for Educational Innovations:

Small Grants

Innovative Materials for Spanish Immersion Program (\$2,500.00)

Director Conte, seconded by Director Erickson-Parsons, moved to approve Education Items #1,2, and 4. Vote:8-yes, 0-no, 1-absent (Magnotta)

B. Personnel

1. Approve Jennifer Brazinski as a Long-Term Substitute, effective upon completion of employment paperwork until the end of the 2024-2025 school year. The base salary is \$59,182.00, prorated.
2. Approve the resignation of Robert Pasternak as a Dedicated Building Substitute, effective January 13, 2025. He will remain as a Day-to-Day Substitute.
3. Approve Stephanie Schleef and Chris Miscannon as additions to the day-to-day substitute teachers list for the 2024-2025 school year.
4. Approve Timothy Weaver as a Dedicated Building Substitute for the 2024-2025 school year at a rate of \$175 per day, working four days of a five-day school/work week where needed in the assigned school building, effective upon completion of employment paperwork.
5. Approve Amanda Brady for the After-School ACE Program at \$45.00 per hour.

Director Conte, seconded by Director Erickson-Parsons, moved to approve Personnel Items #1-5. Vote:8-yes, 0-no, 1-absent (Magnotta)

C. Facilities

1. Approve the attached list of Surplus/Obsolete items.

Director Demko, seconded by Director Erickson-Parsons, moved to approve Facilities Item #1. Vote:8-yes, 0-no, 1-absent (Magnotta)

D. Finance**2024-2025 Budget Timeline for the 2025-2026 School Year**

May 31, 2025 - *District Deadline* to adopt the 2025-2026 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2025 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2025-2026 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2025 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2025-2026 final budget.

1. Approve a proposal by T&T/Lanco, Inc. for replacing the Middle School Boiler at a cost of \$39,500.00 with money coming from the fund balance. The proposal is pending review and approval of the district solicitor.

Director Conte, seconded by Director Carpenter, moved to approve Finance Item #1. Vote: 8-yes, 0-no, 1-absent (Magnotta)

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte* – No Report
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta* - None

F. Northampton Community College – *Susan Baxter* – Enrollment continues to increase

G. Bethlehem Area Vo-Tech School – *Vivian Demko & Cedric Dettmar* – The new agreement will be brought to the board for a vote in February.

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad* – Dr. Pakzad reported that the IU budget will increase 4.1% but our contribution will not increase. Dr. Wofel will be coming to a future meeting to present the budget.

I. PSBA Representative – *Donald Carpenter & Jay Santos* – Governor Shapiro will present the budget on February 4th. PSBA will give webinar of the highlights on February 7th. PSBA also has two new resources for board directors on executive sessions and social media.

J. New Business – Director Broun commented on the citizens that are volunteering their time on the Comprehensive Plan Committee.

K. Old Business - None

XV. Citizens' Inquiries and Comments –

J. Stern – Commented on the Alumni Hall of Fame Ceremony and how wonderful it was.

M. Karabin – Commented on Cyber/Charter school enrollment, we should ask district parent why they left Saucon.

XVI. Announcements**Future Meetings ~**

February 11, 2025– 7 pm – Business Meeting – High School Audion

February 25, 2025– 7 pm – Business Meeting – High School Audion

XVII. Motion to Adjourn Meeting

Board President Dettmar adjourned the meeting at 7:37 pm.

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK - GENERAL Payment Dates: 02/12/2025 - 02/12/2025

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
		4 Seasons Garden Center			2,676.05
		AHOLD FINANCIAL SERVICES	GIANT		93.39
		BERKELEY INDUSTRIAL SPECIALTIES			554.62
		BROUGHAL MUSIC PARENTS ORGAN.			100.00
		F.W. WEBB COMPANY	Supplies		443.55
		HELLERTOWN BOROUGH AUTHORITY			7,377.59
		HILLYARD - MID ATLANTIC			2,597.90
		KEYSTONE COLLECTIONS GROUP			1,090.50
		KEYSTONE COLLECTIONS GROUP	TAX COLLECTION NORTH COUNTY	POSTAGE	241.66
		LEVIN LEGAL GROUP PC			451.00
		LOWE AND MOYER GARAGE INC.	Supplies		1.82
		MACMILLAN OIL CO.OF ALLENTOWN	SUPPLIES - TRANSPORTATION		942.00
		NEBOPO			100.00
		NITSCHMANN INSTRUMENTAL MUSIC ASSOCIATION (NIMAS)			125.00
		PMEA	songfest registration		567.00
		ROHRER BUS SALES INC.	Supplies		1,032.43
		SERVICE TIRE TRUCK CENTERS	Supplies		389.03
		SMART SOURCE, LLC			293.18
		SOCIAL STUDIES SCHOOL SERVICE	Supplies		978.07
		ST. LUKE'S HOSPITAL			555.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK - GENERAL Payment Dates: 02/12/2025 - 02/12/2025

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
		TRIOUS INC.			1,836.00
		URSINUS COLLEGE	SPORT EVENT		325.00
		VERIZON WIRELESS			1,432.88
10 - GENERAL FUND					24,203.67
Grand Total All Funds					24,203.67
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					24,203.67
Grand Total Virtual Payments					0.00
Grand Total All Payments					24,203.67

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK - GENERAL Payment Dates: 02/12/2025 - 02/12/2025

Payment Categories: Direct Deposits
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
		AGORA CYBER CHARTER SCHOOL			2,941.45 <i>D</i>
		ALL PHASE ELECTRIC SUPPLY	Supplies		2,278.20 <i>D</i>
		AMAZON CAPITAL SERVICES	Bulbs		1,002.76 <i>D</i>
		AMERICHEM	Supplies		3,288.35 <i>D</i>
		ASCENDANCE TRUCKS PENNSYLVANIA LLC	SUPPLIES - TRANSPORTATION		2,791.47 <i>D</i>
		BACKUPIFY			400.50 <i>D</i>
		BAVTS	VO-TECH TUITION 9-12		56,874.00 <i>D</i>
		BEST COURTNEY			167.24 <i>D</i>
		BRIGHTBILL BODY WORKS	Supplies		364.63 <i>D</i>
		CARDINAL POINT SECURITY GROUP			6,403.00 <i>D</i>
		CAROLYN LOVERDI			1,677.00 <i>D</i>
		CHRIN HAULING INC	Trash and Recycling		4,960.00 <i>D</i>
		CINTAS CORPORATION-#101	Maintenance Agreement Renewal		1,763.10 <i>D</i>
		CIRCLE OF SEASONS CHARTER SCHOOL			4,412.17 <i>D</i>
		COLONIAL INTERMEDIATE UNIT #20			67,809.01 <i>D</i>
		Complete Document Solutions, PA, LLC			529.70 <i>D</i>
		DEBORAH KIMBALL	Blanket P.O. for JO-ANNS Fabrics		137.37 <i>D</i>
		DONOVAN GROUP II			3,925.00 <i>D</i>
		EAS WATER COFFEE PAPER			451.89 <i>D</i>
		EI US LLC	PRO ED SERVICES		1,993.01 <i>D</i>

