

# **Meeting Packet**

**REGULAR SESSION**

**2/13/2025**

**07:00 PM**



# PHILOMATH SCHOOL DISTRICT 17J

## REGULAR SESSION

PHILOMATH SCHOOL DISTRICT 17J  
Philomath High School Community Conference Room  
2054 Applegate Street, Philomath

2/13/2025 07:00 PM

### A. REGULAR SESSION ~ 7:00 p.m.

#### 1. Call to Order: Chairperson

i. Pledge of Allegiance

ii. Approval of Consent Agenda

[Consent Agenda \(p. 4\)](#)

[Regular Board Meeting Minutes \(p. 5\)](#)

iii. Request for Agenda Modifications

#### 2. Public Comment

### B. REPORTS~

#### 1. Student Government Report

#### 2. Association Reports

- PEA
- OSEA

#### 3. Audit Report - Accuity CPA

#### 4. Parent Request

#### 5. School Stuff

Philomath Academy

#### 6. Superintendent Report

#### 7. Financial Report

[Board Report \(p. 9\)](#)

[Appropriations \(p. 10\)](#)

[Cash Flow \(p. 11\)](#)

- PES Student Activities Report (p. 12)
- PMS Student Activities Report (p. 13)
- PHS Student Activities Report (p. 15)
- Enrollment Totals (p. 19)

**C. STRATEGY AND DISCUSSION ~**

- 1. Strategic Planning

**D. DISCUSSION & ACTION ITEMS ~**

- 1. Approval of Alternative Education Program
  - Annual Approval of Alt Ed Program (p. 20)
- 2. Approval of 2023-2024 PSD Financial Audit
  - Audit (p. 24)

**E. MEETING CLOSURE ~**

- 1. Adjournment
- 2. Next Meeting Agenda Items
- 3. Board Thanks
- 4. Board Requests

**F. IMPORTANT DATES**

Feb 18	6:00 pm	Board Work Session
Mar 13	7:00 pm	Regular Board Meeting
March		National Women's History Month
March		Ethnic and Gender Equality Month

**CONSENT AGENDA**

---

---

**February 13, 2025**

**Updated: 2/7/25 9:46 AM**

**A. Minutes:** Regular Board Meeting Minutes January 9, 2025

**B. Out of State Travel:** None

**C. Personnel/Staffing Adjustments:** None

**1. Retirements:** None

**2. Resignations:**

i. Scott Harper

Food Services Director

ii. Derek Bright

PMS Social Studies Teacher (6/18/2025)

**3. New Hires:** None

**4. Staff Reassignments/Changes in FTE:** None

**5. Coaches:**

i. Ryan Witt

JV Baseball Head Coach

**6. Extra Duty Assignments:**

i. Cooper Latz

Musical/Play Production

ii. Molly Schulze

Theatre Director

iii. Jonathan Mattson

Theatre Director

# REGULAR SESSION

## Meeting Minutes

PHILOMATH SCHOOL DISTRICT 17J

District Office

2054 Applegate Street, Philomath

1/9/2025 07:00 PM

### A. EXECUTIVE SESSION

The Board convened into Executive Session at 6:32 pm Per ORS 192.660(2)(i) to review and evaluate the performance of the chief executive officer or any other public officer, employee or staff member, unless the person whose performance is being reviewed and evaluated requests an open hearing.

### B. REGULAR SESSION

1. **Call to Order:** The Regular Session of the Philomath School District Board of Directors was called to order by Board Chair Rick Wells at 7:03 pm on January 9, 2025 at the Philomath High School Community Conference Room located at 2054 Applegate Street. Those in attendance included Philomath School District Board of Directors Rick Wells, Joe Dealy, Sandi Hering, Erin Gudge, and Ryan Cheeke; Superintendent Susan Halliday; Business Manager Jennifer Griffith; Executive Assistant Michele McRae. Joe Dealy joined the meeting via Zoom, and he left the meeting at 8:26 pm.

i. **Pledge of Allegiance:** Director Gudge led us in the Pledge of Allegiance.

ii. **Approval of Consent Agenda:** Director Hering moved to approved the Consent Agenda as presented. Director Gudge seconded the motion. The motion was unanimously approved. Motion passes 5-0.

iii. **Request for Agenda Modifications**

2. **Public Comment:** There were no public comments.

### C. REPORTS

1. **Student Government Report:** No report.

2. **Association Reports**

i. **PEA:** Nichole Stueve, PEA Co-President, reported that it's good to see everyone back at school. They are getting ready for the upcoming bargaining season. There are still some safety issues and technology issues that they are working on.

ii. **OSEA:** No report.

3. **School Stuff:** No report

4. **Superintendent's Report:**

- i. Superintendent Halliday acknowledged the Philomath School District Board of Directors and the work that they do for students. She read a proclamation from Oregon Governor Tina Kotek honoring School Board Members for their dedication to students.
  - ii. The calendar committee met today and came to a consensus about the 25-26 calendar, and it is ready to be adopted tonight.
  - iii. Senate Bill 5506 for special education stipends information was submitted to ODE today. There are 58 Philomath School District staff who qualify for the stipend which will be distributed in the June payroll.
  - iv. The Center for Educational Leadership met with the administration and some teachers to work on group development. They will meet again in April.
  - v. The LBL-ESD Local Service Plan is in the packet for approval.
  - vi. District Equity Committees need to be implemented by this September.
  - vii. The Technology Department set up the new phone system over the winter break. It was a huge undertaking to have everything set up before the end of the break, and they did a great job!
  - viii. There was an underground water leak at the elementary school. The Facilities Department was able to fix it before school started on January 6<sup>th</sup>.
  - ix. Staff members are volunteering for the safety committees.
5. **Financial Report:** The financial statements were included in the Board packet. Enrollment is holding steady, but it's still lower than estimated. The Oregon Department of Education will recalculate the state school fund in February or March, so if there's an adjustment for the District, Jennifer will know after the recalculation. The audit documents are all back from the auditors, and the auditors will be at the February Board Meeting to present. The District is predicting a slight decrease in enrollment for next year based on birth rates and outgoing class sizes being larger than incoming class sizes.

