

OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • (805) 385-1501



THE PERSONNEL COMMISSION
SUPPORTING EDUCATION THROUGH MERIT

PERSONNEL COMMISSION MEMBERS

Mr. Paul Robinson, Chair
Mr. Ernest Morrison, Vice Chair
Mr. Denis O'Leary, Member

AGENDA
REGULAR MEETING
Thursday, February 13, 2025

3:30 p.m. Regular Meeting
Oxnard Room of the ESC
1051 South A Street, Oxnard, CA 93030

REGULAR MEETING

Note: In accordance with the requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Personnel Commission before the meeting date. Any materials relating to an agenda item that are distributed less than 72 hours prior to a meeting are available at the Personnel Commission Office located at 1051 South "A" Street, Oxnard, California 93030

Section A: ORDER OF BUSINESS

A.1 Call Meeting To Order

A.2 Roll Call

A.3 Adoption of the Agenda

A.4 Approval of Minutes January 9, 2025 (Pages 5-10)

Section B: COMMENTS BY THE PUBLIC

Public Comment provides the public an opportunity to address the Personnel Commission (“Commission”) on non-agenda items. Speakers are requested to limit their remarks to three (3) minutes. The Commission shall limit the total time for Public Comment on each subject to fifteen (15) minutes. The Commission may not deliberate or take any action on items raised during this portion of the meeting.

Section C: ACTION ITEMS

C.1 Advanced Step Placement for Maria Chavez, After School Program Site Coordinator (Page 11)

The Personnel Commission will ratify the advanced step placement for Maria Chavez, After School Program Site Coordinator.

C.2 Advanced Step Placement for Daniel Nuñez, Music Instructor (Page 12)

The Personnel Commission will ratify the advanced step placement for Daniel Nuñez, Music Instructor.

C.3 Advanced Step Placement for Marc Anthony Perez, Music Instructor (Page 13)

The Personnel Commission will ratify the advanced step placement for Marc Anthony Perez, Music Instructor.

C.4 Advanced Step Placement for Jasmine Arellano, Paraeducator Special Education (Page 14)

The Personnel Commission will ratify the advanced step placement for Jasmine Arellano, Paraeducator Special Education.

C.5 Advanced Step Placement for Victoria Gonzalez, Paraeducator Special Education (Page 15)

The Personnel Commission will ratify the advanced step placement for Victoria Gonzalez, Paraeducator Special Education.

C.6 Advanced Step Placement for Gabriela Reyes, Paraeducator Special Education (Page 16)

The Personnel Commission will ratify the advanced step placement for Gabriela Reyes, Paraeducator Special Education.

C.7 Advanced Step Placement for Giselle Villa Garcia, Paraeducator Special Education (Page 17)

The Personnel Commission will ratify the advanced step placement for Giselle Villa Garcia,

Paraeducator Special Education.

C.8 Advanced Step Placement for Elise Rivera, Paraeducator Special Education (Page 18)

The Personnel Commission will ratify the advanced step placement for Elise Rivera, Paraeducator Special Education.

C.9 Human Resources Analyst - Salary Range Reallocation (Page 19)

The Personnel Commission will consider the Salary Range Reallocation to the position of Human Resource Analyst.

C.10 Eligibility Lists (Pages 20-30)

The Personnel Commission will review certification of eligibility lists.

Section D: REPORTS/OTHER INFORMATION/DISCUSSION ITEMS

These items are presented for information or study only, no action will be taken.

D.1 Personnel Actions (Pages 31-33)

The Personnel Commission will receive a list of various personnel actions that relate to the transfer, retirement, or other action affecting classified personnel.

D.2 Report by CSEA

CSEA may report on Human Resources issues of interest to the Personnel Commission.

D.3 Report by Assistant Superintendent, Human Resources

The Assistant Superintendent, Human Resources, may report on Human Resources issues of interest to the Personnel Commission.

D.4 Director's Report

The Director of Classified Human Resources will report on staff management, current recruitments, and other matters.

D.5 Report by Commissioners

The Commissioners will report on issues concerning Commission administration.

Section E: CLOSED SESSION PUBLIC PARTICIPATION/COMMENTS

Persons wishing to address the Personnel Commission on an agenda item identified in the Closed Session agenda may address the Personnel Commission

Section F: CLOSED SESSION

The Personnel Commission will convene to closed session for the following items:

F.1 Pursuant to Section 54957 of the Government Code, the Commission will consider a personnel matter concerning:

- Public Employee Evaluation: Director, Classified Human Resources.

F.2 Reconvene to open session and report out of closed session.

The Commission will report on any action taken in closed session.