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK - GENERAL Payment Dates: 02/12/2025 - 02/12/2025

Payment Categories: Direct Deposits
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
		EVERDRIVEN TECHNOLOGIES LLC			15,073.17 <i>D</i>
		EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL			8,824.35 <i>D</i>
		FRESHWORKS INC.			1,151.98 <i>D</i>
		GENERAL HEALTHCARE RESOURCES LLC			3,600.65 <i>D</i>
		GRAINGER	Supplies		1,433.47 <i>D</i>
		HHS PROGRAM SUPPORT CENTER			1,609.47 <i>D</i>
		HOGAN LEARNING ACADEMY, LLC			9,310.00 <i>D</i>
		INTERSTATE BATTERY OF ALLENTOWN	Supplies		285.90 <i>D</i>
		IXL LEARNING, INC	IXL renewal for High School	IXL Learning	9,112.00 <i>D</i>
		J.C. EHRLICH	Maintenance Agreement Renewal		601.83 <i>D</i>
		J.W. PEPPER & SON INC.	Blanket PO for Choir		237.99 <i>D</i>
		KEYSTONE FIRE AND SECURITY	Maintenance Agreement Renewal		594.96 <i>D</i>
		LAKESIDE EDUCATIONAL NETWORK	MOBILE SUPPORT		6,150.00 <i>D</i>
		LARRY & ANTHONY FERRARO			965.82 <i>D</i>
		LEHIGH VALLEY ACADEMY REGIONAL CHARTER SCHOOL			50,577.26 <i>D</i>
		LINDE GAS & EQUIPMENT INC.	Supplies		119.78 <i>D</i>
		LISA MICHELLE BASARA			3,200.00 <i>D</i>
		LOGAN KIRIPOSKI INC.	Agreement Renewal		475.00 <i>D</i>
		MICROBAC LABORATORIES INC.	Pool Testing		261.78 <i>D</i>
		MOBILE TECHNOLOGY GRAPHICS			110,010.17 <i>D</i>

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK - GENERAL **Payment Dates:** 02/12/2025 - 02/12/2025

Payment Categories: Direct Deposits
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
		MUSIC & ARTS	Needed For Band Curriculum	Instrument Repair	1,055.52 <i>D</i>
		NAPA AUTO PARTS-HELLERTOWN	SUPPLIES - TRANSPORTATION	Supplies	321.38 <i>D</i>
		NAVIGATE360, LLC.			2,795.21 <i>D</i>
		NORTHAMPTON COUNTY AREA COMMUNITY COLLEGE			23,043.75 <i>D</i>
		NORTHEAST JANITORIAL SUPPLY	Supplies		2,354.62 <i>D</i>
		PARTS TOWN, LLC	Supplies		46.31 <i>D</i>
		PENNSYLVANIA LEADERSHIP CHARTER SCHOOL			23,668.37 <i>D</i>
		PENNSYLVANIA VIRTUAL CHARTER			4,457.78 <i>D</i>
		PENNWOOD CYBER CHARTER SCHOOL			15,001.53 <i>D</i>
		PP & L ELECTRIC UTILITIES			41,383.00 <i>D</i>
		PRINTFORCE LLC.			31.00 <i>D</i>
		REVIVE HEALTH INC			2,223.00 <i>D</i>
		ROBERTO CLEMENTE CHARTER SCHOOL			5,882.89 <i>D</i>
		Roberts Oxygen Co. Inc	Supplies		425.83 <i>D</i>
		RUIZ MANUELA			1,677.00 <i>D</i>
		SOLIANT HEALTH LLC			8,478.00 <i>D</i>
		SV EDUCATIONAL SUPPORT PROFESSIONALS	SUPPORT STAFF DUES W/H PAYABLE		1,031.45 <i>D</i>
		THOMAS HALCISAK			232.43 <i>D</i>
		UGI UTILITIES INC			103.62 <i>D</i>
		WEATHERPROOFING TECHNOLOGIES INC.			134,306.39 <i>D</i>

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK - GENERAL Payment Dates: 02/12/2025 - 02/12/2025

Payment Categories: Direct Deposits
Sort: Payment Number

10 - GENERAL FUND	656,284.51
Grand Total All Funds	656,284.51
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	656,284.51
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	0.00
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	0.00
Grand Total Virtual Payments	0.00
Grand Total All Payments	656,284.51

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CL - CAFE - FULTON(LAFAYETTE) **Payment Dates:** 02/12/2025 - 02/12/2025

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
		GOLD CREEK FOODS LLC			1,888.00
		GOLD STAR FOODS - PENN			268.32
		HERSHEY'S CREAMERY COMPANY	FOOD		581.76
		J.T.M. Provisions Co. Inc.	FOOD		176.40
		POCONO MOUNTAIN DAIRIES	FOOD		2,370.63
		ROCKLAND BAKERY INC.	FOOD		149.00
		SINGER EQUIPMENT COMPANY		SUPPLIES	1,716.74
		SYSCO OF CENTRAL PA		FOOD	16,539.60
		Tasty Brands LLC	FOOD		1,884.29
50 - CAFETERIA					25,574.74
Grand Total All Funds					25,574.74
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					25,574.74
Grand Total Virtual Payments					0.00
Grand Total All Payments					25,574.74

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**SAUCON VALLEY SCHOOL DISTRICT
BUSINESS OFFICE**

BUDGETARY TRANSFER FORM
2024-2025

Date: February 11, 2025

		TRANSFER AMOUNT		ACCOUNT TITLE	REASON FOR TRANSFER	
ACCOUNT #		IN	OUT			
1	TO	10-2271-360-000-30-000-000-000-0000	40.00		CONF EMPL TRAINING 9-12	BALANCE ACCOUNT
	FROM	10-1243-610-000-10-000-000-000-0000		40.00	SUPPLIES - GIFTED K-4	TRANSFER OF FUNDS
2	TO	10-2271-360-000-20-000-000-000-0000	40.00		CONF EMPL TRAINING 5-8	BALANCE ACCOUNT
	FROM	10-1243-610-000-10-000-000-000-0000		40.00	SUPPLIES - GIFTED K-4	TRANSFER OF FUNDS
3	TO	10-2271-360-000-10-000-000-000-0000	40.00		CONF EMPL TRAINING K-4	BALANCE ACCOUNT
	FROM	10-1243-610-000-10-000-000-000-0000		40.00	SUPPLIES - GIFTED K-4	TRANSFER OF FUNDS