#### D. STRATEGY AND DISCUSSION

- 1. **Board Liaison Assignments:** Superintendent Halliday presented the list of Board Liaison Assignments. Each school has a Board member representative, and the committees have Board representation. Director Gudge said that she is concerned that they could still be in negotiations with PEA when three Board members' terms end.
- 2. **Cell Phone Surveys:** Superintendent Halliday shared the Cell Phone Survey results from parents, students and staff. In the parent survey, the majority of parents agreed that cell phones have a negative effect on learning, and they agreed that students shouldn't be using their phones during school. 55 percent of parents believe that students should be able to have their cell phones during breaks. 90 percent of teachers believe that cell phones have a negative effect on students. The majority of students did not think that cell phones have a negative effect on their education. There will be a meeting next week with the administration to talk about a plan.
- 3. **19<sup>th</sup> Street Construction:** Superintendent Halliday explained how the night time road construction will affect road use between the Philomath schools.

4. **2025-2026 Proposed School Year Calendar:** Superintendent Halliday reported that all of the representatives from the calendar committee shared the draft calendar with their groups and schools, and the consensus is that people are happy with the calendar. Director Cheeke moved to approve the 2025-2026 school year calendar as presented. Director Gudge seconded the motion, and the Board approved it unanimously. Motion passes 4-0, with one member absent.
5. **Board Work Session Agenda:** Superintendent Halliday referred to the action plan that was put together by OSBA after the Board's self-evaluation. She said that one of the items on their plan is the strategic plan, so they'll talk about that at the work session. Director Gudge pointed out that item 2 on the action plan is to identify someone who can facilitate the strategic plan. Director Gudge would like a shared Board calendar.

**E. DISCUSSION & ACTION ITEMS**

1. **OSBA Voting:** Director Wells reported that during the OSBA voting at the December Board Meeting, the Board members did not read their votes out loud for OSBA Board of Directors, Position 10; OSBA Legislative Policy Committee, Position 10, Resolution #1 – Amends OSBA Dues Schedule; Resolution #2 – Creates the OSBA Pride Caucus & Designated Seat on the OSBA Board; Resolution #3 – Adopts Proposed Amendments to OSBA Bylaws. Each Board member read their votes. Director Wells voted for Clyde Rood, Jason Curtis, Yes for Resolution #1, No for Resolution #2, and Yes for Resolution #3. Director Gudge voted for Luhui Whitebear, Jason Curtis, Yes for Resolution #1, Yes for Resolution #2, and Yes for Resolution #3. Director Dealy voted for Luhui Whitebear, Jason Curtis, Yes for Resolution #1, Yes for Resolution #2, and Yes for Resolution #3. Director Hering voted for Luhui Whitebear, she abstained from the OSBA Legislative Policy Committee vote, Yes for Resolution #1, No for Resolution #2, and Yes for Resolution #3. Director Cheeke voted for Clyde Rood, Jason Curtis, Yes for Resolution #1, No for Resolution #2, and Yes for Resolution #3.
2. **Approval of Budget Calendar:** Director Gudge moved to adopt the 2025-2026 Budget Calendar as presented. Director Hering seconded the motion, and the Board approved it unanimously. Motion passes 5-0.
3. **Second Reading Policies:**
  - AC-Nondiscrimination and Civil Rights
  - EBBA-Student Health Services
  - EBBAA-Infection Control and Bloodborne Pathogens
  - GBEB-Communicable Diseases in Schools
  - GBEB-AR-Communicable Diseases in Schools
  - JECBD-Homeless Students and Students in Foster Care
  - JFE-Pregnant and Parenting Students
  - JFE-AR-Individualized Plan for Pregnant and/or Parenting students
  - JHCA/JHCB-Immunizations
  - JHCCF-Pediculosis
  - JHCD-Medications
  - JHCD-AR-Medications

Director Dealy moved to approve the policies as presented. Director Gudge seconded the motion, and the Board approved them unanimously. Motion passes 5-0.

4. **Approval of 2025-2027 LBL-ESD Local Service Plan**

i. Superintendent Halliday said that this is our support plan from the Linn Benton Lincoln Education Service District, and it is adopted every two years. Each district that contracts the ESD’s services is able to give input on the plan. Director Gudge moved to approve the 2025-2027 LBL ESD Local Service Plan. Director Cheeke seconded the motion, and it was approved unanimously by the Board. Motion passes 5-0.

5. **Resolution #2425-02:** The Resolution is in the Board packet, and it restates that people would not be able to enter a school to ask questions about undocumented students. A staff training document was also included in the packet. Director Dealy moved to approve the resolution as presented. Director Hering seconded motion. Motion passes 5-0. Director Dealy left the meeting at 8:26 pm.

F. **MEETING CLOSURE**

1. **Next Meeting Agenda Items:** Auditor’s presentation, KVCS presentation will take place in March; Philomath Academy report; Licensed renewals will be approved at the March Board Meeting.
2. **Board Thanks:** Director Wells thanked everyone in the District, and he congratulated the basketball teams that went to Alaska. The Superintendent in Ketchikan praised the Philomath SD teams for their outstanding sportsmanship. He thanked the staff who worked over the break to prepare for the new year. Director Gudge reported that the MS winter band program was fantastic, and that MS play practice has begun. Director Hering echoed Director Wells thanks, and she especially thanked the Technology Department for installing the phone system over the winter break. She also attended all of the winter concerts in the district, and she is so impressed with the students. She praised and thanked everyone who was involved in the winter programs.
3. **Board Requests:** Director Wells announced that he will not be running for the Board in the next election. He pointed out that someone else will need to volunteer for PEA negotiations since he will be finished on June 30<sup>th</sup>. Director Hering said that the district owes him a big thank you for his years of dedication to the students.
4. **Adjournment:** Board Chair Rick Wells adjourned the meeting at 9:03 pm.

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date



# Philomath School District

Benton County School District No. 17J, 1620 Applegate Street Philomath OR 97370 (541) 929-3169

February 13, 2025

Board Members:

Please see the enrollment report included in the board packet, enrollment is 1626 including part-time students.