Section G: ADJOURNMENT

OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



THE PERSONNEL COMMISSION
SUPPORTING EDUCATION THROUGH MERIT

PERSONNEL COMMISSION MEMBERS

Mr. Paul Robinson, Chair
Mr. Ernest Morrison, Vice Chair
Mr. Denis O'Leary, Member

MINUTES
REGULAR MEETING
Thursday, January 9, 2025

3:30 p.m. Regular Meeting
Oxnard Room of the ESC
1051 South A Street, Oxnard, CA 93030

REGULAR MEETING

Note: In accordance with the requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Personnel Commission before the meeting date. Any materials relating to an agenda item that are distributed less than 72 hours prior to a meeting are available at the Personnel Commission Office located at 1051 South "A" Street, Oxnard, California 93030

Section A: ORDER OF BUSINESS

A.1 Call Meeting To Order

The Personnel Commission of the Oxnard School District met for a regular meeting on Thursday, January 9, 2025 in the Oxnard Room of the ESC, 1051 South A Street, Oxnard, CA. The meeting was called to order by Chairman Robinson at 3:32 p.m.

A.2 Roll Call

Commissioners: Paul Robinson, Chairman of the Personnel Commission; Ernest Morrison, Vice Chair of the Personnel Commission; Denis O'Leary, Member of the Personnel Commission
Staff: Dr. Adalberto Fuentes, Director, Classified Human Resources; Tanya Ventura, Human Resource Analyst; Mireya Rosales, Administrative Assistant

Guests: Dr. Scott Carroll, Acting Assistant Superintendent of Human Resources; Victor Centeno, CSEA President; Patricia Nuñez, Director of Fiscal Services; David Hubbard, Chief Information Officer

A.3 Adoption of the Agenda

The agenda of Thursday January 9, 2024 was adopted as presented

Mover: Denis O'Leary

Seconder: Ernest Morrison

Moved To: Approve

Ayes: 3 - Ernest Morrison, Paul Robinson, Denis O'Leary

Motion Result: Passed

A.4 Approval of Minutes December 12, 2024 (Pages 4-11)

Section B: COMMENTS BY THE PUBLIC

Section C: ACTION ITEMS

C.1 Patty Nunez Working Out of Class of Assistant Superintendent of Business and Fiscal Services (Page 12)

The Personnel Commission took action to approve the Working Out of Class of Assistant Superintendent of Business and Fiscal Services as presented.

Mover: Ernest Morrison

Seconder: Denis O'Leary

Moved To: Approve

Ayes: 3 - Ernest Morrison, Paul Robinson, Denis O'Leary

Motion Result: Passed

C.2 David Hubbard Working Out of Class of Assistant Superintendent of Business and Fiscal Services (Page 13)

The Personnel Commission took action to approve the Working Out of Class of Assistant Superintendent of Business and Fiscal Services as presented.

Mover: Ernest Morrison

Seconder: Denis O'Leary

Moved To: Approve

Ayes: 3 - Ernest Morrison, Paul Robinson, Denis O'Leary

Motion Result: Passed

C.3 Eligibility Lists (Pages 14-17)

The eligibility lists of Transportation Driver, Paraeducator - General Education, Custodian were approved as presented.

Mover: Ernest Morrison

Seconder: Denis O'Leary

Moved To: Approve

Ayes: 3 - Ernest Morrison, Paul Robinson, Denis O'Leary

Motion Result: Passed

Section D: REPORTS/OTHER INFORMATION/DISCUSSION ITEMS

D.1 Personnel Actions (Pages 18 -22)

The Personnel Commission reviewed the Personnel Actions of December 18, 2025.

D.2 Report by CSEA

Victor Centeno - CSEA President, shared the new Vice President for CSEA is Jerry Tejada, from the Graphics department. Victor mentioned he is looking forward to working with Dr. Carroll and engage in communication and problem solving.

D.3 Report by Assistant Superintendent, Human Resources

Dr. Scott Carroll from the HR department informed on the minimum wage increase to \$16.50 that would benefit the AVID tutors, such consent item is already going to the board for approval. Shared the onboarding of Trustee Cynthia Salas and feels she has a strong understanding of Merit System. On a side note CSEA members will receive a letter in the mail giving them the opportunity let us know if they have worked the Juneteenth holiday since it

became a holiday 4 years ago. Gave thanks for the consideration and approval for the working out of class of both Patricia Nuñez and David Hubbard. He ended by congratulating Victor Centeno and Jerry Tejada on their new positions in CSEA.

D.4 Director's Report

Dr. Adalberto Fuentes started his report by congratulating Victor Centeno as the new CSEA President, and Jerry Tejada as the Vice-President, and hopes Jerry can come and join one of the meetings. He commented on the great job Mr. David Hubbard is doing helping with the extra work; focusing more on the Facilities Department since they don't have a director at the moment, touched a little on the applicants. Commented on how all staff from the district office was asked to work from home Wednesday the 8th due to the weather conditions, and the conditions with the fixing of roof, internet and electricity. Human Resource Analyst recruitment is under way and is looking forward to the results of the interviews. Dr. Fuentes also met with Trustee Cynthia Salas and feels it went well, she is familiar with the Merit System and that is a plus. He ended the report by reminding the commissioners of the CSPCA Annual Conference in Napa and to think of the travel arrangements needed.