Total Transfer: \$ 120.00

Saucon Valley School District

School Calendar 2025-2026

August				
M	T	W	TH	F
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

September				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

October				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

November				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

December				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

January				
M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

February				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27

March				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

April				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29		

May				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

June				
M	T	W	TH	F
1	2	3	4	5

	Teachers	Students
August	8	5
September	21	21
October	23	22
November	18	16
December	17	16
January	20	20
February	19	19
March	22	21
April	19	19
May	20	20
June	5	5
TOTAL	192	184



	First/Last Student Day
	Teacher Inservice Day
	School Closed Teachers/Students
	Act 80 Day - No Students

**Saucon Valley School District
Declaration of Surplus/Obsolete**

Quantity	Description of Item(s) (Include any Serial/ISBN #, Manufacturer/Publisher)	Reason for Disposal	Method of Disposal *Office Use Only*
1	Box of outdated theater tech	Outdated, damaged	
1	Box of outdated theater tech	Outdated, damaged	
1	Stage light	Outdated, damaged	

Additional Comments:
Items are on top of art storage piece that has also been requested to be surplussed.

Date: 02/04/2025

Employee Name: Kaela Bitting

Employee Email: Kaela.Bitting@svpanthers.org

School: High School

Pickup Location/Room #: Music library closet by auditorium

AMENDED AND RESTATED ARTICLES OF AGREEMENT
OF
BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

AMENDED AND RESTATED ARTICLES OF AGREEMENT (“Agreement”), made and entered into this ___ day of _____, 20 ___, by and between the BETHLEHEM AREA SCHOOL DISTRICT, the SAUCON VALLEY SCHOOL DISTRICT, and the NORTHAMPTON AREA SCHOOL DISTRICT (collectively the “School Districts” or “Districts”).

WITNESSETH:

WHEREAS, the Northampton County School Board, pursuant to the provisions of the Public School Code of 1949, as amended, divided Northampton County into two Vocational-Technical Attendance Areas, one being the Bethlehem Area Vocational-Technical School Attendance Area, known as Area No. 1, and the other being the Easton Area Vocational-Technical School Attendance Area, known as Area No. 2, and now known as the Career Institute of Technology; and

WHEREAS, the School Districts, parties to the within Agreement, are all the School Districts in the Bethlehem Area Vocational-Technical School Attendance Area; and

WHEREAS, all the School Districts of the Bethlehem Area Vocational-Technical School Attendance Area entered into an Agreement dated June 21, 1965, for the establishment and operation of an Area Vocational-Technical School to be known as the BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL (the “School”); and

WHEREAS, the School Districts, parties to the within Agreement, desired to amend said Agreement dated June 21, 1965, and entered into certain Articles of Agreement effective June 30, 1995 (the “1995 Articles”) to memorialize their understanding and agreement concerning the

operation of the School and the apportionment of the costs and expenses and other matters incidental thereto; and

WHEREAS, the 1995 Articles were amended in 2000 to extend the term of the 1995 Articles until June 30, 2025, and again in 2009 to amend the quorum and voting requirements contained in Paragraph 6(b) of the 1995 Articles;

NOW, THEREFORE, it is hereby covenanted and agreed by and between the School Districts, parties hereto, each intending to be legally bound hereby, that the 1995 Articles for the establishment of the BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL dated June 30, 1995, as amended, shall now be amended and restated in their entirety and shall read in their entirety as follows:

The School Districts, parties hereto, by and under the authority and in accordance with the provisions of the Public School Code of 1949, as amended, do hereby covenant and agree that the Bethlehem Area Vocational-Technical School Attendance Area shall be known as the BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL and shall be maintained by said School Districts and shall be operated, administered and managed in the following manner and upon the following terms, to wit:

1. DEFINITIONS

- a. "School District": A School District which is a party to this Agreement.
- b. "Member": A member of a Board of School Directors of a School District.
- c. "Area Vocational-Technical Board": All the members of the Boards of School Directors of the School Districts, acting jointly.
- d. "Area Vocational-Technical School Committee" or "Joint Committee": Members of the Boards of School Directors of the School Districts, appointed by the School

Districts, as herein provided, to operate, administer and manage the School, and having all the rights, privileges and authority given by law to Area Vocational-Technical School Committees.

e. “Administrative Committee”: The Superintendents of the School Districts or their designated representatives.

f. “Executive Director”: Chief School Administrator for the Joint Committee.

g. “Director”: The Area Director of Vocational-Technical education.

2. FACILITIES

The School shall be conducted and operated, as herein set forth, in the Vocational-Technical School Complex, Bethlehem Campus located in Bethlehem Township, Northampton County, Pennsylvania. Satellite program offerings may be conducted and operated at a facility in other locations when deemed educationally and financially prudent.

Expenditures for renovations, improvements, and additions to the Bethlehem Area Vocational-Technical School or its property shall be made only upon both of the following two (2) conditions:

(1) – Affirmative vote of a majority of all the members of the Boards of School Districts of all the Schools Districts;

AND

(2) – Affirmative vote of a majority of all the members of the Boards of School Districts in each of two of the School Districts, having a combined market value of taxable real property, as certified by the State Equalization Board for the last fiscal year available, of more than fifty per centum of the total market value of all of the School Districts. All additions shall be understood to be capital expenses, all renovations shall be understood to be operating expenses, and improvements shall be either depending on the amount of expenditure, to wit, expenses in

excess of \$10,000 shall be deemed additions and expenses of less than \$10,000 shall be deemed renovations.

3. APPROVAL AND TERM OF AGREEMENT

This Amended and Restated Agreement shall become effective upon the affirmative vote of a majority of all the members of each Board of School Directors of each of said School Districts at a regular or special meeting of each Board, duly held for this purpose, and the action thereof duly entered upon the Minutes of each Board of School Directors, showing how each member voted: provided, however, that notice thereof shall have been given in writing to each member at least 60 days prior to the date upon which initial action on the Amended and Restated Agreement is taken and shall continue in force and effect until June 30, 2075, unless terminated at an earlier date, as herein provided or as otherwise provided by operation of law.

