

**INDEPENDENT SCHOOL DISTRICT NO. 2711
MESABI EAST SCHOOLS
AURORA, MN 55705**

MINUTES OF REORGANIZATIONAL BOARD MEETING

January 6, 2025

CALL TO ORDER: The Re-Organizational Board Meeting was called to order by Chair Walt Hautala at 5:00 p.m. on January 6, 2025 in Board Room 204 with the following in answer to roll call.

ROLL CALL:

Present: Director Adams, Director Gross, Director Hautala, Director LaFrenier, Superintendent Burgess

Absent: Director Baudhuin, Director Undeland

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL: Moved by Director Adams, seconded by Director LaFrenier to approve the agenda as presented.

All in favor---Motion passed.

Oath of Office: Directors Undeland, LaFrenier, and Baudhuin have accepted their oath of office and have provided signatures on Oath.

Election of Board Officers:

Chair: Moved by Director Gross to nominate Walt Hautala for office of Chair.

There being no further nominations, a voice vote was taken with the following results:
Director Hautala was declared Chair of the school board for 2025.

All in favor---Motion passed.

Vice-Chair: Moved by Director LaFrenier to nominate Kathy Undeland for office of Vice-Chair.

There being no further nominations, a voice vote was taken with the following results:
Director Undeland was declared Vice-Chair of the school board for 2025.

All in favor---Motion passed.

Clerk: Moved by Director Adams, to nominate Pamela LaFrenier for office of Clerk.

There being no further nominations, a voice vote was taken with the following results:
Director LaFrenier was declared Clerk of the school board for 2025.

All in favor---Motion passed.

Treasurer: Moved by Director LaFrenier, to nominate Amanda Gross for office of Treasurer.

There being no further nominations, a voice vote was taken with the following results:
Director Gross was declared Treasurer of the school board for 2025.

All in favor---Motion passed.

Monthly Stipend, Per Diem Allowance, Life Insurance: Moved by Director Gross, seconded by Director Adams, to set the year 2025 Director compensation as follows:

Board member stipend set at \$250/month, such stipend to cover all responsibilities, including committee assignments and special appointments to district and non-district entities; to set per diem rate at \$50 for a full day (greater than four hours, including travel time), and \$25 for half day (less than four hours, including travel time), to compensate board members for lost work or personal time during the standard work day. Board members may not receive per diem payments from ISD 2711 and a non-district entity for the same activity.

Board members will receive Life Insurance with \$35,000 Coverage, paid by the District.

Board members, notwithstanding previous employment benefits, are not eligible for participation in the District dental or health insurance programs.

All in favor---Motion passed.

Official Designations:

Board Meeting Dates: Moved by Director Hautala, seconded by Director Adams, to set the Regular Board Meetings for the first Monday of the month, at 5:30 p.m., and schedule Special Meetings as needed.

All in favor---Motion passed.

School Board Attorney: Moved by Director LaFrenier, seconded by Director Gross, to designate Colosimo, Patchin, Kearney, Ltd. as School District Legal Counsel, such designation shall allow the superintendent to engage this law firm on immediate need, such designation shall be on fee for service basis only.

All in favor---Motion passed.

Official Newspaper: Moved by Director Adams supported by Director Gross, to designate Mesabi Tribune as the official newspaper of ISD #2711 with rates as presented.

All in favor---Motion passed.

Fund Management Authorization:

Investment Management Designee: Moved by Director Adams, supported by Director Gross, that the following resolution be adopted:

RESOLUTION AUTHORIZING INVESTMENT OF FUNDS

WHEREAS, the school district funds are periodically available that are not currently needed in the routine operation of the schools, and

WHEREAS, it is in the best interest of the school district to invest such funds in securities as authorized by Minnesota Statutes in such a manner as to receive the highest prevailing interest yield, and

WHEREAS, this market fluctuates during the school year due to numerous economic conditions,

NOW, THEREFORE, BE IT RESOLVED, that the Superintendent and/or Business Manager be authorized to use his/her discretion in the investment of school funds for the 2025 calendar year in accordance with the provisions of Minnesota Statutes, Chapter 118A, (DEPOSITORY LAW) and periodically report to the School Board; said funds to be secured by the investment institution in a manner prescribed by said statutes.

Attest: _____
Clerk Chairman

On vote being taken thereon, the following voted in favor thereof: Directors Gross, Hautala, LaFrenier, Adams

and the following voted against the same: None.

whereupon said resolution was declared duly passed and adopted, and was signed by the chairman and attested by the clerk.

Facsimile Signature: Moved by Director Gross, supported by Director Hautala, that the following resolution be adopted:

BE IT RESOLVED, that the School Board of Independent School District No. 2711 approves the use of facsimile signature to district checks by the Chairman, Clerk, and Treasurer, and approves the application of said facsimile signature of Walt Hautala, Chairman: Pamela LaFrenier, Clerk; and Amanda Gross, Treasurer, by superintendent.

Attest:

Chairman Clerk

On vote being taken thereon, the following voted in favor thereof: Director Hautala, Director LaFreniere, Director Adams, Director Gross.

and the following voted against the same: None.

whereupon said resolution was declared.

Transfer and Borrowing: Moved by Director Adams, supported by Director LaFrenier, to approve the following transfer and borrowing authorizations:

Transfer of Funds: That Janel Leete and Jeff Burgess be authorized to make electronic payments of school monies and transfer funds between school accounts. Janel Leete be authorized to make electronic payments to the Park State Bank Retiree account and transfer from the Retiree to the Operating account.