ODE will be releasing State School Fund estimates by March 1 for the 2025-26 fiscal year. ODE should also have an updated SSF estimate calculation for the current year this month as well. We are expecting a slight reduction in our SSF allocation for the current year due to the decline in enrollment.

Thank you to all that attended the Budget Committee Information session last week. It was a good kick off for the 2025-26 budget preparation season.

January 2025 General Fund Expenditures totaled \$1,947,398. Expenditures that exceeded \$10,000 are as follows:

• American Fidelity	\$ 10,999	(PFMLI contributions)
• Accuity, LLC	\$ 15,500	(Financial Audit expense)
• Chase Plumbing, LLC	\$ 20,963	(PES water line repairs)
• NW Natural	\$ 21,211	(December gas bill)
• Johnson Controls	\$ 25,459	(HS HVAC repairs August/September)
• Pacific Power	\$ 26,617	(December power bill)
• Pacific Power	\$ 27,454	(January power bill)
• Corvallis Tool Company	\$ 31,000	(HS Football/Baseball press box stairs)
• Corvallis School District	\$ 32,170	(December Food Service billing)
• Corvallis School District	\$ 33,057	(November Food Service billing)
• Strengthening Rural Families	\$ 44,388	(Oct-Dec Quarter Preschool service)
• Oregon Educators Benefit Board	\$ 213,962	(December Insurance premiums OEBB)
• Kings Valley Charter School	\$ 232,950	(January SSF payment to KVCS)
• PERS	\$ 248,610	(December PERS payments)

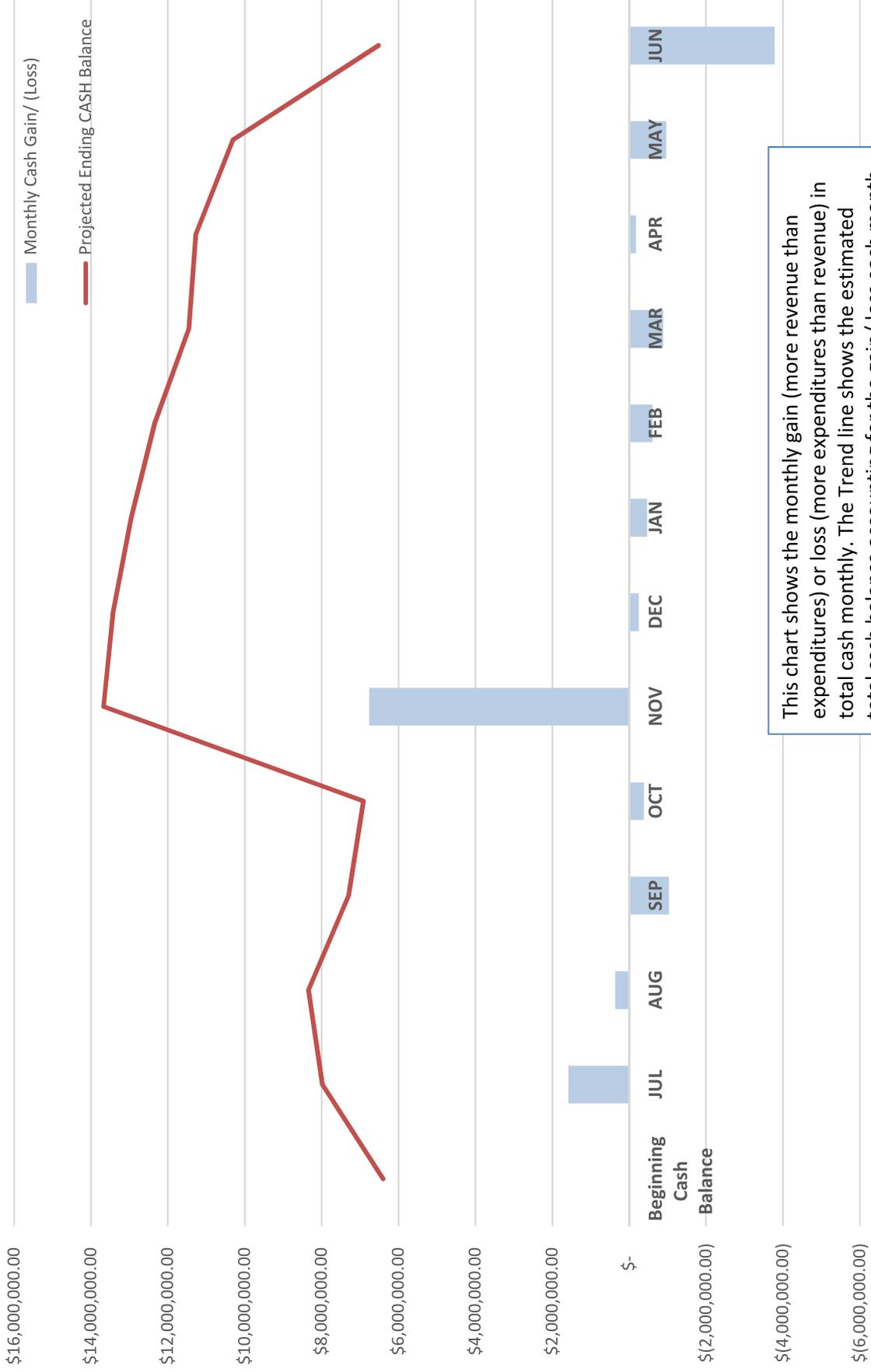
Respectfully Submitted,  
Jennifer Griffith  
Business Manager