4. ORGANIZATION

The School Directors herein agree that the School shall be operated, administered and managed by a Joint Committee within the limits of the budget prepared and reviewed by the Joint Committee and adopted by the Area Vocational-Technical Board, as herein provided.

The School shall operate as a vocational-technical service center for the high schools of the School Districts. The primary focus of the School will be to provide an application based program in specific or cluster area studies taught by appropriately certificated vocational-technical educators. The programs of study will complement the academic training presented by the respective high schools or appropriately certified academic instructors approved through the School's budget process. Students shall attend the School based on student needs. This may include, but not be limited to, half-day about, week about, semester about, block scheduling, minimum of 80 minutes per day, types of scheduling formats.

The students enrolled in the School shall be under the authority and supervision of their respective high school principals while in their sending high schools, and shall be under the authority and supervision of the Director during the time spent at the Vocational-Technical School. Assignment to the School will be a collaborative effort of the high school principal and the Director. Placement in regular vocational-technical education programs will be based on whether gainful employment and/or pursuit of post-secondary training in a reasonable time-frame is attained. If mutual agreement in matters of placement is unresolved, the Administrative Committee will be the decision maker.

The coordination of the School program and the development of the total curriculum shall be the responsibility of the Director.

5. DUTIES OF THE AREA VOCATIONAL-TECHNICAL BOARD

The members of said School Districts may meet in joint session as the Area Vocational-Technical Board for the purpose of adopting the annual School budget and for any other lawful purpose. The Chairman, Vice-Chairman and Secretary of the Joint Committee shall be the Chairman, Vice-Chairman and Secretary of the Area Vocational-Technical Board. All actions of the Area Vocational-Technical Board shall be by the affirmative vote of a majority of all of the members of all of the School Districts, either in convention, by mail ballot, or at a regular meeting of each board, whichever procedure the Board shall select; provided, however, that the approval of each budget shall require the affirmative vote of a majority of all of the members of all of the School Districts, and the affirmative vote of a majority of all of the members in each of two of the School Districts, having a combined market value of taxable real property, as certified by the State Tax Equalization Board for the last fiscal year available, of more than fifty per centum of the total market value of all of the School Districts. The vote of each School District shall be determined

by a majority vote of all of the School Directors comprising such School District. All votes shall be duly recorded and shall show how each member voted.

6. AREA VOCATIONAL-TECHNICAL SCHOOL COMMITTEE

a. The Area Vocational-Technical School Committee (Joint Committee) shall consist of nine members, of whom five shall be Directors from the Bethlehem Area School District, two shall be Directors from the Saucon Valley School District, and two shall be Directors from the Northampton Area School District.

b. A quorum shall consist of five (5) members of the Joint Operating Committee so long as two (2) of the participating School Districts are represented at the meeting. The affirmative vote of at least five (5) members of the Joint Operating Committee from two (2) or more School Districts shall be required to take any official action. To take action on any of the subjects set forth in Section 508 of the Public School Code of 1949, as amended, as well as any action on subjects requiring six (6) votes, the vote must be duly recorded showing how each member voted.

c. Each School District shall elect to the Joint Committee, at its annual organization meeting in December, the number of members to which it is entitled, who, with the other members chosen in like manner, shall constitute the Joint Committee, which shall operate, administer and manage the School in the same manner as provided by the within Agreement and the Public School Code of 1949, as amended.

d. The members of the Joint Committee shall take office on the day of the annual organization meeting of the School following their election by their School District, and shall serve for a three-year term commencing the date of their election in the month of December; provided, however, that the terms of office of one-third of the members shall expire each year.

e. Vacancies in the Joint Committee shall be filled for the unexpired term by the School District represented by the vacated membership.

f. Any members of the Board of School Directors from each School District may serve as an alternate in the event elected members from that district are unable to attend a meeting of the Joint Committee.

In the absence of an appointed member, the alternate shall have all the powers and duties of the appointed member. An alternate may attend meetings of the Joint Committee but shall not vote unless an appointed member of his Board of School Directors is not present.

7. DUTIES OF AREA VOCATIONAL-TECHNICAL SCHOOL COMMITTEE

a. The Area Vocational-Technical School Committee (Joint Committee) shall determine the need for a particular program, laboratory-occupation, equipment, curriculum, labor-management coordination, business-industrial requirements, pupil admission policy, the selection of personnel, or any change in personnel from time to time as may be required. Personnel shall be nominated by the Director.

b. The Joint Committee shall have the sole and exclusive obligation and duty to review and submit the annual operating budget to the Area Vocational-Technical Board for adoption.

c. The Joint Committee shall meet on such dates and at such hours and places as it shall determine at its annual organization meeting. The Secretary shall give each member of the Joint Committee written notice of each meeting.

d. The Joint Committee shall organize annually during the month of December and shall choose from its members a Chairman and Vice-Chairman, each to serve for one year; and shall, annually, during the month of May, elect a Treasurer to serve for one year, beginning the

first Monday in July following such election, to whom shall be paid by said School Districts the amount agreed upon, to be contributed by each District for the support of the School; and shall, during the month of May, once every four years, elect a Secretary, who shall not be a member of the Area Vocational-Technical Board, to serve for a term of four years, beginning the first Monday of July following such election.

e. Should any of the offices of Chairman, Vice-Chairman, Secretary and/or Treasurer become vacant other than at the end of their terms, they shall be filled as provided in the School Code.

f. There shall be delegated to the Joint Committee, and the Joint Committee shall have, all the powers and duties and be subject to all the liabilities with reference to the supervision, maintenance, regulation and operation, except as herein otherwise provided, of the School as are now conferred or imposed by law upon school boards generally; except, however, such powers and duties as are herein reserved for, or by law made the responsibility and obligation of, the Area Vocational-Technical Board and which by law may not be delegated to the Joint Committee.

g. The Joint Committee, except as herein otherwise provided, shall have complete authority to adopt and enforce such reasonable rules and regulations as it may deem necessary and proper regarding the management of the School, the conduct, duties and responsibility of all administrators, supervisors, teachers, custodians, and other employees during the time in which they are engaged in their duties, as well as the conduct of all pupils attending the School; provided, however, that all matters which involve the direct expenditures of funds of the School shall be within the limits of the total School budget adopted by the Area Vocational-Technical Board.

8. DUTIES OF THE EXECUTIVE DIRECTOR OF THE BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

The Executive Director of the School shall be the chief school administrator for the Joint Committee and shall exercise the same supervisory and administrative authority, carry the same responsibilities in relation to the Bethlehem Area Vocational-Technical School as a district superintendent has to his local district and report to the Superintendent of Record and Joint Committee.

