



Family Guide to Credit by Exam for Acceleration



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What is Credit By Exam (CBE) for Acceleration?

Credit by Exam (CBE) for Acceleration is one method for students to demonstrate proficiency in grade level or course content. The Texas Education Code allows students to either accelerate a grade level (K-5) or earn credit for a course without prior instruction based on credit by examination.

Credit by Exams with prior instruction are for credit recovery and are not covered under this program.

How do I become eligible for a CBE?

Eligibility for either opportunity requires:

- 1) students to be enrolled in CSISD,
- 2) academic performance and records indicate a high likelihood of success on the CBE, and
- 3) school counselor must sign a registration form to verify the student's grade level and CBE eligibility.

How does Full Grade Acceleration work?

(K-5):

- Full grade acceleration is only offered in the spring and summer window.
- Students must earn a passing grade of 80% on **all four** of the Social Studies, Science, Reading and Language Arts, & Math tests.
(1st-5th)
- Kindergarten must pass with 90% on each.

How does Full Grade Acceleration work?

(K-5):

- We give the Social Studies exam first. If the student passes with the required score, the other subjects will be ordered.
- Students who test in July will not have a retest opportunity before the beginning of school.

What is Acceleration for a single subject?

- Students must earn a passing grade of 80%.
- *Acceleration* in a single core subject area is required if the student scores 80% or higher on the CBE assessment.
- Must have a counselor **and** parent signature on the district request form.

How does this work?

- CBEs for grades 3–12 are online and are administered with a remote proctoring system with location and time arranged by student/guardian.
- K–2 will test using paper exams, proctored in person in district.
- School counselor must verify eligibility and sign Parent/Guardian and Counselor Permission for CBE form



2024-25 Parent/Guardian and Counselor Permission for Credit by Examination (CBE)

Student Last Name: _____ First Name: _____
Date of Birth: _____ Student ID: _____
Current Campus: _____ Grade: _____ Counselor: _____
Parent/Guardian Last Name: _____ First Name: _____
Email _____ Phone Number _____
Exams Requested (Counselor will approve): _____

- Check the testing window the student desires to test and notice the deadline to register and complete testing.
October - December* Deadline to register is October 4, 2024 Must test by December 2
January - March* Deadline to register is December 2, 2024 Must test by March 7
April - June (June testing suggested) Deadline to register is March 20, 2025 Must test by June 26
July (results needed prior to 25-26 schedules) Deadline to register is May 15, 2025 Must test by July 22

PARENT/GUARDIAN AGREEMENT

- 1. As the parent/guardian of the student identified on this form, I agree to the administration of the online remote credit by exams approved by the counselor.
2. I am aware that some exams have assignments that must be completed prior to testing. These assignments are found in the exam study guides for each test.
3. The credit by exams purchased by College Station ISD are nonrefundable and nontransferable and are purchased immediately after each registration deadline. As the parent/guardian, I understand that if I cancel the exam(s) after the registration deadline or if my child does not take the online exam, I will be responsible for the cost of the exam(s) as well as any proctoring/administrative costs if applicable.
4. I understand that the student can only test each subject/course once per testing window.
5. I am aware that the student may only attempt the subject/course two times.
6. I give permission for my student to be accelerated if the passing score >=80% (K >=90%) is met.
7. I understand that beginning with students in the Class of 2027 CBE scores will be included in high school grade point average (GPA) per CSISD Board Policy FIC(LOCAL) - Academic Achievement: Class Ranking

Parent/Guardian Signature _____ Date _____
Student Signature: _____ Date: _____

COUNSELOR COMPLETES (College Station ISD)
1. Has the student received prior instruction in the course(s) listed below? yes no
2. Is student currently enrolled in College Station ISD? Yes No (Only students currently enrolled are eligible)
3. Credit-by-Exam to be ordered:
Full Battery (English Language Arts, Math, Science, Social Studies) for Grade K 1 2 3 4 5
Testing begins with Social Studies; after passing it other subjects will be ordered; Check exam grade level
Specific Subject _____ A and/or B
I.e. Math 5, Math 7A or High School Course(s) Check semester(s) needed
4. List any testing accommodations and attach documentation (Put N/A if not applicable for this student):

Parent/Guardian Agreement

- 1. As the parent/guardian of the student identified on this form, I agree to the administration of the online remote credit by exams approved by the counselor.
2. I am aware some exams have assignments that must be completed prior to testing. These assignments are found in the exam study guides for each test.
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2024-25 Parent/Guardian and Counselor Permission for Credit by Examination (CBE)

Student Last Name: _____ First Name: _____

Date of Birth: _____ Student ID: _____

Current Campus: _____ Grade: _____ Counselor: _____

Parent/Guardian Last Name: _____ First Name: _____

Email _____ Phone Number _____

Exams Requested (Counselor will approve): _____

Check the testing window the student desires to test and notice the deadline to register and complete testing.