**PHILOMATH SCHOOL DISTRICT, 17J**  
**Appropriations, Budget vs. Actual**  
**Fiscal Year 2024-2025**

	<b>Appropriations</b>	<b>YTD</b>	<b>Encumbrances</b>	<b>Resolutions</b>	<b>Totals</b>	<b>(Over)/Under Budget</b>
<b>General Fund (100)</b>						
1000 Instruction	15,381,817	7,055,940	7,884,802	-	14,940,742	441,075
2000 Support Services	8,702,563	4,730,990	3,074,750	-	7,805,740	896,823
4000 Facilities	224,000	186,793	-	-	186,793	37,207
5200 Transfers	970,000	691,225	-	-	691,225	278,775
6000 Contingency	368,000	-	-	-	-	368,000
Sub Totals	25,646,380	12,664,948	10,959,552	-	23,624,500	2,021,880
<b>Local/State/Federal Programs Funds</b>						
1000 Instruction	2,276,262	982,860	942,624	-	1,925,484	350,778
2000 Support Services	1,511,713	286,960	23,646	-	310,606	1,201,107
3000 Community Services	785,716	340,218	160,722	-	500,940	284,776
4000 Facilities	360,000	307,429	-	-	307,429	52,571
5200 Transfers	-	-	-	-	-	-
Sub Totals	4,933,691	1,917,467	1,126,992	-	3,044,459	1,889,232
<b>Pool Operations Fund (295)</b>						
1000 Instruction	9,346	5,106	3,538	-	8,644	702
2000 Support Services	-	-	-	-	-	-
3000 Community Services	180,354	116,412	36,197	-	152,609	27,745
Sub Totals	189,700	121,518	39,735	-	161,253	28,447
<b>Assoc. Student Body (284, 285, 286)</b>						
1000 Instruction	806,119	252,521	82,017	-	334,538	471,581
<b>Debt Service Funds (300)</b>						
5000 Debt Service	1,837,600	547,200	1,290,400	-	1,837,600	-
<b>Capital Improvement Funds (400)</b>						
1000 Instruction	-	-	-	-	-	-
2000 Support Services	547,500	199,346	126,067	-	325,413	222,087
4000 Facilities	470,667	68,818	-	-	68,818	401,849
Sub Totals	1,018,167	268,164	126,067	-	394,231	623,936
<b>Unemployment Fund (600)</b>						
2000 Support Services	151,500	16,468	210	-	16,678	134,822
<b>Reserve Funds (700)</b>						
1000 Instruction	79,750	32,333	43,906	-	76,239	3,511
2000 Support Services	115,850	36,547	23,200	-	59,747	56,103
3000 Community Services	2,400	1,000	1,400	-	2,400	-
Sub Totals	198,000	69,880	68,506	-	138,386	59,614
Total Appropriations	<b>34,781,157</b>	<b>15,858,166</b>	<b>13,693,479</b>	-	<b>29,551,645</b>	<b>5,229,512</b>
Total Unappropriated	19,417,070	-	-	-	-	19,417,070
<b>Total Adopted Budget</b>	<b>54,198,227</b>	<b>15,858,166</b>	<b>13,693,479</b>	-	<b>29,551,645</b>	<b>24,646,582</b>

# 2024-2025 Philomath SD - Monthly Cash Gain/Loss

(Trend line Estimates Ending Cash Balance)



This chart shows the monthly gain (more revenue than expenditures) or loss (more expenditures than revenue) in total cash monthly. The Trend line shows the estimated total cash balance accounting for the gain/ loss each month.

# Benton County School District 17J

## Student Activities Summary Report

Fiscal Year: 2024-2025

From: 7/1/2024 To: 1/31/2025

Print Detail

Page Break by Activity

Exclude Encumbrances  Reverse Signs  Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
284.0000.9701.097.797.810 PES Food Pantry	6,681.14	.00	(2,116.06)	4,565.08	.00	4,565.08
284.0000.9701.097.797.812 PES Blodgett	1,657.60	.00	(2,078.73)	(421.13)	.00	(421.13)
284.0000.9701.097.797.815 CPS Donations	950.09	2,046.24	(4,614.58)	(1,618.25)	(658.92)	(2,277.17)
284.0000.9701.097.797.816 PES Grants	3,232.76	3,238.00	(5,507.15)	963.61	.00	963.61
284.0000.9701.097.797.826 PES Field Trips	.00	.00	.00	.00	.00	.00
284.0000.9701.097.797.827 PES Library	507.69	.00	.00	507.69	.00	507.69
284.0000.9701.097.797.828 PES Donations-Unrestricted	1,232.02	12,142.00	(5,359.64)	8,014.38	.00	8,014.38
284.0000.9701.097.797.830 PES Music	223.02	577.00	(175.28)	624.74	.00	624.74
284.0000.9701.097.797.834 Falcon Swag Fund Balance	141.11	1,421.86	(1,240.40)	322.57	.00	322.57
284.0000.9701.097.797.842 PES Social Committee	369.85	967.16	(169.99)	1,167.02	.00	1,167.02
284.0000.9701.097.797.846 PES Yearbook	1,532.76	1,676.00	1,535.73	4,744.49	.00	4,744.49
284.0000.9701.097.797.847 PES Students in Need	(14.88)	50.00	(32.70)	2.42	.00	2.42
284.0000.9701.097.797.849 CPS Students in Need	(29.80)	50.00	.00	20.20	.00	20.20
284.0000.9701.097.797.850 PES School Supplies	.00	.00	.00	.00	.00	.00
284.0000.9701.097.797.851 CPS Cub Swag Fund Balance	.00	.00	.00	.00	.00	.00
<b>GRAND TOTALS</b>	16,483.36	22,168.26	(19,758.80)	18,892.82	(658.92)	18,233.90