D.5 Report by Commissioners

Mr. Ernest Morrison wanted to wish everyone a Happy New Year, and congratulated the new Chair Mr. Paul Robinson. He also wanted to mention about the retiree board member that past away during the holiday break.

Mr. Dennis O'Leary, bring light to the external challenges with our students, but it's a work in progress. On a good note he mentioned the signing of the Social Security Fairness Act.

Mr. Paul Robinson wanted to thank Mr. O'Leary for his work last year as Chair; he wished everyone a Happy New Year and Thanked the HR team for their hard work.

Section E: CLOSED SESSION PUBLIC PARTICIPATION/COMMENTS

Section F: CLOSED SESSION

F.1 Pursuant to Section 54957 of the Government Code, the Commission will consider a personnel matter concerning:

The Commission convened into close session at 4:17 p.m.

F.2 Reconvene to open session and report out of closed session.

he Commission reconvened at 4:55 p.m. into open session and reported no action was taken in close session.

Section G: ADJOURNMENT

There being no further business, the Commission adjourned at 4:55 pm.

Mover: Ernest Morrison

Secunder: Denis O'Leary

Moved To: Approve

Ayes: 3 - Ernest Morrison, Paul Robinson, Denis O'Leary

Motion Result: Passed

Dr. Adalberto Fuentes
Director, Classified Human Resources and
Secretary to the Personnel Commission

By our signature below, given on this _____ day of _____, 20____, the Personnel Commission of the Oxnard School District approves the Minutes of the Regular Meeting of January 9, 2025.

Signed:

Chair of the Personnel Commission

PERSONNEL COMMISSION AGENDA ITEM

Name of Contributor: Dr. Adalberto Fuentes

Date of Meeting: February 13, 2025

Agenda Section: Section C: Action Items

Advanced Step Placement for Maria Chavez, After School Program Site Coordinator

Pursuant to Personnel Commission Rules & Regulations 70.200.1: "...a new employee may be granted advanced step placement upon recommendation of the appointing authority and approval by the Director of Classified Human Resources, subject to ratification by the Personnel Commission."

Personnel Commission staff recently filled a vacancy in the Enrichment and Special Programs department for the After School Program Site Coordinator position. Maria Chavez was selected for the position by the hiring authority and is being recommended to start at Step C on the classified salary schedule based on the following:

- Education: Bachelor's in Liberal Studies and a Family Development Credential.
- Experience: 15 years of related experience.

The minimum qualifications for the classification are:

- Education: Equivalent to the completion of an Associate degree.
- Experience: Two years of increasingly responsible experience working with school aged children, families, and community.

RECOMMENDATION:

Staff recommends that the Personnel Commission take action to ratify the advanced step placement at Step C of the After School Program Site Coordinator classification on the Classified Salary Schedule.

PERSONNEL COMMISSION AGENDA ITEM

Name of Contributor: Dr. Adalberto Fuentes

Date of Meeting: February 13, 2025

Agenda Section: Section C: Action Items

Advanced Step Placement for Daniel Nuñez, Music Instructor

Pursuant to Personnel Commission Rules & Regulations 70.200.1: "...a new employee may be granted advanced step placement upon recommendation of the appointing authority and approval by the Director of Classified Human Resources, subject to ratification by the Personnel Commission."

Personnel Commission staff recently filled a Music Instructor position. Daniel Nunez was selected for the position by the hiring authority and is being recommended to start at Step B on the classified salary schedule based on the following:

- Experience: About two years of experience in a music business environment and 1 year teaching music classes.
- Education: Bachelor's in Performing Arts with emphasis in Music.
- This would be considered a difficult to fill recruitment.

The minimum qualifications for the classification are:

- Experience: Two years of professional experience in a music environment.
- Education: A Bachelor's degree in Music, Visual & Performing Arts, or closely related field

RECOMMENDATION:

Staff recommends that the Personnel Commission take action to ratify the advanced step placement for at Step B of the Music Instructor classification on the Classified Salary Schedule.

PERSONNEL COMMISSION AGENDA ITEM

Name of Contributor: Dr. Adalberto Fuentes

Date of Meeting: February 13, 2025

Agenda Section: Section C: Action Items

Advanced Step Placement for Marc Anthony Perez, Music Instructor

Pursuant to Personnel Commission Rules & Regulations 70.200.1: "...a new employee may be granted advanced step placement upon recommendation of the appointing authority and approval by the Director of Classified Human Resources, subject to ratification by the Personnel Commission."

Personnel Commission staff recently filled a Music Instructor position. Marc Anthony Perez was selected for the position by the hiring authority and is being recommended to start at Step B on the classified salary schedule based on the following:

- Experience: About 1 year of experience teaching classes to students.
- Education: Master's Degree in Music Performance and Composition.
- This would be considered a difficult to fill recruitment.