9. VOCATIONAL-TECHNICAL SCHOOL FINANCES

a. The budgeting and fiscal recording and reporting requirements and procedures shall be in accordance with the Manual of Accounting and Related Financial Procedures for Pennsylvania Schools (Revised) as promulgated by the Department of Education, from time to time.

b. Operating expenses and capital expenses, not of revenues from other sources, shall be apportioned to the three member districts as follows:

Operating expenses of the General Budget will be based on a three-year history of averaged Full Time Equivalency (FTE) costs for all expenditures with the exception of an average three year market value determination for the 750 and 4000 function series of the budget. Those Capital expenditures of the 750, New Equipment, and 4000, Site Improvement, series will be estimated for the proposed budget.

Method of calculation will be as follows:

(1) Calculate the average of the last audited three years of FTE during the School's budget year in progress.

- (2) That calculated average for all three districts will become the percentage factor for determining the district's FTE costs for the budget year subsequent to the year in progress.
- (3) Calculate the three year average market value as certified by the State Tax Equalization Board for the three participating districts. That result is to be applied to the 750, New Equipment, and 4000, Site Improvement, series to determine the anticipated capital expenditure cost to each district for the proposed budget.
- (4) With the exception of the proposed dollar amount of the 750 and 4000 series, calculate the cost to each district based on the three year FTE percentage.
- (5) Determine proposed costs to district by adding the resultant averaged FTE costs and averaged market value costs for the 750 and 4000 series to determine actual budget costs.
- (6) If any funds are unexpected during that fiscal year, such funds will be returned to the districts on the same basis after the audit of that year in both FTE and market value.
- (7) Fluctuations in district participation will not modify the costs to the districts during any fiscal year. Reconciliation of final participant's costs would be accomplished in the fiscal year following final audit.
- (8) The above procedure will be repeated each successive year.

10. CAPITAL PROPERTY

a. All costs of capital outlay, as included under Capital Outlay in the Manual of Accounting and Related Financial Procedures in Pennsylvania School Systems, for new buildings and additions and extensions, renovations and improvements, the purchase of real estate

and buildings, and equipping new buildings, in excess of \$10,000, shall be divided among the School Districts on the basis of the current market value of real property of each of the School Districts as determined by the State Tax Equalization Board in the proportion that the same bears to the total current market value of real property of all School Districts. Lease rentals will be considered as a general operating expense utilizing the FTE formula.

Current market value shall be the market value as certified by the State Tax Equalization Board for the last fiscal year available at the time of the adoption of the budgets under which the shares are to be computed.

b. Capital outlay costs incurred on account of new construction shall be shared by the School Districts in the same ratio as the market valuation of each School District bears to the total market valuation of all the School Districts. Title to new buildings and/or equipment shall be held jointly by the School Districts under conditions that may be provided in the School Laws or that may be mutually agreed upon. Current market valuation shall be the market value as certified by the State Tax Equalization Board for the last fiscal year available at the time of the adoption of the budgets under which the shares are to be computed.

c. Upon the termination of this Agreement, School Districts losing the use of facilities and equipment purchased for the School by the Joint Committee shall be reimbursed for the current value of the facilities and equipment, less depreciation, in the same ratio as the current market value of each School District bears to the total market value of all the School Districts. Current market value shall be the market value as certified by the State Tax Equalization Board of the last fiscal year available at the time of the adoption of the budgets under which the shares are to be computed.

d. Any unforeseen circumstances that may arise relative to appropriate handling of capital expenditures shall be decided in an equitable manner recommended by the Joint Committee and approved by the affirmative vote of a majority of all of the Directors of all of the School Districts, and the affirmative vote of a majority of all of the Directors in each of two of the School Districts, having a combined market value of taxable real property, as certified by the State Tax Equalization Board for the last fiscal year available, of more than fifty per centum of the total market value of all of the School Districts.

11. TRANSPORTATION

Transportation costs shall be excluded from current operating expenses referred to in Section 10.

12. ACCOUNTING AND AUDIT

The accounts of the School shall be kept and maintained as determined by the Joint Committee and shall be subject to audit as required by the Public School Code of 1949, as amended. A copy of the annual audit shall be forwarded to the Secretary of each participating School District.

13. GENERAL ADMINISTRATION AND SUPERVISION

a. The School Superintendents of the School Districts or their designated representatives and the Vocational Director shall serve as an Administrative Committee to develop basic policy for the administration of the School and shall prepare recommendations for consideration by the Joint Committee.

b. The administrative officer of the School shall be a Superintendent of Schools of one of the participating School Districts, who shall be elected in May of each year by

the Joint Committee as the Superintendent of the School for the school year beginning the following July 1.

c. A Local Advisory Committee shall be appointed by the Joint Committee in accordance with Section 1842 of the School Laws of Pennsylvania 1961, and as amended from time to time.

14. STUDENT SELECTION

Each School District shall have the privilege and responsibility of recommending the students to attend the School in conformity with the students admission policies and procedures adopted by the Joint Committee.

15. ADDITIONAL DISTRICTS

Additional school districts, upon their request in writing to the Joint Committee, may become a part of the School if the following two (2) conditions are approved:

(1) - Affirmative vote of a majority of all the members of the Boards of School Districts of all the School Districts;

AND

(2) - Affirmative vote of a majority of all the members of the Boards of School Districts in each of two of the School Districts, having a combined market value of taxable real property, as certified by the State Equalization Board for the last fiscal year available, of more than fifty per centum of the total market value of all of the School Districts.

16. STUDENTS FROM NON-PARTICIPATING DISTRICTS

a. Upon obtaining the consent of the Joint Committee and with the consent of the school district in which a student resides, any student residing in a school district not a party to this Agreement may attend the Bethlehem Area Vocational-Technical School.

b. Any student accepted from a school district not a party to this Agreement shall be permitted to enroll in the School, provided the student meets the admission standards of the School as adopted by the Joint Committee.

c. The school districts in which the students or their parents/legal guardians reside shall be charged for each student, except that a parent may pay with the appropriate security when a district will not pay, based on current tuition rate.

17. COOPERATION BETWEEN NORTHAMPTON COUNTY EDUCATIONAL INSTITUTIONS

a. The administrative officers of the Bethlehem Area Vocational-Technical School and the administrative officers of the Career Institute of Technology, may call a meeting of the Joint Committees of each school when deemed advisable to plan cooperatively for Vocational-Technical School activities for the two attendance areas.

b. Students from all school districts of Northampton County shall have the opportunity of attending an Area Vocational-Technical School other than in their attendance area if a course of their choice is not offered in the Vocational-Technical School in their attendance area.

c. The school districts in which the students or their parents/legal guardians reside shall be charged for each student attending the School based on current tuition rates.