**End of Report**

## Benton County School District 17J

### Student Activities Summary Report

From: 7/1/2024 To: 1/31/2025

Fiscal Year: 2024-2025

Print Detail

Page Break by Activity

Exclude Encumbrances  Reverse Signs  Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
285.0000.9701.098.798.500 PMS Apparel	655.60	.00	(200.00)	455.60	.00	455.60
285.0000.9701.098.798.501 PMS Art	1,346.04	255.00	(167.00)	1,434.04	.00	1,434.04
285.0000.9701.098.798.502 PMS Athletics	2,514.43	810.00	(737.15)	2,587.28	.00	2,587.28
285.0000.9701.098.798.503 PMS Band	(18.02)	3,098.07	(315.00)	2,765.05	.00	2,765.05
285.0000.9701.098.798.504 PMS Band Repair/Replace	379.76	.00	.00	379.76	.00	379.76
285.0000.9701.098.798.506 PMS Choir Beginning Balance	592.27	1,549.03	(1,380.50)	760.80	.00	760.80
285.0000.9701.098.798.508 PMS Drama	14,235.12	516.35	(1,558.84)	13,192.63	(4,549.00)	8,643.63
285.0000.9701.098.798.510 PMS Library	80.47	.00	.00	80.47	.00	80.47
285.0000.9701.098.798.511 PMS Life Skills	612.11	.00	.00	612.11	.00	612.11
285.0000.9701.098.798.512 PMS Lock Replacement	1,710.17	.00	.00	1,710.17	.00	1,710.17
285.0000.9701.098.798.515 PMS Outdoor School	23,262.91	.00	(6,183.00)	17,079.91	.00	17,079.91
285.0000.9701.098.798.516 PMS Sports/Pay-to-Play	25.00	.00	.00	25.00	.00	25.00
285.0000.9701.098.798.519 PMS School Enhancement	133.63	163.27	(162.40)	134.50	.00	134.50
285.0000.9701.098.798.520 PMS Science	12.14	.00	.00	12.14	.00	12.14
285.0000.9701.098.798.521 PMS Shop	(593.64)	1,960.00	(732.79)	633.57	.00	633.57
285.0000.9701.098.798.522 PMS Struxness - Helping Families	1,428.99	150.00	(50.00)	1,528.99	.00	1,528.99
285.0000.9701.098.798.523 PMS Student Body Fees	648.87	8,580.00	(3,320.24)	5,908.63	(1,628.00)	4,280.63
285.0000.9701.098.798.524 PMS Suspension Account	1,101.88	822.14	(1,010.44)	913.58	.00	913.58
285.0000.9701.098.798.525 PMS Technology	877.35	.00	.00	877.35	.00	877.35
285.0000.9701.098.798.527 PMS Textbook Damage/Replacement	221.77	.00	.00	221.77	.00	221.77
285.0000.9701.098.798.529 PMS Student Wellness	3,585.90	500.00	(3,500.00)	585.90	.00	585.90
285.0000.9701.098.798.530 PMS Oregon Research Institute	1,674.93	.00	(1,687.16)	(12.23)	.00	(12.23)

## Benton County School District 17J

### Student Activities Summary Report

Fiscal Year: 2024-2025

From: 7/1/2024 To: 1/31/2025

Print Detail

Page Break by Activity

Exclude Encumbrances  Reverse Signs  Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Range Balance	Encumbrances	Available Balance
285.0000.9701.098.798.531 PMS Trip Club	225.08	.00	.00	225.08	.00	225.08
285.0000.9701.098.798.532 PMS Health/PE	1,404.05	.00	.00	1,404.05	.00	1,404.05
285.0000.9701.098.798.533 PMS Elective Rotation fee	.00	.00	.00	.00	.00	.00
285.0000.9701.098.798.534 PMS Battle of the Books	586.72	250.00	.00	836.72	.00	836.72
285.0000.9701.098.798.535 PMS School Supplies	10.00	.00	.00	10.00	.00	10.00
285.0000.9701.098.798.536 PMS Turkey Bingo	.00	1,301.09	(1,301.09)	.00	.00	.00
285.0000.9701.098.798.537 PMS Fitness	426.02	.00	(454.12)	(28.10)	.00	(28.10)
285.0000.9701.098.798.538 PMS Engineering	64.84	625.62	(490.80)	199.66	.00	199.66
285.0000.9701.098.798.685 PMS Lost or Damaged Technology	.00	.00	.00	.00	.00	.00
<b>GRAND TOTALS</b>	57,204.39	20,580.57	(23,250.53)	54,534.43	(6,177.00)	48,357.43

End of Report

## Benton County School District 17J

### Student Activities Summary Report

Fiscal Year: 2024-2025

From: 7/1/2024 To: 1/31/2025

Print Detail

Page Break by Activity

Exclude Encumbrances  Reverse Signs  Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
286.0000.9701.099.799.000 Student Activities	(217.41)	.00	.00	(217.41)	.00	(217.41)
286.0000.9701.099.799.600 PHS Over/Short	149.09	.00	.00	149.09	.00	149.09
286.0000.9701.099.799.604 PHS Art	423.22	1,907.84	(920.06)	1,411.00	(1,169.30)	241.70
286.0000.9701.099.799.605 PHS Art Club Beginning Fund Balance	56.23	.00	.00	56.23	.00	56.23
286.0000.9701.099.799.606 PHS ASB	6,130.10	6,240.50	(7,423.82)	4,946.78	.00	4,946.78
286.0000.9701.099.799.607 PHS Athletic Officials	.00	25,352.30	(33,712.03)	(8,359.73)	.00	(8,359.73)
286.0000.9701.099.799.611 PHS Athletics	14,929.55	9,368.73	(16,428.07)	7,870.21	.00	7,870.21
286.0000.9701.099.799.613 PHS Baseball	4,365.51	12,045.00	(10,661.40)	5,749.11	(2,150.00)	3,599.11
286.0000.9701.099.799.616 PHS Botany	4,221.12	.00	(474.00)	3,747.12	.00	3,747.12
286.0000.9701.099.799.617 PHS Boys Basketball	13,633.33	12,615.00	(12,242.63)	14,005.70	(10,308.29)	3,697.41
286.0000.9701.099.799.618 PHS Cheerleading	14,591.91	41,759.85	(35,683.67)	20,668.09	(6,508.00)	14,160.09
286.0000.9701.099.799.619 PHS Cinematic Art Club	443.86	.00	(8.42)	435.44	.00	435.44
286.0000.9701.099.799.620 PHS Community Service Club-G. Lake	455.06	.00	.00	455.06	.00	455.06
286.0000.9701.099.799.621 PHS Cross Country	8,549.33	5,004.43	(2,610.32)	10,943.44	(600.00)	10,343.44
286.0000.9701.099.799.622 PHS Dance Team	8,334.01	3,715.00	(5,663.52)	6,385.49	(5,004.80)	1,380.69
286.0000.9701.099.799.625 PHS Donation	693.01	.00	.00	693.01	.00	693.01
286.0000.9701.099.799.627 PHS Driver Education	.00	4,675.00	.00	4,675.00	.00	4,675.00
286.0000.9701.099.799.629 PHS Drama Club Beginning Fund Balance	.00	5,200.00	(1,183.46)	4,016.54	.00	4,016.54
286.0000.9701.099.799.633 PHS Robotics Fund Balance	16,191.54	12,574.44	(19,383.64)	9,382.34	(1,143.70)	8,238.64
286.0000.9701.099.799.634 Robotics PHRED FLL Fund Balance	1,000.00	1,000.00	(1,188.00)	812.00	.00	812.00
286.0000.9701.099.799.635 PHS Foods	1,810.54	2,543.64	(527.73)	3,826.45	.00	3,826.45