The minimum qualifications for the classification are:

- Experience: Two years of professional experience in a music environment.
- Education: A Bachelor's degree in Music, Visual & Performing Arts, or closely related field

RECOMMENDATION:

Staff recommends that the Personnel Commission take action to ratify the advanced step placement for at Step B of the Music Instructor classification on the Classified Salary Schedule.

PERSONNEL COMMISSION AGENDA ITEM

Name of Contributor: Dr. Adalberto Fuentes

Date of Meeting: February 13, 2025

Agenda Section: Section C: Action Items

Advanced Step Placement for Jasmine Arellano, Paraeducator Special Education

Pursuant to Personnel Commission Rules & Regulations 70.200.1: "...a new employee may be granted advanced step placement upon recommendation of the appointing authority and approval by the Director of Classified Human Resources, subject to ratification by the Personnel Commission."

Personnel Commission staff recently filled a vacancy in the Special Education department for the Paraeducator Special Education position. Jasmine Arellano was selected for the position by the hiring authority and is being recommended to start at Step B on the classified salary schedule based on the following:

- Experience: Over 2 years of experience as a paraeducator.
- Education: Associates degree in Psychology & Child Development.

The minimum qualifications for the Paraeducator Special Education classification are:

- Experience: One year of experience working with school-age children in an organized educational, health, childcare, or other structured setting is desirable.
- Education: Graduation from high school or equivalent and one of the following:
 - Completion of at least two years of study (48 semester units or 60 quarter units) at an institution of higher education; or
 - Attainment of an Associate of Arts degree or higher degree; or

Meeting a rigorous standard of quality by receiving a passing score in an examination administered by the Personnel Commission which demonstrates the knowledge and ability to assist in instructing reading, writing and mathematics.

RECOMMENDATION:

Staff recommends that the Personnel Commission take action to ratify the advanced step placement at Step B of the Paraeducator Special Education classification on the Classified Salary Schedule.

PERSONNEL COMMISSION AGENDA ITEM

Name of Contributor: Dr. Adalberto Fuentes

Date of Meeting: February 13, 2025

Agenda Section: Section C: Action Items

Advanced Step Placement for Victoria Gonzalez, Paraeducator Special Education

Pursuant to Personnel Commission Rules & Regulations 70.200.1: "...a new employee may be granted advanced step placement upon recommendation of the appointing authority and approval by the Director of Classified Human Resources, subject to ratification by the Personnel Commission."

Personnel Commission staff recently filled a vacancy in the Special Education department for the Paraeducator Special Education position. Victoria Gonzalez was selected for the position by the hiring authority and is being recommended to start at Step B on the classified salary schedule based on the following:

- Experience: Over 3 years of related experience.
- Education: Some college coursework in Child Development.

The minimum qualifications for the Paraeducator Special Education classification are:

- Experience: One year of experience working with school-age children in an organized educational, health, childcare, or other structured setting is desirable.
- Education: Graduation from high school or equivalent and one of the following:
 - Completion of at least two years of study (48 semester units or 60 quarter units) at an institution of higher education; or
 - Attainment of an Associate of Arts degree or higher degree; or
 - Meeting a rigorous standard of quality by receiving a passing score in an examination administered by the Personnel Commission which demonstrates the knowledge and ability to assist in instructing reading, writing and mathematics.

RECOMMENDATION:

Staff recommends that the Personnel Commission take action to ratify the advanced step placement at Step B of the Paraeducator Special Education classification on the Classified Salary Schedule.

PERSONNEL COMMISSION AGENDA ITEM

Name of Contributor: Dr. Adalberto Fuentes

Date of Meeting: February 13, 2025

Agenda Section: Section C: Action Items

Advanced Step Placement for Gabriela Reyes, Paraeducator Special Education

Pursuant to Personnel Commission Rules & Regulations 70.200.1: "...a new employee may be granted advanced step placement upon recommendation of the appointing authority and approval by the Director of Classified Human Resources, subject to ratification by the Personnel Commission."

Personnel Commission staff recently filled a vacancy in the Special Education department for the Paraeducator Special Education position. Gabriela Reyes was selected for the position by the hiring authority and is being recommended to start at Step B on the classified salary schedule based on the following:

- Experience: Over 3 years as a paraeducator.
- Education: Associates degree in Social & Behavioral Sciences.

The minimum qualifications for the Paraeducator Special Education classification are:

- Experience: One year of experience working with school-age children in an organized educational, health, childcare, or other structured setting is desirable.
- Education: Graduation from high school or equivalent and one of the following:
 - Completion of at least two years of study (48 semester units or 60 quarter units) at an institution of higher education; or
 - Attainment of an Associate of Arts degree or higher degree; or
 - Meeting a rigorous standard of quality by receiving a passing score in an examination administered by the Personnel Commission which demonstrates the knowledge and ability to assist in instructing reading, writing and mathematics.

