

**Cherry Hill Public School District
Office of the Superintendent
Dr. Kwame S. Morton, Sr.**

Chain of Communication/How to Effectively Communicate with School Officials

Parents are often discouraged or frustrated when they attempt to communicate with central office administrators and are sent back to building-based officials in order to resolve a problem their child may be experiencing in school. To prevent that frustration, parents can become informed about the “**Chain of Communication**,” or where to begin the communication sequences regarding their child’s problem (*Parents of children with special needs should refer to the Special Education section below*).

ELEMENTARY LEVEL:

A. On matters involving Elementary School first contact:

1. Classroom Teacher		
2. Guidance Counselor or Case Manager		
3. Principal		
SCHOOL	PRINCIPAL	PHONE NUMBER
Clara Barton	Ms. Idalis Kizee ikizee@chclc.org	856-667-3303
J.F. Cooper	Mrs. Rebecca Tiernan rtiernan@chclc.org	856-424-4554
Bret Harte	Mr. Dumar Burgess dburgess@chclc.org	856-795-0515
James Johnson	Mr. Jared Peltzman jpeltzman@chclc.org	856-428-8848
Joyce Kilmer	Ms. LaVonda Daniels ldaniels@chclc.org	856-667-3903

Kingston	Dr. William Marble wmarble@chclc.org	856-667-0986
A. Russell Knight	Mr. Eugene Park epark@chclc.org	856-428-0830
Horace Mann	Mr. Jonathan Cohen joncohen@chclc.org	856-428-1144
Thomas Paine	Mrs. Melissa Gleason mgleason@chclc.org	856-667-1350
Joseph D. Sharp	Mr. Ric Miscioscia rmiscioscia@chclc.org	856-424-1550
Richard Stockton	Mr. James Riordan jriordan@chclc.org	856-424-1505
Woodcrest	Ms. Alison McCartney amccartney@chclc.org	856-429-2058
4. Director of Elementary Education		
Director of Elementary Education	Mr. George Guy gguy@chclc.org	856-429-5600 x4301

B. On matters involving Special Education (elementary and intermediate level) first contact:

1. Classroom Teacher		
2. Case Manager		
3. Principal (Building Level)		
4. Supervisor of Special Education: Cooper, Kingston, Paine, Kilmer, Barton, Johnson	Dr. Shilpa Dave sdave@chclc.org	856-429-5600 x4424
4. Supervisor of Special Education Malberg, Harte, Sharp, Knight, Mann, Stockton, Woodcrest	Ms. Trina Ragsdale tragasdale@chclc.org	856-429-5600 x4320

5. Director of Special Education	Ms. Caitlin Mallory cmallory@chclc.org	856-429-5600 x4431
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C. To resolve all matters only after you have followed the levels outlined above:

Superintendent of Schools	Dr. Kwame Morton	kmorton@chclc.org	856-429-5600 x4309
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