## Benton County School District 17J

### Student Activities Summary Report

Fiscal Year: 2024-2025

From: 7/1/2024 To: 1/31/2025

Print Detail

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

Page Break by Activity

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
286.0000.9701.099.799.636 PHS Football	3,500.59	14,922.50	(10,212.93)	8,210.16	(1,440.00)	6,770.16
286.0000.9701.099.799.637 PHS Forestry	8,042.13	436.00	(573.00)	7,905.13	(1,000.00)	6,905.13
286.0000.9701.099.799.638 PHS GED	.00	.00	.00	.00	.00	.00
286.0000.9701.099.799.639 PHS German Class	353.54	.00	.00	353.54	.00	353.54
286.0000.9701.099.799.640 PHS Girls Basketball	17,692.43	10,495.00	(12,512.03)	15,675.40	(9,910.01)	5,765.39
286.0000.9701.099.799.641 PHS Health Occ/Anatomy	799.94	560.00	(72.00)	1,287.94	(450.00)	837.94
286.0000.9701.099.799.642 PHS Green Team	289.83	.00	.00	289.83	.00	289.83
286.0000.9701.099.799.643 PHS Racial Equity/Culture Club	145.00	.00	(39.40)	105.60	.00	105.60
286.0000.9701.099.799.644 PHS Life Skills	5,651.57	.00	(285.52)	5,366.05	.00	5,366.05
286.0000.9701.099.799.645 PHS Library	(105.01)	.00	.00	(105.01)	.00	(105.01)
286.0000.9701.099.799.646 PHS Lifeguard	(20.00)	230.00	.00	210.00	.00	210.00
286.0000.9701.099.799.647 PHS Link Crew	215.54	.00	.00	215.54	.00	215.54
286.0000.9701.099.799.649 PHS Manufacturing Technology	6,944.08	1,880.00	(130.74)	8,693.34	(2,500.00)	6,193.34
286.0000.9701.099.799.652 PHS Misc Books	105.78	.00	.00	105.78	.00	105.78
286.0000.9701.099.799.653 PHS Music Band	2,866.97	5,800.00	(27.49)	8,639.48	(258.60)	8,380.88
286.0000.9701.099.799.654 PHS Music Choir	319.00	200.00	.00	519.00	.00	519.00
286.0000.9701.099.799.655 PHS Music Tour	9,354.61	.00	.00	9,354.61	.00	9,354.61
286.0000.9701.099.799.656 PHS National Honor Society	1,992.93	100.00	.00	2,092.93	.00	2,092.93
286.0000.9701.099.799.657 PHS OWC Athletics Account	5,201.48	8,740.98	(4,774.81)	9,167.65	.00	9,167.65
286.0000.9701.099.799.658 PHS OWC Activities Account	(927.71)	6,000.00	927.71	6,000.00	(1,373.25)	4,626.75
286.0000.9701.099.799.659 PHS Parking/Student Safety	1,436.71	2,170.00	(989.29)	2,617.42	.00	2,617.42

# Benton County School District 17J

## Student Activities Summary Report

Fiscal Year: 2024-2025

From: 7/1/2024 To: 1/31/2025

Print Detail

Exclude Encumbrances

Reverse Signs

Page Break by Activity

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
286.0000.9701.099.799.660 PHS PE Fees	280.60	75.00	.00	355.60	.00	355.60
286.0000.9701.099.799.661 PHS Peer Counseling	195.74	.00	.00	195.74	.00	195.74
286.0000.9701.099.799.664 PHS PHS Pay to Play	.00	14,450.00	.00	14,450.00	.00	14,450.00
286.0000.9701.099.799.665 PHS Preschool	2,623.32	1,850.00	(3,002.37)	1,470.95	.00	1,470.95
286.0000.9701.099.799.666 PHS Prom	6,663.42	.00	.00	6,663.42	(2,796.00)	3,867.42
286.0000.9701.099.799.668 PHS Boys Golf fund Balance	.00	251.00	.00	251.00	.00	251.00
286.0000.9701.099.799.669 PHS Girls Golf Fund Balance	.00	.00	.00	.00	.00	.00
286.0000.9701.099.799.670 PHS Scholarship	700.77	.00	.00	700.77	.00	700.77
286.0000.9701.099.799.672 PHS Scholarship - Steve Moos-BES fundraiser	.00	.00	.00	.00	.00	.00
286.0000.9701.099.799.674 PHS School Enhancement	10,160.84	69.43	(263.50)	9,966.77	.00	9,966.77
286.0000.9701.099.799.675 PHS School of Business	1,875.43	.00	(427.24)	1,448.19	.00	1,448.19
286.0000.9701.099.799.676 PHS Science	.00	.00	.00	.00	.00	.00
286.0000.9701.099.799.678 PHS Soccer Boys	917.60	2,582.00	.00	3,499.60	.00	3,499.60
286.0000.9701.099.799.679 PHS Soccer Girls	1,351.09	3,591.00	(4,075.18)	866.91	.00	866.91
286.0000.9701.099.799.680 PHS Softball	9,860.06	9,450.00	(6,188.33)	13,121.73	(3,513.22)	9,608.51
286.0000.9701.099.799.681 PHS Spanish Class	1,401.35	.00	(280.05)	1,121.30	.00	1,121.30
286.0000.9701.099.799.682 PHS Youth Transition Program	1,432.52	35.00	(40.00)	1,427.52	.00	1,427.52
286.0000.9701.099.799.684 PHS Student Body Fee	2,040.00	15,265.00	.00	17,305.00	.00	17,305.00
286.0000.9701.099.799.685 PHS Lost or Damaged Technology	400.00	315.00	(615.00)	100.00	.00	100.00
286.0000.9701.099.799.686 PHS Swim Team	693.48	1,876.20	(595.79)	1,973.89	(511.46)	1,462.43
286.0000.9701.099.799.687 PHS Boys Tennis	5,131.61	.00	.00	5,131.61	.00	5,131.61