RECOMMENDATION:

Staff recommends that the Personnel Commission take action to ratify the advanced step placement at Step B of the Paraeducator Special Education classification on the Classified Salary Schedule.

PERSONNEL COMMISSION AGENDA ITEM

Name of Contributor: Dr. Adalberto Fuentes

Date of Meeting: February 13, 2025

Agenda Section: Section C: Action Items

Advanced Step Placement for Giselle Villa Garcia, Paraeducator Special Education

Pursuant to Personnel Commission Rules & Regulations 70.200.1: "...a new employee may be granted advanced step placement upon recommendation of the appointing authority and approval by the Director of Classified Human Resources, subject to ratification by the Personnel Commission."

Personnel Commission staff recently filled a vacancy in the Special Education department for the Paraeducator Special Education position. Giselle Villa Garcia was selected for the position by the hiring authority and is being recommended to start at Step B on the classified salary schedule based on the following:

- Experience: About 3 years of related experience.
- Education: Associates degree in Natural Science & Mathematics.

The minimum qualifications for the Paraeducator Special Education classification are:

- Experience: One year of experience working with school-age children in an organized educational, health, childcare, or other structured setting is desirable.
- Education: Graduation from high school or equivalent and one of the following:
 - Completion of at least two years of study (48 semester units or 60 quarter units) at an institution of higher education; or
 - Attainment of an Associate of Arts degree or higher degree; or
 - Meeting a rigorous standard of quality by receiving a passing score in an examination administered by the Personnel Commission which demonstrates the knowledge and ability to assist in instructing reading, writing and mathematics.

RECOMMENDATION:

Staff recommends that the Personnel Commission take action to ratify the advanced step placement at Step B of the Paraeducator Special Education classification on the Classified Salary Schedule.

PERSONNEL COMMISSION AGENDA ITEM

Name of Contributor: Dr. Adalberto Fuentes

Date of Meeting: February 13, 2025

Agenda Section: Section C: Action Items

Advanced Step Placement for Elise Rivera, Paraeducator Special Education

Pursuant to Personnel Commission Rules & Regulations 70.200.1: "...a new employee may be granted advanced step placement upon recommendation of the appointing authority and approval by the Director of Classified Human Resources, subject to ratification by the Personnel Commission."

Personnel Commission staff recently filled a vacancy in the Special Education department for the Paraeducator Special Education position. Elise Rivera was selected for the position by the hiring authority and is being recommended to start at Step C on the classified salary schedule based on the following:

- Experience: About four years of experience as a teacher.
- Education: Bachelor's degree in Education and Social Work.

The minimum qualifications for the Paraeducator Special Education classification are:

- Experience: One year of experience working with school-age children in an organized educational, health, childcare, or other structured setting is desirable.
- Education: Graduation from high school or equivalent and one of the following:
 - Completion of at least two years of study (48 semester units or 60 quarter units) at an institution of higher education; or
 - Attainment of an Associate of Arts degree or higher degree; or
 - Meeting a rigorous standard of quality by receiving a passing score in an examination administered by the Personnel Commission which demonstrates the knowledge and ability to assist in instructing reading, writing and mathematics.

RECOMMENDATION:

Staff recommends that the Personnel Commission take action to ratify the advanced step placement at Step C of the Paraeducator Special Education classification on the Classified Salary Schedule.

PERSONNEL COMMISSION AGENDA ITEM

Name of Contributor: Dr. Adalberto Fuentes

Date of Meeting: February 13, 2025

Agenda Section: Section C: Action Items

Human Resources Analyst - Salary Range Reallocation

The Human Resources Analyst is a critical position that supports in the planning and organization of work for the Personnel Commission. Provides complex and professional human resource services for classified personnel related to recruitment, examination, selection, employee process, classification, and compensation. Serves as a resource to District employees regarding rules and procedures of the PC, board policies, procedures, regulations, and negotiated agreements. Prepares, maintains, and evaluates a variety of personnel files, records, and reports. Assists in ensuring that personnel functions conform with regulations of the Merit System.

The Personnel Commission currently has a vacancy for a Human Resources Analyst position. The latest recruitment received 33 applications but only 2 were eligible. Staff considers this is a difficult position to recruit based on our current salary which is 13% below market compared to other Districts in Ventura County. Given the importance of the responsibilities of this position, it is the recommendation to increase the position salary ranges as seen below.

<i>Position</i>	<i>A</i>	<i>B</i>	<i>C</i>	<i>D</i>	<i>E</i>
Human Resources Analyst	\$ 76,498	\$ 80,453	\$ 84,488	\$ 88,758	\$ 93,069

FISCAL IMPACT:

No fiscal impact. The recommendation to increase the salary range for the HR Analyst falls within the Personnel Commission's budget due to the vacancy of the department's open position since 11/4/2024.