- October – December* Deadline to register is October 4, 2024 Must test by December 2
- January - March* Deadline to register is December 2, 2024 Must test by March 7
- April – June (June testing suggested) Deadline to register is March 20, 2025 Must test by June 26
 - Students taking multiple exams, including semester A&B courses, must complete the first exam by June 3
- July (results needed prior to 25 26 schedules) Deadline to register is May 15, 2025 Must test by July 22
 - Students taking multiple exams, including semester A&B courses, must complete the first exam by July 8

Please note that CBE scores must be in prior to the start of school for grade level and prior to the semester starting for courses.

*High School students only

PARENT/GUARDIAN AGREEMENT

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2. I am aware that some exams have assignments that must be completed prior to testing. These assignments are found in the exam study guides for each test.
3. The credit by exams purchased by College Station ISD are nonrefundable and nontransferable and are purchased immediately after each registration deadline. As the parent/guardian, I understand that if I cancel the exam(s) after the registration deadline or if my child does not take the online exam, I will be responsible for the cost of the exam(s) as well as any proctoring/administrative costs if applicable.
4. I understand that the student can only test each subject/course once per testing window.
5. I am aware that the student may only attempt the subject/course two times.
6. I give permission for my student to be accelerated if the passing score $\geq 80\%$ (K $\geq 90\%$) is met.
7. I understand that beginning with students in the Class of 2027 CBE scores will be included in high school grade point average (GPA) per CSISD Board Policy [EIC\(LOCAL\) - Academic Achievement: Class Ranking](#)

Parent/Guardian Signature: _____ Date: _____

Student Signature: _____ Date: _____

COUNSELOR COMPLETES (College Station ISD)

1. Has the student received prior instruction in the course(s) listed below? yes no
2. Is student currently enrolled in College Station ISD? Yes No (Only students currently enrolled are eligible)
3. Credit-by-Exam to be ordered:
 - Full Battery (English Language Arts, Math, Science, Social Studies) for Grade K 1 2 3 4 5
Testing begins with Social Studies; after passing it other subjects will be ordered; Check exam grade level
 - Specific Subject _____ A and/or B
I.e. Math 5, Math 7A or High School Course(s) Check semester(s) needed
4. List any testing accommodations and attach documentation (Put N/A if not applicable for this student):

Counselor Signature

Date

Parent/Guardian Agreement

4. I understand the student can only test each subject/course once per testing window.
5. I am aware the student may only attempt the subject/course two times.
6. I give permission for my student to be accelerated if the passing score $\geq 80\%$ (K $\geq 90\%$) is met.
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[EIC \(LOCAL\) Academic Achievement: Class Ranking](#)

How does this work?

- Counselor Form
- Parents are given a link to a Google form permission for testing.
 - Verification of test to be taken
 - Email where test will be sent and conducted
 - If you have more than one child testing, each needs a separate email for testing purposes.

The vendor will email testing information to the email provided by the parent. Please read and follow all instructions given by the vendor, such as:

- a. Specific software & set-up instructions
- b. Pre-reading assignments
- c. Student must test alone and stay on camera.
- d. Showing calculator and scratch paper, as directed
- e. Use the chat feature to update your proctor. Your proctor is there to help, please do not hesitate to ask questions.

How does this work?

- Students attempting to earn high school course credit will take two tests per course; one for semester “A” credit and one for semester “B” credit.
- Students must pass the semester “A” exam in order to sit for the semester “B” exam.
- Once a student registers and CSISD submits the order, students will receive online access from the vendor.

What specifics do I need to know?


- Students may not attempt to test out of a course more than 2 times.
- Students may not retest during the same assessment window.
- The district provides exams free of charge for **first attempts** , but does not cover the cost of retesting.

What specifics do I need to know?

- Exam Windows set by the state

Testing windows 2025	Registration Date	Test by Date
January 1 - March 31	December 2	March 7
April 1 - June 30	March 20	June 26
July 1 - September 30	May 15	July 22*
October 1 - Dec 31	TBD	TBD

What specifics do I need to know?