## Benton County School District 17J

### Student Activities Summary Report

Fiscal Year: 2024-2025

From: 7/1/2024 To: 1/31/2025

Print Detail

Page Break by Activity

Exclude Encumbrances  Reverse Signs  Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
286.0000.9701.099.799.688 PHS Girls Tennis	4,489.92	.00	.00	4,489.92	.00	4,489.92
286.0000.9701.099.799.689 PHS Theatre	4,112.10	5,009.33	(2,765.37)	6,356.06	.00	6,356.06
286.0000.9701.099.799.690 PHS Track	625.35	3,950.00	(301.17)	4,274.18	.00	4,274.18
286.0000.9701.099.799.692 PHS Boys Volleyball Fund Balance	.00	.00	.00	.00	.00	.00
286.0000.9701.099.799.693 PHS Volleyball	11,209.45	6,569.01	(4,764.24)	13,014.22	(2,135.00)	10,879.22
286.0000.9701.099.799.695 PHS Warrior Wellness	2,310.43	.00	(105.68)	2,204.75	.00	2,204.75
286.0000.9701.099.799.696 PHS Wrestling	1,560.66	13,046.89	(7,427.25)	7,180.30	(300.00)	6,880.30
286.0000.9701.099.799.697 PHS Yearbook	(252.74)	16,865.00	(3,690.32)	12,921.94	(19,081.50)	(6,159.56)
286.0000.9701.099.799.698 PHS Lagestee PTP Waiver Scholarship	7,701.36	.00	.00	7,701.36	.00	7,701.36
286.0000.9701.099.799.705 HS Student Transcript Fees	9.24	.00	.00	9.24	.00	9.24
<b>GRAND TOTALS</b>	237,113.01	290,786.07	(211,341.76)	316,557.32	(72,153.13)	244,404.19

End of Report

**2024 / 2025 SCHOOL YEAR**  
**ENROLLMENT FIGURES as of: February 13, 2025**

District	CPS	PES	BL	PMS	PHS	Academy	Part Time	KVCS	Part Time
Kindergarten	88	71	4			0	2	11	
1st	114	<u>91</u>	5			0	1	17	
2nd	115	88	6			0	1	20	
3rd	119	97	4			1	1	16	
4th	125	96	<u>10</u>			0	0	19	
5th	103	<u>88</u>				0	1	14	
6th	134			112		1	0	21	
7th	138			118		5	0	15	
8th	139			<u>117</u>		1	1	20	
9th	134				112	12	0	10	
10th	133				101	17	0	15	
11th	145				114	21	0	10	
12th	139				<u>110</u>	<u>23</u>	<u>0</u>	6	
<b>Totals</b>	<b>162</b>	<b>369</b>	<b>29</b>	<b>347</b>	<b>437</b>	<b>81</b>	<b>7</b>	<b>194</b>	

**TOTAL FULL-TIME ENROLLMENT - All Schools 1,619**

**Philomath School District 17J - 2024-2025 School Year -- Summary of Enrollment**

School	09/12	10/10	11/14	12/09	01/09	02/13	03/13	04/10	05/08	06/12
CPS	169	160	158	158	152	162				
PES	365	365	367	362	369	369				
BL	32	32	32	32	31	29				
PMS	351	349	349	347	353	347				
PHS	452	445	442	443	442	437				
Academy	78	72	78	77	77	81				
KVCS	193	194	195	194	190	194				
<b>SubTotal</b>	<b>1,640</b>	<b>1,617</b>	<b>1,621</b>	<b>1,613</b>	<b>1,614</b>	<b>1,619</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Part-time students	0	10	9	9	9	7				
<b>Total Enrollment</b>	<b>1,640</b>	<b>1,627</b>	<b>1,630</b>	<b>1,622</b>	<b>1,623</b>	<b>1,626</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Philomath School District 17J - 2023-2024 School Year -- Summary of Enrollment**

School	09/23	10/19	11/16	12/13	01/18	02/29	03/21	04/18	05/16	06/20
CPS	178	178	183	179	180	179	179	172	171	171
PES	367	367	364	367	370	374	376	376	373	373
BL	35	35	35	35	35	35	35	35	35	35
PMS	344	343	343	352	343	345	345	341	337	339
PHS	476	482	461	448	450	460	457	455	443	444
Academy	71	80	87	85	93	90	98	99	101	97
KVCS	203	202	203	208	205	202	200	199	199	195
<b>SubTotal</b>	<b>1,674</b>	<b>1,687</b>	<b>1,676</b>	<b>1,674</b>	<b>1,676</b>	<b>1,685</b>	<b>1,690</b>	<b>1,677</b>	<b>1,659</b>	<b>1,654</b>
Part-time students	0	1	4	0	0	6	7	7	6	6
<b>Total Enrollment</b>	<b>1,674</b>	<b>1,688</b>	<b>1,680</b>	<b>1,674</b>	<b>1,676</b>	<b>1,691</b>	<b>1,697</b>	<b>1,684</b>	<b>1,665</b>	<b>1,660</b>

**ALTERNATIVE EDUCATION PROGRAMS  
TOOLKIT for  
ANNUAL PROGRAM APPROVAL/DISAPPROVAL  
by the DISTRICT'S SCHOOL BOARD**

“As used in ORS 336.615 to 336.665, ‘alternative education program’ means a school or separate class group designed to best serve students’ educational needs and interests and assist students in achieving the academic standards of the school district and the state.” ORS 336.615.

This toolkit is intended to provide a resource for school districts and school district boards for their approvals of the public and private alternative education programs that they will operate or contract with.

This toolkit may be updated periodically in response to changes in Oregon Revised Statutes, Oregon Administrative Rules, or in response to comments from districts or programs.