RECOMMENDATION:

Staff recommends that the Personnel Commission take action to approve the salary range reallocation to the Human Resources Analyst classification to support with recruitment and retention as seen on the table above.

Recruitment Type: Dual Certification

Director's Certification:



Eligibility List No. 24-25:63

Established: 1/15/2025

Human Resources Analyst

Rank	Name	Expiration Date
1	60269754	1/15/2026
2	6249834	1/15/2026
3	40591178	1/15/2026
4	31152662	1/15/2026

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted. Lists may be created for six months with approval of the Personnel Commission.



Recruitment Type: Dual Certification

Director's Certification:

Eligibility List No.:
 24-25:51; 24-25:35;
 24-25:15; 23-24:176;
 23-24:150; 23-24:80

Established: 1/16/25

Health Care Technician (LVN)

Rank	Candidate ID	Expiration Date
1	30462911	4/30/2025
1	53532749	1/16/2026
1	60229706	11/25/2025
1	30034479	10/29/2025
1	60249160	11/25/2025
1	4322042	11/25/2025
1	60124916	10/29/2025
1	59871007	10/17/2025
1	59503583	9/5/2025
1	60021326	10/21/2025
1	51821446	10/9/2025
1	58353625	6/18/2025
2	14144525	6/18/2025
2	49071231	6/18/2025

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted. Lists may be created for six months with approval of the Personnel Commission.



Recruitment Type: Dual Certification

Eligibility List No. 24-25:73;

24-25:27; 24-25:01

Director's Certification:

Established: 1/17/2025

Office Assistant II

Rank	Name	Expiration Date
1	43621200	1/17/2026
2	38870923	1/17/2026
3	60662450	1/17/2026
4	50465968	1/17/2026
4	28847917 (B)	10/18/2025
5	43484703 (B)	10/18/2025
6	35500364 (B)	10/18/2025
6	13893113 (B)	8/8/2025
6	55885000	1/17/2026
6	30053501	1/17/2026
6	51273110	1/17/2026
7	60680959	1/17/2026
7	36400463	1/17/2026
8	56234534	1/17/2026
9	52428613	1/17/2026
10	59556677 (B)	10/18/2025
11	57644197 (B)	1/17/2026
11	24003856 (B)	10/18/2025

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted. Lists may be created for six months with approval of the Personnel Commission.

OXNARD SCHOOL DISTRICT**PERSONNEL COMMISSION**

11	31925204	1/17/2026
11	55986249 (B)	10/18/2025
12	49769266 (B)	1/17/2026
13	40535605	1/17/2026
13	59829357	1/17/2026
14	38038424	1/17/2026
14	17004433 (B)	10/18/2025
15	51045323	1/17/2026
16	41279105	1/17/2026
16	15235650 (B)	1/17/2026

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted. Lists may be created for six months with approval of the Personnel Commission.

Recruitment Type: Dual Certification

Eligibility List No. 24-25:6

Director's Certification:

Established: 1/22/2025



Director of Facilities

Rank	Name	Expiration Date
1	15070158	1/22/2026
2	30999530	1/22/2026
3	20569538	1/22/2026

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted. Lists may be created for six months with approval of the Personnel Commission.

Recruitment Type: Dual Certification

Director's Certification:



Eligibility List No.:24-25:69;
 23-24:178; 23-24:148
 Established: 1/27/2025

Speech Language Pathology Assistant

Rank	Candidate ID	Expiration Date
1	58759462	7/22/2025
1	54969018	5/17/2025
1	20512174	1/27/2026

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted. Lists may be created for six months with approval of the Personnel Commission.



Recruitment Type: Dual Certification

Eligibility List No. 24-25:71

24-25:49, 24-25:64

Director's Certification:

Established: 1/23/2025

Paraeducator Special Education

Rank	Name	Expiration Date
1	32549452	1/23/2026
2	57179860	11/18/2025
3	51368385	1/2/2026
3	9521895	1/2/2026
3	50108242	11/18/2025
3	30415471	1/23/2026
3	59004909	11/18/2025
4	8518672	1/23/2026
4	47287577	11/18/2025
4	20058056	1/23/2026
4	53930623	1/23/2026
4	56201128	1/23/2026
5	3918075	1/23/2026
5	55169332	1/23/2026
5	60731824	1/23/2026
5	60463729	1/23/2026
5	46161348	1/23/2026
6	59207806	1/2/2026

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted. Lists may be created for six months with approval of the Personnel Commission.

OXNARD SCHOOL DISTRICT**PERSONNEL COMMISSION**

6	57273520	1/2/2026
6	56689590	1/23/2026
7	59166427	1/2/2026
7	31571069	1/23/2026
8	59835035	1/23/2026

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted. Lists may be created for six months with approval of the Personnel Commission.