18. ADULT/OUT-OF-SCHOOL YOUTH STUDENTS

a. Daytime Enrollment – Any adult or out-of-school youth may request admission to any traditional daytime training program as long as vacant slots exist. Student placement will be based on appropriateness of curriculum to meet the training and employment needs of the individual. The hourly tuition rate will be established by the Joint Committee and

will remain consistent regardless of residency. Tuition cost will be paid by the student directly, by the sponsoring social service agency, or by the employer.

b. General Evening/Continuing Education Enrollment – Any adult or out-of-school youth may enroll in a variety of vocational and technical courses and certificate programs offered through the Continuing Education (CE) Program. Course fees will be approved by the Joint Committee. There will be no additional charges for residents residing outside the sending school districts.

c. Local Social Service Agency Contracted Training – Local social service agencies may contract with the CE Department to develop and provide short and long term vocational-technical training programs for clients who are unemployed and/or dislocated from their jobs.

d. Specific Contracted Business/Industry Training – Local companies may contract with the CE Department to provide specific requested vocational-technical training and other educational/curricular services to support employees and employers in the Greater Lehigh Valley Area. Training will follow a traditional or flex-schedule format. Training will be scheduled at the facility campus or at the business/industry site.

e. Contracted rates agreed upon by the training provider and training contractor will be determined by program administration, curriculum preparation, and instructional hours; facility rental; lab and equipment maintenance; and required supplies and texts. There will be no cost to the sending school districts for any training program operated through the Continuing Education Department.

19. AMENDMENT AND DISCONTINUANCE

This Agreement may be amended or discontinued upon the affirmative vote of a majority of all the members of each Board of School Directors of each participating school district at a regular or special meeting of each Board, duly held for this purpose and the action thereof duly entered upon the Minutes of each Board of Directors, showing how each Director voted; provided, however, that notice thereof shall have been given in writing to each member at least 60 days prior to the date upon which initial action on the amendment or discontinuance is taken.

20. DISSOLUTION

Upon dissolution of the Bethlehem Area Vocational-Technical School the various assets (both real property and personal property) shall be apportioned to the Member School Districts and proportioned to the market value of real property of each of the School Districts as determined by the State Tax Equalization Board in proportion that the value bears to the total current market value of real property of all School Districts.

In the event that there is a dispute as to the value of personal property, an appraisal shall be secured from a qualified appraiser approved by a majority vote of the Joint Committee.

Each Member School District which selects real property or personal property as its share (or a portion thereof) on dissolution shall pay to the Bethlehem Area Vocational-Technical School for distribution to the to the other Member School Districts any sum in excess of its distributive share as reflective of the value of the property secured.

In the event that more than one (1) Member District claims the same property, the decision as to which District secures the property; except as to any property located within the political boundary of one of the districts, that district would have preference, shall be made only upon both of the following two (2) conditions:

(1) – Affirmative vote of a majority of all the members of the Boards of School Districts of all the School Districts; AND

(2) – Affirmative vote of a majority of all the members of the Boards of School Districts in each of two of the School Districts, having combined market value of taxable real property, as certified by the State Equalization Board for the last fiscal year available, of more than fifty per centum of the total market value of all of the School Districts.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed the day and year first above written.

BETHLEHEM AREA SCHOOL DISTRICT

ATTEST:

Secretary

By: _____
President

SAUCON VALLEY SCHOOL DISTRICT

ATTEST:

Secretary

By: _____
President

NORTHAMPTON AREA SCHOOL DISTRICT

ATTEST:

Secretary

By: _____
President

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is by and among the BETHLEHEM AREA VOCATIONAL TECHNICAL SCHOOL (“BAVTS”), the BETHLEHEM AREA SCHOOL DISTRICT (“Bethlehem”), the NORTHAMPTON AREA SCHOOL DISTRICT (“Northampton”), the SAUCON VALLEY SCHOOL DISTRICT (“Saucon Valley”), and the BETHLEHEM AREA VOCATIONAL TECHNICAL SCHOOL AUTHORITY (the “Authority”). The parties hereto have agreed to enter into BAVTS Articles of Agreement that will take effect at or before the June 30, 2025 termination date of the Articles of Agreement dated June 30, 1995 (collectively, the “AOA”), that will have substantially identical material provisions. In consideration of, and as a condition to, such AOA, the parties do hereto agree to implement a series of actions and transactions described generally as follows:

1. Bethlehem has purchased land, with a commercial building thereon, located at 315 Columbia Street, Bethlehem, Pennsylvania, known as the Factory Building, for a price of \$8,000,000, plus fees and costs associated with the purchase (collectively, the “Factory Building”).

2. Bethlehem, Northampton and Saucon Valley (collectively, the “Districts”) hereby authorize and direct BAVTS and the Authority to immediately undertake the design, testing and other preconstruction activities necessary to renovate the Factory Building to become suitable for vocational technical school education, in accordance with the recommendations and oversight of BAVTS’ Joint Operating Committee. Contracts for architectural and related services shall be executed by BAVTS, on behalf of the Authority. The Factory Building as improved is hereafter referred to as the “Project”.

3. The Districts shall pay their respective shares of such preconstruction costs in accordance with paragraph 11 of the AOA (the “Capital Shares”). Such payments shall be advanced promptly to BAVTS from each of the Districts, not more often than monthly, from cash reserves. Preconstruction Capital Shares will be reimbursed at the time Final Project Funding takes place (defined below). Each of the Districts shall within 60 days hereof adopt appropriate reimbursement resolutions in accordance with IRS laws and regulations.

4. Contract documents prepared for construction of the Project shall be in the name of the Authority as “owner”, though BAVTS shall oversee and coordinate all design and construction activities.

5. After bids are received, and total Project costs are determined to be within the parameters described below, but before construction contracts are awarded, each of the District’s shall tender its share of total Project costs, including the preconstruction costs paid to date and the purchase of the Factory Building, based on the Capital Shares as of the bid opening date (the “Final Project Funding”). Such Capital Shares shall be funded in the discretion of each of the Districts, individually or as part of a combined financing through the Authority. If a District elects to provide its Capital Share from its own funds or borrowing, monthly advances shall be tendered to, or withdrawn by, BAVTS from such funding.