Links to the ORS and OAR cited in the toolkit are available on the Department of Education’s [Alternative Education webpage](#) . The list of registered private alternative education programs and the standards adopted by the State Board of Education for those programs are also available on this page.

Please direct questions or comments to [Annie Marges](#) or by phone at 503-934-0787.

DISTRICT: Philomath School District 17j  
 SCHOOL YEAR: 2025-2026  
 ALTERNATIVE EDUCATION PROGRAM: Philomath Academy

CHECK ONE:

- Public Program  
 Private Alternative Program

Each table throughout this document is organized with three columns, as shown below:

Standard	Status C = In compliance E = Exemplary NC = Not-in compliance NA = Not Applicable	Explanation(s) C: List Indicators E: List Indicators NC: Outline Compliance Plan NA: Explain
----------	---	--

<b>PROGRAM APPROVAL BY DISTRICT SCHOOL BOARD: OAR 581-022-1350 (2)</b>		
The school district has policies and procedures for the annual approval of alternative education programs under ORS 336.615-665 that receive public funds. Approval of this program ensures the following.	C	IGBHA, IGBHA-AR, IGBHB, IGBHB-AR, IGBHD

<b><i>The Private Alternative Program</i></b>		
The public alternative program complies with all state statutes and rules and federal laws that apply to public schools.		IGBHA, IGBHA-AR

<b><i>Each Public or Private Alternative Program</i></b>		
The program implements an education plan and education profile for each student that meet the requirements of OAR 581-022-1120(3)(a) and (b) and 581-022-1130(3).	C	IKF
Each student's education plan includes criteria for determining if, when, where, and how the student may transition from the alternative program.	C	IKF
A transportation plan is in place ensuring that the program is accessible to each student approved for placement in the program.	C	EAB
The program complies with each eligible student's IEP.	C	IGBAE, IGBAE-AR, IGBAF, IGBAH, IGBAH-AR, IGBAJ, IGBAJ-AR, IGBAL
The program assists the district in meeting its comprehensive K-12 instructional program.	C	IK, IKF
The program ensures that students receive adequate instruction in the educational standards adopted by the State Board of Education for the grade level(s) the program serves for students to meet state and local benchmark standards.	C	IK, IKF
The program ensures that each student participates in district and state assessments of student achievement.	C	IK, IKF

<b>Each Public or Private Alternative Program</b>		
The results of student performance on state assessments are reported annually to students, parents, and the school district.	C	IK, IKF
The program collects and reports to the district each student's local and state assessment, attendance, behavior, graduation, dropout, and other data required by the district and the state.	C	IK, IKF
The program serves students who are in one or more of these subgroups. Students <ul style="list-style-type: none"> <li>• who are suspended, expelled, or considered for suspension or expulsion.</li> <li>• whose attendance is so erratic that they are not benefiting from school.</li> <li>• who have not met or who have exceeded benchmark academic standards.</li> <li>• whose parent or legal guardian applies for a student's exemption from compulsory school attendance on a semiannual basis consistent with OAR 581-021-0075, Exemption From Compulsory Attendance.</li> <li>• who are under 21 prior to the start of the district's school year and who need additional instruction to earn a diploma; or</li> <li>• who are individually approved for placement consistent with the district's board policies regarding the placement.</li> </ul>	C	IGBHC, IGBAJ-AR, IKAC, IL, JECA, JECB, JFE
Each claim of state school funds is made consistent with OAR 581-023-0006, Student Accounting Records and State Reporting, and with the Oregon Student Personnel Accounting Manual.	C	DB, DBDB, DBE
Activities provided by the public or private alternative education program and claimed for state school funds, and the diploma credits allowed for those activities, are only those approved by the district consistent with OAR 581-023-0008, Accountable Activities for Alternative Education Programs. The allowable activities are listed in the contract with the private alternative program.	C	IGBHB
Students receiving online instruction are accounted for consistent with reporting guidelines published in the Oregon Student Personnel Accounting Manual.	C	JEA, JEA-AR, JECB, JECB – AR1, AR2, AR3, AR4, AR5, JECBA, JECBD, JECBD-AR, JECF, JECF-AR
Consistent with ORS 336.635 (2) and OAR 581-022-1350(3), the alternative education program in which the student enrolls with the districts' approval notifies the student's resident district. It may bill the district for tuition. The billing is annually or at the end of each term or semester of the program. For each full-time equivalent student enrolled in the alternative education program, the school district pays the actual cost of the program or an amount at least equivalent to 80 percent of the district's estimated current year's average per student net operating expenditure,	C	JECF, JECF-AR

<b>Each Public or Private Alternative Program</b>		
whichever is lesser. Each alternative education program is accountable for the expenditures of all State School Fund and other local school support moneys. It provides the school district with an annual statement of such expenditures. See the ODE alternative education webpage for model expenditure statement formats.		
The program and district maintain education records for each student in a public or private alternative education program consistent with OAR 581-022-1660(3) and with OAR 581-021-0210 through 581-021-0440. See the Student Records Handbook.	C	IGBAB, IGBAB-AR, IGBAJ, JECDA, JECDA-AR
The program and district include data for each student in reports required by the ODE.	C	IGBHC, IGBAJ-AR, IK, JECA, JECB

Example Indicators of Compliance for Use Above:

- Current district policies
- Minutes of school district or education service district board
- Contract(s) with the private alternative program/school
- Written evaluations of the public and private program/school
- Reviewed financial statement(s) from the private alternative program/school
- Curriculum mapping/alignment documents from the alternative program/school
- Reports of state and local assessment administration schedules
- Student performance results on state and local assessments
- Student attendance and behavior records
- Interviews and focus groups with students, parents, staff
- Other indicator(s) required by the contract between the district and the private alternative program/school

**Date of Approval or Disapproval by District Board:** \_\_\_\_\_

**Attach copy of Board Minutes**

To view the audit for the 2023-2024 school year, visit our website at [philomathsd.net](http://philomathsd.net)

Click on Departments, Business Office, Budget & Financial Information, Audit Reports, 2023-2024 Financial Audit Report