Recruitment Type: Dual Certification

Director's Certification:



Eligibility List No. 24-25:72
 24-25:43; 24-25:26;
 24-25:12
 Established: 1/28/2025

After School Program Site Coordinator

Rank	Name	Expiration Date
1	8518672	1/28/2026
1	60039154	11/21/2025
2	254862424	11/21/2025
3	38890211	10/4/2025
4	58655876	11/21/2025
5	59198849	8/29/2025

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted. Lists may be created for six months with approval of the Personnel Commission.



Recruitment Type: Dual Certification

Director's Certification:

Eligibility List No.

24-24:76

Established: 02/6/2025

Bus Driver

Rank	Candidate ID:	Expiration Date
1	50478434	2/6/2026

Recruitment Type: Dual Certification

Eligibility List No.: 24-25:75

Director's Certification:

24-25:28: 23-24:142

Established: 2/6/2025



Mental Health Clinician

Rank	Candidate ID	Expiration Date
1	54139182	4/23/2025
1	38719072	2/6/2026
1	16153081	4/23/2025
1	17750783	10/4/2025
1	23574766	10/4/2025
1	49613216	2/6/2026
1	57473180	4/23/2025
1	57558656	4/23/2025
1	24104217	4/23/2025
1	57864800	10/4/2025
1	42536024	10/4/2025
1	43149781	10/4/2025
1	47610101	4/23/2025
2	3155570	4/23/2025
2	57543459	4/23/2025
2	38551329	2/6/2026
3	52875780	10/4/2025
4	57621753	4/23/2025

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted. Lists may be created for six months with approval of the Personnel Commission.

New Hires

Alvarado, Alvaro	Custodian, 5 hrs./246 days	12/02/2024
Cervantes, Yanileysi	Office Assistant II, 8 hrs./203 days	12/16/2024
Chavarria, Juan R	Custodian, 6 hrs./246 days	12/16/2024
Montano, Sergio	Campus Assistant, 5.75 hrs./180 days	12/09/2024
Nunez, Daniel M	Music Instructor, 8 hrs./183 days	12/16/2024
Pablo, Adolfo A	Custodian, 5 hrs./246 days	12/16/2024
Rivera, Hugo	After School Program Site Coordinator, 8 hrs./246 days	12/02/2024
Sordilla, Dino	Music Instructor, 8 hrs./183 days	12/03/2024
Soto, Noah J	Paraeducator – Special Education, 5.75 hrs./183 days	12/12/2024
Valdivia, Emilie A	Campus Assistant, 5.75 hrs./180 days	12/11/2024

Limited Term/Substitutes

Bravo, Emily A	Paraeducator (Substitute)	12/02/2024
Contreras, Luis	Campus Assistant (Substitute)	12/13/2024
Contreras, Luis	Custodian (Substitute)	12/13/2024
Garcia, Jonathan L	Campus Assistant (Substitute)	12/11/2024
Gonzalez, Valeria	Health Assistant (Substitute)	11/07/2024
Larios, Jassmine	Clerical (Substitute)	12/16/2024
Lopez, Giselle	Paraeducator (Substitute)	12/03/2024
Quddus, Bilal A	Paraeducator (Substitute)	12/02/2024

Transfers

Larios, Maria	Child Nutrition Worker, 5.5 hrs./185 days	01/13/2025
Marin, Maria	Transportation Driver, 8 hrs./183 days	12/02/2024
Reyes Ordaz, Samy K	Technology Services Technician, 8 hrs./246 days	12/04/2024

Leaves of Absence

Hernandez Cedillo, Yesenia B	Outreach Specialist, 8 hrs./180 days	12/06/2024
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Probation Release

12590	Paraeducator – Special Education, 5.75 hrs./183 days	12/12/2024
13027	Custodian, 6 hrs./246 days	12/02/2024

Resignations

Alfaro, Noelia V	Campus Assistant, 5.75 hrs./180 days	12/09/2024
Perez, Elizabeth	After School Program Site Coordinator, 8 hrs./246 days	12/20/2024

Retirements

Holguin, Michael V	Irrigation Specialist, 8 hrs./246 days	01/31/2025
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New Hires

Arellano, Jasmine K	Paraeducator – Special Education, 8 hrs./183 days	01/13/2025
Chavez, Maria E	After School Program Site Coordinator, 8 hrs./246 days	01/06/2025
Chavez, Mark A	Paraeducator – Special Education, 5.75 hrs./183 days	01/17/2025
Cuevas, Mayra A	After School Program Site Coordinator, 8 hrs./246 days	01/06/2025
Duncan, Jessica O	After School Program Site Coordinator, 8 hrs./246 days	01/07/2025
Garibay Garcia, Angel A	Custodian, 5 hrs./246 days	01/06/2025
Gonzalez, Valeria	Health Assistant 5.75 hrs./183 days	01/15/2025
Juarez Garcia, Laura L	Paraeducator – Special Education, 5.75 hrs./183 days	01/13/2025
Lemos, Andrew D	Campus Assistant, 5.75 hrs./180 days	12/17/2024
Nieto, Sandra	Paraeducator – Special Education, 5.75 hrs./183 days	01/13/2025
Perez, Marc A	Music Instructor, 8 hrs./183 days	01/13/2025
Reyes, Gabriela	Paraeducator – Special Education, 5.75 hrs./183 days	01/13/2025
Rivera, Elise M	Paraeducator – Special Education, 5.75 hrs./183 days	01/21/2025
Shenoy, Kartik B	After School Program Site Coordinator, 8 hrs./246 days	01/06/2025
Villa Garcia, Giselle	Paraeducator – Special Education, 5.75 hrs./183 days	01/13/2025