Internet Banking: That Janel Leete be authorized to access all district accounts on-line through internet banking. Janel Leete be authorized to access Park State Bank Operating and Retiree accounts.

All in favor---Motion passed.

Depositories: Moved by Director Gross, supported by Director Hautala, that the following resolution be adopted:

**RESOLUTION DESIGNATING DEPOSITORIES FOR SCHOOL DISTRICT
MONEY BELONGING TO INDEPENDENT SCHOOL DISTRICT NO. 2711
ST. LOUIS COUNTY, MINNESOTA**

BE IT RESOLVED, that the following named banks & financial institutions, all authorized to do business in Minnesota, be and hereby are designated depositories of Minnesota, for the term commencing with the first day of January 2025, and ending with the last day of December, 2025.

Institution

Northern State Bank (Aurora)

Northridge Community Credit Union (Hoyt Lakes)

Park State Bank (Biwabik Branch)

First Investors (Patrow Scholarship)

Upon the terms and conditions following to wit: That this designation is subject to the right of said Independent School District No. 2711 to notify, vacate and revoke the same according to law; said depositories shall each first execute and deliver to said and approved by it Pledged Collateral in an amount of at least 110% of the aggregate current deposits and investments, conditioned according to law, such collateral securities exceeding F.D.I.C. insurance of *\$250,000 aggregating such amount upon approval of said Independent School District No. 2711. Such collateral securities shall not be withdrawn or substituted without consent and said depositories shall pay on demand all time deposits therein, with accrued interest, at or after the end of the periods which the same shall be deposited.

***\$250,000 for checking accounts and \$250,000 for a combination of savings and cd's.**

The above resolution was approved and adopted on the 6th day of January, 2025, at a meeting of the School Board of said Independent School District No. 2711, duly held, and by a majority vote of all members of the same.

Attest: _____
Clerk

Chairman

ROLL CALL:

Ayes: Director Hautala, Director LaFreniere, Director Undeland, Director Adams, Director Gross, Director Baudhuin

Nayes: None ---Motion passed.

District Depositories: Moved by Director Adams, supported by Director LaFrenier, to approve PMA Financial Network, Inc. as the district's depository, broker-dealer and municipal advisor. PMA provides investment advisory services to local government investment pools and separately managed accounts.

All in favor---Motion passed.

Signatories: Moved by Director Hautala, supported by Director Gross, approve the following as signatories:

MN Trust (PMA Financial Network): To authorize Jeff Burgess, Superintendent and Janel Leete, Business Manager to make transfers to and from Minnesota Trust (PMA) and serve as signatories.

Scholarship: To authorize Jeff Burgess, Superintendent and Janel Leete, Business Manager to make transfers to and from Scholarship Account, and serve as signatories.

Local Operating Bank: To authorize Jeff Burgess, Superintendent and Janel Leete, Business Manager to make transfers to and from the business checking and CD accounts with Park State Bank, and serve as signatories.

Retiree Account: To authorize Jeff Burgess, Superintendent, Bobbi Thuringer, Payroll and Benefits Manager and Janel Leete, Business Manager to make transfers to and from the Retiree Insurance Account with Park State Bank, and serve as signatories.

Health Insurance Pool Account: To authorize Jeff Burgess, Superintendent, Bobbi Thuringer, Payroll and Benefits Manager and Janel Leete, Business Manager to make transfers to and from MN Trust checking account and serve as signatories and to authorize David Kushel (BCBS Claims Manager) to transfer only from MN Trust (PMA) Health Insurance account.

Payroll Activity: To authorize Jeff Burgess, Superintendent and Janel Leete, Business Manager to make transfers to and from the Northern State Bank checking account and serve as signatories.

All in favor---Motion passed.

Board Committees: Board Chair to appoint members to the following committees:

Committee Assignments 2025

Policy & Program	Pamela LaFrenier Chris Baudhuin Amanda Gross
Business & Finance	Pamela LaFrenier Kathy Undeland Justin Adams
Education MN Local #1255	Kathy Undeland Walt Hautala Justin Adams
Confidential Clerical Assoc.	Pamela LaFrenier Amanda Gross Justin Adams
AFSCME Local No. 2780	Kathy Undeland Chris Baudhuin Amanda Gross
Mesabi East Administrators	Chris Baudhuin

Assoc.	Amanda Gross Walt Hautala
MSHSL (2)	Kathy Undeland Chris Baudhuin (Alt)
Systems Accountability	Walt Hautala Amanda Gross Chris Baudhuin
MSBA Legislative Rep	Walt Hautala Justin Adams, Alt.
Safety	Chris Baudhuin
Staff Development	Walt Hautala
Comm. Educ. Advisory	Pamela LaFrenier
RAMS Board	Kathy Undeland
Continuing Ed Comm.	Pamela LaFrenier
Employee Benefit	Amanda Gross
Iron Range Youth in Action	Walt Hautala
Wellness Policy Committee	Pamela LaFrenier Amanda Gross
Q-Comp	Kathy Undeland
Meet and Confer	Justin Adams
Greenhouse	Walt Hautala Kathy Undeland
Building and Grounds	Justin Adams Chris Baudhuin
Youth Activities	Chris Baudhuin Justin Adams

Adjournment: Moved by Director LaFrenier, seconded by Director Adams to adjourn at 5:20 p.m.

All in favor---Motion passed.

ATTEST:

Chair

Clerk