

# FORT WORTH ISD EMPLOYMENT VERIFICATIONS

are handled through **THE WORK NUMBER**,  
an automated system that uses data from the District's payroll system.

*The Work Number* provides verifications to process mortgage, credit card, and other loan applications as well as to check references on job applicants, prospective tenants and people applying for government-sponsored social service programs.

## Information necessary to use the system:

Fort Worth ISD Employer Code: 10603

Your *Work Number* PIN: the last four (4) digits of your Social Security number

You may change your PIN at [www.theworknumber.com](http://www.theworknumber.com) or by calling 1-800-367-5690

## How do I get my employment verified?

Give the following information to the person/company wanting the verification:

- Your Social Security Number
- Fort Worth ISD's Employer Code: 10603
- *The Work Number* website ([www.theworknumber.com](http://www.theworknumber.com)) or the phone number 1-800-367-5690

## How do I get my employment AND income verified?

Request a **Salary Key**. This six-digit number allows the person/company access to your salary information. You may obtain a Salary Key in **one** of two ways:

- Contact [www.theworknumber.com/employee](http://www.theworknumber.com/employee) and navigate as directed  
OR
- Call 1-800-367-2884 and follow the prompts

**Write down your Salary Key then follow the directions below.**

Give the following information to the person/company wanting the verification:

- Your Social Security Number
- Fort Worth ISD's Employer Code: 10603
- Your Salary Key
- *The Work Number* website ([www.theworknumber.com/verifier](http://www.theworknumber.com/verifier)) or 1-800-367-5690

## How do I get my employment verified for adoption or immigration purposes?

These types of requests are not handled through *The Work Number*.

Visit Fort Worth ISD's [Employee Records website](#) for assistance.

**If the verifier has questions, direct them to  
*The Work Number Client Service Center* at 1-800-996-7566.**