6. Final Project Funding shall include a payment or credit to Bethlehem to reimburse it for the purchase of the Factory Building, including interest at the yield on bonds issued

initially by Bethlehem to reimburse itself for the Factory Building purchase, and all ownership costs, including insurance, taxes, utilities and environmental testing, from the date of purchase through the Capital Shares payment date. Bethlehem shall simultaneously transfer legal title to the Factory Building to the Authority. The Authority also shall receive or retain title to the existing BAVTS school and facilities.

7. The Authority shall lease the Factory Building, including Project improvements, as well as the existing BAVTS school facilities, to BAVTS and the three Districts, under an Agreement of Lease (the "Lease"). Any lease payments due under such Lease shall be determined based on the structure of the Final Project Funding.

8. The Final Project Funding, including the purchase reimbursement to Bethlehem, shall not exceed \$25,000,000 unless approved in accordance with paragraph 2 of the AOA.

THIS MEMORANDUM OF UNDERSTANDING IS APPROVED, as of the last of the respective dates set forth below:

BETHLEHEM AREA VOCATIONAL
TECHNICAL SCHOOL

Date Executed

By:_____
President of the Joint Operating Committee

BETHLEHEM AREA SCHOOL
DISTRICT, Northampton and Lehigh
Counties, Pennsylvania

Date Executed

By:_____
President of the Board

NORTHAMPTON AREA SCHOOL
DISTRICT, Northampton County,
Pennsylvania

Date Executed

By:_____
President of the Board

SAUCON VALLEY SCHOOL DISTRICT,
Northampton County, Pennsylvania

Date Executed

By:_____
President of the Board

BETHLEHEM AREA VOCATIONAL
TECHNICAL SCHOOL AUTHORITY

Date Executed

By:_____
Chairman



6 Danforth Drive
Easton PA 18045-7899
p 610-252-5550
f 610-252-5740
www.ciu20.org

IDEA – Part B Use of Funds Agreement

This sub-grant agreement entered into this 22nd day of January 2025 by and between Colonial Intermediate Unit 20 (hereinafter called “IU”) and **Saucon Valley School District** (hereinafter called “School District”) for the following:

Grant Name:	Individuals with Disabilities Education Act of 2004-Part B
Award Number:	H027A240093
CFDA Title and Number:	Special Education-Grants to States – 84.027
Federal Agency:	U.S. Department of Education
Project Number:	RA 062-25-0020
Project Year:	7/1/24 – 9/30/25

Parties to this agreement hereby agree as assure that:

- A. As the primary recipient for the project, the IU is responsible to administer the funds in accordance with IDEA guidelines issued by the USDE; guidelines and directives issued by the PDE; provisions of the State IDEA Plan applicable to the period of this agreement; terms of this agreement; the Governmental Accounting Standards Board; Office of Management and Budget Circular A-133.
- B. As the sub-recipient for the project, the School District is responsible to administer the funds in accordance with IDEA guidelines issued by the USDE; guidelines and directives issued by the PDE; provisions of the State IDEA Plan applicable to the period of this agreement; terms of this agreement; the Governmental Accounting Standards Board; Office of Management and Budget Circular A-133; and to ensure that maintenance of effort requirements in accordance with Code of Federal Regulations Title 34 Section 300.203 (34 CFR §300.203 are met).
- C. **PDE Rights Pursuant to 20 U.S.C. §1413(g)**; the Department may at any time, and within its sole discretion, withhold or redirect any of the funding awarded hereunder in order for the Department to fund any actual or anticipated special education or related services the department determines are appropriate for any students of any grantee or subgrantee, including, without limitation any entitlement to compensatory education ordered by a tribunal of competent jurisdiction or agreed to in any settlement agreement enter into by any subgrantee.
- D. Funds will be used to support appropriate services to school age children eligible for services through these funds. The use of IDEA funds is governed by principles outlined in **Attachment A** and must be accounted for in accordance with the PDE Accounting Bulletin #1998-01, as most recently revised.
- E. School District must submit to the IU a preliminary budget **Attachments B-1, B-2 and B-3** detailing the School District’s planned use of IDEA direct pass-thru funds. Any changes in use of IDEA funds must be submitted to the IU by May 1, 2025.
- F. IDEA Funds must be obligated by September 30, 2025.

Saucon Valley School District
2024-2025 Use of Funds Agreement
Page 2

- G. The School District is required to provide supporting documentation for expenditures of IDEA direct pass-thru funds. Requests for reimbursement may be submitted monthly or periodically for payment.
- H. The School District will maintain complete cost records of all expenditures made in association with this agreement, as well as employee, programmatic, statistical records, and supporting documents, those records to be available for inspection by a representative and/or auditor of the IU or the PDE.

Payments will be contingent upon receipt of funds from the PDE.

The IDEA allocation for your school district is listed below.

\$ 299,185.49
Total Funds (Attachments A & B-1, B-2 & B-3)

District

Superintendent Signature

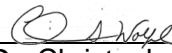
Date

Special Education Administrator

Date

Business Administrator

Date

DocuSigned by:

 Christopher S. Wolfel
 Colonial Intermediate Unit 20, Executive Director
 01/22/2025

 Date

Please return this agreement and Attachments B-1, B-2 and B-3 to Jon Wallitsch by February 28, 2025.



Dedicated to your children and the people who serve them

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**Saucon Valley School District RWAN Internet and DDoS Monthly Cost
 July 1, 2025 - June 30, 2027 - Internet Access Charge
 July 1, 2025 - June 30, 2028 - Distributed Denial of Service (Cloudflare) Protection**

Annual Internet Access Charge ¹ - (E-Rate Eligible)	\$2,294.05
PTD Internet (7/1/2025 - 6/30/2026) - \$1,344.17	
RCN Internet (7/1/2025 - 6/30/2027) - \$949.88	
Annual Distributed Denial of Service (Cloudflare) Protection (7/1/2025 - 6/30/2028)	\$4,847.50
The 3 year do not exceed amount is \$16,503.88	
Annual Internet and DDoS Sub Total	\$7,141.55

RWAN Member acknowledges and understands that CIU20 will execute master service agreements with third party vendors to facilitate the RWAN Member’s receipt of Internet and Distributed Denial of Service (DDoS) services at the prices set forth above. In order to do so, CIU20 is contractually bound to PenTeleData for a one (1) year period through June 30, 2026 for the internet access service, to RCN for a two (2) year period through June 30, 2027 for internet access service, and to Central Susquehanna Intermediate Unit (CSIU) for a three (3) year period through June 30, 2028 for Cloudflare DDoS protection. In the event that RWAN Member seeks to terminate this Service Order for the internet access service with CIU20 prior to the expiration dates of any of these items, and/or seeks to terminate this Service Order for DDoS protection with CIU20 prior to June 30, 2028, RWAN Member agrees to pay for any early termination charges that CIU20 incurs from PenTeleData, RCN, and CSIU.