- Registration deadlines on the CSISD website and counselor forms, must be met.
 - Students who test in July will not have a retest opportunity before the beginning of school.
- 

What specifics do I need to know?

- Some exams require students to complete reading and/or project assignments prior to testing.
- It is the responsibility of the student and parent to check the study guides provided by the vendor to ensure any pretest requirements are met.

What specifics do I need to know?

- Once a student registers and CSISD submits the order, students will receive online access from the vendor.
 - June testing email expected mid-May*
 - July testing email expected mid-June

What about the tests?

- Two state-approved vendors write and score exams
 - University of Texas High School
 - Texas Tech University ISD
- CBE resources from our website:
 - Free, printable study guides provided by the vendors
 - Texas Essential Knowledge and Skills (TEKS)
 - Released STAAR Exams
 - Khan Academy

What about the tests?

- Match the depth and breadth of the TEKS for 100% alignment
- Are kept confidential as required by state policy
- Are developed using subject-specific blueprints
- Are audited by the Texas Education Agency for technical quality

How are these
being used in CSISD?

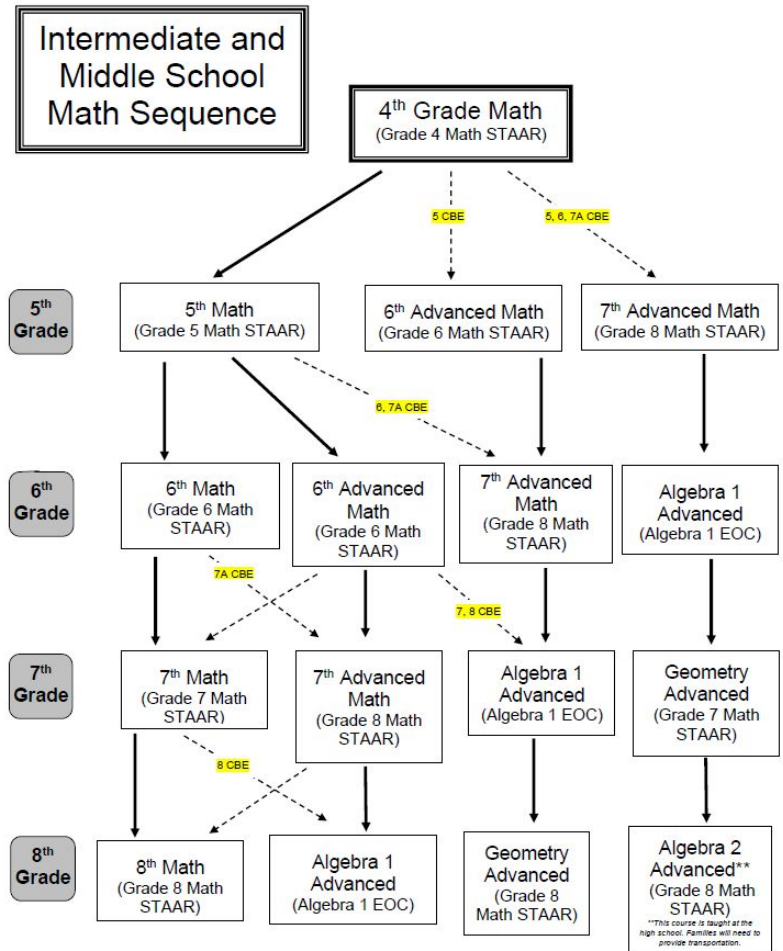
Full Grade Acceleration 2024

Exam	# Students Tested	# Passed
Social Studies, Math, Science & Math	4	2

Single Subject Acceleration 2024

Exam	# Administered	# Passed
Math 5	129	70
English 4A	22	10
Spanish 1A	21	7
Math 6	18	6
Math 7	17	3
Math 8	14	5
Science 8	14	9
Spanish 2A	14	6
Lifetime Fitness & Wellness	14	6

Most common CBE: Math 5



Advanced Math Sequence With & Without Credit by Exams

Enrolled Grade	Course With 5th CBE	Enrolled Grade	Course Without 5th CBE
5th grade	Grade 6 Advanced Math All of 6th and $\frac{1}{2}$ of 7th	5th grade	On level math Top 40% on STAAR
6th grade	Grade 7 Advanced Math $\frac{1}{2}$ of 7th and ALL of 8th	6th grade	Grade 6 Advanced Math
7th grade	Algebra 1 Advanced	7th grade	Grade 7 Advanced Math
8th grade	Geometry Advanced	8th grade	Algebra 1 Advanced
9th grade	Algebra 2 Advanced	9th grade	Geometry Advanced
10th grade	Pre-Calculus Advanced	10th grade	Algebra 2 Advanced
11th grade	AP Calculus (AB or BC) AB = Calculus I BC = Calculus I & II	11th grade	Pre-Calculus Advanced
12th grade	AP Calculus BC/ AP	12th grade	AP Calculus (AB or BC)

Where are the Advanced Math courses offered?