Exempt

Marruffo, Jenuve F	AVID Tutor (Substitute)	12/16/2024
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Limited Term/Substitutes

Aguilar, Arline S	Clerical (Substitute)	01/15/2025
Arellano, Jasmine K	Paraeducator (Substitute)	01/06/2025
Barrio, Xavier A	Clerical (Substitute)	01/13/2025
Barranco, Maria G	Paraeducator (Substitute)	01/13/2025
Bogan, Randi A	Clerical (Substitute)	01/17/2025
Brown, Amanda D	Clerical (Substitute)	01/17/2025
Capili, Berilyn V	Paraeducator (Substitute)	01/13/2025
Chavez, Mark A	Paraeducator (Substitute)	12/19/2024
Chavez Cedeno, Kassandra	Paraeducator (Substitute)	01/13/2025
Cisneros, Leticia Y	Clerical (Substitute)	01/15/2025
Contreras, Luis	Custodian (Substitute)	01/21/2025
Corona, Lorena	Clerical (Substitute)	01/13/2025
Cortes, Daniel	Paraeducator (Substitute)	01/06/2025
Esqueda, Jacqueline L	Clerical (Substitute)	01/13/2025
Excinia, Sydney M	Paraeducator (Substitute)	01/27/2025
Lopez, Sammie	Paraeducator (Substitute)	01/13/2025
Luengas, Isaac J	Clerical (Substitute)	01/13/2025
Macias, Jorge A	Campus Assistant (Substitute)	01/13/2025
Magana, Blanca E	Clerical (Substitute)	01/13/2025
Mendez, Jordan N	Clerical (Substitute)	01/13/2025
Morales, Julissa	Paraeducator (Substitute)	01/13/2025
Moran, Zenon	Campus Assistant (Substitute)	01/08/2025
Moran, Zenon	Transportation Diver (Substitute)	01/08/2025
Olmos, Guadalupe G	Clerical (Substitute)	01/13/2025
Ortiz, Sheena N	Clerical (Substitute)	01/13/2025

Palencia Chavez, Ayari N	Clerical (Substitute)	01/13/2025
Ramirez, Denise	Paraeducator (Substitute)	01/13/2025
Ramirez, Denise	Clerical (Substitute)	01/13/2025
Reyes, Gabriela	Paraeducator (Substitute)	01/06/2025
Robles, Nathalie	Paraeducator (Substitute)	12/20/2024
Rodriguez, Nicolemarie E	Clerical (Substitute)	01/13/2025
Sanchez, Martha P	Paraeducator (Substitute)	01/13/2025
Tresierras, Alexandria G	Clerical (Substitute)	01/13/2025
Valenzuela, Lillian M	Clerical (Substitute)	01/17/2025
Villa Garcia, Giselle	Paraeducator (Substitute)	12/19/2024

Promotion

Perez, Blanca	School Office Manager, 8 hrs./210 days Office Assistant II, 8 hrs./203 days	12/18/2024
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Transfers

Perez, Catalina	School Office Manager, 8 hrs./210 days	01/06/2025
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Probation Release

12529	Child Nutrition Worker, 5 hrs./185 days	01/13/2025
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Resignations

Alcaraz, Daniela	Paraeducator – Special Education, 5.75 hrs./183 days	12/20/2024
Castro, Guadalupe A	Paraeducator – Special Education, 5.75 hrs./183 days	01/07/2025
Davila, Leilani N	Paraeducator – Special Education, 5.75 hrs./183 days	12/20/2024
Martinez, Matthew R	Paraeducator – General Education, 8 hrs./183 days	01/09/2025
Ortiz Perez, Gladys	Paraeducator – General Education, 5.75 hrs./183 days	01/17/2025
Ramirez, Ernesto	Custodian, 8 hrs./246 days	01/15/2025
Trejo, Vanessa	Office Assistant II, 8 hrs./203 days	01/20/2025

Retirements

Cachu, Blanca	Child Nutrition Worker, 5.5 hrs/ 185 days	12/27/2024
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Deceased

Oropeza, Rupert	Paraeducator – General Education, 8 hrs./183 days	12/19/2024
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