The purpose of this service order is to update the internet access charge for the next two (2) years, as the current RWAN agreement that is currently in place until June 30, 2030, only has pricing for internet access service from PAIUnet until June 30, 2025. CIU20 bids out internet service every few years to make sure that consortium members receive the best rate for internet service. In addition, this service order also updates the DDoS charge for the next one (1) year. If the consortium's average utilization increases during the term of the contract, it is possible that the charge associated with DDoS above could increase proportionally with the increase of bandwidth utilization.

¹ The specific quantity of Internet bandwidth being charged to each RWAN member is based on each LEAs # of students relative to the other RWAN members. The total quantity being purchased across the RWAN is 40 Gbps. CIU20 anticipates that there will be adequate capacity to enable each RWAN member to have access to ample bandwidth to meet your needs. CIU20 does not anticipate the need to rate limit the Internet usage at this time.




COLONIAL

Intermediate Unit 20


Dedicated to your children and the people who serve them

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Easton PA 18045-7899
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f 610-252-5740
www.ciu20.org

RWAN Member Name - Saucon Valley School District

DocuSigned by:


Dr. Christopher S. Wolfel 01/22/2025 _____ _____
Date Signature of Authorized Individual Date

DocuSigned by:


Ms. Alisha Kalapay 1/24/2025 _____
Secretary to the Board Date Printed name of Authorized Signatory

Title of Authorized Signatory



Music License Agreement:

This agreement is made and entered into between "On The Field Music" owned by Paul Jaso, LLC ("Designer") and Kaela Bitting ("Client") on his/her behalf as an agent of Saucon Valley HS (School/District).

WHEREAS, Designer is the owner of all rights, title, and interest to "overboard" ("Copyrighted Show"), marching band show title.

WHEREAS, Client is a School or School District and agrees to purchase the non-exclusive right and license to perform the Copyrighted Show for the 2025 marching band season and Designer is willing to grant the Client such performance rights and license for the consideration and on the terms described below:

ARTICLE I. GRANT OF LICENSE

1. Rights Granted. Designer grants to Client the right to practice and perform the Copyrighted Show according to the terms set out in this Agreement, and further grants the following rights during the term of this Agreement:
 - 1.1. The right to practice and perform the Copyrighted Show at football games, marching competitions, and any other event traditionally used for the performing ensemble including events that are televised, recorded, or broadcast in any manner or method.
 - 1.2. The right to print, copy, and provide the Copyrighted Show to employees and students in the organization as well as contractors/agents ("Client's Related Parties") hired by the Client to provide services in association with the production of the Copyrighted Show.
 - 1.3. Client agrees as follows: not to provide the Copyrighted Show or any parts thereof to any person other than Client's Related Parties.
 - 1.4. Client does not obtain the right to sell, nor obtain title, or interest to Copyrighted Show.

ARTICLE II: DURATION OF LICENSE AGREEMENT

2. Provisions. Client agrees to the Designer terms as followed:
 - 2.1. This Agreement shall remain in full effect from the effective date until December 31, 2025. At that time, the rights to perform the Copyrighted Show will be terminated.
 - 2.2. Client agrees and understands that in the event there are changes in Band Director Staff after this agreement, this contract is still binding and payment will be required to Designer.
 - 2.3. Client agrees and understands that in the event there are changes in Band Director Staff after this agreement, payments that have been made to Designer, will not be refunded.

ARTICLE III: LICENSE FEE

3. Consideration. The purchase price for the non-exclusive right and license granted by Designer to Client pursuant to this Agreement is \$2250.00 (the "Purchase Price").

3.1. The Purchase Price shall be paid by Client to Designer and paid to the address, as set forth below:

Paul Jaso, LLC
DBA: On The Field Music
6226 Mill Valley Dr.
Midlothian, TX 76065

3.2. Payment Arrangement. Client agrees to pay the purchase price of \$2250.00 no later than October 1, 2025.

Terms: \$2250.00 by 4/1/25 - Competitive Package

3.3. For Copyrighted Shows requiring third party licensing, music request approval AND license fee payment to Designer must be received before music will be released.

3.4. Failure to pay in full by October 1, 2025 gives Designer, Paul Jaso LLC, the permission to revoke the grant of license and permission to perform the Designers copyrighted show.

AGREED AND ACCEPTED

"I, the Client, agree to the terms listed above and I sign as an agent of my School District."

Kaela Bitting

Client Signature

Print Name

Date

"On the Field Music, owned by Paul Jaso, LLC agrees to the terms listed above"

Paul Jaso

Paul Jaso

Designer Signature

Print Name

Date

Cooperative Sports Team Agreement Between
Saucon Valley School District
&
Palisades School District

Introduction

This agreement is made between the Boards of Education of Saucon Valley School District and Palisades School District for the purpose of expanding opportunities for participation in Boys High School Lacrosse.

The Saucon Valley School District will serve as the administrative and host district and will assume responsibility for operating and administering the program.

The agreement will be for the 2025 spring season upon approval of the PIAA. This cooperative agreement will be renewable by mutual agreement between the Boards of Education of the two school districts.

Administrative Responsibilities

The Saucon Valley School District will be responsible for the employment of the coaching staff and will send an email to the Palisades Athletic Director confirming that coaches' clearances are on file. Palisades athletes are subject to the coach's rules while participating for Saucon Valley. In addition, Palisades athletes will follow all Saucon Valley School District and Team Code of Conduct Rules.

Saucon Valley School District will furnish equipment and uniforms for all participants. The athlete will provide all other certified personal equipment.

Transportation

Palisades students will travel to Saucon Valley facilities for games and practices and to catch the bus for away games.

Liability

Supplemental Insurance: will be provided by Saucon Valley School District

Eligibility

Registration will need to be completed using Saucon Valley's registration system (Planet HS). Completion of registration will determine PIAA eligibility. Academic eligibility will be reported by Palisades AD (Brian Gilbert) to the Saucon Valley athletic department weekly.

Physicals

Copies of the mandatory physicals shall be on file in the office of both school districts prior to actual participation in a practice session.

Cost

The amount of \$1750.00 per athlete will be charged to Palisades School District for the 2025 Spring Boys Lacrosse season.

Dated this _____ Day of _____, 2025

Saucon Valley School District

Signatures

High School Principal _____ Board President

Palisades School District

High School Principal _____ Board President