Intermediate Schools



- 5th Grade Math
- 6th Grade Math
- 6th Grade Adv Math
- 7th Grade Adv Math
- Algebra I Advanced*

Middle Schools

- 7th Grade Math
- 7th Grade Adv Math
- 8th Grade Math
- Algebra I Advanced
- Geometry Advanced
- Algebra 2 Advanced*

**Not offered on campus; personal transportation to the other campus is the responsibility of the parent/guardian*

**How do I know if CBEs
are the right path for my student?**



How could this affect my student's GPA?

Class of 2026 and before

CBE grades **are not** factored into grade point average (GPA) for any purpose in accordance with [EIC \(local\)](#). The transcribed credit will **not** be calculated into the student's grade point average (GPA) for ranking purposes.

Class of 2027 and after

CBE grades **are** factored into grade point average (GPA) for any purpose in accordance with [EIC \(local\)](#). The transcribed credit **will be** calculated into the student's grade point average (GPA) for ranking purposes.

If a CBE is taken, and the score received is 80% or higher, that score will be recorded on the student's transcript.

Things to consider:

Is my child socially and emotionally mature enough to learn with students one to two years older?

If my child scores the required 80%, they **will be** accelerated. How will knowledge of 80% of the course knowledge affect their performance in the subsequent course?

Things to consider:

Can my family provide daily transportation if the course is offered on another campus?

Is my child willing to give up an elective if the course is offered on another campus and travel time affects the schedule?

If my child accelerates 5th grade, have I considered how this will impact his or her math courses in high school, especially senior year?

What's the process for registering?

1. Determine your exam session. (These can be found on our [Credit by Exam website](#) under Registration and Testing Schedule.)
2. Download the [Parent Permission Form](#). Complete this and give to your campus counselor.
3. The counselor will then review and provide you with the online registration link.
4. Complete and submit the registration by the deadline indicated for each testing session. (Note: Registrations **will not** be processed without the Parent Permission Form.)
5. Exams are ordered after the registration deadline and are non-refundable and non-transferable.
 - a. Once the exam is ordered if you decide not to test, you will be charged for the exam.

Campus Counselors: Elementary

College Hills	Kristie Wood: kwood	River Bend	Lisa Bishop: lbishop
Creek View	Elizabeth Cosser:ecosser	Rock Prairie	Cristi Chamberlain: cchamberlain
Forest Ridge	Roxane Hord: rhord	South Knoll	Lynette Morrison: lmorrison
Greens Prairie	Amanda Simmons: jsimmons	Southwood Valley	Catherine Poage: cpoage
Pebble Creek	Susan Surovik: ssurovik	Spring Creek	Nicole Fowler: afowler

Campus Counselors: Intermediate & Middle

@csisd.org

Oakwood	Mackenzie Zumwalt: mzumwalt
Cypress Grove	Dana Schultea: dschultea
Pecan Trail	Laura Mendez: lmendez Shelley Raulston: sraulston
A&M Consolidated MS	Alex Cockrell: acockrell Kaitlin Parks: kparks
College Station MS	Jasmin Ray: jray
Wellborn MS	Mary Vollmer: mvollmer

Campus Counselors: CSHS

@csisd.org

Counselor	Student Last Names	Email
Maryam Ahmed	A-De	mahmed@csisd.org
Brandee Guitierrez	Dh-I	bgutierrez@csisd.org
Stacie LePage	J-M	slepage@csisd.org
Montana Long	N-Sl	mlong@csisd.org
Valarie Reed	Sm-Z	vreed@csisd.org

Campus Counselors: Consol @csisd.org

Counselor	Student Last Names	Email
Jill Faith	A-Dh	jfaith@csisd.org
Natalie Stewart	Di-H	nstewart@csisd.org
Kelli MacAfee	I-Mo	kmacafee@csisd.org
Lauryn Toomey	Mu-Se	ltoomey@csisd.org
Jamie Boyd	Sh-Z	jboyd@csisd.org